

Kure Beach Town Council
Work Session May 3, 2006

**Kure Beach Town Council
Work Session
May 3, 2006 – 6:30 p.m.**

The Kure Beach Town Council held a Work Session on May 3, 2006 at 6:30 p.m. in Town Hall Council Chamber with Kure Beach Committee Members.

Present were: Mayor Tim Fuller, Mayor Pro Tem Mac Montgomery, Commissioner Jim Dugan, Commissioner Dean Lambeth and Commissioner Bill Ufferman. Also present Susan Suggs, Interim Town Clerk, Committee Members introduced below.

Mayor Fuller called the meeting to order and turned the discussion over to Commissioner Jim Dugan.

Commissioner Dugan noted the areas for discussion would be as follows:

1. Rules governing committees
2. Overlap of committee responsibilities
3. Committee dealings with Town Departments and Department Heads
4. Committee dealing with Council
5. And other items

Member's introduction. Judy Larrick, Candance Clark, Gilber Alphin, Chuck Keener, Bo Goodman, Tony Gonsalves, Jean Martin, Nancy Hughes, Jerry Smith, Frances Regan, Barry Nelder, Dick Graham, Pricilla Smith and Helen Wilson. Other members arrived later while others were unable to attend.

An agenda along with general policy and procedures for committees was distributed. The discussion went well. Various projects were brought up. Information, suggestions and ideas were shared. Commissioner Dugan noted that Roberts Rules or Order should be followed for all meetings and minutes compiled and distributed to Members and Council. It was suggested that this be done in a timely manner for maximum benefit. Members express difficulties and frustrations. Commissioner Dugan acknowledged their hard work and praised the role of the committees. Noting that they have no idea how valuable they are to the Town, that without the committees the Town would have to hire additional staff to do the work that the committees are now doing.

It was noted that communication was a key factor in helping keep everyone aware of what each committee is working on. The Committee Chairperson should not hesitate to contact a Department Head, Commissioner, or other Committee Chairperson with questions or concerns when going over ideas. Also noted that it might at times be helpful for two committees to work together on one project.

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Council advised that Committees should not indemnify the Town without Council approval and when putting together a budget cost estimate calculating by linear foot, etc. should be done prior to contacting a vendor and getting a proposal, since the cost may prohibit the project from going forward until sometime in the future.

An updated list of committee members noting each Chairperson along with addresses and phone numbers was requested. This list is to be compiled and given to Council and Committees.

Council noted that the committees are working well and that they want to keep things moving in a forward direction. They want to look at ways to make their jobs easier and communication better. Some of the ideas that were mentioned were mail boxes at Town Hall for the Committees, signage and mail outs.

Meeting adjourned.

Susan G. Suggs, CMC
Interim Town Clerk