



TOWN COUNCIL AGENDA

REGULAR MEETING

September 16, 2019 @ 6:00 p.m.

*Asterisks indicate documentation is included in agenda packet

Call to Order – Mayor Bloszinsky

Invocation & Pledge of Allegiance – Rev Williams

APPROVAL OF CONSENT AGENDA ITEMS

1. Appoint Deborah Hutchings as an alternate member of the Community Center Committee
2. *Authorize the Recreation Department to create “Kure Beach Recreation Department” Facebook and Instagram accounts
3. *Minutes:
 - August 19, 2019 Regular
 - September 2-7, 2019 Emergency Meeting

ADOPTION OF THE AGENDA

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee
2. Marketing Committee
3. Shoreline Access and Beach Protection
4. Non town Committee Reports
5. Planning & Zoning Commission

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration
2. Building Inspections Department
3. Finance Department
4. Fire Department
5. Police Department



TOWN COUNCIL AGENDA

REGULAR MEETING

September 16, 2019 @ 6:00 p.m.

6. Public Works Department

7. Recreation Department

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. *Storm water study (Heglar)
2. *Proposed text amendment Chapter 19 (Zoning), Article II (Administration), Division 3 (Amendments), Section 61 (Amendment and Changes)
*Proposed text adoption Chapter 19 (Zoning) Article II (Administration), Division 3 (Amendments), Section 62 (Rezoning Applications)
Clarifies that only property owner or property buyer may apply for rezoning. Current code allows anyone to apply
Motion to amend Chapter 19 article II, Division 3, Section 61 and Section 62 of the Code as referenced above
Motion to adopt the Consistency Statement 19-02
3. *Approval to adopt reorganized and renumbered Code of Ordinances (Avery)
Motion to adopt the reorganized and renumbered Code as referenced above
4. *Proposal to provide comprehensive Safety and Risk Management services to Town in the amount of \$2,000 for 6 months (Oliver)

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. *Proclamation 19-03 Request for National School Choice Week (Bloszinsky)

MAYOR UPDATES (no action required)

COMMISSIONER ITEMS (no action required)

CLOSED SESSION

ADJOURNMENT

CONSENT



MEMO

TO: Town Council
FROM: Nikki Keely, Recreation Director
RE: Recreation Department Social Media Request
DATE: 9/10/19

In compliance with the amended Public Notification Content policy, the Recreation Department is requesting Town Council authorization to create “Kure Beach Recreation Department” Facebook and Instagram accounts. The purpose of these social media pages will be to promote the various events, classes, programs, rentals, Town store, and other activities of the Recreation Department. The two social media accounts will be linked together so the same information is shared across both platforms simultaneously in hopes of reaching a different and/or wider audience. If approved, both accounts will be managed within the newly updated policy. Should either account become too time consuming and/or troublesome to manage properly, the Recreation Department will terminate one or both accounts as needed.

I apologize I will not be at the September Town Council meeting, Sean and I will be attending the annual North Carolina Recreation and Parks Conference. Should this request warrant further discussion prior to approval, please table the request until October when I will be present. Thank you for your consideration.

nk

OLD BUSINESS

STORMWATER STUDY



LDSI

Celebrating 20 years

September 11, 2019

David Heglar, PE
Mayor Pro Tem
Town of Kure Beach
117 Settlers Lane
Kure Beach NC 28449
910.458.8216

Re: RFP Stormwater Study
Kure Beach, NC

Dear Commissioner Heglar,

We want to thank you and Mr. Mesimer for meeting with us a couple of Fridays ago, as well as thank the board for approving you to work with us on this project for scoping purposes.

Following our meeting we reviewed the areas and per your request adjusted Area B to include the area near Town Hall. The additional area added in-turn increased effort for data collection and analysis. Per your instruction we also broke out Phases #1 and #2 into the four study areas. We have updated our budget as well as the maps and attached them to this letter. The remainder of our previously submitted proposal remains unchanged.

Please note on the attached maps that "Isolated" (magenta) pipes and inlets indicate drainage network features within close proximity to know affected parcels. Both the pipes and inlets labeled "To be Analyzed" (yellow) and "Isolated" (magenta) will be included within our analysis.

Project Phase	Budget
Phase #1: Inventory and Assessment	
Area A	\$ 21,140
Area B	\$ 13,320
Area C	\$ 3,440
Area D	\$ 3,860
Phase #2: Existing System Analysis	
Area A	\$ 14,260
Area B	\$ 14,260
Area C	\$ 8,960
Area D	\$ 8,960
Phase #3: Infrastructure Improvement Analysis	\$ 24,440
Phase #4: Assess Funding Opportunities	\$ 7,560
Phase #5: Ordinance Review	\$ 6,840
Project Total	\$127,040

www.ldsi-inc.com

LDSI - Charlotte
201 W 29th Street
Charlotte, NC 28206
704.337.8329

LDSI - Kinston
1308 HWY 258 N
Kinston, NC 28504
910.663.4123

A Service - Disabled Veteran - Owned Small Business

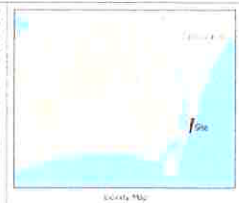
Again, we want to thank you, Kure Beach Town Commissioners, staff and Town's people for the opportunity to work with you on this project. After your review please let us know if you have any additional questions or concerns.

LDSI, Inc.

Jonathan Hinkle
Jonathan D. Hinkle, PE

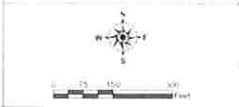
Attachments:
Area Maps

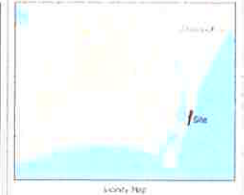




- Legend**
- Yellow line: Areas to be inventoried - 250
 - Red line: Existing Pipes - 114
 - Blue line: Total Pipes - 278
 - Red dot: Selected Addresses - 227
 - Red outline: Selected Parcels

AREA A
 Stormwater Inventory Proposal
 Kure Beach
 Kure Beach
 New Hanover County
 North Carolina
 prepared for
 Kure Beach





- Legend**
- Yellow line: Parcels to be analyzed - 124
 - Pink line: Areas to be analyzed - 30
 - Red line: Accessed Easements - 0
 - Blue line: Easements - 242
 - Blue dot: Total Parcels - 234
 - Red dot: Selected Addresses
 - Pink box: Selected Parcels

AREA B

Stormwater Inventory Proposal
Kure Beach

Kure Beach
New Hanover County
North Carolina

prepared for
Kure Beach



LDSI, Inc. | Charlotte, NC
 28205
 704.366.1234
 www.ldsi.com



Legend

- Yellow Line: Stormwater Inventory Route
- Red Line: Sewer Line
- Blue Circle: Manhole
- Blue Square: Catch Basin
- Blue Triangle: Stormwater Inlet
- Blue Diamond: Stormwater Inlet
- Red Circle: Sewer Manhole
- Red Square: Sewer Catch Basin

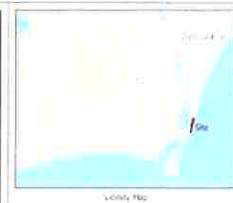
AREA C

Stormwater Inventory Proposal
Kure Beach

Kure Beach
New Hanover County
North Carolina

Prepared for
Kure Beach





- Legend**
- Yellow line: Stormwater Pipe - 20"
 - Red line: Stormwater Pipe - 12"
 - Blue line: Stormwater Pipe - 8"
 - Blue square: Manhole - 42"
 - Blue square: Manhole - 36"
 - Red square: Stormwater Poles

AREA D
 Stormwater Inventory Proposal
 Kure Beach
 Kure Beach
 New Hanover County
 North Carolina
 prepared for
 Kure Beach



TEXT AMENDMENTS

**Chapter 19, Secs. 19-61-75
(Current)**

DIVISION 3. AMENDMENTS

Sec. 19-61. Changes and amendments.

The town council may, on its own motion or upon motion or upon petition by any person within the zoning jurisdiction of the town, after public notice and hearing, amend, supplement, change, modify or repeal the regulations herein established or maps which are part of this chapter, subject to the state law and this chapter. No regulation or map shall be amended, supplemented, changed, modified or repealed until after a public hearing in relation thereto, at which parties in interests and citizens shall have an opportunity to be heard.

Sec. 19-62-19-75. Reserved.

**Chapter 19, Secs. 19-62-75
(Proposed Amendments/Blackline)**

DIVISION 3. AMENDMENTS

Sec. 19-61. Changes and amendments.

The town council may, on its own motion or upon a rezoning application as provided for hereunder, after public notice and hearing, amend, supplement, change, modify or repeal the regulations herein established or maps which are part of this chapter, subject to the state law and this chapter. No regulation or map shall be amended, supplemented, changed, modified or repealed until after a public hearing in relation thereto, at which parties in interests and citizens shall have an opportunity to be heard.

Sec. 19-62. Rezoning Applications.

A rezoning application may be initiated by a reviewing or decision-making board of the town or by an owner or prospective vendee of the subject property and by an authorized agent of the owner or prospective vendee. In the event an applicant is an organization, including but not limited to corporations, limited liability companies, and partnerships, then the application shall include a written statement identifying the organization, its legal status, and the name and address of each person/entity owning a ten percent (10%) or greater share thereof.

Sec. 19-63-19-75. Reserved.

**Chapter 19, Secs. 19-62-75
(Proposed Amendments/Redline)**

DIVISION 3. AMENDMENTS

Sec. 19-61. Changes and amendments.

The town council may, on its own motion ~~or upon a rezoning application as provided for hereunder, motion or upon petition by any person within the zoning jurisdiction of the town,~~ after public notice and hearing, amend, supplement, change, modify or repeal the regulations herein established or maps which are part of this chapter, subject to the state law and this chapter. No regulation or map shall be amended, supplemented, changed, modified or repealed until after a public hearing in relation thereto, at which parties in interests and citizens shall have an opportunity to be heard.

Sec. 19-62. Rezoning Applications.

~~A rezoning application may be initiated by a reviewing or decision-making board of the town or by an owner or prospective vendee of the subject property and by an authorized agent of the owner or prospective vendee. In the event an applicant is an organization, including but not limited to corporations, limited liability companies, and partnerships, then the application shall include a written statement identifying the organization, its legal status, and the name and address of each person/entity owning a ten percent (10%) or greater share thereof.~~

~~Sec. 19-63-19-75. Reserved.~~



**TOWN OF KURE BEACH
PLANNING & ZONING COMMISSION**

PZC Meeting Date: August 7, 2019

Agenda Item No.: 1 (New Business)

**ZONING CONSISTENCY STATEMENT
N.C.G.S. 160A-383**

X Consideration of proposed text amendments to The Town of Kure Beach Code:

1. Chapter 19 *Zoning*, Art. II, Div. 3, Secs. 61 *Changes and amendments* and 62 *Reserved*.

X The proposed text amendments are CONSISTENT WITH the objectives/policies of the Town of Kure Beach Land Use Plan ("LUP").

X The proposed text amendments are CONSISTENT WITH Part 3, Section 2.B. of the LUP.

_____ The proposed text amendment is NOT CONSISTENT WITH Part _____, Section _____ of the LUP.

The Planning and Zoning Commission ("Commission") requests Town Council's consideration and adoption of Staff's proposed text amendments to Chapter 19 of the Kure Beach Code which are attached hereto and incorporated herein by reference. The proposed amendments provide that rezoning applications shall only be initiated by reviewing and decision-making boards and by owners, authorized agents of owners, and prospective vendees of the subject property.

The Commission finds that adopting the amendments will be reasonable and in the public interest inasmuch as they limit rezoning applications to those persons/entities having an actual or prospective ownership interest in the subject properties, said limitation being consistent with the goal on land use compatibility as set forth in Part 3, Section 2.B. of the LUP which provides, in pertinent part, as follows:

Kure Beach desires to ensure that future development will be consistent with the historic small town nature of the community and that big box residential and high rise development will be avoided...and to ensure that that any uses of the land and water minimize negative environmental impact and avoid risks to public health, safety, and welfare, and will not exceed the capability of the land or man-made features to support such use.

Based on these findings, the Commission recommends that Town Council adopt the proposed text amendments.

**TOWN OF KURE BEACH
PLANNING AND ZONING COMMISSION:**



Craig Galbraith, Chairman



KURE BEACH
TOWN COUNCIL

Council Meeting Date:
September 16, 2019

Date(s) Public Hearing(s) held:
September 16, 2019

ZONING CONSISTENCY STATEMENT
N.C.G.S. 160A-383

- X Consideration of proposed text amendments to the Code of Ordinances:
Chapter 19 Zoning:
 - o Art. II, Div. 3, Secs. 61 *Changes and amendments* and 62 *Reserved*.

- X The proposed text amendments are CONSISTENT WITH the objectives/policies of the Town of Kure Beach Land Use Plan ("LUP").

- X The proposed text amendments are CONSISTENT WITH Part 3, Section 2.B. of the LUP.

- _____ The proposed text amendment is NOT CONSISTENT WITH Part _____, Section _____ of the LUP.

The Town Council hereby adopts the amendments to Chapter 19 of the Kure Beach Code which are attached hereto and incorporated herein by reference. The proposed amendments provide that rezoning applications shall only be initiated by reviewing and decision-making boards and by owners, authorized agents of owners, and prospective vendees of the subject property.

The Town Council finds that adopting the amendments will be reasonable and in the public interest inasmuch as they limit rezoning applications to those persons/entities having an actual or prospective ownership interest in the subject properties, said limitation being consistent with the goal on land use compatibility as set forth in Part 3, Section 2.B. of the LUP which provides, in pertinent part, as follows:

Kure Beach desires to ensure that future development will be consistent with the historic small town nature of the community and that big box residential and high rise development will be avoided...and to ensure that that any uses of the land and water minimize negative environmental impact and avoid risks to public health, safety, and welfare, and will not exceed the capability of the land or man-made features to support such use.

Attest:

Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NEW CODE

CODE OF ORDINANCES

REORGANIZATION AND RENUMBERING

MAINTENANCE OF CODE OF ORDINANCES

- The Office of the Town Clerk has always maintained and kept current the Code of Ordinances
- A Code of Ordinances is the combination of individual ordinances or laws passed by the Town Council into one document, organized by broad subject matters, to make finding and cross referencing multiple ordinances on the same subject matter easier.
- We currently have both a hard copy printed version in a black binder and a link on the Town's website to an electronic version.

CURRENT CODE UPDATE PROCESS

- The Town uses the third party vendor MuniCode to manage the formatting.
- Amendments to the Code originate as a word document. Once approved, the amendment is emailed to MuniCode to add to the Code format.
- This is a cumbersome process as amendments circulate from Planning & Zoning to the Town Council.
- Amendments go into a separate section of the Code on the website titled 'view what's changed' until we request the printed version called a Supplement. At that time, the amendments are incorporated into the formatted Code. This creates confusion if someone is searching the Code online and does not notice the 'view what's changed' section. Under this method it is possible to access the old Code by mistake, rather the amended one.

SELF PUBLISHING VERSION

- We are changing to what's called 'self publishing' software
- This means amendments will originate in the software itself, then once approved, staff will upload the change to the Code with no delay
- We will no longer use the small black book printed copies of the Code
- Hardcopies will be provided upon request and will be 8 1/2 x 11 inches in size

REORGANIZATION AND RENUMBERING

- As part of this change in software and publishing, we looked at the organization and numbering system of the current format.
- Our current Code format has Chapters, Articles, Divisions, Sections and Subsections, etc. to identify ordinances. An amendment may be referenced as 19-76, but translates to Chapter 19, Article III, Division 1, Section 76. This format is also labor intensive during the amendment process.

REORGANIZATION AND RENUMBERING

- The renumbered version will use 'KBC' reference for 'Kure Beach Code' and will be structured using a decimal numbering system which identifies the chapter and section (for example: 1.01.010).
 - The *first* number in the sequence (1.01.010) designates the **Chapter** level
 - The *second* series of numbers (1.01.010) designates the **Article** level
 - The *last* series (1.01.010) designates the **Section** level
 - If a *fourth* series exists comprising letters or numbers beyond a section level, it designates a **Subsection** level

NEW NUMBERING SYSTEM

- Chapter 19 (Zoning), Article III (District Regulations), Division 1 (Generally) Section 76 District becomes Chapter 15.08 or KBC 15.08 which is Chapter 15, Section .08
- Why Chapter 15 and not Chapter 19?
- Another change is that with reorganization of certain ordinances, the Code will no longer have 20 chapters, but 15
- Example – Chapter 6 on Fire Protection and Chapter 13 on Police will move into Chapter 2 on Administration, where other departments are established

OTHER EXAMPLES

Current Chapter 11 (Nuisances) will be incorporated under new Chapter 8 (Public Health and Safety). The new Chapter 11 will be Building and Building Regulations, which is currently Chapter 5.

Current Chapter 12 (Parks and Recreation) will move to Chapter 13 (Community Development and Public Facilities). The new Chapter 12 will be reserved for future Comprehensive Planning ordinances.

Chapter 9 (Miscellaneous Offenses) will move to Chapter 6 (Criminal Code). New Chapter 9 will be Animal Services and Control.

The renumbered/reorganized Code will have the following chapters which are broader in scope.

Chapter 1 General Provisions

Chapter 2 Administration

Chapter 3 Municipal Procedures

Chapter 4 General Revenue

Chapter 5 Licenses and Business Regulations

Chapter 6 Criminal Code

Chapter 7 Public Utilities

Chapter 8 Public Health and Safety

Chapter 9 Animal Service and Control

Chapter 10 Motor Vehicles and Traffic

Chapter 11 Buildings and Regulations

Chapter 12 Reserved (Comprehensive Planning)

Chapter 13 Community Development and Public Facilities

Chapter 14 Subdivisions (was Chapter 15)

Chapter 15 Zoning (was Chapter 19)

ADOPTION

- I am requesting Council adopt this renumbered/reorganized version of the Code at its August meeting.
- The Town Attorney has reviewed and approved; the Planning and Zoning (P&Z) Attorney has reviewed and approved and this was reviewed by the P&Z Commission at its July meeting.
- The Building Inspector/Code Enforcement Officer was provided a copy to review.
- No existing content of the Code has been changed or removed.
- Getting used to the new version will take time, but it will be a much easier way of organizing and grouping the multitude of data contained within the Code.
- Once approved, hard copies will be provided to P&Z and Council to give you a chance to familiarize yourselves with the changes in the Code.



municode

Town of Kure Beach

117 Settlers Lane, Kure Beach, NC 28449 / 910-458-8216

Municipal Code 2



0 results

- ▶ PREFACE
- ▶ 1 GENERAL PROVISIONS
- ▶ 2 ADMINISTRATION
- ▶ 3 MUNICIPAL PROCEDURES
- ▶ 4 GENERAL REVENUE
- ▶ 5 LICENSES AND BUSINESS REGULATIONS
- ▶ 6 CRIMINAL CODE
- ▶ 7 PUBLIC UTILITIES
- ▶ 8 PUBLIC HEALTH AND SAFETY
- ▶ 9 ANIMAL SERVICES AND CONTROL
- ▶ 10 MOTOR VEHICLES AND TRAFFIC
- ▶ 11 BUILDINGS AND BUILDING REGULATIONS
- ▶ 12 (RESERVED)
- ▶ 13 COMMUNITY DEVELOPMENT AND PUBLIC UTILITIES
- ▶ 14 SUBDIVISION REGULATIONS
- ▶ 15 ZONING

PREFACE [Edit](#)

The Municipal Code of Kure Beach, North Carolina began in-house in 2019 with the assistance of Municipal Code Corporation. This Municipal Code shall be cited as Kure Beach Code or "KBC" as an acronym.

KBC references found within the code maintain a structure by subject matter using a decimal numbering system which identifies the chapter and section (for example: 1.01.010).

- The *first* number in the sequence (1.01.010) designates the **Chapter** level
- The *second* series of numbers (1.01.010) designates the **Article** level
- The *last* series (1.01.010) designates the **Section** level
- If a *fourth* series exists comprising letters or numbers beyond a section level, it designates a **Subsection** level.

This complete set of numbers is designed to aid in searching the Municipal Code and to assist in subsequent codification as new ordinances are added to the Municipal Code. Vacant titles, chapters, or sections may be designed for future use and may be marked "Reserved" to ease internal expansion.

To outline, give structure, and more granularly reference the legislation herein, the following list order or pattern of ascending alphanumeric characters is used: **A, 1, a, (1), (A), (a)** Drafting future legislation with this list order reconciles it with the online code's list order. To forego the naming of each list item and to more granularly reference legislation that employs alphanumeric characters, use "subparagraph" (always capitalized) followed by the desired alphanumeric reference(s), comma separated. For example, "subparagraph B,7,d", specifically references item "d", of item "7", of item "B"—whereas "subparagraph B" refers more generally to any or all of subparagraph B's descendants.

References herein revealing "G.S." implies a reference to the [North Carolina General Statutes](#).

The Municipal Code is supplemented from time to time with amendments and additions made by the Town of Kure Beach. The specific legal sources that comprise this Municipal Code have been adopted during the codification process from the original formatting of the official hard copy. In the event of discrepancies between the online Municipal Code and the official hard copy, the official hard copy governs. Municipal Code Corporation.



CURRENT CODE

Chapter 2 ADMINISTRATION [✎ Edit](#)

[ARTICLE 2-I IN GENERAL](#)

[ARTICLE 2-II TOWN COUNCIL](#)

[ARTICLE 2-III BOARDS, COMMISSIONS, COMMITTEES](#)

[ARTICLE 2-IV OFFICERS AND EMPLOYEES](#)

[ARTICLE 2-V TOWN PROPERTY](#)

[ARTICLE 2-VI EMERGENCY MANAGEMENT AGENCY](#)

[ARTICLE 2-VII IDENTITY THEFT AND FRAUD DETECTION AND PREVENTION](#)

Cross reference(s)—Alcoholic beverages, Ch. 3; animals, Ch. 4; garbage and trash, Ch. 7; licenses and business regulations, Ch. 8; nuisances, Ch. 11; taxation, Ch. 16; utilities, Ch. 17; zoning, Ch. 19.

State law reference(s)—Cities and towns, G.S. Ch. 160A; local government finance, G.S. Ch. 159; elections, G.S. Ch. 163; local development, G.S. Ch. 158; administrative offices, G.S. § 160A-146 et seq.

ARTICLE 2-I IN GENERAL [✎ Edit](#)

[Sec 2-1 Town Seal](#)

[Sec 2-2 Custodian Of Town Seal](#)

[Sec 2-3 Town Logo](#)

PROPOSED CODE

2 ADMINISTRATION [✎ Edit](#)

[2.02 IN GENERAL](#)

[2.04 TOWN COUNCIL](#)

[2.06 BOARDS, COMMISSIONS, COMMITTEES](#)

[2.08 OFFICERS AND EMPLOYEES](#)

[2.10 EMERGENCY MANAGEMENT AGENCY](#)

[2.12 FIRE DEPARTMENT](#)

[2.14 POLICE AUXILIARY](#)

Cross reference(s)—Alcoholic beverages, KBC 5.02; animals, KBC 9; garbage and trash, KBC 7.18; licenses and business regulations, KBC 5; nuisances, KBC 8; taxation, KBC 4.02; utilities, KBC 7; zoning, KBC 15.

State law reference(s)—Cities and towns, G.S. Ch. 160A; local government finance, G.S. Ch. 159; elections, G.S. Ch. 163; local development, G.S. Ch. 158; administrative offices, G.S. § 160A-146 et seq.

2.02 IN GENERAL [✎ Edit](#)

[2.02.010 Town Seal](#)

[2.02.020 Custodian Of Town Seal](#)

[2.02.030 Town Logo](#)

CURRENT CODE

Chapter 19 ZONING Edit

[ARTICLE 19-I IN GENERAL](#)

[ARTICLE 19-II ADMINISTRATION](#)

[ARTICLE 19-III DISTRICT REGULATIONS](#)

[ARTICLE 19-IV SUPPLEMENTAL DISTRICT REGULATIONS](#)

[ARTICLE 19-V NONCONFORMING USES](#)

[ARTICLE 19-VI SIGNS](#)

[ARTICLE 19-VII CIVIL PENALTY](#)

[APPENDIX A EXTRACTION OF SIC CODES FOR ZONING](#)

[APPENDIX B CONVERSION TABLES](#)

ARTICLE 19-I IN GENERAL Edit

[Sec 19-1 Definitions](#)

[Sec 19-2 Rules Of Construction](#)

[Sec 19-3 Short Title](#)

[Sec 19-4 Purpose And Authority](#)

[Sec 19-5 Interpretation Purpose And Conflict](#)

[Sec 19-6 Effects On Rights And Liabilities Under Existing Zoning Ordinance](#)

PROPOSED CODE

15 ZONING Edit

[15.02 IN GENERAL](#)

[15.04 BOARD OF ADJUSTMENT](#)

[15.06 AMENDMENTS](#)

[15.08 DISTRICT REGULATIONS](#)

[15.10 RA-1 RESIDENTIAL DISTRICT](#)

[15.12 RA-1A RESIDENTIAL DISTRICT](#)

[15.14 RA-2 RESIDENTIAL DISTRICT](#)

[15.16 RA-2A RESIDENTIAL DISTRICT](#)

[15.18 RA-2T RESIDENTIAL TRAILER DISTRICT](#)

[15.20 RA-3 RESIDENTIAL DISTRICT](#)

[15.22 RA-3A RESIDENTIAL DISTRICT](#)

[15.24 RA-4 RESIDENTIAL DISTRICT](#)

[15.26 B-1 BUSINESS DISTRICT](#)

[15.28 B-2 NEIGHBORHOOD BUSINESS DISTRICT](#)

[15.30 B-3 BUSINESS DISTRICT](#)

[15.32 RB-1 RESIDENTIAL BUSINESS DISTRICT](#)

[15.34 B4 RESIDENTIAL/LABORATORY DISTRICT](#)

[15.36 SUPPLEMENTAL DISTRICT REGULATIONS](#)

[15.38 NONCONFORMING USES](#)

[15.40 SIGNS](#)

[15.42 CIVIL PENALTY](#)

[15.44 ZONING SIC CODES](#)

+

OLD CODE	RENUMBERED CODE	NOTES
Chapter 1 General Provisions	No changes other than numbering	
Chapter 2 Administration	No changes other than numbering	
Chapter 3 Alcoholic Beverages	Chapter 3 is now Chapter 5, section 5.02	
Chapter 4 Animals	Chapter 4 is Animals now Chapter 9	
Chapter 5 Buildings and <u>Regs</u>	Chapter 5 is now Chapter 11	11.06 fire code – where did it come from?
Chapter 6 Fire protection	Chapter 6 is now Criminal Code	Chapter 6 Fire moved to Chapter 2 section .12 except Fire Code (art 6, <u>Div III</u>) moved to Chapter 11, section .06
Chapter 7 Garbage and Trash	Chapter 7 is now Public Utilities	Garbage and Trash is now Chapter 7 Section .18
Chapter 7.5 Removal of Regulated Vegetation	Chapter 7.5 moved to Chapter 13 Section .12	Chapter 7.5 is no longer a chapter
Chapter 8 License and Business <u>Regs</u>	Chapter 8 is now Public Health and Safety	Chapter 8 License and Business <u>Regs</u> moved to Chapter 5
Chapter 9 Miscellaneous Offenses	Chapter 9 is now Animal Services and Control	Chapter 9 Miscellaneous Offenses moved to Chapter 6 Section .02
Chapter 10 Motor Vehicles and Traffic	Chapter 10 now includes Vehicles for Hire	Chapter 10 now includes Vehicles for Hire
Chapter 11 Nuisances	Chapter 11 is now Building and Building <u>Regs</u>	Chapter 11 Nuisances moved to Chapter 8 Public Health and Safety
Chapter 12 Parks and Recreation	Chapter 12 is now Comprehensive Planning	Chapter 12 Parks and Rec moved to Chapter 13 Community Development and Public Facilities Section .14-.18
Chapter 13 Police	Chapter 13 is now Community Development	Chapter 13 Police moved to Chapter 2 Section .14
Chapter 14 Streets, Sidewalks & Other public places	Chapter 14 is now Subdivision Regulations	Chapter 14 Streets moved to Chapter 13 Community Development and Public Facilities Section .02-.10
Chapter 15 Subdivisions	Chapter 15 is now Zoning	Chapter 15 Subdivision moved to Chapter 14
Chapter 16 Taxation	Chapter 16 Taxation moved to Chapter 4 General Revenue Section .02, Beer and Wine Retail Licenses moved to Chapter 5 Section .02.010	Chapter 16 is no longer a Chapter

Chapter 17 Utilities	Chapter 17 Utilities moved to Chapter 7 Public Utilities	Chapter 17 is no longer a Chapter
Chapter 18 Vehicles for Hire	Chapter 18 Vehicles for Hire moved to Chapter 10 Section .14 Rental Vehicles and Section .16 Taxicabs	Chapter 18 is no longer a Chapter
Chapter 19 Zoning	Chapter 19 Zoning moved to Chapter 15	Chapter 19 is no longer a Chapter
Chapter 20 Flood Damage Prevention Ordinance	Chapter 20 Flood Damage moved to Chapter 13 Community Development Section .20	Chapter 20 is no longer a chapter

SAFETY PROPOSAL

September 5, 2019

Mr. Allen Oliver
Town Commissioner
Town of Kure Beach
117 Settlers Lane
Kure Beach, NC 28499

Dear Mr. Oliver:

Thank you for allowing me to submit a proposal to administer the Town of Kure Beach safety and risk management program. I am proposing a program with a comprehensive scope of services.

Key elements in the proposal include:

- The development of departmental OSHA written safety programs as determined by the safety audit;
- Training on OSHA programs on specific days to be determined for all affected employees;
- Safety Supervisory Training for all managers, supervisors and crew leaders as appropriate;
- Development of departmental filing systems for training record documentation;
- Assistance in the establishment of an Executive Safety Board;
- Assistance in the establishment of an Employee Safety Committee;
- Providing at least two to three on-site days per month for training, auditing of facilities, committee meetings, meeting with employees in the field, etc., with additional days in the office to complete associated paperwork;
- Creating training schedules to capture new employees and make-up sessions from other departments;
- Supplying safety resources to address questions and situations as they arise;
- Providing value-added services such as liaison with the Department of Labor and assistance with possible Carolina Star Program.

Additional details are in the attached proposal.

Please contact me if you have any questions or comments. Otherwise, I look forward to your positive response to my proposal.

Sincerely,

Amy Jarvis
Human Resources and Risk Management Consultant

BID PROPOSAL

CLIENT: Town of Kure Beach

PROJECT: Safety and Risk Management Services

DATE: September 5, 2019

I. OVERVIEW: This proposal is to provide Comprehensive Safety & Risk Management Services to the Town of Kure Beach.

II. SPECIFIC TERMS: Upon acceptance of the proposal, the following will be provided:

Task 1 – Development of Written Safety Programs – Written safety programs will be developed for each department and will include:

- Department-specific safety programs as required by OSHA (e.g., Hazard Communication);
- Compilation of policies into a safety manual;
- Safety programs in an electronic format.

Task 2 – Provide Training and Retraining where appropriate – Safety Training will be provided as follows:

- Classes will be conducted as determined by the affected department(s);
- Classes will be conducted to minimize disruption of Town operations and to maximize the learning environment for employees;
- Subjects to be offered include but not limited to:
 - ✓ Hazard Communication
 - ✓ Personnel Protective Equipment
 - ✓ Lockout/Tagout
 - ✓ Bloodborne Pathogens
 - ✓ Hand and Power Tools Safety
 - ✓ Respiratory Protection
 - ✓ Fall Protection/Ladder Safety
 - ✓ Slips, Trips and Falls
 - ✓ Material Handling/Back Safety
 - ✓ Emergency Action Plan

✓ Fire Prevention

- Each training session will include a PowerPoint presentation that will have photos and examples on department specific activities;
- Students will be offered reference materials. A 10-question quiz will be administered at the conclusion of each class;
- Upon award of contract, a specific schedule will be developed to reflect work priorities, holidays and other potential conflicts;
- Supervisor Safety Responsibilities training will be provided to managers and supervisors as determined;
- At least two to three on-site days per month for training, auditing of facilities, meeting with employees in the field, working with Executive Safety Board and safety committee, etc., with additional days in the office to complete associated paperwork;
- Develop training schedule to include new employees and make-up sessions from other departments.

Task 3 – Development of a system to track and retain safety records - The following documentation activities will be provided:

- A safety-records filing system that will contain all training records such as class rosters, training materials and graded quizzes;
- A Safety Reports spreadsheet will be developed to document all training records for each department;

Task 4 – A Safety Compliance Inspection –Safety inspections will be conducted as needed including:

- A field review of safe work practices such as use of personal protective equipment, proper operation of equipment, and safe use of tools;
- A review of facilities for compliance with walking and working surfaces, access and egresses and other applicable standards;

Task 5 – OSHA compliance:

- Responsibility for OSHA compliance, paperwork/policies/programs,
- Proactive preparation for OSHA visits with coordinated consultative services as needed;

- Provide response (as soon as practicable) in the event that an OSHA investigation is initiated by NC OSHA;
- Assist Town personnel in the submission of required reports and documents (such as response to OSHA inspection).

Task 6 – Miscellaneous

- Establish an Executive Safety Board (ESB) to oversee and monitor the Town's Safety Program. Schedule meetings and develop agenda.
- Establish employee safety committee for policy review and feedback, accident review and remediation, schedule meetings, develop agenda;
- Respond to complaints/concerns from employees as appropriate.
- Provide accident response and investigation services and make written reports and remediation plans, respond to accidents and/or train staff to investigate and complete incident reports;
- Provide resources as needed for questions and situations as they arise;

III. QUOTE: For the above items, a payment of \$2,000 per month will be invoiced.

Additional work as agreed upon beyond the scope of this proposal will be billed at \$50.00 per hour.

These fees include all personnel, travel and office costs. The Town of Kure Beach will have prior approval before any unforeseen costs are incurred.

A written invoice will be provided at the end of each month's service with payment due upon receipt.

IV. SCHEDULE: The term of this safety and risk management services proposal will be 6 months, the start date to be determined by mutual agreement upon acceptance of this proposal. The agreement shall be renewable for additional 6-month terms by agreement. A detailed schedule will be developed upon award of contract.

Amy Jarvis
172 Branch Drive
Dobson, NC 27017

Cell: 336-414-4971

amysharntonjarvis@outlook.com

PROFESSIONAL EXPERIENCE

Human Resources and Risk Management Consultant	July, 2016 – present
City of High Point, North Carolina Human Resources Manager	May, 2013 – July, 2016
City of High Point, North Carolina Interim Human Resources Director	January, 2012 – May, 2013
City of High Point, North Carolina Human Resources Manager	March, 2006 – January, 2012
City of High Point, North Carolina Safety and Health Director	Sept. 2005 – March 2006
All American Associates Consultant	March 2001 – Sept. 2005
<ul style="list-style-type: none">• Consulted with numerous cities, counties, community colleges and industries in human resource administration, management, classification, comprehensive salary and benefits compensation plans, safety training and program management, community development, grant writing and administration.	
City of Mount Airy Director of Human Resources and Safety	August, 1991 – March, 2001
City of Mount Airy Personnel Officer	Aug., 1988 – Aug, 1991
City of Mount Airy Planner	Mar, 1988 – Aug, 1988
Surry County, North Carolina Planner	Mar. 1984 – Mar. 1988

EDUCATION

University of North Carolina at Greensboro	Masters in Public Affairs	1988
University of North Carolina at Greensboro	BSHE	1982

NEW BUSINESS



TOWN COUNCIL
TOWN OF KURE BEACH, NC

PROCLAMATION P19-03

COMMEMORATING TOWN OF KURE BEACH SCHOOL CHOICE WEEK

WHEREAS all children in the Town of Kure Beach should have access to the highest-quality education possible; and,

WHEREAS The Town of Kure Beach recognizes the important role that an effective education plays in preparing all students in the Town of Kure Beach to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of the Town of Kure Beach and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, BE IT PROCLAIMED that Kure Beach Town Council hereby do recognize January 20-26, 2019 as **THE TOWN OF KURE BEACH SCHOOL CHOICE WEEK**, and call this observance to the attention of all of our citizens.

Proclaimed this 16th day of September, 2019.

ATTEST: Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

DEPARTMENT REPORTS

**REVENUE AND EXPENDITURE SUMMARY
JULY 1, 2019 TO SEPTEMBER 10, 2019**

	<u>REVENUES</u>				<u>EXPENDITURES</u>		
	2020 Budget	Actual 9/10/2019	% Collected		2020 Budget	Actual 9/10/2019	% Spent
GENERAL FUND				GENERAL FUND			
Property Taxes (Cur. & PY)	\$ 3,044,300	\$ 93,051	3.1%	Governing Body	\$ 38,290	\$ 19,577	51.1%
Local Option Sales Tax	\$ 960,500	\$ 195,811	20.4%	Committees	\$ 5,005	\$ -	0.0%
Garbage & Recycling	\$ 488,000	\$ 88,995	18.2%	Finance	\$ 166,660	\$ 30,691	18.4%
TDA Funds	\$ 260,000	\$ -	0.0%	Administration	\$ 549,763	\$ 112,611	20.5%
Franchise & Utility Tax	\$ 240,000	\$ -	0.0%	Community Center	\$ 23,300	\$ 2,427	10.4%
Sales Tax Refund	\$ 135,000	\$ -	0.0%	Emergency Mgmt./Elections	\$ 5,800	\$ -	0.0%
Bldg. Permit & Fire Inspect. Fees	\$ 98,050	\$ 12,255	12.5%	Tax Collections	\$ 28,800	\$ 255	0.9%
Communication Tower Rent	\$ 84,348	\$ 20,058	23.8%	Legal	\$ 34,679	\$ 5,274	15.2%
Com Ctr/Parks & Rec/St Festival	\$ 20,700	\$ 5,387	26.0%	Police Department	\$ 1,630,215	\$ 260,302	16.0%
ABC Revenue	\$ 19,175	\$ 5,375	28.0%	Fire Department	\$ 805,218	\$ 148,900	18.5%
Town Facility Rentals	\$ 19,000	\$ 5,071	26.7%	Lifeguards	\$ 207,174	\$ 87,460	42.2%
Motor Vehicle License Tax	\$ 10,000	\$ 1,740	17.4%	Parks & Recreation	\$ 212,474	\$ 36,850	17.3%
Beer & Wine Tax	\$ 9,600	\$ -	0.0%	Bldg Inspection/Code Enforcement	\$ 199,788	\$ 25,742	12.9%
OFP - Bluefish Purchases	\$ 7,800	\$ 1,760	22.6%	Streets & Sanitation	\$ 897,657	\$ 161,484	18.0%
Investment Earnings	\$ 7,450	\$ 1,182	15.9%	Debt Service	\$ 716,925	\$ 104,387	14.6%
All Other Revenues	\$ 10,825	\$ 8,476	78.3%	Transfer to Other Funds	\$ 18,000	\$ -	0.0%
Other Financing Sources	\$ 145,000	\$ -	0.0%	Contingency	\$ 20,000	\$ -	0.0%
Total Revenues	\$ 5,559,748	\$ 439,161	7.9%	Total Expenses	\$ 5,559,748	\$ 995,960	17.9%
WATER & SEWER FUND				WATER & SEWER FUND			
Water Charges	\$ 917,050	\$ 232,285	25.3%	Governing Body	\$ 19,040	\$ 4,077	21.4%
Sewer Charges	\$ 1,301,100	\$ 304,710	23.4%	Legal	\$ 34,679	\$ 5,274	15.2%
Tap, Connect & Reconnect Fees	\$ 91,800	\$ 12,060	13.1%	Finance	\$ 208,446	\$ 36,233	17.4%
All Other Revenues	\$ 24,440	\$ 4,987	20.4%	Administration	\$ 312,913	\$ 91,640	29.3%
Other Financing Sources	\$ 90,000	\$ -	0.0%	Operations	\$ 1,849,312	\$ 236,284	12.8%
Total Revenues	\$ 2,424,390	\$ 554,042	22.9%	Total Expenses	\$ 2,424,390	\$ 373,508	15.4%
STORM WATER FUND				STORM WATER FUND			
Total Revenues	\$ 335,225	\$ 55,548	16.6%	Total Expenses	\$ 335,225	\$ 57,041	17.0%
POWELL BILL FUND				POWELL BILL FUND			
Total Revenues	\$ 66,450	\$ 241	0.4%	Total Expenses	\$ 66,450	\$ 1,827	2.7%
SEWER EXPANSION RESERVE FUND (SERF)				SEWER EXPANSION RESERVE FUND (SERF)			
Total Revenues	\$ 17,420	\$ 3,378	19.4%	Total Expenses	\$ 17,420	\$ -	0.0%
BEACH PROTECTION FUND				BEACH PROTECTION FUND			
Total Revenues	\$ 24,500	\$ 1,035	4.2%	Total Expenses	\$ 24,500	\$ -	0.0%
FEDERAL ASSET FORFEITURE FUND				FEDERAL ASSET FORFEITURE FUND			
Total Revenues	\$ 50,000	\$ -	0.0%	Total Expenses	\$ 50,000	\$ 5,435	10.9%

**TOWN OF KURE BEACH
CASH AND INVESTMENTS
AS OF AUGUST 31, 2019**

<u>FUND</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>	<u>TOTAL CASH & INVESTMENTS</u>
General	\$2,320,237	\$353,735	\$2,673,972
Water/Sewer	\$1,548,622	\$605,224	\$2,153,846
Storm Water	\$21,404	\$248,680	\$270,084
SERF	\$62,090	\$125,228	\$187,318
Powell Bill	\$159,074	\$71,943	\$231,017
Beach Protection	\$42,897	\$309,735	\$352,632
Federal Asset Forfeiture	\$98,998	\$0	\$98,998
Capital Project Funds	\$608	\$0	\$608
TOTAL	<u>\$4,253,930</u>	<u>\$1,714,545</u>	<u>\$5,968,475</u>

<u>INSTITUTION</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>
BB&T	\$4,253,930	\$0
First Bank - Certificates of Deposit	\$0	\$671,535
NCCMT Term Portfolio	\$0	\$561,592
NCCMT Governmental Portfolio	\$0	\$481,418
TOTAL	<u>\$4,253,930</u>	<u>\$1,714,545</u>

TOWN OF KURE BEACH
SUMMARY OF CONTINGENCY FUND AND COMMITTEE
EXPENDITURE ACTIVITY
07/01/2019 - 09/10/2019

CONTINGENCY FUND

Fiscal Year 2020 Budget	\$20,000.00
Less:	
No activity	<u>\$0.00</u>
Remaining Budget as of 09/10/2019	<u><u>\$20,000.00</u></u>

COMMITTEE (Shoreline Access and Beach Protection) EXPENDITURES

Fiscal Year 2020 Budget	\$5,005.00
Less Expenditures:	
None	<u> </u>
Total Expenditures	\$0.00
Projects Approved By Council But Not Yet Expended:	
None	<u>\$0.00</u>
Total Approved, Not Expended	<u>\$0.00</u>
Remaining Budget as of 09/10/2019	<u><u>\$5,005.00</u></u>

**TOWN OF KURE BEACH
DEBT LISTING
SEPTEMBER 16, 2019**

<u>LOAN PURPOSE/DESCRIPTION</u>	<u>FUND</u>	<u>LENDER</u>	<u>DATE OF LOAN</u>	<u>AMOUNT FINANCED</u>	<u>INTEREST RATE</u>	<u>LOAN TERM (YRS)</u>	<u>DATE PAID OFF</u>	<u>BALANCE AT 09/16/19</u>	<u>PAYMENT FREQUENCY</u>	<u>PAYMENT AMOUNT</u>	<u>NEXT PAY DATE</u>	<u>INT. EXPENSE LIFE OF LOAN</u>
Fire Station/Town Hall Project (a)	G, W/S	BB&T	12/11/2017	\$5,000,000	2.58%	15	12/11/2032	\$4,499,999.99	Semi-annual	\$224,716.67	12/11/2019	\$999,750.00
Sewer Rehabilitation Project (b)	W/S	Fed Gov	5/1/2010	\$432,660	0.00%	20	5/1/2030	\$116,112.88	Annual	\$10,555.72	5/1/2020	\$0.00
Water Meter Replacement	W/S	BB&T	7/18/2019	\$1,325,000	2.78%	10	7/18/2029	\$1,325,000.00	Semi-annual	\$84,667.50	1/18/2020	\$193,383.80
Ocean Front Park (development)	G	BB&T	7/12/2011	\$347,000	4.39%	17	7/12/2028	\$183,705.92	Annual	\$28,476.45	7/12/2020	\$137,099.64
Ocean Front Park (acquisition)	G	BB&T	12/19/2007	\$3,600,000	4.28%	20	12/19/2027	\$584,134.69	Annual	\$89,904.82	12/19/2019	\$690,135.16
Kure Beach Pump Station #1	W/S	1st Bank	6/28/2017	\$475,000	2.11%	10	6/28/2027	\$387,909.42	Semi-annual	\$26,507.64	12/28/2019	\$55,152.80
334 S. 4th, 402 H & 406 H Ave.	G	BB&T	3/12/2015	\$409,471	2.49%	10	3/12/2025	\$245,682.67	Annual	\$47,064.62	3/12/2020	\$56,077.07
Street Sweeper & Dump Truck (c)	G, SW	BB&T	10/30/2018	\$233,412	3.26%	5	10/30/2023	\$233,412.00	Annual	\$51,345.54	10/30/2019	\$23,315.68
2018 GMC Sierra 2500	W/S	BB&T	8/23/2018	\$39,571	3.68%	4	8/23/2022	\$30,207.89	Annual	\$10,819.32	8/23/2020	\$3,706.28
Water Tower & Well House & Town Hall Expansion (d)	G, W/S	BB&T	4/11/2007	\$1,187,187	3.92%	15	5/7/2022	\$295,687.93	Semi-annual	\$52,716.71	11/7/2019	\$394,314.33
2016 John Deere Backhoe (e)	W/S, SW	BB&T	11/9/2016	\$105,273	1.87%	5	11/9/2021	\$64,330.24	Annual	\$22,250.35	11/9/2019	\$5,978.75
2018 Police Dodge Durango	G	1st Bank	10/19/2017	\$31,668	1.95%	4	10/19/2021	\$23,978.85	Annual	\$8,312.14	10/19/2019	\$1,558.73
2017 Freightliner Garbage Truck	G	1st Bank	8/23/2016	\$179,756	1.70%	5	8/23/2021	\$73,725.35	Annual	\$38,303.62	8/23/2020	\$9,270.57
Compact Excavator (e)	W/S, SW	1st Bank	7/28/2017	\$63,915	1.80%	4	7/28/2021	\$32,527.55	Annual	\$16,714.37	7/28/2020	\$2,901.83
(2) 2016 Police Dodge Chargers	G	1st Bank	11/9/2016	\$63,500	1.60%	4	11/9/2020	\$32,253.94	Annual	\$16,524.00	11/9/2019	\$2,560.16
O'Brien 7065 HydroJetter (e)	W/S, SW	1st Bank	8/13/2015	\$81,485	1.70%	5	8/13/2020	\$16,851.00	Annual	\$17,149.28	8/13/2020	\$4,202.44
2016 Chevrolet Silverado	G	1st Bank	7/26/2016	\$36,867	1.60%	4	7/26/2020	\$9,437.34	Annual	\$9,593.55	7/26/2020	\$1,486.39
Cutter Court Drainage Project	SW	B of A	7/23/2005	\$875,000	4.40%	15	6/23/2020	\$65,426.18	Monthly	\$6,677.76	9/23/2019	\$326,995.49

FUND CODES

G - General Fund
W/S - Water/Sewer Fund
SW - Storm Water Fund

TOTAL OUTSTANDING DEBT AT 09/16/2019:

General Fund	\$ 5,332,022.02
Water/Sewer Fund	\$ 2,686,721.17
Storm Water Fund	\$ 201,640.66
Total	<u>\$ 8,220,383.84</u>

NOTES

- (a) - 88% of loan is General Fund and 12% is Water/Sewer Fund.
(b) - Total amount borrowed was \$432,660. As part of ARRA, the unpaid balance was immediately reduced by one-half of the loan amount.
(c) - 66% of loan is General Fund and 34% is Storm Water Fund.
(d) - 78% of loan is Water/Sewer Fund and 22% is General Fund.
(e) - 50% of loan is Water/Sewer Fund and 50% is Storm Water Fund.

LOAN PAYMENTS DUE (Next 12 Months):

09/17/2019 - 12/31/2019	\$ 518,988.91
01/01/2020 - 03/31/2020	\$ 151,765.40
04/01/2020 - 06/30/2020	\$ 332,380.02
07/01/2020 - 09/16/2020	\$ 204,803.22
Total	<u>\$ 1,207,937.55</u>

**WATER METER REPLACEMENT
CAPITAL PROJECT FUND SUMMARY
AS OF 09/10/2019**

	<u>APPROVED BUDGET</u>	<u>ACTUAL AS OF 09/10/19</u>	<u>% OF BUDGET</u>
<u>EXPENDITURES</u>			
<u>ENGINEERING AND CONSTRUCTION ADMIN.</u>			
ENGINEERING SERVICES, P.A.			
Engineering Design Services - Specifications & Bid Documents	\$5,000	\$5,000.00	100.0%
Bidding Assistance Services	\$4,500	\$4,500.00	100.0%
Construction Administration	\$11,000	\$0.00	0.0%
Construction Observation	<u>\$11,000</u>	<u>\$0.00</u>	0.0%
Total Engineering Services, PA	<u>\$31,500</u>	<u>\$9,500.00</u>	30.2%
<u>OTHER PROJECT COSTS</u>			
LGC Loan Application Fee	<u>\$1,250</u>	<u>\$1,250.00</u>	100.0%
<u>CONSTRUCTION</u>			
VANGUARD UTILITY SERVICE, INC.	\$1,239,440	\$0.00	0.0%
Contingency	<u>\$61,975</u>	<u>\$0.00</u>	0.0%
Total Construction Costs	<u>\$1,301,415</u>	<u>\$0.00</u>	0.0%
<u>GRAND TOTAL EXPENDITURES</u>	<u>\$1,334,165</u>	<u>\$10,750.00</u>	0.8%
<u>PROJECT REVENUE SOURCES</u>			
Installment Financing	\$1,325,000	\$1,325,000.00	100.0%
Transfer From Water/Sewer Fund	\$9,165	\$0.00	0.0%
Interest on Project Fund Bank Account	<u>\$0</u>	<u>\$16.32</u>	
<u>GRAND TOTAL PROJECT REVENUE SOURCES</u>	<u>\$1,334,165</u>	<u>\$1,325,016.32</u>	99.3%

RECREATION REPORT: Classes, Rentals, and Events Update

Classes @ CC:

Mon	9:15-10:15am	Vinyasa Flow Yoga
Mon	10:30am-11:45am	Stretch & Restore Yoga
Mon	6:30-7:30pm	All Levels Yoga
Tues/Thurs	6-9pm	Aikido
Wed	9:15-10:15am	Classical Yoga
Wed	10:30-11:30am	Yoga Fundamentals
Wed	1-3pm	Knitting by the Sea (Last Wed of Month)
Wed	6:30-7:30pm	Reggae Flow Yoga
Thurs	7:30-8:30am	Sunrise Flow Yoga (Moved outside/beach for summer)
Thurs	10-11am	Line Dance
Thurs	3:15-4:15pm	Stretch & Restore Yoga
Fri	9:15-10:15am	Beach Vibes Vinyasa

Classes @ OFP:

Sun	8:30am	Beach Church (Kure Beach First Baptist Church)
Tues	10-11am	Beginner Tai Chi (10 week program)

Classes @ JEP:

Sat	10am	PIDGC Workday (1 st Saturday of Month)
Sat	10:30-11:30am	Try Tennis (Begins 9/21, 6 week program)
Sun	9:30am	PIDGC Monthly Tournament (2 nd Sunday of Month)
Wed	6:30-7:30pm	Try Tennis (Begins 9/25, 6 week program)

Private Rentals:

OFF	Sat, 9/14/2019	3 hours	Birthday Party
OFF	Sat, 9/21/2019	3 hours	Reception
CC	Sat, 9/21/2019	All day	Backup Wedding Site
OFF	Sat, 10/5/2019	4 hours	Ceremony
OFF	Sat, 10/5/2019	4 hours	Reception
OFF	Sat, 10/12/2019	4 hours	Reception
CC	Sat, 10/19/2019	TBD	Reception
CC	Sat, 10/26/2019	All day	Reception
OFF	Sat, 11/16/2019	9 hours	Reception
CC	Thurs, 11/28/2019	All Day	Family Reunion
CC	Fri, 11/29/2019	7 hours	Birthday Party
OFF	Sat, 4/18/2020	3 hours	Ceremony
OFF	Sat, 4/18/2020	4 hours	Reception
CC	Sat, 5/2/2020	All Day	Reception
OFF	Sat, 5/9/2020	3.5 hours	Reception
OFF	Sat, 6/20/2020	7 hours	Wedding
OFF	Fri, 6/26/2020	5 hours	Family Reunion
OFF	Sat, 6/27/2020	3 hours	Ceremony

Upcoming Events:

Red Cross Blood Drive	Fri, 9/20, & 11/15/2019 from 10am-3pm, CC
Farewell Summer Jazz Funeral	Fri, 10/4/2019 from 6-9pm, OFF
Community Yard Sale	Sat, 10/12/2019 from 7:30-11am, CC
Howl-O-Ween Dog Park Event	Sat, 10/19/2019 from 2-5pm, JEP
Halloween Story Time by the Sea	Sat, 10/26/2019 from 10-11:30am, OFF
Kure Beach Holiday Market	Sat, 11/23 & 11/30/2019 from 9am-3pm, OFF

Update as of 9/10/2019

MINUTES



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

The Kure Beach Town Council held its regular meeting on Monday, August 19th, 2019 beginning at 6:00 pm. There was a quorum of Council and the Town Attorney was present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
(MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT

Commissioner John Ellen

STAFF PRESENT

Town Clerk – Nancy Avery
Finance Officer (FO) – Arlen Copenhaver
Public Works Director – Jimmy Mesimer
Fire Chief – Ed Kennedy
Building Inspector – John Batson

Mayor Bloszinsky called the meeting to order at 6:00 pm. MPT Heglar gave the invocation and led in the Pledge of Allegiance.

MOTION- MPT Heglar made a motion to excuse Commissioner Ellen from the meeting

SECOND- Commissioner Whitley

VOTE- Unanimous

APPROVAL OF CONSENT AGENDA ITEMS

1. Appoint Ann Gibson as a full member of the Marketing Committee
2. Appoint Stefanie O'Conner as an alternate member of the Marketing Committee
3. Adopt Resolution R19-08 to approve financing totaling \$109,800 with First Bank for a Police vehicle and a water collection and distribution telemetry system
4. Fall events – close Atlantic Avenue between K and L from 1-10 pm on Friday, October 4th for the Jazz Funeral and on Saturday, November 23rd and 30th for Holiday Market and allow food trucks at each event. Allow participation by food cart and pet related vendors on Saturday, October 19th at Joe Eakes Park for the Halloween event
5. Approve hosting Special Olympics Polar Plunge Saturday, February 22, 2020. Use of Ocean Front Park, K Avenue east of FFB, Atlantic Avenue and portions of the Boardwalk and Beach. Close K Avenue east of FFB and Atlantic Avenue between K and L to vehicle traffic from early morning hours through 5 pm on Saturday, Feb. 22. Allow 5K race in conjunction with event. Allow three food trucks vendors and waive associated fees due to non-profit status
6. Minutes:
 - July 15, 2019 Regular
 - July 15, 2019 Closed



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

MOTION- MPT Heglar made a motion to approve the consent agenda as presented

SECOND- Commissioner Oliver

VOTE- Unanimous

ADOPTION OF THE AGENDA

MOTION- Commissioner Oliver made a motion to adopt the agenda as presented

SECOND- MPT Heglar

VOTE- Unanimous

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee

Recreation Director Keely stated the Community Center held the annual BBQ this past weekend and it was a huge success.

2. Planning & Zoning Commission

a) Proposed text amendment Chapter 19 (Zoning), Article II (Administration), Division 3 (Amendments), Section 61 (Amendment and Changes)

b) Proposed text adoption Chapter 19 (Zoning) Article II (Administration), Division 3 (Amendments), Section 62 (Rezoning Applications)

Clarifies that only property owner or property buyer may apply for rezoning. Current code allows anyone to apply

Chairman Craig Galbraith stated this text amendment is a recommendation from P&Z. This came from an issue in Carolina Beach where one person applied for rezoning on 25 different parcels. Spoke with the P&Z attorney who wrote up a proposal to address this specific issue. Recommendation is to clean up the language so the Town doesn't have a problem going forward.

MOTION- Commissioner MPT Heglar made a motion to schedule a Public Hearing for the Proposed Text Amendment Chapter 19 (Zoning), Article II (Administration), Division 3 (Amendments), Section 61 (Amendment and Changes) and the Proposed text adoption Chapter 19 (Zoning) Article II (Administration), Division 3 (Amendments), Section 62 (Rezoning Applications) starting at 5:30 p.m. on September 16th

SECOND- Commissioner Whitley

VOTE- Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration

- Approval to adopt reorganized and renumbered Code of Ordinances

Town Clerk Avery stated:

- MAINTENANCE OF CODE OF ORDINANCES
 - The Office of the Town Clerk has always maintained and kept current the Code of Ordinances
 - A Code of Ordinances is the combination of individual ordinances or laws passed by the Town Council into one document, organized by broad subject matters, to make finding and cross-referencing multiple ordinances on the same subject matter easier.
 - We currently have both a hard copy printed version in a black binder and a link on the Town's website to an electronic version.
- CURRENT CODE UPDATE PROCESS
 - The Town uses the third party vendor MuniCode to manage the formatting.
 - Amendments to the Code originate as a word document. Once approved, the amendment is emailed to MuniCode to add to the Code format.
 - This is a cumbersome process which can get confusing as amendments circulate from Planning & Zoning to the Town Council.
 - Amendments go into a separate section of the Code on the website titled 'view what's changed' until we request the printed version called a Supplement. At that time, the amendments are incorporated into the formatted Code. This creates confusion if someone is searching the Code online and does not notice the 'view what's changed' section. Under this method it is possible to access the old Code by mistake, rather the amended one.
- SELF PUBLISHING VERSION
 - We are changing to what's called 'self publishing' software
 - This means amendments will originate in the software itself, then once approved, staff will upload the change to the Code with no delay
 - We will no longer use the small black book printed copies of the Code
 - Hardcopies will be provided upon request and will be 8 1/2 x 11 inches in size
- REORGANIZATION AND RENUMBERING
 - As part of this change in software and publishing, we looked at the organization and numbering system of the current format.
 - Our current Code format has Chapters, Articles, Divisions, Sections and Subsections, etc. to identify ordinances. An amendment may be referenced as 19-76, but translates to Chapter 19, Article III, Division 1, Section 76. This format is also labor intensive during the amendment process.



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

- The renumbered version will use 'KBC' reference for 'Kure Beach Code' to maintain a structure using a decimal numbering system which identifies the chapter and section (for example: 1.01.010).
 - The *first* number in the sequence (1.01.010) designates the **Chapter** level
 - The *second* series of numbers (1.01.010) designates the **Article** level
 - The *last* series (1.01.010) designates the **Section** level
 - If a *fourth* series exists comprising letters or numbers beyond a section level, it designates a **Subsection** level
- NEW NUMBERING SYSTEM
 - Chapter 19 (Zoning), Article III (District Regulations), Division 1 (Generally) Section 76 District becomes Chapter 15.08 or KBC 15.08 which is Chapter 15, Section .08
 - Why Chapter 15 and not Chapter 19?
 - Another change is that with reorganization of certain ordinances, the Code will no longer have 20 chapters, but 15
 - Example – Chapter 6 on Fire Protection and Chapter 13 on Police have been moved into Chapter 2 on Administration, where other departments are established
- ADOPTION
 - I will ask Council to adopt this renumbered/reorganized version of the Code at its August meeting.
 - The Town Attorney has reviewed and approved the change and the P&Z Attorney has been given a copy to review.
 - No existing content of the Code has been changed or removed.
 - Getting used to the new version will take time, but I think it will be a much easier way of providing and amending the multitude of data contained within the Code.
 - Once approved, hard copies will be provided to P&Z to give you a chance to familiarize yourselves with the changes in the Code.
- The Town Attorney has given a recommendation to the Town Council regarding the code stating he found the reorganized code easily accessible and up to date.

MOTION- MPT Heglar made a motion to schedule a public hearing for the reorganized and renumbered Code of Ordinances starting at 5:00 p.m. on September 16, 2019

SECOND- Commissioner Whitley

VOTE- Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

- Adopt the Waste Management Recycling Contract

Town Clerk Avery stated:

- The Town has used Waste Management since 2003
- The contract expired last year
- Waste Management is the middle person as they collect it and take it to a third party vender to process
- The increase last year from \$4.88 to \$7.40 was due to an increase Waste Management was being charged from the third party vender

Town Council had discussion on how to eliminate the usages of five recycling bins and the increase of rates.

MOTION- MPT Heglar made a motion to direct Public Works Director Mesimer and SLABP Dennis Panicali to review the least used five public beach accesses and eliminate the recycling bins to replace with a second garbage can

SECOND- Commissioner Oliver

VOTE- Unanimous

MOTION- MPT Heglar made a motion to approve the increase of the recycling fee in the amount of .75 cents for the cost of each bin from \$7.40 to \$8.15 to cover the residential cost of recycling

SECOND – Commissioner Oliver

VOTE- Unanimous

MOTION- MPT Heglar made a motion after the public beach accesses are identified by Public Works Mesimer and SLABP Dennis Panicali modify the contract and execute a 3 year contract excluding the 5 bins with Waste Management

SECOND- Commissioner Oliver

VOTE- Oliver

- ICompass agenda software demonstration

Administrative Assistant Chase stated:

- The administration department is currently in the process of transitioning to a new software system for our minutes and agendas
- The Administration department currently uses a word document to create the agendas.
- This new software will allow us to upload directly from our computer drive to the agenda packet
- By using this software it will make the minutes, agendas, and any agenda packet information searchable in the portal.



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

- Commissioners, you will each be receiving a username and password for your Icompass account and will have the ability to download the Agenda Notes app onto your Ipad.
- If you choose to use the app it will allow you to electronically make notes on the agenda or agenda packet.
- You will still receive a link to your email alerting you the agenda is available for viewing
- As shown here on the screen the new agenda packet will be available in a split screen version.
- This will allow for you to view the agenda on the left hand side of the screen while the agenda packet is displayed on the right.
- This system will also come with a new recording system that will be connected to the microphones.
- For Residents visiting our website they will enter the portal by clicking on a link on our home page.
- The portal as shown is mirrored to look very similar to our website design.
- The portal will make the meeting calendar more accessible to residents and will also have the option to subscribe for alerts on upcoming meetings.
- Make it easier for viewing of the minutes, agendas, and the agenda packets.
- The residents will now access the portal to view the agendas and minutes and will also be able to listen to the audio recordings from the meetings in the portal.
- The Administration Department hopes to be live with this new software at the September or October meeting.

2. Fire Department

Fire Chief Kennedy stated:

- Lifeguards will be headed back to school next week
- Ocean Rescue will now have 5 to 10 lifeguards working during the week but will still be full staff on the weekends
- More black flags will be used and will continue to put lifeguards at the higher volume towers
- Ocean Rescue Supervisor JD Lanier has done a fantastic job this past year
- The Department has only received two complaints this entire summer
- This was a slower year with only 40 rescues but a higher fire call month
- Two fire structure calls and a vehicle fire
- The one fire structure was the second largest fire Kure Beach has experienced
- Police Department did a wonderful job confirming all citizens were out of the homes
- Thank you to Police Chief Bowden, Public Works Director Mesimer and Building Inspector Batson who helped out with this process
- Fire Department will hold an open house in October to kick off Fire Prevention week



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

3. Public Works Department

Public Works Director Mesimer stated the first preconstruction meeting has been held and the water meters will start being installed on September 9th. The new system comes with a portal but he recommends holding off on using it till all the bugs are fixed in the system.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Safety Audit results

Mayor Bloszinsky stated:

- Town Council took a proactive position to look at the safety of Town employees
- It helps with insurance rates and makes Town employees feel safe
- The Town found in the audit results that each department does a great job being proactive and some of the OSHA requirements the Town departments can work on if it applies to their specific department
- Town Council has created a safety committee with Commissioner Oliver and all Department Heads
- The goal is to define a single safety plan for the Town that each Department can follow

2. Additional Crosswalks

Mayor Bloszinsky stated:

- The Town has looked at a variety of different signs
- Not here tonight to tell citizens the Town has decided on what will be done
- But to say there is no protection from a distracted driver
- Citizens please don't use your phone while driving and look both ways when crossing the street
- Currently looking at a variety of signs that may bring more awareness to the crosswalks the Town already has
- Commissioner Heglar has reviewed studies from the NDOT that shows having too many crosswalks creates the wrong problem
- It makes drivers accustom to them and gives pedestrians a false sense of security



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

3. Storm water Study

MPT Heglar stated:

- Received two proposals from:
 - Engineering Services, PA
 - LDSI, Inc
- Engineering Services
- Proposal was shared with Council separately
- Detailed breakdown of services as requested.
 - Largest cost driver was CCTV video and cleaning in each area
 - This is out of scope for the project – and is part of the standard maintenance that occurs by public works
 - Below is the cost proposal taking CCTV/Cleaning out of the study
 - Area #1 - \$71,000
 - Area #2 - \$35,000
 - Area #3 - \$30,500
 - Total Proposal for all work \$136,500
- LDSI Inc
 - Proposal shared with Council separately
 - Broke down project by phases – but did not break down by multiple areas in pricing, however separate area Insets were highlighted in attached map.
 - Phases of review match scope requirements
 - One issue for review with company is Inset B of the associated map does not come south to the outfall of the second Beachwalk pond – this will be discussed with company
 - Below is the cost proposal for all areas:

○ Inventory / Assessment	\$34,710
○ System Analysis	\$24,480
○ Infrastructure Improvement	\$24,440
○ Assess Funding Opportunities	\$ 7,560
○ Ordinance Review	\$ 6,840
○ Total Proposal	\$98,030
- Recommendation
 - 2019/2020 FY Budget has \$30,000 allocated for this issue. This will support the Initial Inventory and Assessment of the current Stormwater system.
 - Recommendation – Council direct the Public Works Director to work with LDSI to detail their proposal with the following direction:
 - Inset B must continue South to include the southern Beachwalk pond outfall and evaluation of the entire Beachwalk system capacity
 - LDSI break down in detail by INSET areas the proposal for



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

- Phase 1 Inventory and Assessment
- Phase 2 System Analysis
- Public Works Director to bring details and final recommendation on study to the September meeting with a formal request for council approval to proceed.

MOTION- Commissioner Oliver made a motion to Direct Public Works Director Mesimer and MPT Heglar to work with LDSI Inc to detail their proposal with the following direction on Inset B must continue South to include the southern Beachwalk pond outfall and evaluation of the entire Beachwalk system capacity. LDSI to break down in detail by INSET areas the proposal for Phase 1 Inventory and Assessment and Phase 2 System Analysis

LDSI to get a better breakdown of numbers

SECOND- Commissioner Whitley

VOTE-Unanimous

4. Resolution R19-09 CAMA final application to replace a beach crossover with stairs at access # 1004.5 near Oceanview with a flat, wider ADA ramp with solar lighting. Town cash amount \$30,000 and in-kind amount of \$3,622

Town Clerk Avery stated:

- In April Council directed to submit a pre application to apply for the CAMA grant to replace the existing access #1004.5
- Bringing this back to Council tonight to confirm the Town Council still wants to move forward
- Getting approved for the pre application is a good indication that the Town will receive the grant
- Applying for the final application means the Town is committing to a cash match of \$30,000 and in-kind amount of \$3,622
- The In-kind amount is for the staff time
- Recommends approving the Resolution R19-09 if Council wants to move forward with the final application

MOTION- MPT Heglar made a motion to approve Resolution R19-09 for the CAMA final application to replace a beach crossover with stairs at access # 1004.5 near Oceanview with a flat, wider ADA ramp with solar lighting in the cash amount of \$30,000 and in-kind amount of \$3622

SECOND- Commissioner Oliver

VOTE- Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

5. Social Media Policy

Town Clerk Avery stated:

- At the July meeting the Administration Department presented the initial policy
- Town Council wanted more clarification on public records
- Went back through the current policy the Town already has in the policy manual under Public Notification Content
- Modified the policy to add the social media section into the manual
- Included the section on the public record retention into the policy
- Advises each department to be very cautious before deleting anything from the social media site
- If the item is the original document and has historical value before deleting the department needs to save a copy
- Does Council want the Department to come to Council before the department can administrate a social media page?
- Does Council want Department heads to have the authority to respond to comments?

MPT Heglar stated “responding within 48 hours” seems like a tight requirement and thinks it needs to be removed from the policy. He is comfortable with the Department heads handling the responses back to citizens.

MOTION- Commissioner Oliver made a motion to adopt the amendment to Public Notification Content policy to include Social Media Sites in Section 10.01, as presented

SECOND- MPT Heglar

VOTE- Unanimous

6. MOTSU Update

Commissioner Whitley stated:

- MOTSU Land Use Plan went out for public comment and never heard any comments back
- The Town is still trying to get permission to do work on Settlers Lane
- Waiting on security clearance and will get the surveyor and work started once received hopefully later this week



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. HPC and P&Z UNCW Interns

Commissioner Whitley stated:

- P&Z Chairman Galbraith has already introduced the interns
- Historical Preservation Commission had their first meeting last week
- The Commission is expecting big things from our interns and hopefully will have lots of examples to draw from to craft the best one for Kure Beach

2. Memorial Bench selection

Recreation Director Keely stated:

- Speaking tonight for the Community Center Committee
- Presented in the agenda packet is the selected option for a potential memorial bench for the Town
- Need Town Councils approve for the memorial bench to allow the community center to use
- Been approached multiple times throughout the years for memorial benches so there seems to be a lot of interest
- The weight of the bench is 119 pounds and it is made with 100% recycled plastic
- The bench will be mounted to the surface

MOTION- MPT Heglar made a motion to approve the memorial bench as presented in the agenda packet as the selected memorial bench for the Town

SECOND- Commissioner Whitley

VOTE- Unanimous

MPT Heglar stated just a reminder it is still hurricane season. The 911 center will be moving back to the original building next week.

MOTION- MPT Heglar made a motion to adjourn the meeting at 7:48 p.m.

SECOND- Commissioner Whitley

VOTE- Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

August 19, 2019 @ 6:00 p.m.

ATTEST: _____
Beth Chase, Administrative Assistant

_____,
Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 2 - 7, 2019

The Kure Beach Town Council held an emergency meeting on Monday, September 2 at 6:30 pm. The Town Attorney was present and there was a quorum of Council members present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT

Commissioner John Ellen

STAFF PRESENT

Town Clerk – Nancy Avery
Building Inspector – John Batson
Fire Chief – Ed Kennedy
Finance Officer – Arlen Copenhaver
Deputy Town Clerk – Mandy Sanders

Mayor Bloszinsky called the emergency meeting to order stating the purpose was to discuss plans and management of the impending storm/hurricane Dorian. Notice was posted at Town Hall on Monday, September 2, 2019 at 12:30 pm and notification provided to the Sunshine List, thus meeting Public Meetings laws.

DISCUSSION AND CONSIDERATION

Mayor Pro Tem Heglar reviewed the following actions by New Hanover County and the Town of Kure Beach:

- Brief update from the 5:00 pm update from the National Hurricane Center
- Town takes action from only the National Hurricane Center
- Predication right now is a category 2 to 3 hurricane
- Currently shows the storm will hit 25 miles off of the Cape Fear
- Dare County has declared an mandatory evacuation for visitors starting Tuesday, September 3rd at 12 pm and for residents starting on Wednesday, September 4th at 6:00 am
- New Hanover County will be closed starting Tuesday, September 3rd
- County's intention is to declare State of Emergency effective September 3rd at 5 pm
- The Kure Beach Operation Plan adopted earlier this year states, based on a category 2 hurricane a mandatory evacuation is required
- Curfew impact once the storm is here would be a curfew until electricity is restored
- Expect significant debris
- Shelter employee personnel at Police and Fire Station
- Please visit the website to receive the latest update and sign up to receive text messages and email from the Town
- His recommendation is to declare a State of Emergency and set a time



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 2 - 7, 2019

- Recommends Town offices being closed starting tomorrow
- Public Works Department picked up trash today and will pick up again tomorrow till noon
- Spoke with the County and Carolina Beach officials and will meet with them again tomorrow at 9:30 am
- All Department Heads have checked in this morning and the departments are prepared for the storm
- Department Heads meeting will be held Tuesday morning at 11:00 am

MOTION – Commissioner Oliver made the motion to declare the State of Emergency effective at 2:00 pm on Tuesday, September 3, 2019

SECOND – Commissioner Whitley

VOTE – Unanimous

MOTION- Commissioner Whitley made a motion to close Town Hall till after the storm

SECOND- Commissioner Oliver

VOTE- Unanimous

MOTION – MPT Heglar made a motion at 6:49 pm to continue this meeting to 1:00 pm Tuesday, September 3, 2019

SECOND – Commissioner Whitley

VOTE – Unanimous

CONTINUED MEETING TUESDAY, SEPTEMBER 3, 2019 AT 1:00 PM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky

Mayor Pro Tem (MPT) David Heglar

Commissioner Joseph Whitley

Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT

Commissioner John Ellen

STAFF PRESENT

Building Inspector – John Batson

Finance Officer – Arlen Copenhaver

Police Chief – Mike Bowden

Deputy Town Clerk – Mandy Sanders

Mayor Bloszinsky called the continued emergency meeting to order at 1:00 pm.



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 2 - 7, 2019

MOTION- Commissioner Whitley made a motion to excuse Commissioner John Ellen from the meeting

SECOND- MPT Heglar

VOTE- Unanimous

Emergency Manager Heglar stated:

- New Hanover County released a press release in advance of the Governor's release directing a mandatory evacuation of all barrier islands
- Recommends Town Council to finish the Declaration of the State of Emergency
- Unless the track changes water will not be isolated on the first row of homes
- Wind will be the issue in Kure Beach and power outages
- Emergency services will not respond during the high winds so residents who decide to stay need to be prepared to handle emergency situations by themselves
- Spoke with Carolina Beach officials and the bridge will not be closed until the wind speed is 45 mph
- The bridge is a state owned road and NC Highway Patrol controls the bridge

Council reviewed the Declaration of State of Emergency with the following points:

- Mandatory evacuation effective 8:00 am Wednesday, September 4, 2019 to be completed by 8:00 pm on Wednesday, September 4, 2019
- Curfew is expected to be enacted as required and will be communicated with at least twelve hours' notice
- No Sale of Alcoholic Beverages expected to be enacted as required and will be communicated with at least 12 hours' notice
- Shelters to be provided by county
- Town offices serving the public will close at 9:00 am on Tuesday, September 3, 2019 until the State of Emergency is lifted
- Town emergency essential personnel to remain on duty and available during the duration of the State of Emergency
- Execution of Town of Kure Beach Emergency Operations Plan is effective immediately with all persons, businesses and emergency management personnel within the Town limits ordered to comply with the plan
- All Kure Beach officials are to cooperate in the implementation of the provisions of this Declaration

MOTION- Emergency Manager Heglar made a motion to approve as presented the Declaration of State of Emergency

SECOND-Commissioner Whitley

VOTE-Unanimous



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 2 - 7, 2019

MOTION – Commissioner Oliver made the motion to continue the emergency meeting to Wednesday, September 4, 2019 at 1:00 pm

SECOND – Emergency Manager Heglar

VOTE - Unanimous

CONTINUED MEETING WEDNESDAY, SEPTEMBER 4, 2019 AT 1:00 PM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky

Mayor Pro Tem (MPT) David Heglar

Commissioner Joseph Whitley

Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT

Commissioner John Ellen

STAFF PRESENT

Deputy Town Clerk – Mandy Sanders

Mayor Bloszinsky called the continued emergency meeting to order at 1:00 pm.

MOTION- Emergency Manager Heglar made a motion to excuse Commissioner John Ellen from the meeting

SECOND- Commissioner Whitley

VOTE- Unanimous

MOTION- Emergency Manager Heglar made a motion to continue the emergency meeting to Saturday, September 7, 2019 at 2:00 pm

SECOND- Commissioner Oliver

VOTE- Unanimous

CONTINUED EMERGENCY MEETING SATURDAY, SEPTEMBER 7 AT 2 PM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky

Mayor Pro Tem (MPT) David Heglar

Commissioner Joseph Whitley

Commissioner Allen Oliver

Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Deputy Town Clerk – Mandy Sanders

Mayor Bloszinsky called the continued emergency meeting to order at 2:00 pm.



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 2 - 7, 2019

MOTION- Emergency Manager Heglar made a motion to suspend the State of Emergency on Friday, September 6, 2019 at 5:00pm

SECOND- Commissioner Whitley

VOTE- Unanimous

MOTION- Commissioner Whitley made a motion to close the emergency meeting at 2:01 pm

SECOND- MPT Heglar

VOTE- Unanimous

ATTEST: _____
Beth Chase, Administrative Assistant

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.