



KURE BEACH PLANNING APPLICATION FORM MINOR SUBDIVISION SKETCH PLAN

Project Name

PLEASE READ THOROUGHLY BEFORE COMPLETING CONTENTS OF THE APPLICATION; FEES

A minor subdivision is defined as follows:

- a) Division of land to be subdivided is ten (10) acres or less in size; and
- b) Division of land not more than five lots or dwelling units, all of which front on an existing approved street; and
- c) Does not involve any new streets or prospectively requiring any new street or easement for access to interior property; and
- d) Does not require drainage improvements or easements to serve the applicant's property or interior property

However, if the sub divider owns, has an option on, or any legal interest in any property either adjacent to or directly across an easement or right-of-way from the property to be subdivided, the subdivision shall not qualify under the abbreviated procedure unless the land is already subdivided and developed and is not considered part of the proposed subdivision.

Applicants for minor subdivision approval shall submit (5) five paper copies (folded to 8.5 x 14 +/-) to the Planning Department, and shall conform to N.C. General Statutes and specifications.

State law requires that the County Health Director be afforded the opportunity to comment on proposed water and sewage systems. Consequently, the application shall include a Health Department letter commenting on the proposed subdivision.

Sketch plan and a final plat in accordance with the procedures in sections 15-72 and 15-101 et seq., and relevant requirements of Chapter 19 of the Kure Beach code book but no preliminary plat is needed.

GUIDE TO REVIEW PROCEDURES

Applications for minor subdivisions are received and acted upon by the Kure Beach Planning and Zoning Department and the Town Council.

A completed application and 15 copies of the plat must be received at least 15 days prior to the planning and zoning commission meeting at which it will be reviewed. Approved plats will be stamped.

The minor subdivision definition requires all lots to front on an existing approved street, such as a street maintained by the Town of Kure Beach or NCDOT.

KURE BEACH PLANNING APPLICATION FORM MINOR SUBDIVISION Sketch Plan Information

Project Name

Name of Petitioner			Address of Petitioner			
Petitioner's Phone No.			City		State	Zip Code
Name of Property Owner (if different than name of above Petitioner)						
Property: Tax Map	Block	Parcel	Sq. Ft. Acres	Zoning Classification		Land Classification
Existing Use of Property				Proposed Use of Property		

Sketch Map Showing the Following Items (Sec. 15-72)

- (1) A sketch vicinity map showing the location of the subdivision in relation to neighboring tracts, subdivisions, roads and waterways;
- (2) The boundaries of the tract and the portion of the tract to be subdivided
- (3) The total acreage to be subdivided
- (4) The existing and proposed uses of the land within the subdivision and the existing uses of the land adjoining it
- (5) The proposed street layout with approximate pavement and right-of-way width, lot layout and size of lots
- (6) The name, address and telephone number of the owner
- (7) The name, if any, of the proposed subdivision
- (8) Streets and lots of adjacent developed or platted properties
- (9) The Zoning classification of the tract and of adjacent properties

Remarks: