



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2017 @ 6:30 p.m.

The Kure Beach Town Council held a Regular Meeting on Monday, November 20, 2017 at 6:30 p.m. The town attorney was present and there was a quorum of council members.

COUNCIL MEMBERS PRESENT

Mayor Emilie Swearingen
Mayor Pro Tem (MPT) Craig Bloszinsky
Commissioner Joseph Whitley
Commissioner Jim Dugan
Commissioner David Heglar

COUNCIL MEMBERS ABSENT

All present

STAFF PRESENT

Finance Officer – Arlen Copenhaver
Town Clerk – Nancy Avery
Building Inspector – John Batson
Fire Chief – Harold Heglar
Assistant Fire Chief – Edmund Kennedy
Police Chief – Mike Bowden
Public Works Director – Sonny Beeker
Utility Systems Operator/Crew Leader – Jimmy Mesimer
Administrative Assistant – Nancy Applewhite

CALL TO ORDER

Mayor Swearingen called the meeting to order at 6:30 p.m., and Pastor Cathy Chester of Carolina Coast Vineyard Church delivered the opening invocation and led everyone in the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA ITEMS

1. Accept resignation of Alan Votta from P&Z
2. Fire Report October 2017
4. Building Inspections report October 2017
5. Finance Report
6. Minutes:
 - October 16, 2017 regular and public hearing
 - October 16, 2017 closed session
 - November 2, 2017 special



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MOTION – Commissioner Dugan moved to approve Consent Agenda Items, as presented.

SECOND – Commissioner Whitley

VOTE – Unanimous

ADOPTION OF THE AGENDA

MOTION – Commissioner Heglar moved to adopt the meeting agenda, as presented.

SECOND – Commissioner Dugan

VOTE – Unanimous

ANNOUNCEMENTS AND RECEPTION FOR RETIRING FIRE CHIEF HAROLD HEGLAR

Mayor Swearingen invited Council, Fire Chief Heglar and Assistant Fire Chief Kennedy to join her at the front of the Council Room. She then introduced Fire Chief Heglar and Assistant Fire Chief Kennedy to the audience and communicated that they had a special announcement to make. They presented a plaque to A.E. Kure (Punky) for 70 years of service and stated that he was the last surviving charter member of the Kure Beach Fire Department.

A Kure Beach Bluefish was presented, with gratitude, to Fire Chief Heglar for his years of service by the Mayor. He served 15 years on staff and 29 years as a volunteer fireman. She invited the comments of the commissioners. MPT Bloszinsky communicated his thanks and gratitude for the existing chief, the leaders and all those who serve in the military, police and fire departments. Commissioner Dugan stated that everyone knows what the chief has put in, but not everybody knows all of what he has put in, and no one ever will.

Mayor Swearingen proceeded to make a second announcement. In a meeting held earlier in the evening the promotion of Assistant Fire Chief Edmund C. Kennedy to Fire Chief was officially made. He will assume this role commencing December 1st. She proceeded with the swearing in of Edmund C. Kennedy by his taking the oath of the office of Fire Chief for the Town of Kure Beach. Commissioner Heglar stated that the new Fire Chief has been in the department for 11 years and started as a volunteer fireman and lifeguard. He watched him grown under the leadership of Fire Chief Heglar, and he communicated that he has an understanding of the challenges of a volunteer and paid department. He then added that we are losing a great chief, and we are getting a great chief.

The Mayor recognized special guests, family members and staff, Finance Officer Arlen Copenhaver, Town Clerk Nancy Avery, Building Inspector John Batson, Public Works Director Sonny Beeker, and Police Chief Mike Bowden. Fire Chief Edmund Kennedy then introduced his wife, family members and the staff of the fire department.

Meeting broke for reception at 6:40 p.m. for approximately 30 minutes.



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Meeting resumed at 7:10 p.m. Mayor Swearingen invited the audience guests to join the meeting.

DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

There were no presentations to council.

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

Sign up at podium (3-minute limit)

No one signed up to address council.

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee

MPT Bloszinsky reported that the Globe/Wreath Project went well and the participation was very good.

2. Marketing Committee

Mayor Swearingen reported that the committee did not meet this past month but will have a report next month.

3. Planning & Zoning Commission

- a. *Proposed draft amendments to Chapter 19 (Zoning) of the Code of Ordinances regarding setback regulation clarification and consistency – requires public hearing.

Chairman Ellen advised council they had a fairly thick packet on proposed draft amendments to Chapter 19 on Zoning and Cardinal Code of Ordinances regarding the “Setback” regulations. He gave details on the changes in the two documents, and explained that the commission was requesting own Council’s consideration and approval of the proposed text amendments attached hereto as said included in these minutes.

The Mayor requested more time to read through the documents presented; however, she did make an inquiry regarding the front of lots. Discussions were held pertaining to yard frontage and determination pertaining to lots. Building Inspector Batson confirmed the narrow side of a lot is the front of a lot.

MOTION – Commissioner Heglar moved the discussion of the proposed draft amendments to Chapter 19 (Zoning) of the Code of Ordinances to the December meeting under New Business.

SECOND – Commissioner Whitley

VOTE – Unanimous



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4. Shoreline Access and Beach Protection Committee

Chairman Panicali communicated that he did not have anything to report.

5. Non-town Committee Reports

The Cape Fear Disability Commission

Mayor Swearingen reported that Dustin Robertson attended his first meeting of The Cape Fear Disability Commission. She requested the records to reflect that the commission meets once a quarter, not once a month, and Mr. Robertson would have his report after the next quarterly meeting.

MPO Advisory Committee

John Ellen attended the first administrative meeting in November kicking off Transportation 2045 which will culminate on the schedule of a new book coming out in 2019.

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration and Recreation

a. *Motion to approve proposed dates for 2018 OFP programs, as presented
Nancy Avery advised that in the Agenda Packet Council had a memo from Nikki Keeley, Recreation Manager requesting approval for the proposed dates for 2018 Ocean Front Park Programs to include the Boogie in the Park Concert series, Turtle Talk, Kure Beach Market, Story Time by the Sear and Up and Active

MOTION – Commissioner Heglar moved to approve proposed dates for 2018 OFP programs, as presented.

SECOND – MPT Bloszinsky

VOTE – Unanimous

b. Island of Lights Christmas Parade Friday, December 1, 2017 at 7:30 pm
After discussion a consensus was reached that council will not participate in the parade.

2. Finance Department

Finance Officer Copenhaver communicated that he had nothing to report

3. Building Department

Building Inspector Batson reported that the Development Line had finally passed. He requested permission to record the map with the Register of Deeds.



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MOTION – Commissioner Heglar moved to approve the Development Line recording.

SECOND – Commissioner Dugan

VOTE – Unanimous

4. Fire Department

Nothing reported.

5. Police Department

Police Chief Bowden had nothing to report.

6. Public Works Department

Jimmy Mesimer provided an update on the lift station, and advised that the final punch list is being worked on. He also let council know that the relining of storm drains on Kure Village have been completed as far as phase one and two.

Commissioner Heglar forwarded e-mails to all council members. He apologized for it not being included in the agenda. The e-mail concerned the Dow Chemical Plant Outlet/Intlet signage on the beach. A property owner expressed concerns regarding the signage. Commissioner Heglar requested the Building Inspections Department and Public Works for assistance in researching and identifying exactly where the issues are on the beach. Council's guidance is requested in determining how far north and south the signs should be moved. Council passed pictures to the audience that they used in their discussions.

After lengthy discussions it was agreed that Building Inspector Batson would contact Spencer Rogers for guidance on signage and proper distance regarding obstruction in the water. Once the information is obtained, Commissioner Heglar requested the information be communicated to Public Works so they would be able to move the signage accordingly. He also asked that he be made aware of the information obtained so he could convey it to the homeowner.

Town Clerk Avery questioned if this would be a motion. Commissioner Heglar confirmed that it was a request from council. Building Inspector Batson asked if he is not able to acquire guidance from Spencer Rogers, what the process would be. Commissioner Heglar stated 200 feet in each direction. Additional discussions continued with regard to signage and placement. Town Clerk Avery made an inquiry regarding the number of signs being two, if guidance was not obtained by Spencer Rogers. Commissioner Heglar stated that there could be signs inside also. He felt consistency was important, and that boundaries were implemented and conveyed to Public Works.



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DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Meeting with commissioner, police chief and attorney to review parking ordinances and bring recommendation to Council on amendments to the code (Whitley)
Commissioner Whitley reported about the wording of ordinances and meeting to tighten up the ordinances to assist with the clarification of paid and unpaid parking for the town. Mayor Swearingen also requested recommendations to support ordinances, i.e., signage, residential parking, permits, markings in the street, etc. Planning & Zoning Chairman Ellen asked who would be in charge of the group, as the Planning & Zoning Commission was to also be involved. Mayor Swearingen confirmed that Police Chief Bowden would be in charge. Council reached a consensus supporting Commissioner Whitley in this endeavor.

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Vacancy on P&Z for alternate member, regular member and interview process
After discussions regarding this issue council moved to allow the Planning and Zoning Commission to interview for the alternate and regular open positions and then make recommendations to Council.

MOTION – Commissioner Heglar moved for P&Z to interview candidates and make recommendations to Council.

SECOND – Commissioner Whitley

VOTE – Unanimous

2. Reschedule of December Council meeting.

MPT Bloszinsky requested for the December meeting to be rescheduled due to holiday travel plans of family members.

MOTION – Commissioner Heglar moved to reschedule December's Council meeting to December 11, 2017.

SECOND – MPT Bloszinsky

VOTE – Unanimous

MAYOR UPDATES (no action required)

Nothing to report.

COMMISSIONER ITEMS (no action required)

Nothing to report.



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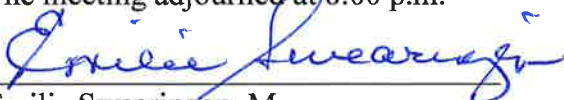
ADJOURNMENT

MOTION – Commissioner Heglar moved to adjourn

SECOND – Commissioner Whitley

VOTE – Unanimous

The meeting adjourned at 8:00 p.m.



Emilie Swearingen, Mayor



ATTEST: Nancy Avery, Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting.