

KURE BEACH TOWN COUNCIL
REGULAR MEETING
November 28, 2007
7:00pm
Continued from November 20, 2007
MINUTES

At the November 20, 2007 regular meeting, the Town Council voted to continue the meeting to November 28th, 2007 at 5pm or soon thereafter for the purpose of interviewing candidates for the position of Town Administrator.

The continued meeting was called to order on November 28th, 2007 at 5pm by Mayor Pro Tem Mac Montgomery stating the purpose of the continued meeting was to interview three candidates for the position of Town Administrator: Michelle James, Chad Hicks and David Lewis.

COUNCIL MEMBERS PRESENT:
Mayor Pro Tem Mac Montgomery
Commissioner Dean Lambeth
Commissioner Bill Ufferman

COUNCIL MEMBERS ABSENT:
Mayor Tim Fuller
Commissioner Jim Dugan

STAFF PRESENT:
Town Clerk Nancy Avery
Finance Susan Suggs
Fire Chief Harold Heglar
Police Dennis Cooper
Public Works Sonny Beeker

STAFF ABSENT:
Building Inspector John Batson

Commissioner Elect Barry Nelder, Town Administrator Committee Chair Jim Vatrt and Attorney A. A. Canoutas were in attendance.

ACTION - Commissioner Lambeth **MADE THE MOTION** to excuse Mayor Tim Fuller and Commissioner Dugan from the meeting. Commissioner Ufferman seconded the motion. **THE VOTE OF APPROVAL WAS UNANIMOUS.**

Mayor Pro Tem Montgomery explained that the timeline for hiring a Town Administrator included an offer to be made before the December 18, 2007 council meeting with the decision made at the December 18, 2007 Council meeting.

Mayor Pro Tem Montgomery introduced Chair Jim Vatrt. Mr. Vatrt stated 34 applicants met the qualifications, even more applied and the committee had narrowed the applicants to 3 finalists. Mr. Vatrt introduced the finalists and each addressed the Council:

- 1) Chad Hicks stated:
 - has been in local government for 5 years

- was in the Spartanburg, SC planning dept
- was in the Whiteville, NC planning department for 2 ½ years and then moved to Southport.
- he is working with a lot of CAMA grants in his position in Southport
- believes employees are where the “rubber meets the road”
- is impressed with all the committees Kure Beach has and the involvement of citizens
- he has a masters degree in applied economics

2) David Lewis stated:

- he has been the city manager of Boiling Springs Lake in Brunswick County since 2002
- he started out as finance director and became manager in 2004
- Brunswick County has accomplished a lot in short period of time, such as putting in a water system and is currently working on implementing a sewer plan
- Boiling Springs Lake has a staff of 31 and is working on building a new Town Hall.

3) Michelle James stated:

- she is looking to relocate to NC to be closer to family and is looking for a community where she can add value and learn from seasoned professionals and be a part of and engaged in.
- for the last 4 ½ years, she has trained municipal officials and staff as part of a municipal association group in SC and was director of education and training and is also the Human Resource director and managed Human Resources for 43 employees. She wrote a model ordinance for municipalities in SC to use as a guide
- in SC, members of P&Z, BOA and Architectural Review Board are required by law to be trained and her staff had the responsibility for developing the training program.
- prior to that she was manager of the Town of Kingtree, SC
- the biggest asset she can provide is grant writing – she brought in \$3million while in Kingtree, SC
- she believes in collaboration and teamwork
- she can tell from the Town’s website and interviews that Kure Beach has a great spirit

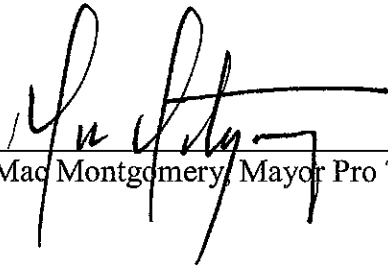
CLOSED SESSION – personnel matter

ACTION – Commissioner Lambeth MADE THE MOTION to go into closed session at 5:30pm for the purpose of a personnel matter. Commissioner Ufferman seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

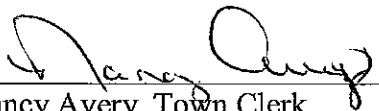
ACTION – Commissioner Ufferman MADE THE MOTION to return to open session at 8:10pm. Commissioner Lambeth seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS

ADJOURNMENT

ACTION - Commissioner Ufferman MADE THE MOTION to adjourn the continued meeting at 8:16pm. Commissioner Lambeth seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS



Mac Montgomery, Mayor Pro Tem



Nancy Avery, Town Clerk

