



TOWN COUNCIL AGENDA

REGULAR MEETING

January 28, 2019 @ 6:00 p.m.

*Asterisks indicate documentation is included in agenda packet

Call to Order – Mayor Bloszinsky

Invocation & Pledge of Allegiance – Dan Keck, Kure Memorial Lutheran Church

APPROVAL OF CONSENT AGENDA ITEMS

1. *Appoint Dan Lockwood to the Marketing Committee as a full Member
2. *Appoint Debbie Hayden to the Community Center Committee as a full Member
3. *Approve application for TDA funding totaling \$193,019.21 for lifeguard services the Summer of 2018
4. *Approve application for TDA funding totaling \$25,362.50 for OFP entertainment
5. *Approve application for TDA funding totaling \$5054.16 for 2018 Kure Beach Fantasy Christmas Show
6. *Approve application for TDA funding totaling \$8,800 for Pleasure Island Chamber of Commerce summer concerts
7. *Minutes:
 - December 18, 2018 Public hearing
 - December 18, 2018 Regular

ADOPTION OF THE AGENDA

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

*Tony Karboski & Connie Mearkle, 454 North Fort Fisher Boulevard, change to previously approved encroachment

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee
2. Marketing Committee
3. Planning & Zoning Commission
4. Non-town Committee Reports
5. Shoreline Access and Beach Protection Committee

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration
2. Building Department
3. Finance Department
4. Fire Department
5. Police Department
6. Public Works Department
7. Recreation



TOWN COUNCIL AGENDA

REGULAR MEETING

January 28, 2019 @ 6:00 p.m.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. *Naming Committee Meeting Status (Bloszinsky)
2. Town Facility Construction Project Status Update (Oliver)
 - New building schedule/progress and challenges (Oliver)
 - Fire Department after move in update (Kennedy)
 - *Dedication plaque placement (Oliver)
 - *Dedication Ceremony (Ellen)
 - Discussion of Opening Ceremonies for the New Building, planning dates (Bloszinsky)
3. Discussion of Living with Coyote Education (Bloszinsky)
4. Review of committee/board policy (Whitley)
 - *Faithful attendance for P&Z / BOA, follow up from 12/18 meeting
 - *P&Z and BOA restriction of members serving on more than one board
5. Project Updates:
 - *Rebuilding of Alabama Beach Access grant. (Avery)
 - Update on Beach access points damaged by the storm (Mesimer)
 - Storm Water outfalls damaged by the storm (Mesimer)
 - Schedule for re-pavement of town streets (Powell Bill Allocation) (Mesimer)
 - Ocean Dunes progress update (Batson)
6. Parking implementation plan for the summer of 2019, any additional parking or street directional signs that need to be determined (Bloszinsky)
 - *Adding parking bumpers to E, I Avenue and 6th Avenue (Whitley)
7. *Discussion of drainage study, including the MOTSU ditch review walk through (Bloszinsky)

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Update on Storm Damage Reduction Schedule for the Beach (Bloszinsky)

MAYOR UPDATES (no action required)

COMMISSIONER ITEMS (no action required)

CLOSED SESSION, if needed

ADJOURNMENT

CONSENT AGENDA

Beth Chase

From: Debbie Elliott <debbie@talkinc.com>
Sent: Thursday, December 20, 2018 4:08 PM
To: Beth Chase; Nancy Avery
Subject: Proposed Member to Marketing Committee

Hi Nancy. We would like to propose Dan Lockwood to the Town Council as a new member of the Kure Beach Marketing Committee. Dan is a resident of Kure Beach and has 14 years of marketing experience across different markets. Here is a link to his LinkedIn profile with a more detailed overview of his work experience.

<https://www.linkedin.com/in/digitalanalyst/>

Is there anything more I need to do to put him forward for approval by Council? Thank you!

Debbie Elliott

President

Talk, Inc.

290 Seawatch Way
Kure Beach, NC 28449
910-471-3181

www.talkinc.com

Public Relations • Marketing • Crisis Management

On Dec 20, 2018, at 10:24 AM, Beth Chase <b.chase@townofkurebeach.org> wrote:

Good afternoon Mayor, Commissioners, Department Heads, and Committee Chair Persons,

Please see the attached document for a copy of the December 18th actions.

Thank you,

Beth Chase

Administrative Assistant
Town of Kure Beach
117 Settlers Lane
Kure Beach, NC 28449
[910-458-8216](tel:910-458-8216) (Office)

<2018-12-18_Council_Actions_Regular.pdf>

Beth Chase

From: Nikki Keely
Sent: Tuesday, January 8, 2019 1:19 PM
To: Nancy Avery; Beth Chase
Subject: Community Center Committee

Hello there,

The Community Center Committee met today and had a potential new alternate come to the meeting. Her name is Debbie Hayden and she said she filled out the online application. (I noticed on the website that the Committee Application is now an online form that can be submitted – look at us all fancy. 😊) Did either of you receive her application? If not, do you know where the online application form goes? The CC Committee approved adding her as an alternate, so as long as we have her application we could put her on the Consent Agenda for Council to approve.

Thanks so much!

Nikki Keely

Recreation Director, CPRP

Recreation Department
Town of Kure Beach
117 Settlers Lane
Kure Beach, NC 28449
910.458.8216/Fax 910.458.7421
www.townofkurebeach.org

NEW HANOVER COUNTY TOURISM DEVELOPMENT AUTHORITY
APPLICATION FOR FUNDING FOR TOURISM RELATED EXPENDITURES

Governing Body: Kure Beach Town Council

Contact Person: Arlen Copenhaver, Finance & Budget Officer

Address: 117 Settlers Lane, Kure Beach, NC 28449

Phone: (910)-458-8216 Fax: (910)-458-7421 Email: acopenhaver@townofkurebeach.org

Date Approved by Governing Body: January 28, 2019

Date Project/ Activity Will Begin: Completed Will be Completed: Requested Annually

Total Cost of Project/Activity: \$193,019.21 Amount Requested: \$193,019.21

Description of Project/ Activity *(include its correlation to travel and tourism and its merit as a project or activity designed to enhance the area as a travel destination):*

The Town of Kure Beach respectfully requests funding for expenditures for lifeguard services for the summer of 2018. The requested funds include expenditures for two budget years, 2017 – 2018 and 2018 – 2019. The expenses to be reimbursed are calculated as follows:

Total Lifeguard Expenses Incurred FY 2017/2018	\$190,289.14
Less: Lifeguard Expenses Included on 01/22/18	
TDA Request	<u>\$ 90,365.24</u>
FY 2017/2018 Remaining To Be Reimbursed	\$ 99,923.90
FY 2018/2019 Lifeguard Expenses Incurred From	
7/1/18 – 12/31/18	<u>\$ 93,095.31</u>
Amount of This Request	<u>\$193,019.21</u>

This program is directly related to tourism as it acts to protect vacationers and visitors from harm as they swim and enjoy the beach strand in the incorporated Town limits of Kure Beach. Visitors are attracted to beaches that offer lifeguard services, particularly those with young children and older adults. Kure Beach has always been on the cutting edge of oceanfront safety. We have a proven track record of placing a high priority on protection of our visitors. The Kure Beach Lifeguard Program budget is attached to this request indicating amounts previously received and the amount of this request.

Your consideration of this funding is appreciated.

If approved, please remit payment to the attention of Arlen Copenhaver.

Submitted By: Arlen Copenhaver, Finance & Budget Officer

Date: 01/28/2019

Return Application To:
Wilmington and Beaches Convention & Visitors Bureau
Attention: Kim Hufham, Pres/ CEO
505 Nutt Street, Unit A
Wilmington, NC 28401
(910) 341-4030

NEW HANOVER COUNTY TOURISM DEVELOPMENT AUTHORITY
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Contact Person: Arlen Copenhaver, Finance & Budget Officer

Address: 117 Settlers Lane Kure Beach, NC 28449

Phone: (910)-458-8216 Fax: (910)-458-7421 Email: a.copenhaver@tokb.org

Date Approved by Governing Body: January 28, 2019

Date Project/ Activity Will Begin: Completed Will be Completed: Requested Annually

Total Cost of Project/Activity: \$25,362.50 Amount Requested: \$25,362.50

Description of Project/ Activity *(include its correlation to travel and tourism and its merit as a project or activity designed to enhance the area as a travel destination):*

The Town of Kure Beach respectfully requests funding for expenditures that were incurred for entertainment provided at the Ocean Front Park during the summer and fall of 2018. The entertainment included concerts, story time, the Kure Beach Market and other family-oriented activities. These events attract tourists to Kure Beach by providing enjoyable and affordable entertainment. The expenditures were as follows:

Concerts	\$14,450.00
Family Activities	\$ 5,800.00
Kure Beach Market	<u>\$ 5,112.50</u>
Amount of This Request	<u>\$25,362.50</u>

The supporting documentation for the expenditures is attached to this request.

Your consideration of this funding is appreciated.

If approved, please remit payment to the attention of Arlen Copenhaver.

Submitted By: Arlen Copenhaver, Finance & Budget Officer

Date: 01/28/19

Return Application To:
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Phone: (910)-458-8216 Fax: (910)-458-7421 Email: a.copenhaver@tokb.org

Date Approved by Governing Body: January 28, 2019

Date Project/ Activity Will Begin: Completed Will be Completed: Requested Annually

Total Cost of Project/Activity: \$5,054.16 Amount Requested: \$5,054.16

Description of Project/ Activity *(include its correlation to travel and tourism and its merit as a project or activity designed to enhance the area as a travel destination):*

The Town of Kure Beach respectfully requests funding for expenditures that were incurred for the 2018 Kure Beach Fantasy Christmas Show. The show, coordinated by the Kure Beach Volunteer Fire Department, consisted of three performances on the evenings of December 7 to December 9, 2018.

This annual event provides family entertainment for tourists visiting Kure Beach. The show includes singing, dancing and holiday-related stories. The expenditures for Fiscal Year 2018/2019 total \$5,054.16 and are supported by documentation attached to this request.

Your consideration of this funding is appreciated.

If approved, please remit payment to the attention of Arlen Copenhaver.

Submitted By: Arlen Copenhaver, Finance & Budget Officer

Date: 01/28/19

Return Application To:
Wilmington and Beaches Convention & Visitors Bureau
Attention: Kim Hufham, Pres/ CEO
505 Nutt Street, Unit A
Wilmington, NC 28401
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APPLICATION FOR FUNDING FOR TOURISM RELATED EXPENDITURES

Governing Body: Kure Beach Town Council

Contact Person: Arlen Copenhaver, Finance & Budget Officer

Address: 117 Settlers Lane Kure Beach, NC 28449

Phone: (910)-458-8216 Fax: (910)-458-7421 Email: acopenhaver@townofkurebeach.org

Date Approved by Governing Body: January 28, 2019

Date Project/ Activity Will Begin: Completed Will be Completed: Requested Annually

Total Cost of Project/Activity: \$8,800.00 Amount Requested: \$8,800.00

Description of Project/ Activity *(include its correlation to travel and tourism and its merit as a project or activity designed to enhance the area as a travel destination):*

The Town of Kure Beach respectfully requests funding for expenditures that were incurred for the Pleasure Island Chamber of Commerce Free Summer Concerts held during the summer of 2018 (Fiscal Year 2018/2019).

The six free summer concerts, held at the Fort Fisher Military Recreation Area, attract tourists to Kure Beach by providing an enjoyable and affordable entertainment venue. The expenditures for Fiscal Year 2018/2019 total \$8,800 and are supported by documentation attached to this request.

Your consideration of this funding is appreciated.

If approved, please remit payment to the attention of Arlen Copenhaver.

Submitted By: Arlen Copenhaver, Finance & Budget Officer

Date: 1/28/19

Return Application To:
Wilmington and Beaches Convention & Visitors Bureau
Attention: Kim Hufham, Pres/ CEO
505 Nutt Street, Unit A
Wilmington, NC 28401
(910) 341-4030

PRESENTATIONS

Nancy Avery

From: connie@mearkle.com
Sent: Sunday, January 20, 2019 2:48 PM
To: Craig Bloszinsky
Cc: David Heglar; Joseph Whitley; John Ellen; Allen Oliver; John Batson; aa.canoutas@yahoo.com; Nancy Avery
Subject: Request to Address the Town Council prior to its meeting on 1/28/19

Dear Mayor Craig Bloszinsky,

We addressed the town council on 4/19/18 regarding the building of a swimming pool. We supplied a survey showing the footprint, which at that time we projected at a little over 27 feet. At that same meeting we executed an Encroachment Agreement with the town of Kure Beach. We hired an engineer and was making progress on our pool until hurricane Florence arrived. We went back to our engineer, surveyor and pool designer at the beginning of this year and when they laid out the pool we realized that we did not allow for the one foot of coping that has to go all around the pool. We are asking to amend the agreement to allow the two feet of coping needed. The footprint we are now asking for would encroach by approximately a little over 29 feet. As you may recall, prior to the approval of our pool, the previous swimming pool approved by the town council encroached by 35 feet. We would like to address the town council during the open agenda portion of its meeting on 1/28/19.

Thanks ... Tony Karboski & Connie Mearkle
454 North Fort Fisher Boulevard

626

BK: RB 6136
PG: 28-36
RECORDED
04-23-2018
03:16:15 PM
BY: STEPHANIE PEREZ
DEPUTY



2018012124
NEW HANOVER COUNTY, NC
TAMMY THEUSCH BEASLEY
REGISTER OF DEEDS

NC FEE \$26 00

PREPARED BY: Ned M. Barnes, Attorney at Law
A-3 Pleasure Island Plaza
Carolina Beach, NC 28428

RETURN TO: Ned M. Barnes

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

ENCROACHMENT AGREEMENT

This Agreement, entered into this 4 day of 19, 2018, by and between the TOWN OF KURE BEACH, NORTH CAROLINA, a North Carolina municipal corporation, having an address of 117 Settlers Lane, Kure Beach, NC 28449 (hereinafter "Grantor") and ANTHONY J. KARBOSKI and wife, CONNIE MEARKLE, citizens and residents of Potomac, Maryland, hereinafter referred to as "Grantee".

WITNESSETH

WHEREAS, by virtue of that General Warranty Deed recorded in Book 5031 at page 2335 of the New Hanover County Registry, Grantee is the owner of that certain property known as Lot 13, Kure Dunes, Phase 1 as shown on that map recorded in Map Book 29, Page 126 of the New Hanover County Registry ("Subject Property"); and

WHEREAS, by virtue of an instrument entitled Perpetual Easement for Beach Renourishment recorded on December 11, 1995 in Book 1962 at Page 558 of the New Hanover County, Grantee's predecessor in title granted a beach renourishment easement ("Easement") over and across the eastern portion of the Subject Property ("Easement Area"), as more fully set forth in said instrument;

WHEREAS, Grantee desires to encroach upon the Easement Area for the purposes of constructing a swimming pool and accompanying deck, said improvements

being more particularly shown on the attached drawings marked Exhibit "A" (consisting of two pages) which drawings are incorporated herein by reference; and

WHEREAS, it is to the material advantage of Grantee to effect this encroachment and Grantees have represented that such use will not substantially impair or hinder Grantor's use or administration of the Easement within the Easement area; and

NOW, THEREFORE, IT IS AGREED, that Grantor hereby grants to Grantee the right and privilege to make this encroachment, subject to the following:

1. The permitted encroachment shall be, as follows:
 - a. Grantee shall be permitted to construct a swimming pool and accompanying deck that complies with the provisions of the ordinances of the Town of Kure Beach within the Easement Area on the location shown on Exhibit "A".
 - b. Grantee shall be permitted to maintain the swimming pool and accompanying deck at the location as shown on Exhibit "A";
 - c. In no event shall any portion of Grantee's swimming pool and accompanying deck to which this Agreement applies be expanded or enlarged without the express written permission from Grantor; and
 - d. In the event of damage or destruction of the swimming pool and accompanying deck within the Easement Area due to storm or other occurrence, the permitted encroachment may not be replaced or repaired without the express written permission from Grantor and any reconstruction of the deck and/or swimming pool must be in compliance with all applicable ordinances of the Town of Kure Beach; provided, however, that normal maintenance of the encroaching swimming pool and accompanying deck shall be permitted.
2. The design, construction and installation of the swimming pool and accompanying deck within the Easement Area shall not be undertaken without prior written approval from the Building Inspector for the Town of Kure Beach or his/her designated representatives.
3. Grantee shall design, construct, install, operate, maintain and use the encroaching facilities in a safe and property manner and shall maintain the facilities in a safe and proper condition at all times.
4. Grantor may at any time and for any reason require the removal, repair, alteration or change in the location and/or design of the swimming pool and accompanying deck within the Easement Area and the elimination of the encroachment. In the event that Grantor requires the removal, repair, alteration or change in the location and/or design of the encroachment, Grantee shall remove, repair, alter and/or replace the encroachment within thirty (30) days without any cost to the Grantor. In the

event that Grantee fails to remove, repair, alter and/or replace the encroachment within thirty (30) days of Grantee's receipt of notice from the Grantor, then (a) Grantor shall have the right to immediately remove, repair, alter and/or replace the encroachment, and (b) Grantee shall reimburse Grantor for the full costs of removing, repairing, altering and/or replacing the encroachment. If Grantee fails to reimburse Grantor in full within thirty (30) days of Grantee's receipt of an invoice from Grantor for such work performed by Grantor as described above, then Grantor shall have the right to file a lien with the Office of the Clerk of Court of Superior Court for New Hanover County upon Grantee's Subject Property in favor of Grantor in an amount equal to the full costs of removing, repairing, altering and/or replacing the encroachment.

5. To the fullest extent permitted by law, Grantee shall release Grantor, its agents, officials and employees from any and all responsibility or liability for claims, damage or injury of any kind or nature to all officials or employees of Grantor, and to all property proximately caused by, incident to, resulting from, arising out of, or occurring in connection with, the design construction, installation, maintenance or use by Grantees of the encroaching facilities within the Easement Area described herein.

6. Grantee agrees to restore all areas disturbed by the construction, installation, operation, maintenance and use of this encroachment to a condition satisfactory to the Building Inspector for the Town of Kure Beach and to all property proximately caused by, incident to, resulting from, arising out of, or occurring in connection with, the design, construction, installation, maintenance or use by Grantee of the encroaching facilities within the Easement Area described herein.

7. Grantee agrees to obtain all necessary permits and pay any associated permit fees.

8. Grantee agrees to have available at the construction site, at all times during construction, copies of the required permits and a copy of this Agreement evidencing approval by Grantor.

9. In the case of noncompliance with any term of this Agreement by Grantee, Grantor reserves the right to stop all work until the facility has either been brought into compliance or been removed from the Easement Area.

10. This Agreement runs with the land and any obligation of Grantee under this Agreement shall be binding upon Grantee's heirs, successors, agents, officials, employees, independent contractors and subcontractors in the event of nonperformance, regardless of cause.

11. Grantee will comply with any applicable federal, state and local standards, regulations, laws, statutes, ordinances and zoning, subdivision or other land use regulations.

12. No paid employee of Grantor shall have a personal or financial interest, direct or indirect, as a contracting party or otherwise, in the performance of work for Grantee.

13. The Grantor's failure to insist upon strict performance of any provision of this Agreement, or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any rights under this Agreement.

14. All of the terms and conditions contained herein shall be interpreted in accordance with the laws of the State of North Carolina. In the event of a conflict between the various terms and conditions contained herein or between these terms and other applicable provisions, then the more particular shall prevail over the general and the more stringent or higher standard shall prevail over the less stringent or lower standard.

15. This Agreement constitutes the entire understanding of the parties.

16. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Agreement.

17. If any section, subsection, paragraph, sentence, clause, phrase or portion of this Agreement is for any reason held invalid, unlawful or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions thereof.

18. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

19. The designation, Grantee and Grantor as used herein shall include the singular, plural, masculine, feminine or neuter as required by context.

20. This Agreement applied only to Grantee's construction of a swimming pool and accompanying deck within the Easement Area and does not in any way limit, impair, or impede Grantee's rights to construct, maintain and/or repair current or future buildings, structures, and other improvements on the Subject Property in accordance with all applicable ordinances of the Town of Kure Beach.

**THIS MAP MAY NOT BE A CERTIFIED SURVEY
AND HAS NOT BEEN REVIEWED BY A LOCAL
GOVERNMENT AGENCY FOR COMPLIANCE
WITH ANY APPLICABLE LAND DEVELOPMENT
REGULATIONS AND HAS NOT BEEN REVIEWED
FOR COMPLIANCE WITH RECORDING
REQUIREMENTS FOR PLATS**

GARY W. KEYES LAND SURVEYING, P.C. FIRM # C-4086
PO BOX 1624 WRIGHTSVILLE BEACH, NC 28480
910-228-4773 keyesurveying@gmail.com

PRELIMINARY
FOR REVIEW ONLY
NOT FOR RECORDATION
CONVEYANCES OR SALES

I, Gary W. Keyes, certify that this plat was drawn under my supervision from an actual survey made under my supervision or from deed description recorded in Book _____ Page _____ that the boundaries not surveyed are shown as broken lines plotted from Book _____ Page _____ or other source as noted, that the closure error as calculated by lat and dep is 10,000
Witness my signature, PLS #, and seal this _____ AD 2018

Witness Signature: _____ L-4381
Land Surveyor Seal: _____ PLS #
Map Sheet Scale: _____



TOWNSHIP FEDERAL POINT

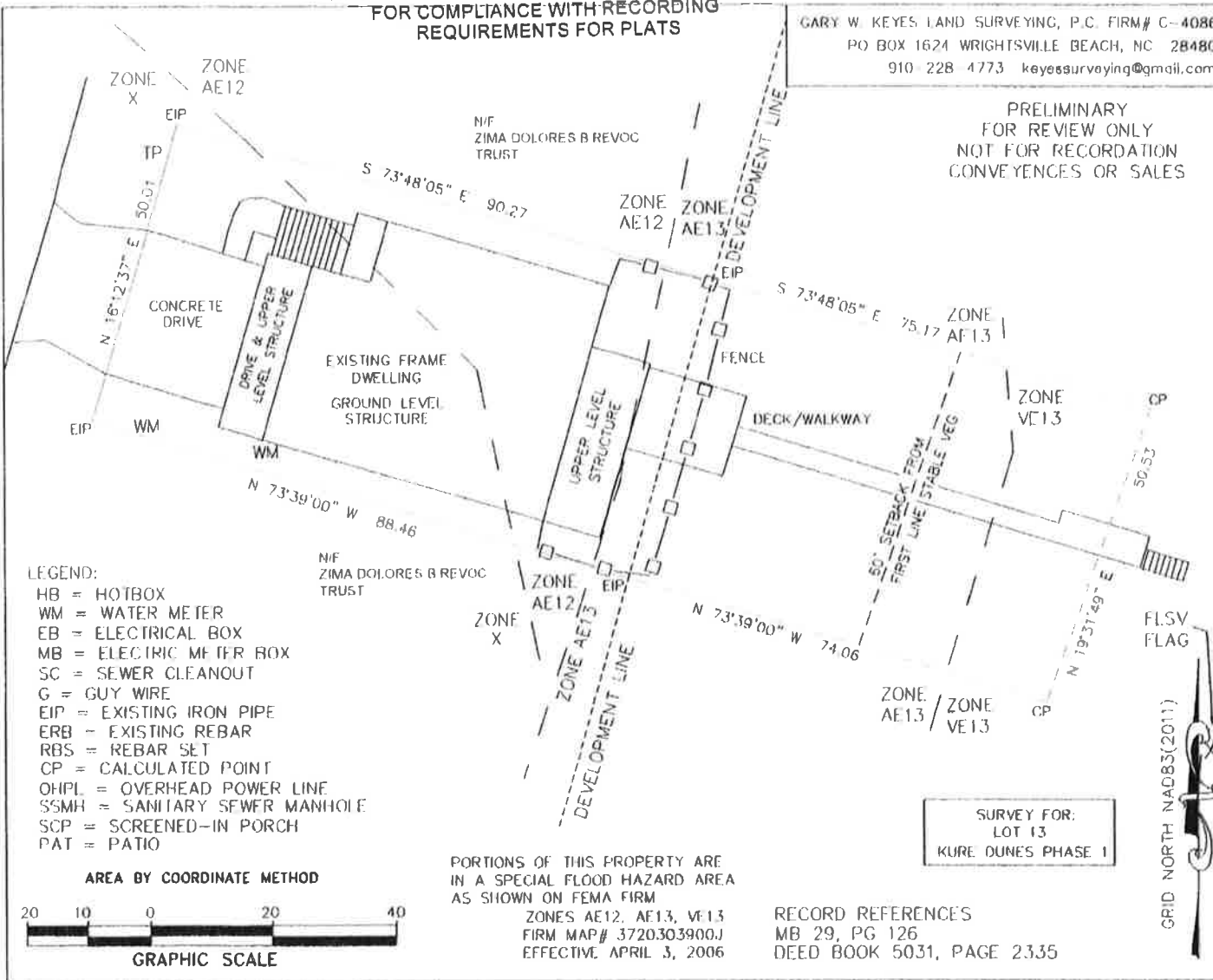
COUNTY NEW HANOVER STATE NC

DATE 04/16/18 SCALE 1"=20'

OWNER

PARID: R09209-002-012-000

KARBOSKI ANTHONY J
CONNIE MEARKLE
454 FORT FISHER BLY N
KURE BEACH, NC 28449



- LEGEND:
- HB = HOTBOX
 - WM = WATER METER
 - EB = ELECTRICAL BOX
 - MB = ELECTRIC METER BOX
 - SC = SEWER CLEANOUT
 - G = GUY WIRE
 - EIP = EXISTING IRON PIPE
 - ERB = EXISTING REBAR
 - RBS = REBAR SET
 - CP = CALCULATED POINT
 - OHP/L = OVERHEAD POWER LINE
 - SSMH = SANITARY SEWER MANHOLE
 - SCP = SCREENED-IN PORCH
 - PAT = PATIO



PORTIONS OF THIS PROPERTY ARE
IN A SPECIAL FLOOD HAZARD AREA
AS SHOWN ON FEMA FIRM
ZONES AE12, AE13, VE13
FIRM MAP# 3720303900J
EFFECTIVE APRIL 3, 2006

SURVEY FOR:
LOT 13
KURE DUNES PHASE I

RECORD REFERENCES
MB 29, PG 126
DEED BOOK 5031, PAGE 2335

GRID NORTH NAD83(2011)

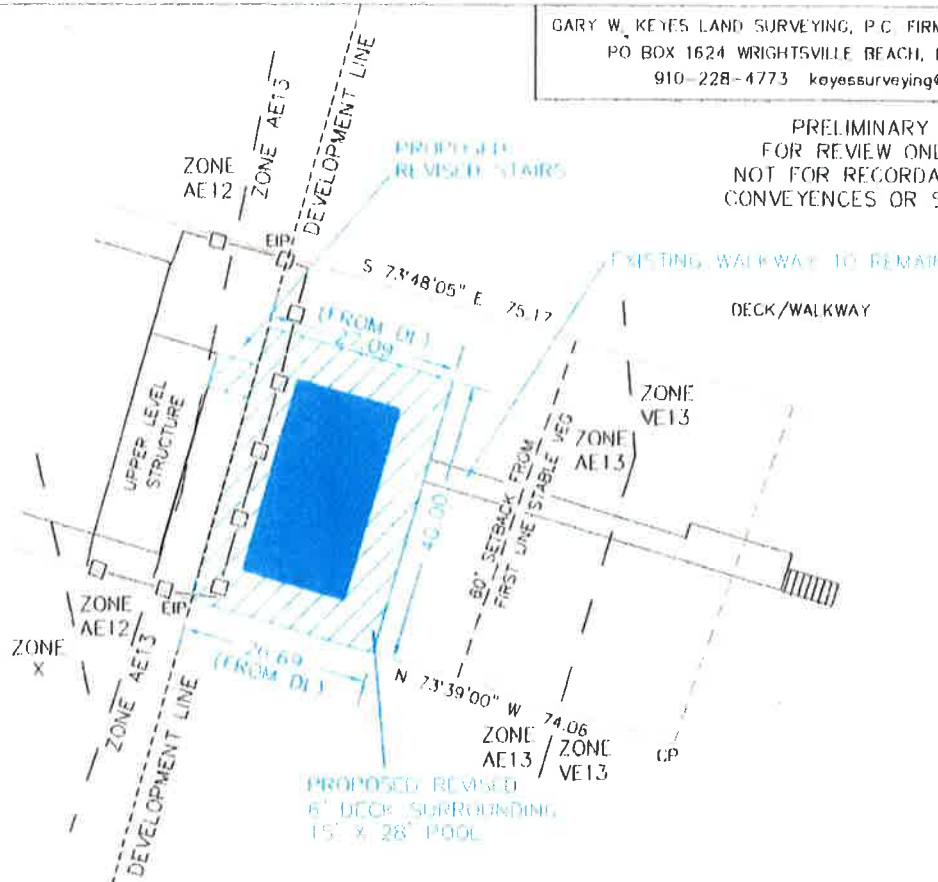
GARY W. KEYES LAND SURVEYING, P.C. FIRM# C-4086
 PO BOX 1624 WRIGHTSVILLE BEACH, NC 28480
 910-228-4773 keyessurveying@gmail.com

PRELIMINARY
 FOR REVIEW ONLY
 NOT FOR RECORDATION
 CONVEYANCES OR SALES

I, Gary W. Keyes, certify that this plat was drawn under my supervision from an actual survey made under my supervision or from deed description recorded in Book _____, Page _____ that the boundaries not surveyed are shown as broken lines plotted from Book _____, Page _____ or other source as noted; that the closure error as calculated by lat and dep is: 10,000
 Witness my signature, P.S.#, and seal this: _____ AD 20 18

North Carolina
PROFESSIONAL SEAL
 L-4381
 Gary Wayne Keyes
 Land Surveyor
 PLS.# _____
 (Not to Scale)

THIS MAP MAY NOT BE A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH RECORDING REQUIREMENTS FOR PLATS



LEGEND:

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- RBS = REBAR SET
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- OHPL = OVERHEAD POWER LINE
- SSMH = SANITARY SEWER MANHOLE
- SCP = SCREENED-IN PORCH
- PAT = PATIO

AREA BY COORDINATE METHOD



PORTIONS OF THIS PROPERTY ARE IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON FEMA FIRM

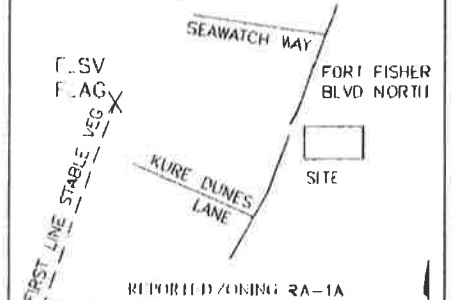
ZONE# AE12, AE13, VE13
 FIRM MAP# 3720303900J
 EFFECTIVE APRIL 3, 2006

RECORD REFERENCES
 MB 29, PG 126
 DEED BOOK 5031, PAGE 2335

SITE PLAN EXHIBIT FOR
 LOT 13
 KURE DUNES PHASE 1

FLSV FLAG

GRID NORTH NAD83(2011)



TOWNSHIP FEDERAL POINT

COUNTY NEW HANOVER STATE NC

DATE 04/10/18 SCALE 1"=20'

OWNER

PARID: R09209-002-012-000

KARBOSKI ANTHONY J
 CONNIE MEARKLE
 454 FORT FISHER BLV N
 KURE BEACH, NC 28449

IN WITNESS WHEREOF, each of the parties to this Agreement has caused the same to be executed the day and year first above written.

GRANTOR:

TOWN OF KURE BEACH, NC

By: Craig Bloszinsky
Craig Bloszinsky, Mayor

ATTEST:

[Signature]
Town Clerk

APPROVED AS TO FORM:

[Signature]
Town Attorney

[Signature] (SEAL)
Anthony J. Karboski

[Signature] (SEAL)
Connie Mearkle

STATE OF NORTH CAROLINA
COUNTY OF NEW HANOVER

I, the undersigned, a Notary Public for the State and County aforesaid, certify that that Nancy Avery being known to me, personally came before me this day and acknowledged that he/she is the Town Clerk of the Town of Kure Beach, North Carolina, and that by authority duly given and as an act of the municipal corporation, the foreclosing Encroachment Agreement was signed in its name by Craig Bloszinsky, its Mayor, sealed with its corporate seal, and attested to by herself as its Town Clerk.

WITNESS my hand and notarial stamp or seal, this the 19th day of April, 2018.

[Signature]
Notary Public
My commission expires: 11/22/20

STATE OF NORTH CAROLINA
COUNTY OF NEW HANOVER

I, the undersigned, a Notary Public for the State and County aforesaid, certify that Anthony J. Karboski and Connie Mearkle, each who produced satisfactory identification, personally appeared before me this day and acknowledged the due execution of this Encroachment Agreement and that said act was done voluntarily for the purpose stated therein.

WITNESS my hand and notarial stamp or seal, this the 19th day of April
_____, 2018.



Mandy L. Burton
Notary Public
My commission expires: 11/22/20

TAMMY THEUSCH
BEASLEY
Register of Deeds

New Hanover County Register of Deeds

320 CHESTNUT ST SUITE 102 • WILMINGTON, NORTH CAROLINA 28401
Telephone 910-798-4530 • Fax 910-798-7716



State of North Carolina, County of NEW HANOVER
Filed For Registration: 04/23/2018 03:16:15 PM
Book: RB 6136 Page: 28-36
9 PGS \$26.00
Real Property \$26.00
Recorder: STEPHANIE PEREZ
Document No: 2018012124

DO NOT REMOVE!

This certification sheet is a vital part of your recorded document. Please retain with original document and submit when re-recording.

OLD BUSINESS

NAMING COMMITTEE STATUS

TEAM LOOK THIS OVER, GIVE ME FEEDBACK ON CONTENT SO I CAN HAVE IT PUT INTO THE COUNCIL MEETING DOCUMENTION ON MONDAY.

NAMING COMMITTEE RECOMMENDATION FOR THE KURE BEACH FIRE DEPT.

Dear Council;

Your Naming Committee has followed the process under Article 4 Facilities, Section 4.03 Naming Public Facilities adopted 06/16/2009 to consider naming the new Fire Dept. Structure in the Town Complex. It is not the intent of this committee to name all buildings but this new structure is a unique opportunity to honor people whose voluntary service is extraordinary in both tenure and selflessness.

This committee did pursue input from other Town Committees for naming this facility and there were no other recommendations. Therefore the Naming Committee submits the name of HEGLAR STATION for due consideration for the new Kure Beach Fire Dept. Building.

There have been many volunteers for our Fire Dept. over the years and the service of our town fathers is duly noted in the name of our Town. Beyond these respected families are many contributors but none have contributed at the levels of the last three generations of the Heglar family.

Fire Dept. Service

Harold Heglar, 45 years service, 42 as Chief. Official leader of the Fire Dept. growth till last year.

Jerry Heglar, 45 years of volunteer service as fire fighter.

David Heglar, 22 years of volunteer service as fire fighter, 20 years voluntary service as Emergency Manager.

These three men provided 132 years of service to the fire dept. More than a century of volunteer work with only 13 of these years at a reasonable salary for Fire Chief.

This tally is not complete as it does not cover the service on Town Council for David or his Grandfather Dub. It does not include the Dub's service as Police Chief or Public Works Director. It does not include Michael's service as Lifeguard or Public Works employee. It does not cover the support of the Heglar Women to their men and the town. These men walked into buildings on fire, took small boats into the fog to rescue errant boaters and distressed swimmers. They accepted the mental burden of managing hurricane recoveries, leaving home, family and any activities at any time of day or night when others need help. I have no idea how to measure that. Therefore the Naming Committee submits the name Heglar Station in recognition of the incredible service of this family to this town.

Our next step is to put this information out for 30 days for public comment if Council agrees.

Respectfully

Craig Bloszinsky

Mayor Kure Beach

Naming Committee

Jim Dugan

Bill Farris

Nikki Keely

Dennis Panicali

John Ellen

Craig Bloszinsky

TOWN FACILITY CONSTRUCTION PROJECT UPDATE

DEDICATION PLAQUE



MEMO

TO: Town Council
FROM: Nancy Avery, Town Clerk 
RE: Agenda item 1 under Old Business – Facility dedication plaque(s)
DATE: January 17, 2019

Background

Before the renovation/expansion project began, a bronze dedication plaque hung on the outside wall of Town Hall from when the building was constructed in 1991.

This plaque stills applies since some of the original Town Hall is in place and Council needs to decide whether to use this plaque at the renovated/expanded Town Hall. Additionally, there is no outside wall space to hang this plaque as it is mostly window space now.

Council also needs to decide if there will be a dedication plaque for the renovation/expansion project for Town Hall that will include the renovation/expansion of the Police Department and construction of the new Fire Station, or whether there will be a similar plaque at each of those buildings, or no dedication plaque at all.

If there will be dedication plaques, a suggestion is to use a pedestal type sign such as those at the Ocean Front Park and place these in the landscaping in front of Town Hall and /or the other buildings.

Action requested by staff

1. Decide if there will be dedication plaques and whether they will be at all three buildings in the Town Hall complex, or only at Town Hall for all three buildings.
2. Decide where the plaques will be displayed, if there are to be plaques.
3. Decide what will be on the plaque(s), if there are plaques.

Three draft wording suggestions attached

Funding required

None – part of construction budget

Comments for consideration

None



Type of pedestal sign for plaque



SELECTED PARKING
RESERVED PARKING
12-18

SELECTED PARKING
RESERVED PARKING
12-18

Dedicated

Plaque



DEDICATION PLAQUE OPTION 1

KURE BEACH TOWN HALL AND POLICE STATION
RENOVATION AND EXPANSION AND NEW FIRE STATION

APPROVED AND FUNDED
MAYOR EMILIE SWEARINGEN
MAYOR PRO TEM CRAIG BLOSZINSKY
COMMISSIONERS
JIM DUGAN
DAVID HEGLAR
JOSEPH WHITLEY

CONSTRUCTED
MAYOR CRAIG BLOSZINSKY
MAYOR PRO TEM DAVID HEGLAR
COMMISSIONERS
JOSEPH WHITLEY
JOHN ELLEN
ALLEN OLIVER

2019

DEDICATION PLAQUE OPTION 2

**TOWN HALL AND POLICE STATION EXPANDED AND RENOVATED
2018-2019**

**NEW FIRE STATION CONSTRUCTED
2018-2019**

DEDICATION PLAQUE OPTION 3

**KURE BEACH TOWN HALL AND POLICE STATION
RENOVATION AND EXPANSION AND NEW FIRE STATION**

**TOWN COUNCIL
MAYOR CRAIG BLOSZINSKY
MAYOR PRO TEM DAVID HEGLAR
COMMISSIONERS
JOSEPH WHITLEY
JOHN ELLEN
ALLEN OLIVER
2019**

KURE BEACH TOWN HALL

MAYOR
EDWARD M. NIEDENS

MAYOR PRO-TEM
FRANK E. LINK, JR.

TOWN COUNCIL
LEE WRENN
J. W. HEGLAR
AND
CHARLES ALLO
NORRIS TEAGUE

TOWN CLERK
FRANCES S. JONES

TOWN ATTORNEY
A. A. CANOUTAS

ENGINEER
CARL H. FARMER

1991 A.D.

Existing plaque.

DEDICATION CERMONY

KURE BEACH BUILDING DEDICATION

ADMINISTRATION

Set date & time:

 Advertise: web site, Island Gazette, Star News, Mayor Letter

Invitations & track RSVPs

Room Set-up

 Guest Seating w/name tags, small table for plaques & certificates, food & beverage table, podium, American Flag & stand

Food & Beverage

Plaques & Certificates, Proclamation

Sign for Building Front

Music: live or recorded

Parking

PROGRAM

Master of Ceremonies: John Ellen

 Invocation: Rev Dan Keck

 Pledge of Allegiance: John Ellen

 Welcome: Acknowledgments, Brief history of Town Hall, KBPD, KBFD

 Introductions:

 Congressman Rouzer

 Mayor Blozsinsky

 Representative Davis

 Mayor Saffo

 Mayor Benson

 Mayor Blair

 Mayor Swearingen

 Mayor Montgomery

 County Supervisors

 Fire Chief Kennedy

 Fire Chief Wil

 Fire Chief CB

 Fire Chief WB

 KB Fire Team

 Island Chamber of Commerce President

 Special Guests: Chief Heglar & Spouse, David Heglar & Spouse

Mayor Bloszinsky

 Welcoming and Acknowledge Guests

 Reads Proclamation

 Presents Plaques to Harold and David

 Invites Harold and David to speak

 Closing Remarks

 Adjourn

REVIEW OF COMMITTEE POLICY

COMMITTEE POLICY	COMMITTEE POLICY	CODE OF ORDINANCES Chapter 2, Article III, Section 42, Subsections
<p>Section on Terms & Vacancies – ad hoc committees</p> <p>Subsection 2 Committee members are required to attend all regularly scheduled committee meetings unless excused by the committee chair or a vote of the committee. Three unexcused absences shall be deemed a resignation from the committee and reported as such to the Kure Beach Town Council.</p>	<p>Section on Terms & Vacancies – P&Z and BOA</p> <p>Subsection 5 Members, after a public hearing, may be removed by the Town Council for inefficiency, neglect of duty or malfeasance in office.</p> <p>Subsection 6 Faithful attendance of the meetings is considered a prerequisite for the maintenance of membership.</p>	<p>Chap 2, Art. III, Section 42 on P&Z</p> <p>Subsection b -The members of the commission may, after a public hearing, be removed by the appointing authority for inefficiency, neglect of duty or malfeasance in office.</p> <p>Subsection d - Faithful attendance at the meetings of the commission is considered a prerequisite for the maintenance of membership on the commission.</p> <p>Chap 19, Section 45 on BOA Members of the Board of Adjustment may, after a public hearing, be removed by the appointing authority for inefficiency, neglect of duty or malfeasance in office.Faithful attendance of the meetings of the board is considered a prerequisite for the maintenance of membership on the board.</p>

2. No person may be appointed to serve on, or in any way be associated with, any committee if that person has an unpaid financial obligation to the Town.
 - a. Such obligations include past due taxes, water and sewer and related fees more than 60 days in arrears and unpaid citations, unless under contest or other obligations as may be determined by the Town.
 - b. A full-time resident or property owner becomes eligible to serve upon certification by the Town Finance Officer or Town Clerk that all financial obligations to the Town of Kure Beach have been satisfied.
3. No person may be appointed to, or serve on, any committee except upon submittal of proper application and appointment by a vote of the Kure Beach Town Council.
4. Each committee of the Town is requested to prepare and submit to Town Council a list of minimum requirements for committee membership. The Town Clerk will maintain such lists as approved by the Council. Each committee may update the requirements periodically as needed. (*Exemption –Marketing Committee*)
5. Requirements of this section notwithstanding, any person serving on an appointed committee and or board at the time this policy is adopted, may serve out the term of appointment.
6. No person may serve upon more than three committees at one time nor serve as chairperson of more than one committee.

C. AD HOC COMMITTEE TERMS AND VACANCIES

1. All committee appointees for ad hoc committees have no set term limits.
2. Committee members are required to attend all regularly scheduled committee meetings unless excused by the committee chair or a vote of the committee. Three unexcused absences shall be deemed a resignation from the committee and reported as such to the Kure Beach Town Council. Vacancies resulting from such absences shall be filled according to the procedure listed below.
3. The chair of each committee shall report all committee vacancies to the Town Clerk who is hereby authorized to advertise for volunteers to submit applications to serve on Town committees.

3. Vacancies for both shall be advertised by the Town Clerk.
Planning and Zoning Commission (P&Z) applicants:
Applications received by the Town Clerk will be forwarded to the P&Z clerk and chairperson to schedule interviews and include on the agenda. P&Z will interview applicants and make a recommendation to Town Council. The Council will make the official appointment.

Board of Adjustment (BOA) applicants
Applications received by the Town Clerk will be scheduled for interview by the Town Clerk in a Council meeting. The Town Council will make the official appointment.
4. All applications shall be retained for a period of one (1) year.
5. Members, after a public hearing, may be removed by the Town Council for inefficiency, neglect of duty or malfeasance in office.
6. Faithful attendance of the meetings is considered a prerequisite for the maintenance of membership.
7. All members have equal voting on all matters that come before them.
8. Members shall elect a chairman to serve a one-year term or until a successor is elected and shall be eligible for re-election.
9. There shall be a quorum of three members for the purpose of taking any official action required by this article.

References

Refer to Code of Ordinance requirements as follows:

Board of Adjustment – Chapter 19 (Zoning), Article II (Administration), Division 2 (Board of Adjustment), Sections 41 – 46.

Planning and Zoning Commission – Part II Code, Chapter 2 (Administration), Article III (boards, commissions, committees), Division 2 (P&Z), Sections 41 – 56.

Sec. 2-41. - Composition; terms of office.

- (a) The planning and zoning commission shall consist of five (5) regular members who shall be citizens and residents of the town.
- (b) One (1) alternate may be appointed by the town council who shall be seated as a regular member, automatically, in the event a member of the commission resigns or becomes incapacitated and unable to serve.

(Code 1973, § 2-26; Ord. of 8-15-78, § 2-26; Ord. of 3-20-01; Ord. of 4-21-15)

Sec. 2-42. - Terms; removal; filling of vacancies.

- (a) The members of the planning and zoning commission shall be appointed for terms of five (5) years.
- (b) The members of the commission may after a public hearing, be removed by the appointing authority for inefficiency, neglect of duty or malfeasance in office.
- (c) Vacancies occurring for reasons other than expiration of term shall be filled as they occur for the period of the unexpired term.
- (d) Faithful attendance at the meetings of the commission is considered a prerequisite for the maintenance of membership on the commission. The five (5) commission members shall have equal voting powers on all matters which come before the commission.

(Code 1973, § 2-26; Ord. of 8-15-78, § 2-26)

Sec. 19-44. - Chairman; term; duties.

- (a) The chairman of the board of adjustment shall be elected by the full membership including alternate and extraterritorial members of the board of adjustment from among its regular members.
- (b) The chairman's term of office shall be for one (1) year until his successor is elected and shall be eligible for re-election.
- (c) The chairman shall decide upon all points of order and procedure unless directed otherwise by a majority of the board in session at the time.
- (d) The chairman shall appoint any committees found necessary to investigate any matter before the board.

(Ord. of 8-19-03)

Sec. 19-45. - Removal; filling of vacancies.

Members of the board of adjustment may, after a public hearing, be removed by the appointing authority for inefficiency, neglect of duty or malfeasance in office. Vacancies occurring for reasons other than expiration of term shall be filled as they occur for the period of the unexpired term. Faithful attendance of the meetings of the board is considered a prerequisite for the maintenance of membership on the board. The five (5) members shall have equal voting powers on all matters which come before the board.

(Ord. of 8-19-03)

3. All committees, boards and commissions of the Town of Kure Beach will conduct regularly scheduled meetings, open to the public, with meeting records and minutes taken. (*Exemption – Damage Assessment and Emergency Operations.*)

H. DAMAGE ASSESSMENT AND EMERGENCY OPERATIONS COMMITTEES

The Town Council has two committees established for emergency management situations only. These committees do not hold regularly scheduled meetings and serve only during potential emergency situations to either represent the Town at the County Emergency Operations Center or to assist the Building Inspector and department heads in damage assessment after an emergency.

The only part of this policy applicable for these two committees is the following:

Vacancies for both shall be advertised by the Clerk. Applications received by the clerk will be forwarded to Town Council members for review. All applications shall be retained for a period of one (1) year. Town Council members will interview applicants at a properly scheduled meeting of the Council in open session. Town Council will, by vote of the Council, approve one applicant for each position. Incumbent members do not interview applicants, only Town Council.

I. COMMISSIONS AND BOARDS REQUIRED BY N.C. GENERAL STATUTE

Commissions and Boards covered by this section include the Kure Beach Board of Adjustment and the Kure Beach Planning and Zoning Commission.

This policy is applicable with the following exceptions:

Membership

1. Neither the Board of Adjustment nor the Planning and Zoning Commission shall be required to prepare and submit to Town Council a list of minimum requirements for membership.
2. Members shall hold no other public office under the town government and shall be appointed by the Town Council.

Terms and Vacancies

1. Board of Adjustment members shall serve a three-year term. Successors shall be appointed for three-year terms to fill the expiring term (not staggered).
2. Planning and Zoning Commission members shall serve a five-year term. Vacancies occurring for any reason other than for expiration of term shall be filled as they occur for the period of the unexpired term (staggered).

PROJECT UPDATES

Beth Chase

From: Nancy Avery
Sent: Wednesday, January 16, 2019 3:25 PM
To: Beth Chase
Subject: Fwd: January Council meeting items

Add under old business as project updates and list all

Nancy Avery
Town Clerk
117 Settlers Lane
Kure Beach, NC 28449
910-458-8216 office
910-458-7422 fax
910-707-2016 direct
910-443-0410 cell
n.avery@tokb.org
www.townofkurebeach.org

Begin forwarded message:

From: Allen Oliver <a.oliver@townofkurebeach.org>
Date: January 16, 2019 at 3:12:23 PM EST
To: Craig Bloszinsky <c.bloszinsky@townofkurebeach.org>, David Heglar <d.heglar@townofkurebeach.org>, Joseph Whitley <j.whitley@townofkurebeach.org>, John Ellen <j.ellen@townofkurebeach.org>
Cc: Nancy Avery <n.avery@townofkurebeach.org>, Arlen Copenhaver <a.copenhaver@townofkurebeach.org>, Jim Mesimer <j.mesimer@townofkurebeach.org>, John Batson <j.batson@townofkurebeach.org>, Ed Kennedy <e.kennedy@townofkurebeach.org>, Beth Chase <b.chase@townofkurebeach.org>
Subject: January Council meeting items

Good afternoon,

Joe and I were talking about projects or items going on this year. If possible could the Department heads give us an update at the January Council meeting on where we stand on the following items. Just a simple update of where we stand and what time line is expected.

Rebuilding of Alabama Beach Access grant. (Nancy)
Beach access points damaged by the storm (Jimmy)
Storm Water outfalls damaged by the storm (Jimmy)
Schedule for repavement of town streets (Powell Bill Allocation) (Jimmy/Arlen)
Parking adding buffers to E, I Avenue and 6th Avenue (Jimmy)
Ocean Dunes progress (John B)

Fire Department Operations after move in (Ed)


If more discussion is needed we can add them to the retreat agenda.

Thank you,

Allen Oliver, Commissioner
Town of Kure Beach
336-963-3533



MEMO

To: Town Council
From: Nancy Avery, Town Clerk 
Subject: Beach access # 1004 1/5 at Oceanview Avenue update
Date: January 18, 2019

At the August 2018 meeting, Council directed the Administration Department staff to submit a grant application to CAMA to replace the non-ADA crossover at beach access number 1004 1/5 located at Oceanview Avenue.

Current status is the CAMA permit was approved January 2, 2019. Permit allows construction of a 240 foot long, straight line, structural ADA compliant beach access, eight feet in width (maximum) with two viewing areas on each side extending 5'3" x 8' on the north side and 5'3" x 8' on the south side as depicted in submitted drawings.

Using a straight line access instead of a zig-zag access way minimizes impact to the dune line and provides more protection for adjacent ocean front property owners.

Engineering Services (Brian Cox) is working on construction drawings and the Administration Department staff will have a grant application ready to be submitted in April 2019, which is the CAMA grant time period for applications.

CAMA has a two part grant application process. The first submittal is a 'pre-application' which CAMA reviews and if you pass this step, you are invited to submit a full application, which essentially means the grant will be approved. Grant funds are not awarded until September of each year. Admin staff will come to Council for approval at each of the above referenced steps as part of the grant application process.

PARKING



TOWN COUNCIL ACTIONS

Regular Meeting

November 20, 2018

COMMITTEES

- Accepted resignation of regular member John Cawthorne from P&Z
- Directed the Town Clerk to advertise for an alternate on P&Z

COUNCIL/LEGAL

- Authorized closure of K Avenue (East of FFB) and Atlantic Avenue (between K and L Avenues) to vehicle traffic from the early morning hours on Monday, December 31, 2018 through the early morning hours on Tuesday, January 1, 2019 for the Island of Lights New Year's Eve event and allow for one food truck to operate within the event from 9pm until midnight.
- Approved dates for 2019 Ocean Front Park Summer Programs, as presented
- Directed Planning and Zoning to begin the process of developing an overlay district in the B1 district to maintain a village feel and involve property owners
- Approved the change for the re-entry sticker process effective January 2019
 - Town Hall staff will mail two re-entry stickers to each property owner to be included with the monthly utility bill
 - Color of the re-entry sticker will change each year and will show the town logo
 - Any resident/renter/property owner that wants more than two re-entry stickers may purchase them for \$20 each
 - Any one that loses a re-entry sticker may purchase another one for \$20 each
 - Town Hall will sell additional re-entry stickers until July 31 of each year
 - New property owners will be given two re-entry stickers when they set up their new utility account
 - The re-entry sticker is mandatory whenever bridge access is restricted. If bridge access is restricted due to an emergency, residents or property owners that do not have re-entry stickers may obtain them with appropriate proof of property ownership or residency at a location to be designated
- Directed Public Works to begin removing damaged storm water outfalls from the beach
- Approved Council meeting date change from the third Tuesday at 6:30 pm to third Monday at 6:00 pm effective January 2019
- Approved encroachment request for 633 S Fort Fisher Boulevard to encroach upon the Town's 10 foot alleyway and utility easement to construct a deck

FINANCE/BUDGET/GRANTS

- Approved Landscaping Contract for Freeman Landscape, INC in the amount of \$15,509.00 Funding to be from project contingency budget



TOWN COUNCIL ACTIONS
Regular Meeting
November 20, 2018

- Approved annual landscaping maintenance contract from Freeman Landscape, INC for the Town Hall, Police and Fire facility in the amount of \$3,810.00 for January – December of 2019 with one-half of cost to be charged to current Public Works General Fund budget and the second half to be budgeted as part of next year's Public Works General Fund budget.
- Received unqualified audit report for FY 17-18

FOLLOW UP

- Mayor Bloszinsky and Commissioner Whitley to give more information to Council on potential parking spaces, so council can direct on how to proceed forward.

POLICIES/RESOLUTIONS/PROCLAMATIONS/ORDINANCES

- Approved the Proclamation 18-04 America Recycles Day
- Scheduled a Public Hearing for the proposed amendments to Chapter 19, Articles I and III for December 18th at 5:30 pm

STAFFING

None

MINUTES APPROVED

- October 22, 2018 Public Hearing
- October 22, 2018 Regular

Nancy Avery, Town Clerk
11/26/18

6TH AVENUE

BETWEEN K AND I AVENUES

DIAGONAL PARKING IN EACH SIDE OF MEDIANS

PUBLIC PARKING



6TH AVENUE
BETWEEN K AND I AVENUES
DIAGONAL PARKING IN EACH SIDE OF MEDIANS
PUBLIC PARKING

I AVENUE

BETWEEN 4TH & 6TH AVENUES

DIAGONAL PARKING –IN EACH SIDE OF MEDIAN

PUBLIC PARKING



I AVENUE
BETWEEN 4TH & 6TH AVENUES
DIAGONAL PARKING -IN EACH SIDE OF MEDIAN
PUBLIC PARKING

E AVENUE

BETWEEN 3RD & 4TH

DIAGONAL PARKING – IN EACH SIDE OF MEDIAN

PUBLIC PARKING



E AVENUE
BETWEEN 3RD & 4TH
DIAGONAL PARKING - IN EACH SIDE OF MEDIAN
PUBLIC PARKING

DRAINAGE STUDY

Beth Chase

From: Nancy Avery
Sent: Tuesday, January 8, 2019 12:07 PM
To: Beth Chase
Subject: Fwd: Florence Flooding

Follow Up Flag: Follow up
Flag Status: Flagged

Use this one instead

Nancy Avery
Town Clerk
117 Settlers Lane
Kure Beach, NC 28449
910-458-8216 office
910-458-7422 fax
910-707-2016 direct
910-443-0410 cell
n.avery@tokb.org
www.townofkurebeach.org

Begin forwarded message:

From: <malloyhubb@aol.com>
Date: January 7, 2019 at 7:01:59 PM EST
To: c.bloszinsky@townofkurebeach.org
Cc: j.ellen@townofkurebeach.org, rcooil@triad.rr.com, tboatbeach@bellsouth.net,
fwsfish@gmail.com, d.heglar@townofkurebeach.org,
j.whitley@townofkurebeach.org, n.avery@townofkurebeach.org,
a.oliver@townofkurebeach.org
Subject: Re: Florence Flooding

Thanks, Craig.

I'm confident the town will be able to come up with the proper verbiage.

It isn't our expectation that the town address ponding on individual's property. Our concern is the storm water system that is overrun and unable to handle the volume of water. When that happens, homes are affected - low-lying or not.

I look forward to seeing you on the 28th.

Denise

Sent from AOL Mobile Mail

On Monday, January 7, 2019, Craig Bloszinsky <c.bloszinsky@townofkurebeach.org> wrote:

Hi Denise, we have not had another meeting to discuss this openly, that would be next Council. I can definitely be supportive of the activity but we must make it clear that the town will look at patterns but we cannot guarantee that all who respond will see remedies. The Town cannot provide solutions to private property issues, we can only provide drainage and then the property owner must get his water to the drain. I am concerned that some may presume participation means solution. Some low lots will continue to see a degree of flooding if we have significant rain. We will need to condition properly if Council agrees to the plan.

Nancy, lets add this to the agenda for the next Council Meeting.

Craig

From: malloyhubb@aol.com
Sent: Monday, January 7, 2019 10:16 AM
To: Craig Bloszinsky
Cc: John Ellen; rcool@triad.rr.com; twoatbeach@bellsouth.net; fwsfish@gmail.com
Subject: Florence Flooding

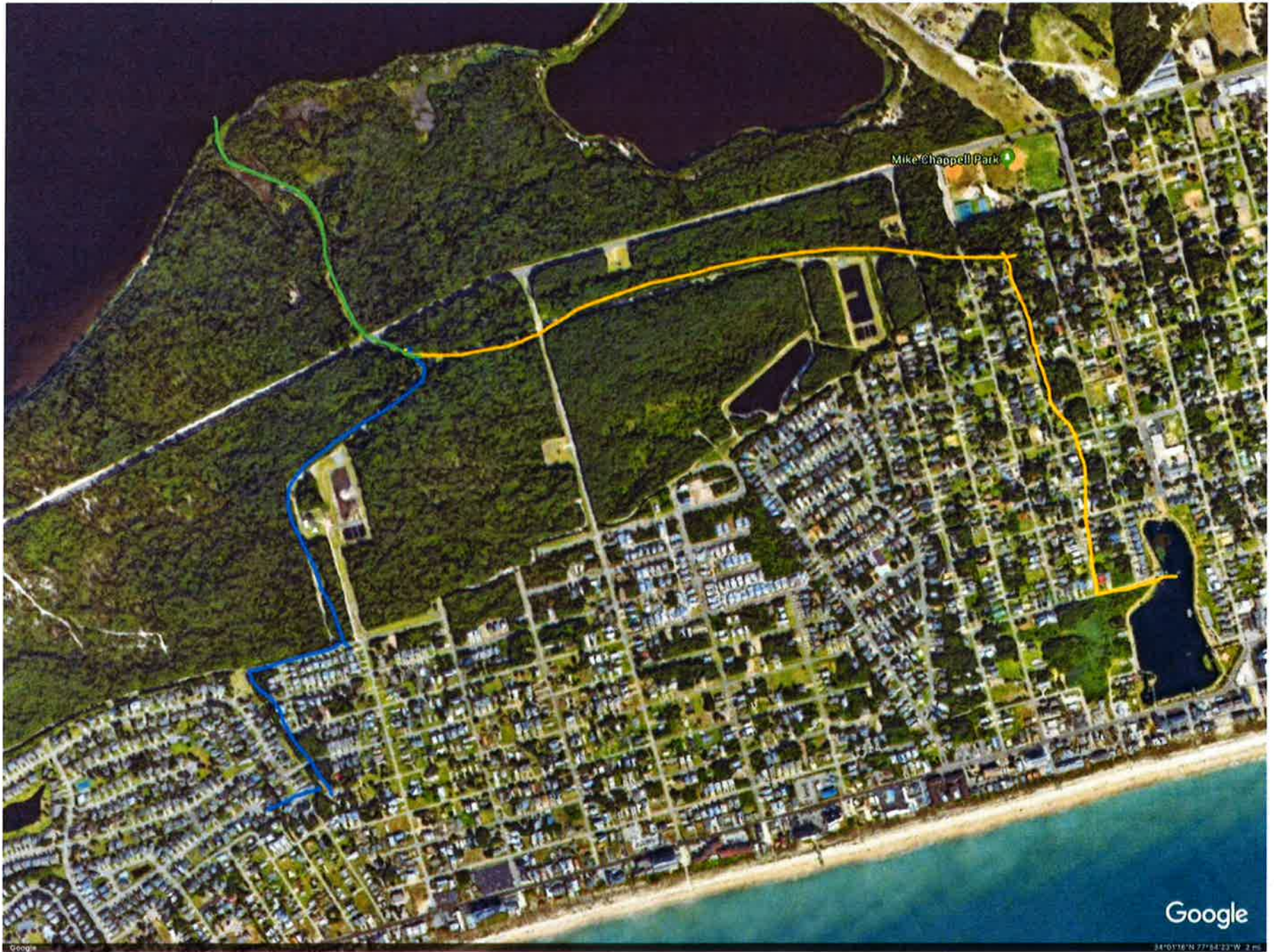
Good Morning and Happy New Year,

Has the council reached a decision to move forward with surveying all town residents about home flooding that might have occurred during Florence?

As I mentioned at the December 18th council meeting, I would gladly assist town staff with follow-up to any affirmative responses.

Thank you,
Denise

910.279.6803



MINUTES



TOWN COUNCIL MINUTES

PUBLIC HEARING

December 18, 2018 @ 5:30 p.m.

The Kure Beach Town Council held a Public Hearing on Tuesday, December 18, 2018 at 5:30 pm. The Town Attorney was present and there was a quorum of Council members present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
MPT David Heglar (Phone)
Commissioner Joseph Whitley
Commissioner John Ellen
Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT

STAFF PRESENT

Town Clerk – Nancy Avery
Building Inspector – John Batson

Mayor Bloszinsky called the meeting to order at 5:30 pm stating the purpose of this public hearing is to receive public comments on the proposed amendment to

CALL TO ORDER – Mayor Bloszinsky

OPENING AND PURPOSE OF HEARING – Mayor Bloszinsky

The purpose of this public hearing is to receive public comments on the proposed amendment to:

1. Article VI (Signs), Section 371 (Definitions) to add a new definition for ‘Monument Sign’
2. Article III (Administration), Divisions 1, 2, 4, 6, 7, 10 and 12 on Permitted Uses to delete ‘Churches and other places of worship including parish houses and Sunday schools (8661)’ and add new verbiage regarding ‘Religious institutions’

Official notice of this public hearing was posted on the Town’s website and bulletin board on November 28, 2018 and was advertised in the Island Gazette on November 28th, December 5th and 12th 2018, thus meeting notification requirements.

Proposed amendments will: (1) provide a definition for “Monument Sign” in that Chapter 19 regulates such signs; (2) provide definitions for “Habilitation/Rehabilitation Facility” and “Homeless Shelter” and prohibit those uses; (iii) broaden the scope of the current definition for “church” by replacing it with a definition for “Religious Institution”; (iv) distinguish a secondary building used by a religious institution from a typical accessory building by defining such a structure as a “Religious Annex”; and (v) provide, as a permitted use within applicable districts, that a religious institution may use a religious

annex to house, on a temporary basis, visiting religious groups and emergency relief workers providing services during states of emergencies.

P&Z Chairman Galbraith stated the first item was brought to Council a few months ago. Council had added an allowance for monument signs but realized we didn't have a definition of a monument sign. The second item was brought to council when a local church came to Planning & Zoning requesting a special permit to allow youth groups to stay in what was defined as an accessory building. To resolve the issue we came up with what is before the council right now. To define it as a religious annex which is a larger annex to a church building and will allow these type of activities to stay there. This is not for profit and not to exceed 30 days.

PUBLIC COMMENTS

Mayor Bloszinsky opened the public hearing for comments at 5:32pm.

No one signed up to speak

Mayor Bloszinsky closed the public hearing at 5:39pm.

ADJOURNMENT

MOTION- Commissioner Oliver made a motion to adjourn the meeting at 5:40pm

SECOND-Commissioner Whitley

VOTE- Unanimous

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

The Kure Beach Town Council held its regular meeting on Tuesday, December 18th, 2018 beginning at 6:30 pm.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
(MPT) David Heglar (Via Telephone)
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Finance Officer (FO) – Arlen Copenhaver
Deputy Town Clerk – Mandy Sanders
Building Inspector – John Batson
Police Chief – Mike Bowden
Public Works Director- Jimmy Mesimer
Recreation Director – Nikki Keely

Mayor Bloszinsky called the meeting to order at 6:30 pm. Rev. Thomas Williams gave the invocation and led in the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA ITEMS

1. Accept resignation of Amanda Stiles from the Marketing committee
2. Accept resignation of Linda Brett-Kell and Elaine Hall from the Community Center committee
3. Approve moving the Alternates of the Community Center Committee Sharon Lambeth and John Shalanski to full Members
4. Accept resignation of Jonathan Perrotto from the WMPO Bike/Ped Committee
5. Minutes:
 - November 20, 2018 Regular
 - December 3, 2018 Special
 - December 3, 2018 Closed

MOTION- Commissioner Whitley made a motion to approve the consent agenda

SECOND- Commissioner Ellen

VOTE- Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

ADOPTION OF THE AGENDA

MOTION- Commissioner Whitley made a motion to approve the agenda

SECOND- Commissioner Oliver

VOTE- Unanimous

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

Janet Carroll stated:

- Resident of Kure Beach at 302 4th Ave South
- Lives on the corner of 4th Ave and I Ave
- I Ave is a one way street
- Sitting on her porch she has almost witnessed numerous wrecks from people going the wrong way on the road
- Addressed it in Council meetings before
- Last week it almost happened to her when she was making a legal right hand turn on I Ave when someone drove down the street the wrong way
- Easy solution would be to pave arrows to distinguish this is a one way road

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Marketing Committee

Mayor Bloszinsky directed the Town Clerk to encourage the 3 remaining Marketing Committee members to attend the January 22nd critical meeting with TDA at 11:30am located at the Community Center.

2. Shoreline Access and Beach Protection Committee(SLABP)

Member of SLABP Pat Triplett stated:

- Discussions to create a Kure Beach Ambassador Project
- Coming Summer 2019
- To offer engaging, educational walks and talks on the Kure Beach strands
- To discuss our coastal and wild life environment
- Hopes the educational program will keep beaches safer, cleaner, and more family friendly
- Report tonight is just a quick introduction but a more formal presentation will be coming next spring

David Heglar stated he would like the Shoreline Access and Beach Protection Committee to have a presentation to show council at the 2019 Retreat concerning the Kure Beach Ambassador project.



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Building Department

MPT Heglar asked Building Inspector John Batson for an update on Ocean Dunes.

Building Inspector John Batson stated:

- Per text messages he sent yesterday they were granted a permit to install sand bags at buildings 1100 and 1300
- Permit is good for 30 days
- This past Friday he issued a permit for building 1300 to replace the concrete slab
- Yesterday Ocean Dunes contractor asked about the plans for the storm water pipe
- Kure Beach engineer had a few issues with it and is going back and forth with Ocean Dunes engineer
- Ocean Dunes engineer called Building Inspector Batson to voice frustrations but he explained the Kure Beach engineer is simply doing what the Town had asked him to do. This is what Town Council would want since Kure Beach is paying for half of the repairs
- Ocean Dunes is trying to get it done before the 1st of the year

MPT Heglar stated Public Works Director Jimmy Mesimer needs to check the flows this weekend if we get more rain. 421 is going to become a pond.

2. Public Works Department

- Adoption of the local water supply plan to the North Carolina Department of Environmental Quality

MOTION- Commissioner Whitley made motion to approve Resolution R18-12 Local Water Supply Plan

SECOND-Commissioner Oliver

VOTE-Unanimous

- To approve the contract with Engineering Services for the water meter replacement project in the amount of \$31,500 to prepare bid docs, and manage bid process and oversee installation to be funded as part of the project budget

MOTION- Commissioner Oliver made motion to approve the Engineering Services contract in the amount of 31,500

SECOND- MPT Heglar

VOTE Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Adopt resolution R18-11 and associated Consistency statement to:

- Amend Code of Ordinances, Chapter 19 (Zoning), Article VI (Signs), Section 371 (Definitions) to add a new definition for 'Monument Sign'
- Amend Code of Ordinances, Chapter 19 (Zoning):
 - Article I (Definitions) to add new definitions for 'Habilitation/Rehabilitation Facility'; 'Halfway House'; 'Homeless shelter'; 'Religious institution'; and 'Religious annex'
 - Article III (Administration), Divisions 1, 2, 4, 6, 7, 10 and 12 on Permitted Uses to delete 'Churches and other places of worship including parish houses and Sunday schools (8661)' and add new verbiage regarding 'Religious institutions'

MOTION- Commissioner Whitley made motion to approve Resolution R18-11 Code Amendments Church's and Signs

SECOND – Commissioner Oliver

VOTE-Unanimous

MOTION- Commissioner Ellen made a motion to approve Adopted Associated Consistency statement 18-04 Amendment Signs and Church's

SECOND- Commissioner Whitley

VOTE- Unanimous

3. Town Facility Construction Project Status Update

Commissioner Oliver stated:

- Moving date has been pushed back a week
- Issues with the sprinkler heads
- Punch list items aren't ready yet
- Furniture and bedding is delivered and ready
- Town hall and police department moving ahead on schedule
- Sprinklers have to be handmade, but temporary sprinkler head will be installed
- Project is currently under budget

4. Town app or Town emergency Facebook page

Commissioner Whitley stated:

- Town app is off the table
- Looking to do a mobile version of our town website
- Town mobile site is more user friendly
- Town Facebook page we want to limit the comments and arguments on the page



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

Mayor Bloszinsky commented the mobile site won't take up memory on your phone and the Emergency manager and Council will continue to put the information on the website.

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Town Hall closed January 21st for Martin Luther King Holiday, January Council Meeting to be rescheduled.

MOTION- Commissioner Whitley made motion to move January council meeting from January 21st to January 28th at 6pm

SECOND-Commissioner Ellen

VOTE-Unanimous

2. 2019 Retreat date and time at Community Center:

- February 1st
- February 8th
- February 15th

Financial Officer Copenhaver stated:

- Retreat will be similar from previous years
- Discuss Retirement benefits
- Dealing with FEMA
- Pre-budget meeting
- One day retreat

MOTION- Commissioner Ellen made motion to schedule 2019 retreat to February 1st at 8:30am at the community center

SECOND- Commissioner Whitley

VOTE-Unanimous

3. Definition of 'faithful attendance' in policy for state required boards

Commissioner Whitley stated:

- Suggests for planning and zoning 3 missed meeting within 12 months
- Excused meetings are understandable if proper notice is given

Comments:

P&Z Chairman Galbraith recommends that 3 missed meetings in a 12 month period, than the mayor can declare that position vacant.

Attorney Andy Canoutas commented that Council appoints every committee member, and once Council appoints than Council can also remove. Language needs to be added to the code of ordinances that says the members of the committee serve at the pleasure of Council.



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

MPT Heglar stated he agrees with P&Z Chairman Galbraith but thinks it should be 3 meetings in a rolling calendar year.

P&Z Chairman Galbraith stated that including in the code of ordinance about the dedication and rules of attendance would be important.

MPT Heglar commented upon the 3rd missed meeting the Chairman will refer the member to Council for possible dismissal. The member will have a chance to speak with Council but Council will be allowed to dismiss.

Mayor Bloszinsky stated he likes that's its defined. People will know the expectations of the committees and if they choose not to attend then it can be a cause for dismissal.

Commissioner Whitley will provide Council wording on the definition of 'faithful attendance' for committees and boards for direction as to how to proceed.

4. Address Town Complaints on Coyotes and adopt a course of action

Mayor Bloszinsky stated:

- There is a situation in town where some are in favor of the coyotes and some aren't
- Received complaints of coyotes spotted at J and 6th around the disk golf course
- Visited the area and saw several paw prints
- Only concern was the paw prints were two blocks from the children's playground
- Not saying these animals are a problem
- Town doesn't want to harm the animals
- Contacted a variety of organizations
- Solutions are trapping the animals
- Looking into programs for the next step
- Programs on education for safety
- Former Mayor Mac Montgomery contacted me and offered assistance for developing training on living with Coyotes, he will investigate these options with him.
- Received a letter from Judy Larrick about loss of habitat, and encourages people to read the letter
- Plans to work with the police chief to come up with a solution

Council Comments:

Commissioner Whitley stated he has never heard of people being attacked by a coyote.



TOWN COUNCIL MINUTES

REGULAR MEETING

December 18, 2018 @ 6:30p.m.

MPT Heglar commented the population is up and there is pressure on the coyote population which causes problems. He has concern for the traps because the residents pets might may get trapped in them.

Commissioner Oliver reported that Carolina Beach State park have signs saying beware of the coyotes.

Mayor Bloszinsky stated the coyotes don't normally attack people.

5. Island Chamber of Commerce Town recognitions

Commissioner Ellen stated:

- Attended the Island Chamber of Commerce last week
- Town received two recognitions
- First recognition is to Police Chief Bowden for grateful appreciation to the Police Department
- Second recognition is for the Town of Kure Beach for grateful appreciation to the Town

ADJOURNMENT

MOTION- Commissioner Ellen made a motion to adjourn the meeting at 7:24pm

SECOND- Commissioner Whitley

VOTE- Unanimous

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.

DEPARTMENT REPORTS

TOWN OF KURE BEACH
REVENUE AND EXPENDITURE SUMMARY
JULY 1, 2018 TO JANUARY 22, 2019

	REVENUES					EXPENDITURES			
	2019 Initial Bud.	2019 Amend. Bud.	Actual 1/22/2019	% Collected		2019 Initial Bud.	2019 Amend. Bud.	Actual 1/22/2019	% Spent
GENERAL FUND					GENERAL FUND				
Property Taxes (Cur. & PY)	\$ 2,920,300	\$ 2,920,300	\$ 2,754,708	94.3%	Governing Body	\$ 38,994	\$ 38,994	\$ 27,153	69.6%
Local Option Sales Tax	\$ 886,000	\$ 886,000	\$ 540,568	61.0%	Committees	\$ 100,115	\$ 100,115	\$ 83,895	83.8%
Garbage & Recycling	\$ 493,580	\$ 493,580	\$ 247,363	50.1%	Finance	\$ 157,937	\$ 157,937	\$ 106,725	67.6%
TDA Funds	\$ 235,000	\$ 235,000	\$ 22,343	9.5%	Administration	\$ 629,908	\$ 629,908	\$ 313,229	49.7%
Franchise & Utility Tax	\$ 225,000	\$ 225,000	\$ 122,178	54.3%	Community Center	\$ 23,300	\$ 23,300	\$ 9,265	39.8%
Communication Tower Rent	\$ 81,924	\$ 81,924	\$ 47,534	58.0%	Emergency Mgmt./Elections	\$ 1,100	\$ 1,100	\$ 5	0.5%
CAMA Grants - Beach Access Paving	\$ 78,523	\$ 78,523	\$ -	0.0%	Tax Collections	\$ 28,800	\$ 28,800	\$ 18,278	63.5%
Bldg. Permit & Fire Inspect. Fees	\$ 74,050	\$ 74,050	\$ 45,445	61.4%	Legal	\$ 29,850	\$ 29,850	\$ 11,266	37.7%
Sales Tax Refund	\$ 59,000	\$ 59,000	\$ 71,533	121.2%	Police Department	\$ 1,372,757	\$ 1,372,757	\$ 810,547	59.0%
Com Ctr/Parks & Rec/St Festival	\$ 20,700	\$ 20,700	\$ 8,186	39.5%	Fire Department	\$ 740,482	\$ 740,482	\$ 405,606	54.8%
Town Facility Rentals	\$ 18,000	\$ 18,000	\$ 10,533	58.5%	Lifeguards	\$ 200,088	\$ 200,088	\$ 94,791	47.4%
ABC Revenue	\$ 15,900	\$ 15,900	\$ 18,816	118.3%	Parks & Recreation	\$ 187,268	\$ 187,268	\$ 85,628	45.7%
Motor Vehicle License Tax/Decals	\$ 14,250	\$ 14,250	\$ 19,719	138.4%	Bldg Inspection/Code Enforcement	\$ 139,165	\$ 139,165	\$ 73,575	52.9%
OPF - Bluefish Purchases	\$ 14,000	\$ 14,000	\$ 9,630	68.8%	Streets & Sanitation	\$ 902,561	\$ 982,561	\$ 656,856	66.9%
Beer & Wine Tax	\$ 9,300	\$ 9,300	\$ -	0.0%	Debt Service	\$ 708,050	\$ 708,050	\$ 435,934	61.6%
All Other Revenues	\$ 19,505	\$ 19,505	\$ 43,686	224.0%	Transfer to Other Funds	\$ 9,807	\$ 9,807	\$ 9,807	100.0%
Other Financing Sources	\$ 115,000	\$ 195,000	\$ 154,084	79.0%	Contingency	\$ 9,850	\$ 9,850	\$ -	0.0%
Total Revenues	\$ 5,280,032	\$ 5,360,032	\$ 4,116,326	76.8%	Total Expenses	\$ 5,280,032	\$ 5,360,032	\$ 3,142,560	58.6%
WATER & SEWER FUND					WATER & SEWER FUND				
Water Charges	\$ 840,650	\$ 840,650	\$ 467,942	55.7%	Governing Body	\$ 17,994	\$ 17,994	\$ 10,031	55.7%
Sewer Charges	\$ 1,174,500	\$ 1,174,500	\$ 676,266	57.6%	Legal	\$ 29,850	\$ 29,850	\$ 11,266	37.7%
Tap, Connect & Reconnect Fees	\$ 67,500	\$ 67,500	\$ 41,020	60.8%	Finance	\$ 197,817	\$ 197,817	\$ 113,228	57.2%
All Other Revenues	\$ 19,435	\$ 19,435	\$ 10,857	55.9%	Administration	\$ 317,187	\$ 317,187	\$ 178,124	56.2%
Other Financing Sources	\$ 100,000	\$ 100,000	\$ 39,571	39.6%	Operations	\$ 1,639,237	\$ 1,639,237	\$ 936,511	57.1%
Total Revenues	\$ 2,202,085	\$ 2,202,085	\$ 1,235,656	56.1%	Total Expenses	\$ 2,202,085	\$ 2,202,085	\$ 1,249,160	56.7%
STORM WATER FUND					STORM WATER FUND				
Total Revenues	\$ 358,380	\$ 358,380	\$ 248,504	69.3%	Total Expenses	\$ 358,380	\$ 358,380	\$ 231,798	64.7%
POWELL BILL FUND					POWELL BILL FUND				
Total Revenues	\$ 175,000	\$ 175,000	\$ 65,518	37.4%	Total Expenses	\$ 175,000	\$ 175,000	\$ 13,084	7.5%
SEWER EXPANSION RESERVE FUND (SERF)					SEWER EXPANSION RESERVE FUND (SERF)				
Total Revenues	\$ 16,250	\$ 16,250	\$ 8,675	53.4%	Total Expenses	\$ 16,250	\$ 16,250	\$ -	0.0%
BEACH PROTECTION FUND					BEACH PROTECTION FUND				
Total Revenues	\$ 13,397	\$ 13,397	\$ 12,229	91.3%	Total Expenses	\$ 13,397	\$ 13,397	\$ -	0.0%
FEDERAL ASSET FORFEITURE FUND					FEDERAL ASSET FORFEITURE FUND				
Total Revenues	\$ 50,000	\$ 50,000	\$ -	0.0%	Total Expenses	\$ 50,000	\$ 50,000	\$ 31,448	62.9%

**TOWN OF KURE BEACH
CASH AND INVESTMENTS
AS OF DECEMBER 31, 2018**

<u>FUND</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>	<u>TOTAL CASH & INVESTMENTS</u>
General	\$2,685,048	\$349,206	\$3,034,254
Water/Sewer	\$1,407,001	\$597,476	\$2,004,477
Storm Water	\$118,130	\$245,497	\$363,627
SERF	\$43,738	\$123,626	\$167,364
Powell Bill	\$319,065	\$71,021	\$390,086
Beach Protection	\$42,897	\$305,768	\$348,665
Federal Asset Forfeiture	\$142,686	\$0	\$142,686
Capital Project Funds	\$105,115	\$0	\$105,115
TOTAL	<u>\$4,863,680</u>	<u>\$1,692,594</u>	<u>\$6,556,274</u>

<u>INSTITUTION</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>
BB&T	\$4,863,680	\$0
First Bank - Certificates of Deposit	\$0	\$921,982
NCCMT Term Portfolio	\$0	\$552,769
NCCMT Governmental Portfolio	\$0	\$217,843
TOTAL	<u>\$4,863,680</u>	<u>\$1,692,594</u>

**TOWN OF KURE BEACH
SUMMARY OF CONTINGENCY FUND AND COMMITTEE
EXPENDITURE ACTIVITY
07/01/2018 - 01/22/2019**

CONTINGENCY FUND

Fiscal Year 2019 Budget	\$9,850.00
Less:	
No activity	<u>\$0.00</u>
Remaining Budget as of 01/22/2019	<u><u>\$9,850.00</u></u>

COMMITTEE (Shoreline Access and Beach Protection) EXPENDITURES

Fiscal Year 2019 Budget	\$100,115.00
Less Expenditures:	
E & I Ave. Beach Access Parking Project - Capital Project	<u>\$83,894.84</u>
Total Expenditures	\$83,894.84
Projects Approved By Council But Not Yet Expended:	
No activity	<u>\$0.00</u>
Total Approved, Not Expended	<u>\$0.00</u>
Remaining Budget as of 01/22/2019	<u><u>\$16,220.16</u></u>

**TOWN OF KURE BEACH
DEBT LISTING
JANUARY 28, 2019**

LOAN PURPOSE/DESCRIPTION	FUND	LENDER	DATE OF LOAN	AMOUNT FINANCED	INTEREST RATE	LOAN TERM (YRS)	DATE PAID OFF	BALANCE AT 01/28/19	PAYMENT FREQUENCY	PAYMENT AMOUNT	NEXT PAY DATE	INT. EXPENSE LIFE OF LOAN
Fire Station/Town Hall Project (a)	G, W/S	BB&T	12/11/2017	\$5,000,000	2.58%	15	12/11/2032	\$4,666,666.66	Semi-annual	\$226,866.67	6/11/2019	\$999,750.00
Sewer Rehabilitation Project (b)	W/S	Fed Gov	5/1/2010	\$432,660	0.00%	20	5/1/2030	\$126,668.60	Annual	\$10,555.72	5/1/2019	\$0.00
Ocean Front Park (development)	G	BB&T	7/12/2011	\$347,000	4.39%	17	7/12/2028	\$204,117.68	Annual	\$29,372.53	7/12/2019	\$137,099.64
Ocean Front Park (acquisition)	G	BB&T	12/19/2007	\$3,600,000	4.28%	20	12/19/2027	\$584,134.69	Annual	\$89,904.82	12/19/2019	\$690,135.16
Kure Beach Pump Station #1	W/S	1st Bank	6/28/2017	\$475,000	2.11%	10	6/28/2027	\$410,043.04	Semi-annual	\$26,507.64	6/28/2019	\$55,152.80
334 S. 4th, 402 H & 406 H Ave.	G	BB&T	3/12/2015	\$409,471	2.49%	10	3/12/2025	\$286,629.79	Annual	\$48,084.20	3/12/2019	\$56,077.07
Street Sweeper & Dump Truck (c)	G, SW	BB&T	10/30/2018	\$233,412	3.26%	5	10/30/2023	\$233,412.00	Annual	\$51,345.54	10/30/2019	\$23,315.68
2018 GMC Sierra 2500	W/S	BB&T	8/23/2018	\$39,571	3.68%	4	8/23/2022	\$39,571.00	Annual	\$10,819.32	8/23/2019	\$3,706.28
Water Tower & Well House & Town Hall Expansion (d)	G, W/S	BB&T	4/11/2007	\$1,187,187	3.92%	15	5/7/2022	\$341,707.18	Semi-annual	\$52,716.71	5/7/2019	\$394,314.33
2016 John Deere Backhoe (e)	W/S, SW	BB&T	11/9/2016	\$105,273	1.87%	5	11/9/2021	\$64,330.24	Annual	\$22,250.35	11/9/2019	\$5,978.75
2018 Police Dodge Durango	G	1st Bank	10/19/2017	\$31,668	1.95%	4	10/19/2021	\$23,978.85	Annual	\$8,312.14	10/19/2019	\$1,558.73
2017 Freightliner Garbage Truck	G	1st Bank	8/23/2016	\$179,756	1.70%	5	8/23/2021	\$109,666.34	Annual	\$38,303.62	8/23/2019	\$9,270.57
Compact Excavator (e)	W/S, SW	1st Bank	7/28/2017	\$63,915	1.80%	4	7/28/2021	\$48,361.26	Annual	\$16,714.37	7/28/2019	\$2,901.83
(2) 2016 Police Dodge Chargers	G	1st Bank	11/9/2016	\$63,500	1.60%	4	11/9/2020	\$32,253.94	Annual	\$16,524.00	11/9/2019	\$2,560.16
O'Brien 7065 HydroJetter (e)	W/S, SW	1st Bank	8/13/2015	\$81,485	1.70%	5	8/13/2020	\$33,420.33	Annual	\$17,149.28	8/13/2019	\$4,202.44
2016 Chevrolet Silverado	G	1st Bank	7/26/2016	\$36,867	1.60%	4	7/26/2020	\$18,726.07	Annual	\$9,593.55	7/26/2019	\$1,486.39
Cutter Court Drainage Project	SW	B of A	7/23/2005	\$875,000	4.40%	15	6/23/2020	\$109,818.77	Monthly	\$6,677.76	2/23/2019	\$326,995.49
FY 2016 Equipment & Vehicles (f)	G, W/S	BB&T	9/14/2015	\$186,000	2.01%	4	9/14/2019	\$47,897.14	Annual	\$48,859.87	9/14/2019	\$9,439.48
(2) 2015 Police Cars	G	BB&T	3/27/2015	\$48,359	2.19%	4	3/27/2019	\$12,485.40	Annual	\$12,758.83	3/27/2019	\$2,676.33

FUND CODES

G - General Fund
W/S - Water/Sewer Fund
SW - Storm Water Fund

TOTAL OUTSTANDING DEBT AT 01/28/2019:

General Fund	\$ 5,634,469.83
Water/Sewer Fund	\$ 1,497,184.38
Storm Water Fund	<u>\$ 262,234.77</u>
Total	<u>\$ 7,393,888.98</u>

NOTES

- (a) - 88% of loan is General Fund and 12% is Water/Sewer Fund.
(b) - Total amount borrowed was \$432,660. As part of ARRA, the unpaid balance was immediately reduced by one-half of the loan amount.
(c) - 66% of loan is General Fund and 34% is Storm Water Fund.
(d) - 78% of loan is Water/Sewer Fund and 22% is General Fund.
(e) - 50% of loan is Water/Sewer Fund and 50% is Storm Water Fund.
(f) - 55.5% of loan is General Fund and 44.5% is Water/Sewer Fund.

LOAN PAYMENTS DUE (Next 12 Months):

01/29/2019 - 03/31/2019	\$ 74,198.55
04/01/2019 - 06/30/2019	\$ 336,680.02
07/01/2019 - 09/30/2019	\$ 190,845.82
10/01/2019 - 01/28/2020	<u>\$ 518,988.91</u>
Total	<u>\$ 1,120,713.30</u>

**TOWN HALL RENOVATION AND NEW FIRE STATION
CAPITAL PROJECT FUND SUMMARY
AS OF 01/22/2019**

	<u>APPROVED BUDGET</u>	<u>ACTUAL AS OF 01/22/19</u>	<u>% OF BUDGET</u>
<u>EXPENDITURES</u>			
<u>ARCHITECT</u>			
Oakley Collier Architects	\$415,257	\$415,362.62	100.0%
<u>OTHER PROJECT COSTS</u>			
Surveys	\$6,500	\$4,475.00	68.8%
Legal Fees	\$25,000	\$21,872.93	87.5%
LGC Loan Application Fee	\$1,250	\$1,250.00	100.0%
Bank Loan Fees	\$2,900	\$2,900.00	100.0%
Special Inspections	\$16,000	\$13,141.76	82.1%
Other	\$500	\$150.00	30.0%
Total Other Project Costs	\$52,150	\$43,789.69	84.0%
<u>PROJECT MANAGEMENT COSTS</u>			
Constructive Building Solutions	\$100,000	\$72,919.94	72.9%
<u>CONSTRUCTION</u>			
Town Hall	\$2,448,843	\$1,833,191.51	74.9%
Fire Station	\$2,177,809	\$2,045,022.02	93.9%
Total Construction Costs	\$4,626,652	\$3,878,213.53	83.8%
<u>FURNITURE & FIXTURES</u>			
Town Hall	\$47,500	\$25,651.00	54.0%
Fire Station	\$89,400	\$62,296.99	69.7%
Total Furniture & Fixtures	\$136,900	\$87,947.99	64.2%
<u>GRAND TOTAL EXPENDITURES</u>	<u>\$5,330,959</u>	<u>\$4,498,233.77</u>	84.4%
<u>PROJECT REVENUE SOURCES</u>			
Transfer From General Fund	\$330,959	\$330,959.00	100.0%
Installment Financing	\$5,000,000	\$5,000,000.00	100.0%
Interest on Project Fund Bank Account	\$0	\$340.81	
<u>GRAND TOTAL PROJECT REVENUE SOURCES</u>	<u>\$5,330,959</u>	<u>\$5,331,299.81</u>	100.0%

KURE BEACH FIRE DEPARTMENT

FIRE CHIEF'S REPORT DECEMBER, 2018

DATE	PURPOSE
12/01/18	EMS
12/03/18	ASSIST PUBLIC
12/04/18	EMS
12/05/18	ASSIST PUBLIC
12/05/18	MUTUAL AID Cbfd
12/08/18	EMS
12/09/18	ASSIST PUBLIC
12/09/18	MUTUAL AID Cbfd
12/10/18	EMS
12/10/18	DRILL
12/13/18	2 EMS
12/14/18	EMS
12/14/18	ASSIST PUBLIC
12/15/18	2 MUTUAL AID Cbfd
12/17/18	DRILL
12/21/18	ASSIST PUBLIC
12/22/18	EMS
12/22/18	FALSE ALARM
12/23/18	3 EMS
12/24/18	MUTUAL AID Cbfd
12/26/18	2 EMS
12/28/18	LOW WIRE
12/28/18	FALSE ALARM
12/31/18	FALSE ALARM
12/31/18	EMS

All equipment checked and found to be in working order

Ed Kennedy
Chief

Kure Beach Inspections Dept.-All Permits Issue Date: 12/1/2018 - 12/31/2018

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
Building addition						
Active						
180158	12/10/2018	WHITLOW WILLIAM P NINA S Outdoor elevator	525 FIFTH AVE S	R09405-001-006-000	\$17,640.00	\$210.00
180162	12/14/2018	UBERTINI MOIRA Roof addition	436 N FOURTH AVE	R09209-007-020-000	\$4,500.00	\$110.00
Total addition 2					\$22,140.00	\$320.00
New Construction						
Active						
180160	12/10/2018	GRIER JASON New townhome UNIT B	1008 N FORT FISHER BLV	R09206-001-011-000	\$375,000.00	\$6,827.00
180159	12/10/2018	GRIER JASON New townhome UNIT A	1008 N FORT FISHER BLV	R09206-001-011-000	\$375,000.00	\$9,827.00
180164	12/21/2018	Hatcher Donna New SFD	401 LARGO WAY	R09209-013-008-000	\$334,000.00	\$9,622.00
Total New Construction 3					\$1,084,000.00	\$26,276.00
Renovations						
Active						
180165	12/28/2018	BENNETT ROBERT M TONETTE K Bedroom addition	616 SETTLERS LN	R09209-009-040-000	\$9,000.00	\$160.00
Total Renovations 1					\$9,000.00	\$160.00
Replacement						
Active						
180163	12/14/2018	OCEAN DUNES H O A INC BLDG 1300 concrete replacement	1 NEPTUNE PL	R09316-001-025-000	\$80,000.00	\$550.00
Total Replacement 1					\$80,000.00	\$550.00
Total Building 7					\$1,195,140.00	\$27,306.00
Demolition						
Residential						
Active						
180161	12/13/2018	HYLER EDDIE CYNTHIA Demo existing building	904 FORT FISHER BLV N	R09205-009-006-000	\$0.00	\$150.00
Total Residential 1					\$0.00	\$150.00
Total Demolition 1					\$0.00	\$150.00
Total Permits: 8					\$1,195,140.00	\$27,456.00