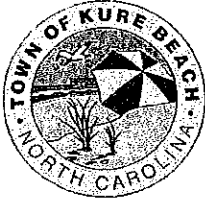


# MINUTES



## TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ■ Kure Beach, NC 28449

Mac Montgomery, Mayor  
Jim Dugan, Mayor Pro Tem  
Dean Lambeth, Commissioner  
Barry Nelder, Commissioner  
Jim Vattrt, Commissioner

Michelle James, Town Administrator ■ Kaysie Pralle, Town Clerk

### WORKSHOP

MAY 5, 2009 5:30 PM

#### COUNCIL MEMBERS PRESENT:

Mayor	Mac Montgomery
Mayor Pro Tem	Jim Dugan
Commissioner	Dean Lambeth
Commissioner	Barry Nelder
Commissioner	Jim Vattrt

#### COUNCIL MEMBERS ABSENT:

None

#### STAFF PRESENT:

Town Administrator	Michelle James
Town Clerk	Kaysie Pralle

#### COMMITTEE MEMBERS PRESENT:

Beach Protection	Sandy Cox
Beautification	Candace Clark
Parks & Recreations	Bob Fitzsimons
SLAP	Tony Gonsalves
Street Festival	Debbie Price

### CALL TO ORDER AND WELCOME

Mayor Pro Tem Dugan called the meeting to order at 5:32 pm.

Mayor Pro Tem Dugan emphasized the goal is to have a committee manual that will be regularly updated by the Clerk. It will be maintained and kept at Town Hall. The contents of the book will include an up to date Policy and Procedures for Committees, contact information for committees and annual approved budget and initiatives for each committee.

### ¶ Examine Policy & Procedures for Committees

Mayor Pro Tem Dugan read the addition of Section E to the Policies and Procedures. He stated that if anyone has any objections to the addition of this section, they need to submit their objection by Wednesday, June 10 at 12:00 pm. If there are no objections, this item will be on the June Consent Agenda.

Commissioner Vattr made the recommendation that Council and Committees meet every January to establish initiatives and budgets for the next FY.

Mayor Pro Tem Dugan stated that committees do not have to submit a budget. The committee could approach Council as needed for project approval.

#### § Evaluate budget practices and finance issues

Mayor Pro Tem Dugan read the following points to the committees and called for questions. There were no questions from the committees.

- ~ Committee is not empowered to contractually obligate the Town financially
- ~ Checks for payables are cut by the finance department on the 1<sup>st</sup> and 15<sup>th</sup> of the month

#### § Review Initiatives from February

Commissioner Vattr reviewed the committee initiatives.

##### Beach Protection Committee - Sandy Cox, Chair

Sandy requested changing the wording on their initiatives from dune fertilization study to dune fertilization.

##### Beautification Committee - Candace Clark, Co-Chair

Mayor Montgomery stated that at the last Council meeting the Beautification Committee looked into passing a tree ordinance. He would like to add this to their initiatives. He recommends they study other town's tree ordinances and return to Council with a recommendation.

Commissioner Vattr recommended the Beautification Committee submit any additional initiatives for Council consideration for the 2009-2010 FY as soon as possible.

##### Economic Development Committee - Commissioner Vattr, Co-Chair

Commissioner Vattr gave an update of the most recent committee meetings.

##### Parks & Recreation Committee - Bob Fitzsimons, Chair

Bob presented the idea of having a disk golf course for Joe Eakes Park.

Mayor Montgomery recommended adding this to their initiatives for this budget cycle.

CONSENSUS – Council directed Bob Fitzsimons to present this initiative to the P&R committee for discussion and to explore the estimated costs.

##### SLAP Committee - Tony Gonsalves, Chair

Tony explained the details of his initiatives for the committee's 2009-2010 FY budget. Mayor Montgomery recommended the Town Administrator coordinate with Emergency Management to discuss the option of filming ocean access entrances in the event of a disaster.

Street Festival Committee - Debbie Price, Member

Debbie will get with the Town Administrator to determine a budget number for their committee.

§ Discuss protocol for liaisons

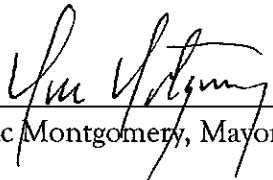
- ~ Council liaison is not a member of the committee
- ~ Council liaison's do not vote
- ~ Council liaison should help committee stay on track with projects, timeline and budget
- ~ Council liaisons are to keep the Town Council informed of committee's progress on projects

Mayor Pro Tem Dugan reviewed the agenda topics listed.

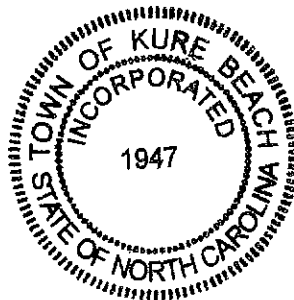
Mayor Montgomery pointed out that in the past the committee has gone to their liaison to be an advocate for the committee. He also recommended Council approve getting Committee Chairs training for how to effectively and efficiently run a committee.

ADJOURNMENT

ACTION - Commissioner Vatr MADE THE MOTION to adjourn the meeting at 6:32 pm. Mayor Montgomery seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

  
\_\_\_\_\_  
Mac Montgomery, Mayor

  
\_\_\_\_\_  
Kaysie Pralle, Town Clerk



NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.