



# TOWN OF KURE BEACH

117 SETTLERS LANE ♦ POST OFFICE BOX 3 ♦ KURE BEACH, NORTH CAROLINA 28449  
TELEPHONE (910) 458-8216 ♦ FAX (910) 456-7421

## DEMOLITION PERMIT APPLICATION (Please print clearly and answer all questions)

Application # \_\_\_\_\_  
(Office Use Only)

APPLICANT NAME \_\_\_\_\_ DATE \_\_\_\_\_

PROJECT CONTACT NAME \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ LICENSE # \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

OWNER NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAIL ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_

TYPE OF STRUCTURE BEING DEMOLISHED \_\_\_\_\_

STRUCTURE IS: RESIDENTIAL COMMERCIAL

DOES STRUCTURE CONTAIN ASBESTOS? YES NO

DOES STRUCTURE CONTAIN PEELING LEAD PAINT? YES NO

IS A NATURAL GAS LINE CONNECTED TO THIS STRUCTURE? YES NO

IS ELECTRICAL POWER CONNECTED TO THIS STRUCTURE? YES NO

**Demolition Permit Departmental Sign-Off Form is Completed & Attached**  (check box, when applicable)

DISCLAIMER: I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws, ordinances and regulations. The Kure Beach Inspections Department will be notified of any changes to the approved plans and specifications for the project permitted herein.

OWNER/AGENT \_\_\_\_\_ SIGNATURE \_\_\_\_\_

PAYMENT AMOUNT: \$ \_\_\_\_\_ PAID: CASH CHECK CREDIT

(Office Use Only)

Zone \_\_\_\_\_ Officer \_\_\_\_\_ Setbacks: F \_\_\_\_\_ LH \_\_\_\_\_ RH \_\_\_\_\_ B \_\_\_\_\_

FLD \_\_\_\_\_ BFE+2ft= \_\_\_\_\_

APPROVAL SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Comments \_\_\_\_\_



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## DEMOLITION PERMIT DEPARTMENTAL SIGN-OFF FORM

Application # \_\_\_\_\_

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Approval must be obtained from **all departments** before demolition permits will be issued. All applicants must allow up to **30 days** for disconnection of services before any demolition work begins. Failure to do so could result in fines and repair charges. **Building Inspector shall be required to do a site visit prior to demolition.**

PROJECT ADDRESS \_\_\_\_\_

See attached application for contact information

AUTHORIZED SIGNATURE

Kure Beach Police Department \_\_\_\_\_

Date \_\_\_\_\_

### PUBLIC WORKS DEPARTMENT REQUIREMENTS FOR SIGN-OFF ON DEMOLITION PERMIT

**After the Kure Beach Police Department sign-off has been obtained, bring (or fax 910-458-5905) the permit and sign-off form to the Public Works Department, located at 401 H Avenue in Kure Beach (phone 910-458-5816). Once the Public Works Department disconnects the water, you will be contacted to proceed with the sewer line disconnect. Water meter disconnect will need to be completed by the Public Works Department BEFORE any sewer line disconnection work begins.**

- 1) Sewer disconnect procedure: Service will need to be physically disconnected at the property line and tap shall be plugged so that water or dirt may not enter line. Service will be properly marked at end of disconnect with a green 2x4 stake and left exposed for inspection.
- 2) Once sewer disconnect is complete, call the Public Works Department to have an inspection scheduled. Inspection must be performed before a demolition permit can be processed. Once inspection is complete, the demolition request will be forwarded to the Town's Finance Department for calculation and collection of any outstanding utility charges. This request will then be transferred to the Inspections Department for final approval. The Building Inspector will contact you with the finalization information pertaining to this request.
- 3) Any damage caused to Town property by contractors, property owner, or his/her representatives shall be repaired at cost to the contractor and/or property owner.

AUTHORIZED SIGNATURES

Public Works Department \_\_\_\_\_

Date \_\_\_\_\_

Town Finance Department \_\_\_\_\_

Date \_\_\_\_\_

Inspections Department \_\_\_\_\_

Date \_\_\_\_\_