



TOWN COUNCIL AGENDA

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

**Asterisks indicate documentation is included in agenda packet*

Call to Order – Mayor Bloszinsky

Invocation & Pledge of Allegiance – Pastor Dan Keck, Kure Memorial Lutheran

APPROVAL OF CONSENT AGENDA ITEMS

1. Move alternate SLABP committee member Edward White to a regular position and move regular member Pat Edgecomb to an alternate position, per committee's request
2. *\$500 Platinum Sponsorship for the Carolina Beach Bike Rodeo to be funded from the Governing Body budget
3. *Accept resignation of Jim Gabriel from Marketing committee
4. *Appoint Amanda Stiles as regular member of Marketing committee, rather than alternate
5. *Fall events – close Atlantic Avenue between K and L from early morning hours through 10 pm on Friday, October 5 for Jazz Funeral and on Saturday, November 17 and 24 for Holiday Market and allow food trucks at each event
6. *Minutes:
 - a. *July 17, 2018 regular meeting
 - b. *August 9 2018 work session on parking
 - c. *Building Inspection Department July report
 - d. *Fire Department July report
 - e. *Finance Department July report

ADOPTION OF THE AGENDA

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

Sign up at podium

DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee
2. Marketing Committee
3. Planning & Zoning Commission
4. Non-town Committee Reports
5. Shoreline Access and Beach Protection Committee

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration
2. Finance Department
3. Fire Department



TOWN COUNCIL AGENDA

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AUGUST 21, 2018 @ 6:30 p.m.

4. Building Department
5. Police Department
6. Public Works Department
7. Recreation Department

Host Special Olympics Polar Plunge Saturday, February 23, 2019

Impact:

- Use of Ocean Front Park, K Avenue east of FFB, Atlantic Avenue and portions of the Boardwalk and Beach
- Close K Avenue east of FFB and Atlantic Avenue between K and L to vehicle traffic from early morning hours through 5 pm on Saturday, Feb. 23
- Allow 5K race in conjunction with event
- Allow three food trucks vendors to park within closed portion of Atlantic Avenue with other event vendors
- Waive associated fees due to non-profit status

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Appointment of members to Town ad-hoc committee on naming town buildings, memorial benches and donations

Requires motion to make this ad-hoc committee one that meets only on an as needed basis, and appoint the following five members:

Mayor Craig Bloszinsky, Commissioner John Ellen, Jim Dugan, Dennis Panicalli, and Bill Farris

2. *Proposed amendments to Chapter 19 (Zoning) of the Code of Ordinance, Section 339 (Minimum parking requirements) Subsections 1 and 2 referred to Planning and Zoning Commission at the July meeting for more clear direction on the following:

- What problem is this solving
- Is this complaint driven
- Does it apply throughout town on all properties and if not, then where
- Does this apply only to new construction
- What is the enforcement mechanism and how will that work

Per the P&Z chairperson, P&Z tabled this item until more guidance from Council is received on whether it wants to limit parking on front lawns to a certain number of vehicles. The chairperson will ask for direction at the Council meeting.



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3. Possible ADA crossover at beach access # 1004 ¼ (Oceanview/Myrtle)
Consideration of tasking the Shoreline Access and Beach Protection committee with studying cost, feasibility and need for another ADA access with a recommendation to Council OR directing the committee to work with the Administration staff on a CAMA grant application for next spring to move forward with this ADA crossover

4. Parking actions (Bloszinsky)

5. Bumpers on Sixth, I and E Avenues (Whitley)

6. Town facility construction update (Oliver)

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

MAYOR UPDATES (no action required)

COMMISSIONER ITEMS (no action required)

CLOSED SESSION, if needed

ADJOURNMENT

CONSENT

Nancy Avery

From: Debbie Elliott <DebbieElliott@seacoastrealty.com>
Sent: Tuesday, August 7, 2018 1:37 PM
To: Nancy Avery
Subject: Re: agenda items for the August 21 Town Council meeting

Yes. Jim Gabriel has resigned and we voted Amanda Stiles in as a full-time member from her prior status as an alternate.

Debbie Elliott

Chief Marketing Officer

Advantage Marketing, a division of Coldwell Banker Sea Coast Advantage

Phone: 910.790.7494

Mobile: 910.471.3181

www.AdvantageMarketingAgency.com

From: Nancy Avery <n.avery@townofkurebeach.org>
Date: Tuesday, August 7, 2018 at 1:29 PM
To: Debbie Elliott <DebbieElliott@seacoastrealty.com>
Subject: FW: agenda items for the August 21 Town Council meeting

Hi Debbie – Nikki says there have been changes in membership on the Marketing committee. Could you please confirm?
See email below

Nancy Avery
Town Clerk
Town of Kure Beach
117 Settlers Lane
Kure Beach, NC 28449
www.townofkurebeach.org
910-458-8216 office
910-707-2016 direct
910-443-0410 cell
n.avery@tokb.org

From: Nikki Keely
Sent: Thursday, August 2, 2018 1:42 PM
To: Nancy Avery <n.avery@townofkurebeach.org>
Subject: RE: agenda items for the August 21 Town Council meeting

Hi,

At the last MAC Committee Meeting – they mentioned that Jim Gabriel had resigned from the Committee, although I don't recall if he submitted a letter or email. They then voted to move Amanda Stiles from Alternate to Member. I told them to send that information to you, but since I don't see it listed I'm assuming that they didn't. Would you like me to follow up with Debbie to confirm and see if Jim submitted a letter of resignation?

Nikki Keely

Nancy Avery

From: Craig Bloszinsky
Sent: Wednesday, August 1, 2018 3:12 PM
To: John Ellen; Joseph Whitley; Allen Oliver; David Heglar; Arlen Copenhaver
Cc: Nancy Avery
Subject: Re: CBPD Bike Rodeo Sponsor Letter

Arlen, we have consensus from 4 Commissioners to give a \$500 Platinum Sponsorship for the Bike Rodeo. The request and info from the Island Gazette are attached. Let us know if you need anything else.
Craig Bloszinsky

From: John Ellen <j.ellen@townofkurebeach.org>
Sent: Friday, July 20, 2018 9:47 AM
To: Joseph Whitley; Allen Oliver
Cc: Craig Bloszinsky; David Heglar; Nancy Avery; Arlen Copenhaver
Subject: Re: CBPD Bike Rodeo Sponsor Letter

Suggestion: we each give Mayor B \$100 for him to bundle as a donation from KB. Town will get Platinum recognition. We each get a charity tax deduction.

John

Get [Outlook for iOS](#)

From: Joseph Whitley <j.whitley@townofkurebeach.org>
Sent: Friday, July 20, 2018 7:08 AM
To: Allen Oliver
Cc: Craig Bloszinsky; David Heglar; John Ellen; Nancy Avery; Arlen Copenhaver
Subject: Re: CBPD Bike Rodeo Sponsor Letter

It's a good event, whatever we can do.

Joseph Whitley
Commissioner, Town of Kure Beach



MEMO

TO: Town Council
FROM: Nikki Keely, Recreation Director
RE: Fall Events
DATE: 8/14/18

Preparations are underway for Kure Beach's signature fall events: the Farewell Summer Jazz Funeral and the Kure Beach Holiday Market. The past 3 years we have closed Atlantic Avenue between K and L Avenue and allowed for food trucks at each event. The purpose was to increase the overall appeal and size of each event, increase revenue with the collection of additional vendor fees, and to increase public safety by eliminating vehicle traffic on Atlantic Avenue during each event.

The changes have been well received by those participating in and attending each event. To my knowledge, we have not received any negative feedback regarding the road closures and/or food trucks. With Council permission, we would like to continue in the same manner for 2018.

Council action is required on the following items regarding Town sponsored fall events:

- Close Atlantic Avenue between K and L Avenues from the early morning hours through 10 p.m. on Friday, October 5, 2018 for the Kure Beach Jazz Funeral
- Close Atlantic Avenue between K and L Avenues from the early morning hours through 5 p.m. on Saturday, November 17, 2017 and Saturday, November 24, 2018 for the Kure Beach Holiday Market
- Allow participation by food truck vendors during event hours on Friday, October 5th, Saturday, November 17th, and Saturday, November 24th.

DEPARTMENT BUSINESS



MEMO

TO: Town Council

FROM: Nikki Keely, Recreation Director

RE: Council Actions for Special Olympics Polar Plunge – Saturday, 2/23/2019

DATE: 8/14/18

Kure Beach has been approached by Special Olympics New Hanover County to host the Polar Plunge and 5K event on Saturday, February 23, 2019. They are requesting use of the Ocean Front Park, K Avenue east of Fort Fisher Boulevard, Atlantic Avenue, and portions of the Boardwalk and Beach for the event.

Event details, outlined in the following pages, mirror the exact event they held in Kure Beach in 2018. In addition, all aspects of the event will be reviewed by each Kure Beach Department for their input and approval.

Before event planning can progress further, Council action is required on the following items:

- Close K Avenue east of Fort Fisher Boulevard and Atlantic Avenue between K and L Avenue to vehicle traffic from the early morning hours through 5 p.m. on Saturday, February 23, 2019.
- Allow for a 5K race to be held on Kure Beach streets in conjunction with the event.
- Allow 3 food trucks vendors to be parked within the closed portion of Atlantic Avenue with other event vendors.
- Waive the Special Event fees associated with this event due to the Non-Profit status of Special Olympics New Hanover County.

Enclosure

Special Olympics New Hanover County Polar Plunge and 5K Run

Date: Saturday, February 23, 2019

Time: 11 a.m. – 3:30 p.m. (8 a.m. – 5 p.m. including setup and breakdown)

Schedule of Events:

8 a.m.	Site set up begins
11 a.m.	Event opens to the public
12:30 p.m.	Costume contest
1:30 p.m.	5K race begins
3:05 p.m.	Plunge
3:30 p.m.	Event concludes and breakdown begins
5:00 p.m.	Breakdown complete and all streets reopen to public

Components of Event:

Vendors	<p>A variety of 10-15 vendors participate in the event. The types of vendors vary, but usually include Special Olympics NHC, Island Women, Knights of Columbus, and other non-profit groups and businesses. They are allowed to hand out information and sell their goods/services during the event. Depending upon the number participating, they will be lined along Atlantic Avenue, under the Pavilion, and possibly a few in the lawn area of Ocean Front Park.</p> <p>Special Olympics NHC would like up to 3 food trucks to be included with the other vendors for this event. The trucks would park along Atlantic Avenue and sell product throughout the event. Each participating truck would be required to display proper Health Department permits.</p>
Music	<p>Exact bands and/or DJ have not yet been determined, but music will play on the Ocean Front Park stage during the 11 a.m. to 3 p.m. timeframe.</p>
Race	<p>The race is a 5K, which is 3.2 miles, and will begin at 1:30 p.m. The race will be implemented by a professional event management company that specializes in races.</p>

They hope to use the same route as in 2015, which is outlined as such: head north on Atlantic Avenue, cross Fort Fisher Boulevard at N Avenue, weave through the neighborhoods west of Fort Fisher Boulevard, cross back over Fort Fisher Boulevard at N Avenue, and head south on Atlantic Avenue towards Ocean Front Park.



The only portion of the race route that would be completely closed to vehicle traffic is Atlantic Avenue between K and L Avenue. Volunteers would be stationed at each intersection along the race route to direct runners. Police assistance would be needed to direct traffic at the Fort Fisher Boulevard crossing.

Plunge

The plunge will take place from the beach area north of the Pier. Sections will be blocked off for those plunging, with spectators lined along the perimeter and on the Pier. In the past, the event has drawn crowds of between 1,000-1,500 people, including participants. A portable PA system may need to be used on the beach for the announcement and countdown to plunge.

Provisional Needs:

Insurance

Special Olympics NHC has been made aware of the need to provide the Town proof of general liability insurance, listing the Town as additionally insured, with limits no less than 1 (one) million dollars.

Restrooms	Public restrooms will need to be opened, as well as the restrooms under the Pavilion. This will provide 8 total toilet stalls. In the past, Special Olympics NHC has only provided 6 portable toilets. The event draws a large crowd, but many are only on site for a short period of time during the Plunge.
Trash	The Town's onsite trash receptacles will be used, along with additional cans located in storage at Ocean Front Park. The additional cans will be setup in the food area, as that will be the biggest producer of trash at the event.
Parking	All public parking throughout Town will be available for use. Being off season with many local businesses closed, competition for those public parking spaces will be decreased.
Electricity	Sufficient electrical outlets are available in the Pavilion. Should the food trucks be approved and need electricity, there are now outlets available along Atlantic Avenue as well.
Medical	New Hanover County Sherriff's Department is on site during the event. They also provide in-water assistance during the plunge. Kure Beach Fire Department may be asked to assist during event.

Potential Special Event Fees to Be Waived:

Below are the applicable special events fees that Special Olympics New Hanover County is asking be waived. The grand total is dependent upon the number of personnel needed and overall length of time, which is still being determined.

General Use Impact Fee	
High Impact (includes closing of public streets)	\$500
Personnel	
Police (4 hour minimum)	\$40/hour
Sanitation	\$40/hour
Volunteer Fireman	\$40/hour
Facility Rental	
Ocean Front Park (Pavilion & Lawn, Non-Profit)	\$125/hour

OLD BUSINESS

Sec. 19-339
(PZC reviewed proposed amendments - redline)

Sec. 19-339. - Minimum parking requirements.

The number of off-street parking spaces required by this section shall be provided on the same or contiguous lot with the principal use of this section and the required number of off-street parking spaces specified for each use shall be considered as the absolute minimum. In addition a developer shall evaluate his own needs to determine if they are greater than the minimum specified by this chapter. For purpose of this chapter an off-street parking space shall be no less than nine (9) feet in width and twenty (20) feet in length in an area within a minimum ten (10) feet ingress and egress provided for the off-street parking area.

<i>Residential and related uses</i>	<i>Required parking</i>
(1) Any residential use consisting of one (1) or two (2) dwelling units.	Two (2) parking spaces for up to three (3) bedrooms and one (1) additional parking space for each bedroom thereafter per each dwelling unit; provided that no more than six (6) vehicles shall be parked on the property at any one time for a property consisting of one (1) dwelling unit and no more than four (4) vehicles per dwelling unit shall be parked on the property at any one time for a property consisting of two (2) dwelling units.
(2) Multiple family (3 or more units) dwelling	Two (2) parking spaces for up to two (2) bedrooms and one (1) additional parking space for each bedroom thereafter per each dwelling unit.
(3) Rooming or boarding-houses, and tourist homes.	One (1) parking space for each one (1) room to be rented, plus two (2) for management.
(4) Motels and hotels.	One point two (1.2) parking spaces per unit in which each space must be unobstructed, plus two (2) spaces for management, of which one may be obstructed. Any hotel or motel hereafter constructed or any existing hotel or motel which hereafter expands if there is a structural change to accommodate additional capacity shall have designated area for employees on duty to park.
	Zero (0)—twenty (20) units must have one (1) additional parking space for employees.
	Twenty (20)—forty (40) units shall have two (2) additional parking spaces for employees and every twenty (20) units thereafter shall one (1) additional space for employees.
(5) Home occupation in operator's residence.	Parking spaces in addition to residential requirements as per approval by the building inspector.

August 6, 2018

Nancy Avery
Town Clerk
Town of Kure Beach
117 Settlers Lane
Kure Beach, NC 28449

Dear Ms. Avery:

I am writing on behalf of the Seawatch Home Owners' Association (HOA) to formally notify the Town Council of our intent to abide by the new Town Ordinance that disallows on-street parking in the Town of Kure Beach. We are in agreement that no street parking be allowed anywhere in the neighborhood of Seawatch. Also, the HOA will not ask for an exception to the ordinance to allow street parking on one side of the street, nor do we wish for any type of parking lines or spaces to be painted on any of the roads within the Seawatch community.

It is our understanding that this letter is sufficient notice to ensure the Town will abide by our requests. If you have any questions or if you or Town Council members take any objections to this understanding, please contact me at your earliest convenience. Thank you.

Sincerely,



Debbie Elliott
Seawatch HOA President
910-471-3181
debbieelliott@seacoastrealty.com

cc: John Cawthorne, Seawatch HOA
Paul Cozza, Seawatch HOA
Deb McKenna, Seawatch HOA
JP Mikula, Seawatch HOA
Gary Owens, GO Property Management
Kelly McMahon, GO Property Management

Mayor Craig Bloszinski
Mayor Pro Tem David Heglar
Commissioner John Ellen
Commissioner Allen Oliver
Commissioner Joseph Whitley

MINUTES



TOWN COUNCIL MINUTES

PUBLIC HEARING

July 17, 2018 @ 6:00 p.m.

The Town Council held a special meeting on Tuesday, July 17, 2018 at 6 pm for conducting a public hearing. Notice of the hearing was posted at Town Hall and on the website on June 25, 2018 and advertised in the Island Gazette on June 27 and July 4, 2018. The Town Attorney attended and there was a quorum of Council present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Deputy Town Clerk – Mandy Sanders
Police Chief – Mike Bowden
Building Inspector – John Batson
Recreation Director – Nikki Keely
Fire Chief – Ed Kennedy
PW Director – Jimmy Mesimer

CALL TO ORDER

Mayor Bloszinsky called the meeting to order at 6:00 pm stating the purpose of this public hearing is to receive public comments on the proposed amendment to Chapter 19 (Zoning) of the Code of Ordinances, Section 339 (Minimum parking requirements), Subsections 1 (Any residential use) and 2 (Multiple Family) regarding number of vehicles that may be parked on a property at any one time.

OPENING OF PUBLIC HEARING

Mayor Bloszinsky opened the hearing at 6:03 pm.

PUBLIC COMMENTS

1. Megan Garrett, 133 Settlers, stated:
 - She is here representing Beachwalk HOA
 - She has concerns about this and the last changes to parking discussed in a public hearing in May
 - Conditions are already difficult and these changes will further restrict parking
 - In their neighborhoods there is no on or off street parking
 - These changes restrict above and beyond the necessary
 - Other changes say it is up to owners to call the Police
 - She does not understand why it is in the Town's interest to stipulate how many cars people can have in their own property

- This change is not only for new design it takes away the ability to park on our own property
2. Gail Morris, 511 Surf Drive in Beachwalk, said:
- Her husband and she are homeowners
 - There is enough parking in their driveway for two vehicles
 - They have friends that are handicapped and cannot walk distances
 - Closest parking spaces to our home is two to three blocks away
 - To have parties or gathering they will have to car pool
 - Can't park on the grass because of the irrigation system
 - Recommends resident stickers or something given to residents to allow them to park on the streets
 - Previous code changes on parking will cause a hardship for them
3. Kim Paisley, 617 S 3rd Ave
- She has been here for 37 wonderful years
 - She commends Council on changes and enforcement section that gives owner the flexibility for his lot and wonders what happens with vacant lots

Mayor Bloszinsky said these proposed amendments are design points for new building only. He thinks you can do as you wish on a vacant lot as long as you do not violate town ordinances. The Mayor read the proposed amendments to both subsections stating this is for design enforcement.

Commissioner Whitley said it is also for short-term rentals for aesthetics reasons.

Commissioner Oliver stated the Building Inspector is not going to issue a permit if these parking spaces are not provided.

ADJOURNMENT

MOTION - MPT Heglar made the motion to close the public hearing and adjourn at 6:15 pm.

SECOND – Commissioner Whitley

VOTE – Unanimous

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under [government>council](#).



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

The Kure Beach Town Council held its regular meeting on Tuesday, July 17, 2018. A quorum of Council was present along with the Town Attorney.

CALL TO ORDER

Mayor Bloszinsky called the meeting to order at 6:30 pm. Pastor Chris Howell, Kure Beach First Baptist Church, delivered the invocation & Pledge of Allegiance.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Finance Officer – Arlen Copenhaver
Deputy Town Clerk – Mandy Sanders
Building Inspector – John Batson
Fire Chief – Ed Kennedy
Police Chief – Mike Bowden
Public Works Director – Jimmy Mesimer

APPROVAL OF CONSENT AGENDA ITEMS

1. Resolution 18-07 opposing possible state legislation for firefighter special separation allowance
2. Revisions to Uniform Guidance Procurement Policy to reflect increase in bid thresholds per OMB guidelines:
 - Micro purchase from \$3,500 to \$10,000
 - Simplified acquisition from \$150,000 to \$250,000
3. Minutes
 - June 18, 2018 special meeting
 - June 18, 2018 closed session
 - June 19, 2018 public hearing flood ordinance
 - June 19, 2018 regular meeting
 - June 19, 2018 closed session
 - June 25, 2018 closed session

MOTION - MPT Heglar made the motion to adopt the consent agenda, as presented

SECOND – Commissioner Oliver

VOTE - Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

ADOPTION OF THE AGENDA

Commissioner Ellen added under committee business, non- committee reports, for the new member Jonathan Perratto, to speak.

MOTION – Commissioner Whitley made the motion to adopt the agenda, as modified

SECOND – MPT Heglar

VOTE - Unanimous

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

1. Megan Garrett, 133 Settlers Lane, stated:
 - She is here on behalf of the Beachwalk HOA about Article VI parking restrictions
 - The neighborhood has no on street parking, only some spaces in a common area
 - Restricting on street parking may encourage others that are not residents to park in their common area
 - The HOA is concerned that residents won't have the ability to use common area for parking
 - She did not realize this at the previous meeting
 - She does not think enough notice was given
2. Gail Morris, 511 Surf Drive, said
 - She has an issue with article VI parking restrictions on the street
 - She has space for only two additional vehicles in her yard
 - Her handicapped friends will have to park two to three blocks away
 - They cannot park on the grass because of the irrigation system
 - Council should consider extending passes to residents for visitors to park on street

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee

Linda Brett-Kell, co-chair said

- Last month she brought up the process to rename the center for the lady instrumental in beginning it
- The committee opted to buy a park bench with a plaque honoring this person instead
- August 18 from 4 – 8 pm is the BBQ fundraiser at \$9 per plate
- They could use volunteers for a couple of hours that day
- Eric Keely, acoustic guitarist, will provide music



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

2. Non-town Committee Reports

Jonathan Perrotto, the Town's representative on the WMPO Bike/Pedestrian committee reported:

- He has attended two meetings for a total of 6 hours
- The committee is working on the 2040 plan to wordsmith and rank projects
- The committee plans for safety, health and wellness, ease of mobility and continuity for walking, strolling, biking and any transportation not using a car
- 400 old projects are being re-prioritized
- Let him know if you have project ideas
- He has taken it upon himself to clean bike paths on the island to be of service

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Finance Department

Finance Officer Copenhagen presented resolution R18-08 approving financing terms with BB&T for 2018 GMC Sierra 2500 for \$40,400 at 3.86% for four years for Public Works service truck and asked Council to approve.

MOTION – MPT Heglar made the motion to approve resolution R18-08 for previously budgeted truck for public works

SECOND – Commissioner Whitley

VOTE - Unanimous

2. Building Department

Building Inspector Batson said:

- The water line at Settlers Lane was excavated today and was not where it was supposed to be
- Contractor had to order additional material to connect and there may be a longer delay on the road closure
- Landscaping is not part of the scope of the construction project budget
- The contractor said at today's meeting that he does not have a vendor to lay irrigation sleeving

Commissioner Oliver requested a sign at the intersection at Surf and Settlers to help with traffic. He also said he would get started on a landscaper for the sleeving.

3. Police Department

Police Chief Bowden said that when the Town buried the utilities underground, we omitted marking a handicapped spot on the south side of pier, east of Atlantic Avenue. This is a requirement per the Code of Ordinances.

CONSENSUS – Public Works to re-stripe that spot as ADA



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

4. Public Works Department

Public Works Director Jimmy Mesimer presented preliminary drawings for an ADA ramp at beach access 1004 ½ at Oceanview, stating:

- It will encroach three feet north on the viewing area side
- Existing crossover will have to be torn down to put an ADA access here
- He is asking Council to review the preliminary drawing and give him direction

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Proposed amendments to Chapter 19 (Zoning) of the Code of Ordinances, Section 339 (Minimum parking requirements), Subsections 1 (Any residential use) and 2 (Multiple Family) regarding number of vehicles that may be parked on a property at any one time

Building Inspector Batson stated:

- He thought these amendments applied to all properties in town
- How it is written, it could be applied either way
- This would be a general citation and not up to the Police to issue
- It would be complaint driven only
- He offered an alternative to Planning and Zoning (P&Z) to how to regulate the number of cars parked at a short term rental to write the code so that you can only park in the driveway and give a good strong definition of what a driveway is

Council discussion highlights

- How will this be enforced and what is the citation
- Whoever enforces would have to know how many bedrooms in each house
- This is to target habitual properties with too many cars
- Some are advertising to put as many people in a rental as you can for one price
- This causes problems for neighbors of these properties also
- The issue is there are multiple complaints about high volume properties that are packing in cars everywhere
- If complaint driven and someone has too many cars, and neighbors are complaining, it is an issue to the resident
- What is the underlying problem with too many cars, is it noise, beer cans in the yards or just too many cars
- We are not a community of high rise hotels but we are a community of room occupancy tax with up to 4000 square foot homes that are really mini-hotels
- Willing to discuss how to manage parking in short term rental properties, but not for everyone and that includes residents
- Think there should be only eight vehicles for each property
- The Building Inspector would have to work weekends to enforce, if not the Police
- Aesthetics are bad with too many cars parking at a property



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

- Thought this applied only to new construction

Audience comments

Extension of this is someone parking on my lot and going to the beach. If enforcement is by the Town, I am not going to wait. If it is parked on my property, I want to take care of it by towing that vehicle, but I understand I carry liability for the person's car I tow.

Chief Bowden said if a vehicle is parked on your private property, the Police could not have it towed. If you call in for trespassing, then the Police may tow, or take the person to jail or issue a ticket.

MOTION – Commissioner Oliver made the motion to send the proposed amendments back to P&Z for clear direction on:

- What problem is this solving
- Is this complaint driven
- Does it apply throughout town on all properties and if not, then where
- Does this apply only to new construction
- What is the enforcement mechanism and how will that work

SECOND - Commissioner Ellen

VOTE - Unanimous

2. Other parking items

Mayor Bloszinsky stated the first item that came out of the meeting with the parking committee was single side parking on roads with up to 26 feet in width with the other side designated as fire lane. The plan is to give it to the Homeowners Associations (HOA) to consider and say whether they approve or not.

Audience comments:

- In Beachwalk, there is no issue with people parking in the neighborhood to go to the beach. If the Town marks spaces, it will encourage visitors to park there
- What about landscaping and vendors, where do they park
- If concerned about River Road coming in and parking on our streets during the summer, why can't we have marked spaces for residents only. Residents will have stickers in their cars. Spots would have to be designated for residents only. Needs to be Town decision so there is clear ROW
- Confused because concern for someone parking inadvertently when they do not have a sticker seems to be more important than residents having parking. What concerns me is the residents being able to park in front of their homes
- We all have irrigation and do not want to damage that or turn our yards into parking lots. You should be working to make resident parking safe and happy



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

- Concerned about contractors and landscaping coming to home and where they will park
- My family has five cars and there is no more room in the driveway for more cars
- How do we as a community allow these vendors without getting a ticket
- Yesterday, a commercial photographer took pictures of a home and got a ticket for parking on the street
- Understand some commercial vendors can park in ROW without designated space, but what about other vendors
- How will they know where they can park
- No one is being ticketed except residents
- Are you going to ticket landscape trucks, pickup trucks, delivery trucks
- A landscaping truck with a trailer will block space more than a single car will do
- We cannot mess with the law. If it is not safe, then we need to comply
- Beach visitors drive this and it is a great idea to target short-term rentals with lots of cars.
- Limiting restrictions on homeowners is the best way to go and understand that not everyone will be happy
- There are families that cannot even have one person visit their home and park.
- We had to rent a spot to store a vehicle because of restrictions
- If nine different HOAs, there will be nine different variances. They don't own the streets
- No confidence in my own HOA to make the decision so prefer the Town to do so
- The point is businesses are being impacted. It will negatively affect the community if businesses come here and get tickets.
- Resident stickers are a great idea for resident parking
- You want to make additional spaces on our streets and anyone can park in them
- Live right next to beach access at N Avenue – lots of cars staying there all night
- There is no place for a semi-trailer truck to unload
- Perhaps there could be consideration for this type of unloading that will take more than 30 minutes. It might mitigate some of the risks involved.
- Where is paid parking on the agenda
- Tax bill charges now for decal

Council comments:

- 2,600 homes are being built over the bridge and people will be coming here. Council is trying to plan to keep neighborhood safe
- We are open to all ideas
- It is a good idea to get HOA's involved
- Will drive around with Police Chief and Public Works Director and bring anything we do forward for comments



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

- If you have four passes for your home, other people see that cars have parked there and will park
- Will look at marking new spaces on 421 (Fort Fisher Boulevard – FFB) and in neighborhoods
- Want HOAs to have input except some HOAs have sent notice, even though the Town has said you can park on Town property, the HOA has restricted it
- We are talking about citizens that want more parking and HOAs may or may not want it
- Any street 26 feet and over may have parking on the street by the fire code
- The Town is restricting because they are not marked and by ordinance may only park on marked spaces on town streets
- Council is open to input and we need to tell HOAs to give input by next meeting and input is:
 - Do you want any parking on streets wider than 26 feet
 - How do you want it laid out and marked with signage
 - These are the streets that are 26 feet wide in each association
- Ok if markings are different in each community based on aesthetics but need to be clear enough for anyone to understand so the Police Department doesn't have a monumental issue to deal with
- The issue is plenty of feedback from citizens and HOAs saying there is a problem and we are trying to address it
- HOAs have restrictions that homeowners agreed to when they bought property
- My HOA was ok with no parking on street until it realized one street is wide enough to have marked spaces and now they don't want it
- Fine with resident only parking in each HOA but it means parking for all residents, not only HOA residents. The Town is not going to mediate that.
- The fear is people will park wherever they see people parking
- It will be harder to protect the neighborhoods as they get closer to the beach
- The road is paved and unpaved ROW, just not enough spaces for the folks
- Many people want to continue with parking as it is, but we can't continue for safety reasons
- Council specifically said you could park on unpaved ROW in front of your home and then a HOA made the decision to restrict parking on unpaved ROW or yard
- Council is open to parking on streets that are wide enough. Great suggestion about restricting to resident parking with town stickers but how do we control it. It is easy for the Police Chief to enforce, but how do we lay it out in the neighborhoods so it can be enforced.
- You can park in the unpaved ROW, and action will only be taken if someone complains. By ordinance, the Police Chief has the right to ticket if he believes there is an obstruction. It will be at the discretion of the Police if they determine there is a problem or if a resident complains.



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

- People drive over my unpaved ROW everyday
- There is a temporary solution when your driveway is not large enough. If you want to park there permanently, put in stone for protection. The Police will not stop and ticket every car because they have other things to do.
- We can request input from HOAs only but the answer and decision will be Council's
- HOAs have the authority to be more restrictive than the Town does because you signed off on covenants when you bought property. We cannot override your covenants.
- HOAs can allow businesses to open common parking for businesses and the Town won't monitor who would park there
- Cannot have paid parking until we have control of parking
- Do not have enough spaces to make paid parking an option to make money

The Town Attorney stated that the unpaved ROW belongs to the Town and not the HOA, therefore the HOA cannot restrict.

Mayor Bloszinsky named other issues on the minds of the parking committee:

- Ocean Dunes three public beach access points. We will take look at diagonal parking within 50 feet of the ROW at each of those to protect other ROWs in that area
- Marking new spaces for parking maybe on 421 (FFB) and possibly in the neighborhoods
- There is potential to use the medians on Avenues E, 6 and I by adding bumpers. Need time for staff to mark.
- Restricted spaces. There are homes on FFB south that are older bungalows that do not have off street access via driveways. We should look at allowing them a restricted parking space for that resident only with the authority to call the Police and have someone towed. It would be owner enforced.
- This is a work in progress
- Please keep thinking and bring forth ideas

MPT Heglar recapped:

- Communicate to HOAs for their feedback with an end date of week before the next meeting, August 14 by 5 pm
- Ocean Dunes HOA has asked Council to eliminate parking in the ROW, so we need to work on that. The Mayor will work with the Police Chief and Public Works Director
- New spaces. P&Z member Ken Richardson will start this process for P&Z review
- E, I and 6 Avenues medians. That info goes back to P&Z to make sure in compliance with ordinances
- Residential stickers. We need to understand from the attorney if this is allowed and how this process will work
- Restrictive spaces. The Mayor will get input.



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

3. Designation of Council liaison for new Recreation Department

Mayor Bloszinsky designated Commissioner Oliver as liaison for the newly created Recreation Department effective immediately.

4. Job description Public Works and Utilities Director

MOTION –MPT Heglar motioned to approve the job description for the Public Works and Utilities Director, as presented

SECOND- JW

VOTE - Unanimous

Said job description is herein incorporated as part of these minutes

5. Job description Recreation Director

MOTION – Commissioner Oliver motioned to the job description for the Recreation Director, as presented

SESCOND – JW

VOTE - Unanimous

Said job description is herein incorporated as part of these minutes

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Formulation of a Town Public Building Naming Committee

Mayor Bloszinsky said:

- The Town has a seven to eight page policy on how to name facilities and handle memorials and dedications
- There are individuals that would like to submit benches and other things as memorials
- Need to start the process of naming buildings and accepting contributions
- He is requesting Council views on setting up a naming committee with two Council members, one of which will be him and Council will determine the other
- He suggests two standing members from Council and three members selected by Council

CONSENSUS – Council approved setting up standing committee

COMMISSIONER ITEMS

Joint Land Use Plan with MOTSU update

Commissioner Whitley explained what the land use plan is about and that a public meeting will be held on Monday, July 30, 2018 from 5 – 7:30 pm at Carolina Beach Town Hall, 1121 N. Lake Park Boulevard.

MPT Heglar stated the first hurricane preparedness session was held tonight with another one on Saturday, July 21 at 11 am at Town Hall. The presentation will also be available online.



TOWN COUNCIL MINUTES

REGULAR MEETING

July 17, 2018 @ 6:30 p.m.

ADJOURNMENT

MOTION - MPT Heglar made the motion to adjourn at 8:08 pm

SECOND – Commissioner Ellen

VOTE - Unanimous

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.



TOWN COUNCIL MINUTES

WORK SESSION ON PARKING

AUGUST 9, 2018 @ 7 p.m.

The Kure Beach Town Council held a special meeting on Thursday, August 9, 2018 at 7:00 p.m. The Town Attorney was present and there was a quorum of council members present.

CALL TO ORDER

Mayor Bloszinsky called the special meeting to order at 7 pm stating the purpose is to conduct a work session on parking to discuss outcomes from items assigned at the July Council meeting. Notice was posted at Town Hall and on the Town's website on July 27 and notification was given to the Sunshine List, thus meeting Public Meetings laws.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

Mayor Pro Tem (MPT) David Heglar

STAFF PRESENT

Town Clerk – Nancy Avery
Finance Officer – Arlen Copenhaver
Deputy Town Clerk – Mandy Sanders
Building Inspector – John Batson
Fire Chief – Ed Kennedy
Police Chief – Mike Bowden
Recreation Director – Nikki Keely

MOTION – Commissioner Whitley made the motion to excuse Mayor Pro Tem Heglar from the meeting

SECOND-Commissioner Ellen

VOTE- Unanimous

ADOPTION OF THE AGENDA

MOTION – Commissioner Ellen made the motion to adopt the agenda as presented

SECOND – Commissioner Whitley

VOTE - Unanimous



TOWN COUNCIL MINUTES

WORK SESSION ON PARKING

AUGUST 9, 2018 @ 7 p.m.

DISCUSSION AND CONSIDERATION OF PARKING

1. Request to Homeowners Associations (HOA) for feedback on which streets would handle designated parking spaces on one side

Mayor Bloszinsky stated:

- He has heard from two HOAs so far and the deadline isn't until August 14
- He drove around town with the Police and Fire Chiefs and Public Works Director to identify places as potential parking spaces
- He reviewed possible places for parking

Reference spreadsheet titled 'Potential public parking spaces' herein incorporated as part of these minutes for parking spaces and comments.

2. Ocean Dunes HOA request to eliminate parking in S FFB ROW - maybe designate spaces by public accesses

Mayor Bloszinsky stated this was addressed in item number one above.

3. Identify new spaces (P&Z member Ken Richardson to start process for P&Z review)

Commissioner Oliver said:

- He and P&Z member Ken Richardson started at N Avenue and rode south on FFB south to E Avenue to identify where potential parking spaces might be
- Potentially 18 new spaces

Reference spreadsheet titled 'Potential public parking spaces' herein incorporated as part of these minutes for parking spaces and comments.

4. Identify possible designated parking spaces in E, I and 6th Avenue medians (P&Z to review for compliance with code)

Commissioner Whitley said that the Public Works Director has bumpers and is ready to place them when Council gives the approval

6th Avenue median potential parking - discussion

- People park in that median for church
- Should be utilized
- Opportunity area and Council needs to decide how to use it
- Will have public meeting before voting
- Would have to be designated as open for both residents, church goers and beach overflow parking



TOWN COUNCIL MINUTES

WORK SESSION ON PARKING

AUGUST 9, 2018 @ 7 p.m.

I Avenue median potential parking - discussion

- With proper spacing and keeping ends clear for visibility, there could be 35 spaces on each side for a total of 70 spaces
Third block has potential and people are parking there now
- Cannot have parking in second block because of pump house
- First block is already marked for parking with bumpers
- Parking will be marked using bumpers

E Avenue median potential parking - discussion

- People are already parking in the first block off of Fort Fisher Boulevard
- Second block is a potential area with an opportunity between Third and Fourth Avenues
- Question is whether it would be public or residential parking
- Do not think people will have problem if is marked with bumpers and trash is picked up

5. Residential stickers – Mayor to check with attorney if allowed to restrict parking for residential only and how that would work

Mayor Bloszinsky reported that according to the Powell Bill regulations, there is no restriction on having residential stickers and the Town Attorney also said there is no legal issue.

Commissioner Ellen asked how Council would define a resident for parking, particularly in the HOAs. Will it be a resident of only the HOA or will it be for use by all town residents?

Mayor Bloszinsky responded that if you have a resident sticker you might park on any street where parking is allowed. It does not have to be within the HOA.

6. Restrictive spaces for no parking signage

Mayor Bloszinsky stated that per the Town Attorney we may restrict areas with no parking signage.

In summary, Mayor Bloszinsky stated:

- He thinks there could probably be 100 spaces added just on what was looked at tonight
- He would like to see resident parking only in neighborhoods
- There will need to be a public meeting first



TOWN COUNCIL MINUTES

WORK SESSION ON PARKING

AUGUST 9, 2018 @ 7 p.m.

Audience questions and comments

1. What about parking on Marquesa Way?

Mayor Bloszinsky said there are too many opposing driveways to allow parking, but there may be potential on the western part, if the Town cuts overgrowth

2. Could you add parking on K Avenue to Dow by the tennis courts?

The mayor replied no, because this area does not belong to the Town, but to the Military Operations Terminal at Sunny Point (MOTSU) as part of its blast zone.

3. Council should check legal regulations and consider allowing parking in cul-de sacs that are wide enough to not negatively impact emergency vehicles.

4. During Thanksgiving, Christmas, and other holidays, we cannot have relatives because of no on street parking. Council should consider if waiting until February to do this. We do not have the option on our lot to add parking. The other issue is where do delivery trucks and other vendors park, if not in the street.

The Mayor commented that the Police usually act only if there is a problem.

5. What time frame is it for parking on 6th Street?

Mayor Bloszinsky replied most likely next year before the season

Council comments

Commissioner Ellen congratulated the staff for the setup and Council members that went on the road to identity spaces. He asked if parking is an agenda item for the August Council meeting.

He

asked the mayor to share answers with Council from the HOAs when received.

Commissioner Whitley said he thinks there should be couple of hearings on this and try to have everything in place by February for the next season.

Commissioner Oliver stated that in fairness to Public Works we need to allow time for this since we are dependent on them to mark parking.

Mayor Bloszinsky said that parking is not an agenda item for the August Council meeting, but that he will talk with Council members about assignments.



TOWN COUNCIL MINUTES

WORK SESSION ON PARKING

AUGUST 9, 2018 @ 7 p.m.

ADJOURNMENT

MOTION – Commissioner Ellen motioned to adjourn at 8:21 pm

SECOND – Commissioner Whitley

VOTE - Unanimous

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.

DEPARTMENT REPORTS

KURE BEACH FIRE DEPARTMENT

FIRE CHIEF'S REPORT JULY, 2018

DATE	PURPOSE
07/01/18	ASSIST PUBLIC
07/02/18	FALSE ALARM
07/02/18	2 EMS
07/02/18	MUTUAL AID Cbfd
07/03/18	EMS
07/05/18	2 EMS
07/07/18	ASSIST PUBLIC
07/07/18	FUEL SPILL
07/08/18	EMS
07/09/18	EMS
07/09/18	DRILL
07/10/18	ASSIST PUBLIC
07/10/18	FLARE SIGHTING
07/10/18	OUTSIDE FIRE
07/11/18	EMS
07/12/18	ASSIST PUBLIC
07/12/18	FLARE SIGHTING
07/12/18	EMS
07/13/18	EMS
07/14/18	MUTUAL AID Cbfd
07/14/18	EMS
07/15/18	WATER RESCUE
07/16/18	ASSIST PUBLIC
07/16/18	MUTUAL AID Cbfd
07/18/18	FALSE ALARM
07/18/18	MUTUAL AID Cbfd
07/18/18	EMS
07/19/18	EMS
07/20/18	3 MUTUAL AID Cbfd

KURE BEACH FIRE DEPARTMENT

07/21/18	EMS
07/22/18	EMS
07/23/18	MUTUAL AID CBFD
07/23/18	FALSE ALARM
07/23/18	DRILL
07/25/18	ASSIST PUBLIC
07/25/18	2 EMS
07/25/18	MUTUAL AID CBFD
07/26/18	FALSE ALARM
07/27/18	ASSIST PUBLIC
07/27/18	MUTUAL AID CBFD
07/30/18	WATER RESCUE
07/30/18	2 EMS
07/30/18	DRILL
07/30/18	FALSE ALARM
07/31/18	MUTUAL AID CBFD
07/31/18	ASSIST PUBLIC
07/31/18	MUTUAL AID CBFD

All equipment checked and found to be in working order

Ed Kennedy
Chief

Kure Beach Inspections Dept.-All Permits Issue Date: 7/1/2018 - 7/31/2018

PermitNo	Issue Date	Owner / Descript	ParcelID	Project Addr	Est Cost	Fee	Status	Final
Building								
180087	7/3/2018	DUMONT, WILLIAM J New Pool	R09205-017-001-00	740 FORT FISHER BLV N KURE BEACH, NC 28449	\$0	\$300.00	Active	
180092	7/3/2018	BRAMHALL, LIVING TRUST Enclose porch area	R09209-001-004-00	712 FORT FISHER BLV N KURE BEACH, NC 28449	\$24,000	\$250.00	Active	
180094	7/12/2018	Whitlow, William Perry Bathroom remodeling	R09405-001-006-00	525 FIFTH AVE S KURE BEACH, NC 28449	\$18,000	\$200.00	Active	
180095	7/12/2018	OCEAN DUNES H O A INC, BuILDING 200 UNIT 205	R09316-001-025-00	1 NEPTUNE PL KURE BEACH, NC 28449	\$4,500	\$100.00	Active	
180096	7/12/2018	STAMP, BRIAN AND KATHERINE Bathroom remodeling	R09205-020-003-00	810 CUTTER CT KURE BEACH, NC 28449	\$16,050	\$200.00	Active	
180097	7/12/2018	HAYES, DEBORAH BROWN Deck Additions	R09217-021-005-00	425 S THIRD AVE KURE BEACH, NC 28449	\$60,598	\$450.00	Active	
180098	7/16/2018	DUMONT, WILLIAM J Deck Additions	R09205-017-001-00	740 FORT FISHER BLV N KURE BEACH, NC 28449	\$20,000	\$150.00	Active	
180099	7/17/2018	LAFONTAINE, GUY SANDRA Rot Repair	R09209-009-017-00	617 SLOOP POINTE LN KURE BEACH, NC 28449	\$3,500	\$100.00	Active	
180100	7/18/2018	DECKER, DOUGLAS J CYNTHIA S Deck renovations	R09209-009-026-00	833 KURE VILLAGE WAY KURE BEACH, NC 28449	\$4,200	\$100.00	Active	
180101	7/18/2018	BOMAN, DONALD W JAMIE L New SFD	R09405-013-018-00	221 MARQUESA WAY KURE BEACH, NC 28449	\$510,000	\$10,502.00	Active	
180102	7/19/2018	PRESSLEY, W STEVEN JACQUELIN Rot Repair	R09405-014-008-00	716 FORT FISHER BLV S KURE BEACH, NC 28449	\$10,000	\$150.00	Active	
180103	7/27/2018	KWIATKOWSKI, KATHY Deck repair and replacement	R09209-003-022-00	448 SANDMAN DR KURE BEACH, NC 28449	\$7,000	\$150.00	Active	
Total Building 12					\$677,848	\$12,652.00		
Fence								
180015	7/18/2018	DEVEREAUX, DEBORAH A PAUL J New 6' fence	R09213-007-001-00	313 M AVE KURE BEACH, NC 28449	\$0	\$25.00	Active	
180016	7/26/2018	FLAHERTY, ANDREW J MELISSA M New 6' fence	R09205-007-048-00	401 ALABAMA AVE KURE BEACH, NC 28449	\$0	\$25.00	Active	
Total Fence 2					\$0	\$50.00		
Landscape								
180017	7/19/2018	MURPHY, TRUDE Patio	R09217-017-017-00	318 S THIRD AVE KURE BEACH, NC 28449	\$0	\$25.00	Active	

PermitNo	Issue Date	Owner / Descript	ParcelID	Project Addr	Est Cost	Fee	Status	Final
Landscape								
180018	7/27/2018	BERTRAM, CHRISTIAN III DEBRA K Driveway	R09200-001-036-00	222 N FIFTH AVE KURE BEACH, NC 28449	\$0	\$25.00	Active	
Total Landscape 2					\$0	\$50.00		
Use								
180002	7/5/2018	COTTLE, PATRICIA H Coffee Shop	R09213-021-002-00	109 K AVE KURE BEACH, NC 28449	\$0	\$25.00	Active	7/5/2018
Total Use 1					\$0	\$25.00		
Total Permits: 17					\$677,848	\$12,777.00		

REVENUE AND EXPENDITURE SUMMARY
JULY 1, 2018 TO AUGUST 10, 2018

	<u>REVENUES</u>				<u>EXPENDITURES</u>		
	2019 Budget	Actual 8/10/2018	% Collected		2019 Budget	Actual 8/10/2018	% Spent
GENERAL FUND				GENERAL FUND			
Property Taxes (Cur. & PY)	\$ 2,920,300	\$ 10,803	0.4%	Governing Body	\$ 38,994	\$ 20,685	53.0%
Local Option Sales Tax	\$ 886,000	\$ 74,287	8.4%	Committees	\$ 100,115	\$ -	0.0%
Garbage & Recycling	\$ 493,580	\$ 43,612	8.8%	Finance	\$ 157,937	\$ 19,540	12.4%
TDA Funds	\$ 235,000	\$ -	0.0%	Administration	\$ 629,908	\$ 107,075	17.0%
Franchise & Utility Tax	\$ 225,000	\$ -	0.0%	Community Center	\$ 23,300	\$ 2,346	10.1%
Communication Tower Rent	\$ 81,924	\$ 13,501	16.5%	Emergency Mgmt./Elections	\$ 1,100	\$ -	0.0%
CAMA Grants - Beach Access Paving	\$ 78,523	\$ -	0.0%	Tax Collections	\$ 28,800	\$ -	0.0%
Bldg. Permit & Fire Inspect. Fees	\$ 74,050	\$ 5,780	7.8%	Legal	\$ 29,850	\$ 3,189	10.7%
Sales Tax Refund	\$ 59,000	\$ -	0.0%	Police Department	\$ 1,372,757	\$ 124,134	9.0%
Com Ctr/Parks & Rec/St Festival	\$ 20,700	\$ 749	3.6%	Fire Department	\$ 740,482	\$ 60,551	8.2%
Town Facility Rentals	\$ 18,000	\$ 3,672	20.4%	Lifeguards	\$ 200,088	\$ 45,837	22.9%
ABC Revenue	\$ 15,900	\$ 10,720	67.4%	Parks & Recreation	\$ 187,268	\$ 17,935	9.6%
Motor Vehicle License Tax/Decals	\$ 14,250	\$ 2,070	14.5%	Bldg Inspection/Code Enforcement	\$ 139,165	\$ 12,545	9.0%
OFP - Bluefish Purchases	\$ 14,000	\$ 2,555	18.3%	Streets & Sanitation	\$ 902,561	\$ 70,394	7.8%
Beer & Wine Tax	\$ 9,300	\$ -	0.0%	Debt Service	\$ 708,050	\$ 39,862	5.6%
All Other Revenues	\$ 19,505	\$ 3,144	16.1%	Transfer to Other Funds	\$ 9,807	\$ -	0.0%
Other Financing Sources	\$ 115,000	\$ -	0.0%	Contingency	\$ 9,850	\$ -	0.0%
Total Revenues	\$ 5,280,032	\$ 170,893	3.2%	Total Expenses	\$ 5,280,032	\$ 524,093	9.9%
WATER & SEWER FUND				WATER & SEWER FUND			
Water Charges	\$ 840,650	\$ 113,739	13.5%	Governing Body	\$ 17,994	\$ 3,685	20.5%
Sewer Charges	\$ 1,174,500	\$ 146,765	12.5%	Legal	\$ 29,850	\$ 3,189	10.7%
Tap, Connect & Reconnect Fees	\$ 67,500	\$ 3,480	5.2%	Finance	\$ 197,817	\$ 22,556	11.4%
All Other Revenues	\$ 19,435	\$ 1,877	9.7%	Administration	\$ 317,187	\$ 95,363	30.1%
Other Financing Sources	\$ 100,000	\$ -	0.0%	Operations	\$ 1,639,237	\$ 185,995	11.3%
Total Revenues	\$ 2,202,085	\$ 265,861	12.1%	Total Expenses	\$ 2,202,085	\$ 310,788	14.1%
STORM WATER FUND				STORM WATER FUND			
Total Revenues	\$ 358,380	\$ 23,727	6.6%	Total Expenses	\$ 358,380	\$ 43,119	12.0%
POWELL BILL FUND				POWELL BILL FUND			
Total Revenues	\$ 175,000	\$ 88	0.1%	Total Expenses	\$ 175,000	\$ -	0.0%
SEWER EXPANSION RESERVE FUND (SERF)				SEWER EXPANSION RESERVE FUND (SERF)			
Total Revenues	\$ 16,250	\$ 746	4.6%	Total Expenses	\$ 16,250	\$ -	0.0%
BEACH PROTECTION FUND				BEACH PROTECTION FUND			
Total Revenues	\$ 13,397	\$ 380	2.8%	Total Expenses	\$ 13,397	\$ -	0.0%
FEDERAL ASSET FORFEITURE FUND				FEDERAL ASSET FORFEITURE FUND			
Total Revenues	\$ 50,000	\$ -	0.0%	Total Expenses	\$ 50,000	\$ 13,820	27.6%

**TOWN OF KURE BEACH
CASH AND INVESTMENTS
AS OF JULY 31, 2018**

<u>FUND</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>	<u>TOTAL CASH & INVESTMENTS</u>
General	\$2,202,203	\$346,875	\$2,549,078
Water/Sewer	\$1,257,756	\$593,486	\$1,851,242
Storm Water	\$101,417	\$243,858	\$345,275
SERF	\$37,818	\$122,801	\$160,619
Powell Bill	\$267,195	\$70,546	\$337,741
Beach Protection	\$33,090	\$303,726	\$336,816
Federal Asset Forfeiture	\$166,113	\$0	\$166,113
Capital Project Funds	\$214,476	\$0	\$214,476
TOTAL	<u>\$4,280,068</u>	<u>\$1,681,292</u>	<u>\$5,961,360</u>

<u>INSTITUTION</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>
BB&T	\$4,280,068	\$0
First Bank - Certificates of Deposit	\$0	\$917,640
NCCMT Term Portfolio	\$0	\$547,615
NCCMT Governmental Portfolio	\$0	\$216,037
TOTAL	<u>\$4,280,068</u>	<u>\$1,681,292</u>

**TOWN OF KURE BEACH
DEBT LISTING
AUGUST 21, 2018**

LOAN PURPOSE/DESCRIPTION	FUND	LENDER	DATE OF LOAN	AMOUNT FINANCED	INTEREST RATE	LOAN TERM (YRS)	DATE PAID OFF	BALANCE AT 8/21/18	PAYMENT FREQUENCY	PAYMENT AMOUNT	NEXT PAY DATE	INT. EXPENSE LIFE OF LOAN
Fire Station/Town Hall Project (a)	G, W/S	BB&T	12/11/2017	\$5,000,000	2.58%	15	12/11/2032	\$4,833,333.33	Semi-annual	\$229,016.67	12/11/2018	\$999,750.00
Sewer Rehabilitation Project (b)	W/S	Fed Gov	5/1/2010	\$432,660	0.00%	20	5/1/2030	\$126,668.60	Annual	\$10,555.72	5/1/2019	\$0.00
Ocean Front Park (development)	G	BB&T	7/12/2011	\$347,000	4.39%	17	7/12/2028	\$204,117.68	Annual	\$29,372.53	7/12/2019	\$137,099.64
Ocean Front Park (acquisition)	G	BB&T	12/19/2007	\$3,600,000	4.28%	20	12/19/2027	\$649,038.55	Annual	\$92,682.71	12/19/2018	\$690,135.16
Kure Beach Pump Station #1	W/S	1st Bank	6/28/2017	\$475,000	2.11%	10	6/28/2027	\$431,918.00	Semi-annual	\$26,507.64	12/28/2018	\$55,152.80
334 S. 4th, 402 H & 406 H Ave.	G	BB&T	3/12/2015	\$409,471	2.49%	10	3/12/2025	\$286,629.79	Annual	\$48,084.20	3/12/2019	\$56,077.07
Water Tower & Well House & Town Hall Expansion (c)	G, W/S	BB&T	4/11/2007	\$1,187,187	3.92%	15	5/7/2022	\$386,841.79	Semi-annual	\$52,716.71	11/7/2018	\$394,314.33
2016 John Deere Backhoe (d)	W/S, SW	BB&T	11/9/2016	\$105,273	1.87%	5	11/9/2021	\$84,991.26	Annual	\$22,250.35	11/9/2018	\$5,978.75
2018 Police Dodge Durango	G	1st Bank	10/19/2017	\$31,668	1.95%	4	10/19/2021	\$31,668.00	Annual	\$8,312.14	10/19/2018	\$1,558.73
2017 Freightliner Garbage Truck	G	1st Bank	8/23/2016	\$179,756	1.70%	5	8/23/2021	\$109,666.34	Annual	\$38,303.62	8/23/2019	\$9,270.57
Compact Excavator (d)	W/S, SW	1st Bank	7/28/2017	\$63,915	1.80%	4	7/28/2021	\$48,361.26	Annual	\$16,714.37	7/28/2019	\$2,901.83
(2) 2016 Police Dodge Chargers	G	1st Bank	11/9/2016	\$63,500	1.60%	4	11/9/2020	\$48,000.96	Annual	\$16,524.00	11/9/2018	\$2,560.16
O'Brien 7065 HydroJetter (d)	W/S, SW	1st Bank	8/13/2015	\$81,485	1.70%	5	8/13/2020	\$33,420.33	Annual	\$17,149.28	8/13/2019	\$4,202.44
2016 Chevrolet Silverado	G	1st Bank	7/26/2016	\$36,867	1.60%	4	7/26/2020	\$18,726.07	Annual	\$9,593.55	7/26/2019	\$1,486.39
Cutter Court Drainage Project	SW	B of A	7/23/2005	\$875,000	4.40%	15	6/23/2020	\$140,805.41	Monthly	\$6,677.76	9/23/2018	\$326,995.49
FY 2016 Equipment & Vehicles (e)	G, W/S	BB&T	9/14/2015	\$186,000	2.01%	4	9/14/2019	\$94,850.52	Annual	\$48,859.87	9/14/2018	\$9,439.48
(2) 2015 Police Cars	G	BB&T	3/27/2015	\$48,359	2.19%	4	3/27/2019	\$12,485.40	Annual	\$12,758.83	3/27/2019	\$2,676.33
2015 Ford F-250 Utility Truck	W/S	BB&T	10/24/2014	\$32,216	2.19%	4	10/24/2018	\$8,317.58	Annual	\$8,499.73	10/24/2018	\$1,782.92

FUND CODES

G - General Fund
W/S - Water/Sewer Fund
SW - Storm Water Fund

TOTAL OUTSTANDING DEBT AT 8/21/2018:

General Fund	\$ 5,751,413.35
Water/Sewer Fund	\$ 1,574,235.68
Storm Water Fund	\$ 224,191.84
Total	\$ 7,549,840.87

NOTES

- (a) - 88% of loan is General Fund and 12% is Water/Sewer Fund.
(b) - Total amount borrowed was \$432,660. As part of ARRA, the unpaid balance was immediately reduced by one-half of the loan amount
(c) - 78% of loan is Water/Sewer Fund and 22% is General Fund.
(d) - 50% of loan is Water/Sewer Fund and 50% is Storm Water Fund.
(e) - 55.5% of loan is General Fund and 44.5% is Water/Sewer Fund.

LOAN PAYMENTS DUE (Next 12 Months):

08/22/2018 - 09/30/2018	\$ 55,537.63
10/01/2018 - 12/31/2018	\$ 476,543.23
01/01/2019 - 03/31/2019	\$ 80,876.31
04/01/2019 - 08/21/2019	\$ 461,230.27
Total	\$ 1,074,187.44

**TOWN OF KURE BEACH
SUMMARY OF CONTINGENCY FUND AND COMMITTEE
EXPENDITURE ACTIVITY
07/01/2018 - 08/10/2018**

CONTINGENCY FUND

Fiscal Year 2019 Budget	\$9,850.00
Less:	
No activity	<u>\$0.00</u>
Remaining Budget as of 08/10/2018	<u><u>\$9,850.00</u></u>

COMMITTEE (Shoreline Access and Beach Protection) EXPENDITURES

Fiscal Year 2019 Budget	\$100,115.00
Less Expenditures:	
No activity	<u>\$0.00</u>
Total Expenditures	\$0.00
Projects Approved By Council But Not Yet Expended:	
E & I Ave. Beach Access Parking Project - Capital Project	<u>\$92,450.00</u>
Total Approved, Not Expended	<u>\$92,450.00</u>
Remaining Budget as of 08/10/2018	<u><u>\$7,665.00</u></u>

**TOWN HALL RENOVATION AND NEW FIRE STATION
CAPITAL PROJECT FUND SUMMARY
AS OF 08/10/2018**

	<u>APPROVED BUDGET</u>	<u>ACTUAL AS OF 08/10/18</u>
<u>EXPENDITURES</u>		
<u>ARCHITECT</u>		
Oakley Collier Architects	<u>\$415,257</u>	<u>\$396,745.97</u>
<u>OTHER PROJECT COSTS</u>		
Surveys	\$6,500	\$4,200.00
Legal Fees	\$25,000	\$21,872.93
LGC Loan Application Fee	\$1,250	\$1,250.00
Bank Loan Fees	\$2,900	\$2,900.00
Special Inspections	\$16,000	\$11,720.41
Other	<u>\$500</u>	<u>\$150.00</u>
Total Other Project Costs	<u>\$52,150</u>	<u>\$42,093.34</u>
<u>PROJECT MANAGEMENT COSTS</u>		
Constructive Building Solutions	<u>\$100,000</u>	<u>\$54,412.80</u>
<u>CONSTRUCTION</u>		
Town Hall	\$2,448,843	\$835,662.76
Fire Station	<u>\$2,177,809</u>	<u>\$923,293.73</u>
Total Construction Costs	<u>\$4,626,652</u>	<u>\$1,758,956.49</u>
<u>FURNITURE & FIXTURES</u>		
Town Hall	\$47,500	\$0.00
Fire Station	<u>\$89,400</u>	<u>\$0.00</u>
Total Furniture & Fixtures	<u>\$136,900</u>	<u>\$0.00</u>
<u>GRAND TOTAL EXPENDITURES</u>	<u>\$5,330,959</u>	<u>\$2,252,208.60</u>
<u>PROJECT REVENUE SOURCES</u>		
Transfer From General Fund	\$330,959	\$330,959.00
Installment Financing	\$5,000,000	\$5,000,000.00
Interest on Project Fund Bank Account	<u>\$0</u>	<u>\$267.10</u>
<u>GRAND TOTAL PROJECT REVENUE SOURCES</u>	<u>\$5,330,959</u>	<u>\$5,331,226.10</u>

RECREATION REPORT: Classes, Rentals, and Events Update

Classes @ CC:

Mon	9:15-10:15am	Core Power Fusion Yoga
Mon	10:30am-11:45am	Stretch & Restore Yoga
Mon	6:30-7:30pm	Align & Flow Yoga
Tues	9:15-10:15am	Align & Refine Yoga (skips 2 nd Tuesday of Month)
Tues/Thurs	6-9pm	Aikido
Wed	9:15-10:15am	Hatha Yoga
Wed	6:30-7:30pm	Reggae Yoga Flow
Thurs	10-11am	Line Dance

Classes @ OFP:

Wed	7-9pm	Hoop Dance Jam (Through 10/24/18)
Thurs	7:30-8:30am	Sunrise Ocean Flow Yoga (Through 8/30/18)

Classes @ JEP:

Sat	10am	PIDGC Workday (1 st Saturday of Month)
Sun	9:30am	PIDGC Monthly Tournament (2 nd Sunday of Month)

Private Rentals:

CC	Sat, 8/25/2018	2 hours	HOA Meeting
CC	Sat, 9/1/2018	All Day	Reception
OFP	Sat, 9/8/2018	2 hours	Wedding
OFP	Sat, 9/8/2018	2 hours	Wedding
CC	Sat, 9/8/2018	4 hours	Baby Shower
CC	Sat, 9/8/2018	4 hours	Reception
OFP	Sat, 10/6/2018	8 hours	Reception
CC/OFP	Sat, 10/13/2018	TBD	Wedding/Reception
CC	Sat, 10/27/2018	All day	Reception
CC	Sat, 11/3/2018	All day	Reception
CC	Sat, 11/10/2018	8 hours	Retreat
CC	Thur, 11/22/2018	TBD	Family Reunion
CC	Sat, 12/1/2018	4 hours	HOA Meeting
OFP	Sat, 5/4/2019	3 hours	Reception
OFP	Sat, 5/18/2019	3 hours	Ceremony
OFP	Sat, 6/8/2019	2 hours	Reception

Upcoming Events:

Coffee with the Mayor	Last Saturday of the Month, 9-11am, TH*
*Coffee with the Mayor	Sat, 9/29/2018, from 9-11am, CC
Annual CC Committee BBQ Fundraiser	Sat, 8/18/18 from 4-8pm, CC
Chamber Connects Luncheon	Mon, 8/20/2018, 1-2pm, CC
Farewell Summer Jazz Funeral	Fri, 10/5/18 from 6-9pm, OFP
Indoor Community Yard Sale	Sat, 10/20/18 from 7:30-10:30am, CC
Halloween Story Time by the Sea	Sat, 10/27/18 from 11am-12:30pm, OFP
Elections	Tues, 11/6/18, CC closed Mon (11/5) – Wed (11/7)
Kure Beach Holiday Market	Sat, 11/17/18 and 11/24/18 from 9am-3pm, OFP
Kure Beach Fantasy Christmas Show	Fri-Sun, 12/7/18, 12/8/18, and 12/9/18 from 7-8pm, OFP
Island of Lights NYE Celebration	Mon, 12/31/18 from 9pm-12am, OFP

Update as of 8/13/2018