



# TOWN COUNCIL MINUTES

## REGULAR MEETING

**June 17, 2014 at 6:30 p.m., continued  
on June 20, 2014 at 2:00 p.m.**

The Kure Beach Town Council held a regular meeting on Tuesday, June 17, 2014 at 6:30 p.m. There was a quorum of Council present. The Town Attorney was present at the June 20, 2014 meeting.

## COUNCIL MEMBERS PRESENT

Mayor	Dean Lambeth (absent at 6/17/14 mtg)
Mayor Pro Tem	Craig Bloszinsky
Commissioner	Emilie Swearingen
Commissioner	David Heglar
Commissioner	Steve Pagley

## STAFF PRESENT

Town Clerk – Nancy Avery  
Finance Officer – Arlen Copenhaver (absent at 6/17/14 mtg)  
Building Inspector – John Batson (absent at 6/17/14 mtg)  
Deputy Town Clerk – Nancy Hewitt (absent at 6/17/14 mtg)

## CALL TO ORDER

Mayor Pro Tem Bloszinsky called the meeting to order at 6:30 p.m.

MOTION – Commissioner Heglar made the motion to recess the meeting and reconvene it at 2:00 p.m. on Friday, June 20, 2014.

SECOND – Commissioner Swearingen

VOTE – Unanimous

## MEETING RECONVENED

Mayor Lambeth reconvened the meeting at 2:00 p.m. on Friday, June 20, 2014. He delivered the invocation and led everyone in the pledge of allegiance.

## APPROVAL OF CONSENT AGENDA ITEMS

1. Accept John Gordon's resignation from the Stormwater and Environmental Committee.
2. Accept Tom Moffitt's resignation from the Stormwater and Environmental Committee.
3. Accept Mo Linquist's resignation from the Stormwater and Environmental Committee.
4. Accept Barry Nelder's resignation from the Stormwater and Environmental Committee.
5. YTD Finance Report
6. Fire Department Report – May 2014
7. Building Inspection Report – April & May 2014
8. Approve Meeting Minutes:
  - May 20, 2014 Regular
  - June 2, 2014 Special
  - June 5, 2014 Public Hearing



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Commissioner Swearingen requested that Items 1, 2 and 3 be moved to New Business, under Item 2 Stormwater and Environmental Committee Update. She also asked that Barry Nelder's resignation letter be added with the other three resignation letters.

Mayor Lambeth said he saw no need to move the resignation letters off of the consent agenda in order to talk about the committee.

MOTION – Commissioner Swearingen made the motion to move Items 1, 2 and 3 from the Consent Agenda to New Business, under Item 2, along with Barry Nelder's resignation letter.

SECOND – Commissioner Heglar

MOTION FAILED 3 to 2, as follows: Mayor Lambeth, Mayor Pro Tem Bloszinsky and Commissioner Pagley AGAINST; Commissioners Swearingen and Heglar FOR.

MOTION – Commissioner Heglar made the motion to add Barry Nelder's resignation letter to the consent agenda and to approve the consent agenda items, as amended.

SECOND – Mayor Pro Tem Bloszinsky

VOTE – Unanimous

## ADOPTION OF THE AGENDA

Commissioner Heglar asked to add guidance to Town committees on drinking at the Town park under New Business as Item 4.

MOTION – Commissioner Heglar made the motion to adopt the agenda, as amended.

SECOND – Commissioner Pagley

VOTE – Unanimous

## DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

### 1. Al Sharp, Focus Project Director

Mr. Sharp reviewed a slide presentation with Council regarding projected regional economic growth and demographic changes that will frame our future in the region over the next 25 years. He reviewed the items most prized in desirable neighborhoods and commented that Kure Beach already has a lot of them in place and is doing a good job keeping the Town safe and appealing. He said that, in the next 25 years, it's estimated that there will be an additional 190K-325K people moving to the region and another 74K-124K jobs created. He said that local leaders believe current resources would be extremely strained if another 50K people moved to the region. He suggested Kure Beach leaders begin discussing how to maintain the Town's uniqueness, or they could consider growing the population by looking at future building design, mixed land uses, transportation, etc. He said that people need to realize they have to pay for improvements just to maintain a decent way of life; the alternative is that services decline and traffic congestion increases if improvements aren't made. He said Council could decide to do nothing and allow the bulk of the population to go other places to



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live, but stressed that the advantage of a denser population is that the tax liability is spread out to more households.

Commissioner Swearingen said she would like to see Council, Department Heads and Town committee members look at where the Town should be 25 years from now. She said there are lots of visitors to Kure Beach, many who may decide one day to move here year-round.

Mr. Sharp said that even having a five year plan is good, since so many things can change in that amount of time.

## DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

### 1. Charlie Allo, 954 S. Fort Fisher Boulevard – Ad Hoc Traffic Study Committee

Mr. Allo said that Council may not understand what he is talking about for the traffic study committee he proposed. He told Council to look at it as a fact-gathering/resource committee to lessen traffic, reduce hazards and present traffic solutions. He said the committee would not take minutes or have a formal meeting time, but Council would receive continual updates from it. He said the committee would not generate problems for any department in the Town, and any requests made by the committee to the Department Heads can be worked on at their convenience. He said the committee would probably be finished with its job by the end of next year. He said there are six people who have said they'd like to be on the committee, but he won't talk to anyone until he gets a formal approval from Council. He said if any members of Council have a problem with how the committee is functioning, they can come to him and he would answer their questions or would recommend that the committee be disbanded. He said the committee would operate as if it was a private firm working for the Town to provide them with a complete set of data, and Council can decide what they want to do with the information and recommendations.

Commissioner Heglar said that the problem is that the committee isn't a private firm. He said there are guidelines that the Town has approved for committees, and it appears that Mr. Allo is asking Council to overlook those guidelines. He said any committee of the Town should be subject to those guidelines, including having minutes and a set meeting schedule in keeping with NC's Open Meeting Laws, to keep the public informed. He suggested if the six people Mr. Allo has in mind for the committee don't want to be in a formal committee, they can just get together on their own and put together a list of suggestions to give to Council. He added that any citizens in the Town can, at any time, ask a Department Head a question, and they should expect a response in a reasonable amount of time. He also suggested that Mr. Allo give a list of questions to the Town to be put on the Town's website as a survey, to find out what the public has to say about traffic.

Mr. Allo said that one of the essential reasons why he didn't want a formal committee was because the six people he has in mind may not be able to meet together at the same time.



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Mayor Lambeth recommended that Mr. Allo speak informally with the six people to do a traffic study on their own, and they can give Council their suggestions at any time.

### 2. Michael Benton, 117 S. 3<sup>rd</sup> Avenue – Parking Lot on S. 3<sup>rd</sup> Avenue

Mr. Benton addressed Council regarding the new parking lot located between Fort Fisher Boulevard and South 3<sup>rd</sup> Avenue. He said he understands that the Town needs more parking, but there is a problem with drivers speeding in and out of the driveway on South 3<sup>rd</sup> Avenue, which is located right next to his house. He said he has grandchildren and is concerned with safety issues, as well as the huge dust clouds that are created from people driving too fast in the lot. He proposed that there be a couple speed bumps in the driveway to slow drivers down and that the Town wet down the surface to keep the dust down. He suggested the Town put a right-turn only exit onto Fort Fisher Boulevard from the parking lot to reduce traffic on his street. He added that there are people sleeping in their cars overnight, changing clothes in public and urinating in the parking lot. He suggested that the Police Department station a police cruiser in the lot on weekends and increase their presence nearby. He said 60 percent of the people using the parking lot are fine, but the other 40 percent scare him.

Commissioner Bloszinsky reviewed the recommendations made by Mr. Benton, as follows: Install speed bumps, put a stop sign at the exit onto 3<sup>rd</sup> Avenue, add a right-turn only exit that leads out onto Fort Fisher Boulevard, park a police cruiser in the lot, increase police presence and wet down the lot to prevent excessive dust.

Commissioner Pagley suggested adding No Overnight Parking signs in the lot.

Council thanked Mr. Benton for bringing his issues to the attention of Council and for presenting them calmly and professionally.

### 3. Linda Hudgins, 118 S. 3<sup>rd</sup> Avenue – Parking Lot on S. 3<sup>rd</sup> Avenue

Commissioner Heglar read a letter from Ms. Hudgins who was unable to attend the meeting. She said she empathized with the Town's need for additional parking but said that Council should have taken into consideration the quality of life for residents on S. 3<sup>rd</sup> Avenue. She said, in the meeting minutes of Council's May 20<sup>th</sup> regular meeting, it said the idea was discussed and withdrawn; yet, 10 days later a special meeting was held by Council about the parking lot, which only required a 24 business hour meeting notice, and no one from the public attended. She quoted excerpts from Part II, Section 2, of the Town's Land Use Plan regarding keeping citizens informed. One of the excerpts stated that "expansion of existing public facilities which will serve to only increase day visitors to the beach will be discouraged." She listed the things residents nearby have witnessed happening in the parking lot, including littering, hazardous behavior and disturbing activity from parking lot patrons.



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MOTION – Mayor Pro Tem Bloszinsky made the motion to direct Public Works to add speed bumps in the driveway, erect a stop sign at the parking lot exit onto S. 3<sup>rd</sup> Avenue, and erect a No Overnight Parking sign in the lot, as soon as possible. The Town Clerk was directed to speak with the Police Chief about looking into putting a right-turn only exit onto Fort Fisher Boulevard, increasing police presence and parking an unused cruiser in the lot; and she was also directed to speak with the Fire Chief about wetting down the parking lot to prevent excessive dust.

SECOND – Commissioner Heglar

VOTE – Unanimous

Commissioner Swearingen asked Mr. Benton to tell his neighbors to call the police if they witness any further violations or bad behavior coming from parking lot patrons.

Mayor Lambeth asked the Deputy Town Clerk to forward a set of minutes from this meeting to Linda Hudgins so she will know the problems with the parking lot are being addressed by Council.

## DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

### 1. Marketing Committee

#### a. 2014 Budget and Marketing Plan

Robin Nalepa, Chairperson, presented her committee's proposed budget allocations for FY14-15. She gave a brief overview of the proposed marketing strategy and said their target group was families with young children. She said the advertisements are directed toward women who make the majority of travel decisions and share their experiences with their female friends. She said the Internet is what is mostly used to plan vacations, and visitors share photos and videos through social media during and after their vacations, which influences others to visit Kure Beach. She reviewed the costs to put the Town on the Internet and invited Council to the June 24<sup>th</sup> Marketing Committee meeting where the marketing campaign results will be presented. She showed the history of the Room Occupancy Tax (ROT) collections from 2009 through April 2014, which revealed a substantial increase and proceeded to review the budget. She said that, without the current marketing strategy, ROT could be jeopardized.

Commissioner Swearingen said when she became the liaison on the Marketing Committee, she found out that several local business owners were concerned that they weren't represented in their marketing campaigns; so she came back to Marketing with their concerns and now the businesses will be included in future advertising.

Ms. Nalepa said the committee tries to be very responsive when the Town brings something to them that needs to be improved.

Mayor Lambeth proposed cutting the Marketing budget by 25 percent. He said that he doesn't think the Town isn't getting much "bang for its buck," which is why he proposed the cut.





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Ms. Nalepa asked him where the budget should be cut, warning that there is a risk of decreasing ROT and market share if the budget is decreased.

Commissioner Heglar explained that the three beach communities unsuccessfully tried to get a bill passed in Raleigh to allow the Town to use the second three percent of ROT, currently being used for marketing, for beach nourishment; and now there are different issues on what to do about that. He said he would have preferred the Mayor give everyone a heads up on his desire to cut the Marketing budget by 25 percent, before the committee worked on their budget.

Mayor Lambeth said that the KB Police Department says there's enough influx of visitors as it is, so he'd like to cut their budget this year to give Council a chance to see how the ROT numbers look. He said if the ROT numbers decrease, Council will know that it was the Marketing dollars that helped increase tourism in Kure Beach.

Commissioner Swearingen asked the Mayor if this means he wants to decrease the number of people coming to Kure Beach, to which Mayor Lambeth answered yes.

Mayor Pro Tem Bloszinsky said that the thought is that maybe the Town doesn't need to spend all of this money to sustain itself and grow. He said that there are other self-drawing initiatives that are going on in the Town already with the activities at the Ocean Front Park and the additional parking. He said he would like to try reducing Marketing's budget to see if the Town is sustaining itself or if it is marketing that is sustaining it.

Commissioner Heglar said Council should have suggested this before Marketing planned their budget and, in the future, Council needs to work out a strategy with the committee. He said he doesn't agree with cutting a budget at the last minute.

Mayor Lambeth said he already make it clear to the TDA that he was going to cut the Marketing Committee's budget.

Ms. Nalepa said the \$140,000 marketing budget isn't a lot of money in today's marketing world and assured the Mayor that, for the small budget, the Town is getting a lot of return.

Commissioner Swearingen said the committee goes through a lot of data and strategy sessions to come up with their plan which she feels is an excellent one. She said Council needs to spend a year talking about what we want and don't want, and not just cut Marketing's budget at the last minute.

Mayor Pro Tem Bloszinsky said cash is finite in this Town and, if we have to come up with 17.5 percent share for beach nourishment, then the citizens need to know they're going to have to write a big check to pay for it, or we may have to cut certain Town services. He said Council needs to look



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at all the needs of the Town with its \$3.5 million budget, including what the return on the cash is. He said that some people may look at this as a vendetta, but it's not a vendetta with him.

Commissioner Heglar said that it might hurt the Town's long-term strategy since the Town may still not get access to the 25 percent of the money if the Marketing Committee's budget is cut.

MOTION – Commissioner Heglar made the motion to adopt the Marketing Committee budget, as presented.

SECOND – Commissioner Swearingen

MOTION FAILED 3 to 2, as follows: Mayor Lambeth, Mayor Pro Tem Bloszinsky and Commissioner Pagley AGAINST; Commissioners Swearingen and Heglar FOR.

Discussion ensued on what amount should be cut, as follows: Commissioner Pagley recommended a 12.5 percent cut, Mayor Lambeth recommended a 15 percent cut, Commissioner Heglar recommended a 5 percent cut and Mayor Pro Tem Bloszinsky suggested a 10 percent cut, stating that most professionals have had their budgets cut by 10 percent at one time or another.

MOTION – Mayor Pro Tem Bloszinsky made the motion to cut the Marketing Committee's budget by 10 percent.

SECOND – Commissioner Pagley

VOTE PASSED 3 to 2, as follows: Mayor Lambeth, Mayor Pro Tem Bloszinsky and Commissioner Pagley FOR; Commissioners Swearingen and Heglar AGAINST.

## 2. Planning & Zoning (P&Z) Commission

### a. Rental Home Certification

Craig Galbraith, Chairperson, stated that, after receiving direction from Council to look into short-term rental certificates, they examined 60 examples from other towns and found that it is very common to have a short-term rental certification process in beach towns. He said that the issues of parking, structural safety, occupancy limits and ROT collection were factors considered and asked Council if they still wanted the commission to dig deeper into the idea.

Mayor Pro Tem Bloszinsky said that if Council decides to require this, he would like to keep Town staff's involvement to a minimum. He said it should be the homeowner's responsibility to provide the certificate of occupancy. He said the homeowner would give the Town the certificate, along with a fee, and the Town would give the okay to operate the house as a short-term rental property. He said that, rather than have the Building Inspector do the inspection, he would rather put the onus on the homeowners so they will have the culpability and liability.

Commissioner Heglar asked Mr. Galbraith to see if there were any towns where a town employee wasn't used in the certification process.



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Town Attorney Canoutas recommended strongly that the commission have an attorney review their plan since North Carolina has unusual requirements and laws. He said that an individual who owns a home and rents it out without advertising is exempt by law from the Town's license. He warned that certain aspects of the program could get very complicated and also recommended passing it by the NC League of Municipalities and the NC School of Government before getting too far along. Mr. Galbraith said that they want to make sure people are paying the appropriate taxes, that they're not calling their home a seven bedroom when there aren't that many bedrooms, and that parking issues are addressed. He said P&Z would keep Council informed of the progress, and there would be public hearings and consultations with the attorney. He said it's not something that will happen in a month.

CONSENSUS – Council directed P&Z to continue looking into the details of having a certification program for short-term rental homes.

Mayor Lambeth called for a break at 4:01 p.m.

Mayor Lambeth called the meeting back to order at 4:09 p.m.

### b. Rental units within a home

Mr. Galbraith said that, relating to Mr. Sharp's earlier presentation, one of the major issues in small towns is how to increase population density. He gave an example of an In-law Suites that could be built onto a house for a family member to live in. He said the suite has the potential, though, to get rented out once the family member leaves. He said that the Building Inspector told him he approves these additions because there is no ordinance in Kure Beach regulating them. Mr. Galbraith said that the American Planning Association recommends that towns adopt ordinances regulating these types of dwellings to decide if it can be rented, including whether or not a kitchen can be retro-fitted into it. He said this may be happening in Kure Beach right now, and he just wanted to raise the issue. He asked Council if they wanted P&Z to look into it further.

Mayor Pro Tem Bloszinsky said he could see some value in letting P&Z research it, but he wouldn't want to eliminate the freedom of an individual to do this to their own home for their family. He said he also wouldn't want to see 15 people living in the unit, so he thinks it might be good to consider some sort of regulation.

CONSENSUS – Council consented to have P&Z look further into in-law suites.

Mr. Galbraith said that, in regards to Marketing, the quality of the beach and sand is foremost in people's minds when thinking about visiting a beach community. He said the quality of the commercial district is second on the list. He said he has studies that were done in regards to this and will provide them to Council.

## 1. Shoreline Access, Beach Protection & Parking Committee





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- a. Approval to spend \$936.25 for 6,500 beach brochures printed by Southern Signs

MOTION – Commissioner Heglar made the motion to approve an invoice for \$936.25 for 6,500 beach brochures, printed by Southern Signs, to be paid out of the committee budget.

SECOND – Commissioner Pagley

VOTE – Unanimous

- b. Corral Parking Lot

Tony Gonsalves, Chairperson, requested that Council ask Chief Cooper to start contacting the owners of the vehicles, trailers and boats that are parked in the corral to request they be moved out so his committee can start laying out the space for a parking lot. He said that the lot can still be used for temporary parking for the OFP market vendors and band members.

The Town Clerk asked Council if they wanted to use the corral as a permanent parking lot since the Town still doesn't have a driveway permit from the DOT. She said Council's original thought was that they didn't want an ingress/egress for the parking lot to be located along the driveway leading to the Fire and Police Departments in order to keep a clear thoroughfare for emergency vehicles.

Commissioner Heglar recommended Council hold off on deciding on the corral until fall, since the Town just opened another parking lot that is still being worked on. He said it would also be better for the Department Heads to not have to coordinate another parking lot during the busy season.

CONSENSUS – Council will postpone any decisions or work on the corral until fall 2014.

Mr. Gonsalves reported that he bought and installed the four replacement signs that went missing from Public Works, and said that the crossroads directional sign has been installed. He said the only signs left to be erected are for the lifeguard stands.

## DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

### 1. Administration and Finance

Approve Budget Amendment 14-11 to move \$1,000 from the Community Center Rental Fees to pay for maintenance expenses of the Community Center.

MOTION – Commissioner Heglar made the motion to approve Budget Amendment 14-11, to move \$1,000 from the Community Center Rental Fees to pay for maintenance expenses of the Community Center.

SECOND – Commissioner Pagley

VOTE – Unanimous

Said budget amendment is herein incorporated as part of these minutes.



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### DISCUSSION AND CONSIDERATION OF OLD BUSINESS

#### 1. Adoption of the FY14-15 Revised Budget Ordinance and Fee Schedule

MOTION – Commissioner Heglar made the motion to adopt the FY14-15 Revised Budget Ordinance and Fee Schedule, as presented.

SECOND – Commissioner Pagley

VOTE – Unanimous

Said budget ordinance and fee schedule are herein incorporated as part of these minutes.

#### 2. Draft proposal to amend Chapter 19 Zoning, Article III RA-1A Residential District, Division I Generally, Section 84 K Avenue Mixed-use Overlay District, to add subsection E(5)h, regarding lighting.

MOTION – Mayor Pro Tem Bloszinsky made the motion to adopt the proposed amendment to Chapter 19 Zoning, Article III RA-1A Residential District, Division I Generally, Section 84 K Avenue Mixed-use Overlay District, to add subsection E(5)h.

SECOND – Commissioner Heglar

VOTE – Unanimous

Said ordinance is herein incorporated as part of these minutes.

### DISCUSSION AND CONSIDERATION OF NEW BUSINESS

#### 1. Trip to Raleigh for Town Hall Day 2014

Mayor Lambeth reported that he, Mayor Pro Tem Bloszinsky and Commissioner Pagley had a good visit to Raleigh for Town Hall Day. He said that because of the budget shortfall in Raleigh our State legislators are looking for Kure Beach to come up with some money to match things Council would like to do, and the free parking situation at Kure Beach was brought up.

Commissioner Heglar said he would like to follow up with Rep. Ted Davis, Jr., and any other legislators who brought up the subject of Kure Beach's free parking. He said that if they expect paid parking to reduce the money problems, it won't; and it may cause other problems for Kure Beach. He asked Council to give him and Mayor Pro Tem Bloszinsky permission to follow up with them and communicate that the parking issue has already been explored.

MOTION – Commissioner Heglar made the motion to give permission to Commissioner Heglar and Mayor Pro Tem Bloszinsky to speak with Rep. Ted Davis, Jr. regarding parking in Kure Beach.

SECOND – Commissioner Pagley

VOTE – Unanimous



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### 2. Status of the Stormwater and Environmental Committee

Mayor Lambeth said the Town received several resignations from members on the Stormwater and Environmental Committee, which only leaves two people on the committee. He said that Public Works Director Beeker thinks the committee has done its job and his department can continue the work they have been doing.

Commissioner Heglar said that he talked to one of the members of the committee and has spoken to the Mayor about what happened. He said that Council talked at their organizational meeting in January about being professional with everyone, including committee members, when they do something Council doesn't like. He said that, if committee members bring something up at a meeting that is outside of the committee's bounds, Council cannot get totally upset and "blow up" at them. He said Council can tell committees that they should spend time on what they're supposed to be working on, but it should be done professionally.

Commissioner Pagley said he agreed with Commissioner Heglar 100 percent. He said he talked with Director Beeker who is the administrator of the storm water system who said he can handle the storm water system without having to report to another committee or Council.

Mayor Pro Tem Bloszinsky said he talked with some of the people on the committee and it was his viewpoint that the committee was very diverse and divided. He said he thinks that is what led to the destruction of the group; not external forces.

Commissioner Swearingen said that is why Eric Vann left the committee, but that is not why the other members resigned. She said their resignations had nothing to do with differences within the committee. She suggested that the Mayor Pro Tem talk to Mo Linquist. She said that Ms. Linquist resigned because of the way she was talked to and treated by a member of Council. She said that Ms. Linquist repeated to the members, verbatim, what was said to her. She said her husband asked her to resign because he felt strongly that what was said to her was totally uncalled for. She said the other three members were appalled at what was said to her and decided to resign, as well. She said Council should apologize to Ms. Linquist but can't do so for another person's actions.

Mayor Pro Tem Bloszinsky said that in the two years he has been attending Council meetings, he hasn't seen the committee attend it and asked what the value of the committee was.

Commissioner Swearingen responded that the committee was put together because it was required by some of the grantors and the State that, if the Town was going to receive certain funds, the Town was going to have to have an educational component to storm water. She said the committee was formed to do that. She said they have done some wonderful educational programs, have put out educational information, and have worked with the business community and rental properties. She said that it is because of their input and encouragement, and working with Public Works, that the Town has the recycling program it has today. She said that, a few years ago, the committee



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expanded from being the Stormwater Committee to including an overall environmental component to research infiltration systems, recycling and other environmental issues. She said the issue of seismic testing that was put on the committee's agenda was an environmental issue. She explained that it was only up for discussion, although she wasn't there for the discussion. She said she has talked to Director Beeker who feels that the committee has gone on long enough and that he and one of his staff can handle the environmental programs. She said she hopes that the Public Works liaison would keep up with this with Director Beeker; that he will conduct educational programs for residents to attend as required; that he will put out brochures and environmental information, especially to be in the rental homes.

Commissioner Heglar, the Public Works liaison, agreed that they would meet the requirements.

MOTION – Mayor Lambeth made the motion to do away with the Stormwater and Environmental Committee.

SECOND – Commissioner Pagley

VOTE PASSED 4 to 1, as follows: Mayor Lambeth, Mayor Pro Tem Bloszinsky, and Commissioners Heglar and Pagley FOR; Commissioner Swearingen AGAINST.

3. Resolution 14-06, supporting a \$160 million local bond referendum to construct additional New Hanover County school facilities, renovate existing facilities, improve safety and security and upgrade technology

Mayor Lambeth said that Valita Quattlebaum from the school board asked if Kure Beach Town Council would adopt this resolution.

A gentleman representing the school board gave each Council member a project description list from the school system. When asked, he said that Carolina Beach Elementary School was not slated for any projects.

MOTION – Commissioner Pagley made the motion to adopt Resolution 14-06, supporting a \$160 million local bond referendum to construct additional New Hanover County school facilities, renovate existing facilities, improve safety and security and upgrade technology.

SECOND – Commissioner Swearingen

VOTE – Unanimous

4. Guidance to Town committees on drinking at the Town park

Commissioner Heglar said that there is a problem the Police Chief wants Council to discuss regarding Town representatives and committee members consuming alcoholic beverages in the Ocean Front Park during events. He proposed to direct the Town Clerk to communicate to them that Council feels it is important that they follow the ordinances of the Town and, if they can't or won't obey the ordinances, then they can't represent the Town on a committee. He said the Town Clerk

BUDGET AMENDMENT  
FISCAL YEAR ENDING JUNE 30, 2014  
AMENDMENT DATE: 06/17/2014

Budget Amendment No.: 14-11

DESCRIPTION/PURPOSE OF AMENDMENT

During fiscal year 2014, the Community Center has incurred additional maintenance related expenses beyond the normal operating budget (e.g., HVAC repair and stripping/waxing of floors). As a result, the budget for Community Center maintenance is being increased. The offset to the increase in maintenance expenses is the additional Community Center rental revenue received in excess of the budgeted amount.

ACCOUNTS AFFECTED

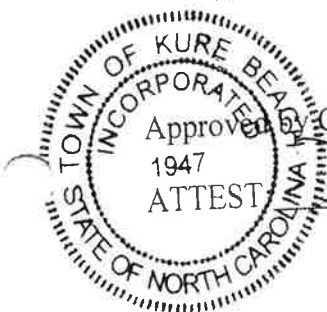
<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
10-421-15-00	Maintenance of Community Center	\$1,000	
10-335-04-00	Community Center Rental Fees		\$1,000

NOTE: (a) Budget Officer may transfer between line item expenditures without limitation and without a report being required up to \$10,000 at any one time. (b) The Budget Officer may transfer amounts within departments and of the same fund and reported as part of the financial statements. He/She shall make an official report immediately to Council on such transfers. (c) The Budget Officer may not transfer amounts between funds without prior Council action.

Requested By: Arlen Copenhaver, Finance/Budget Officer Date: 06/17/14

Approved By: Arlen Copenhaver, Finance/Budget Officer Date: 06/17/14

(Copies of actions/directives from Council Meeting to be attached, if required as per NOTE above).



Approved By: Council 06/20/14  
ATTEST

Dean Lambeth, Mayor

Nancy Avery, Town Clerk





Ordinance Number: FY 2014-15  
Date Adopted:  
Effective Date: July 1, 2014

**BUDGET ORDINANCE FY 2014-2015  
KURE BEACH, NORTH CAROLINA**

Be it ordained by the Town Council of Kure Beach, North Carolina:

**Section I.** Budget Adoption: There is hereby adopted the following operating budget for the Town of Kure Beach for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015; the same being adopted by fund. Activity within each fund is listed as follows:

**GENERAL FUND**

**EXPENDITURES:**

Governing Body	\$ 39,167
Committees	7,500
Administration/Finance	455,208
Community Center	14,650
Emergency Management	300
Tax Collections	25,000
Legal Department	24,000
Police Department	1,133,547
Fire Department	423,138
Lifeguards	186,575
Parks & Recreation	132,018
Building Inspections	118,135
Streets & Sanitation	695,206
Debt Service	255,372
Transfer to Beach Protection Fund	103,000
Contingency	<u>180,600</u>

**TOTAL EXPENDITURES      \$3,793,416**

**GENERAL FUND (continued)**

**REVENUES:**

Property Tax (current & prior years)	\$2,100,250
Sales Tax	713,000
Franchise & Utility Tax	142,250
Motor Vehicle License	7,500
TDA Funds	198,651
Garbage & Recycle Fees	338,700
ABC Revenue	10,175
Building Permits/Impact Fees/ CAMA Fees/Fire Inspections	44,700
Communication Tower Rent	84,769
Parks & Rec/Community Center/ Street Festival	37,450
Other Revenue	47,846
Other Financing Sources	64,000
Fund Balance Appropriated	<u>4,125</u>
<b>TOTAL REVENUES</b>	<b><u>\$3,793,416</u></b>

**POWELL BILL FUND**

**EXPENDITURES:**

Street Maintenance & Repair	<u>\$ 62,030</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 62,030</u></b>

**REVENUES:**

Powell Bill Allocation	\$ 62,000
Interest Income	<u>30</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 62,030</u></b>

**STORM WATER FUND**

**EXPENDITURES:**

Storm Water Operations                   \$ 287,370

**TOTAL EXPENDITURES                   \$ 287,370**

**REVENUES:**

Storm Water Monthly Fees               \$ 216,000

Storm Water Building Fees               36,000

Interest Income                               370

Other Financing Sources                   35,000

**TOTAL REVENUES                         \$ 287,370**

**BEACH PROTECTION FUND**

**EXPENDITURES:**

Beach Protection Reserves               \$ 103,000

**TOTAL EXPENDITURES                   \$ 103,000**

**REVENUES:**

Transfer from General Fund               \$ 103,000

**TOTAL REVENUES                         \$ 103,000**

**FEDERAL ASSET FORFEITURE FUND**

**EXPENDITURES:**

Federal Asset Forfeiture Expenses       \$ 50,000

**TOTAL EXPENDITURES                   \$ 50,000**

**FEDERAL ASSET FORFEITURE FUND (continued)**

**REVENUES:**

Fund Balance Appropriated	\$ 50,000
<b>TOTAL REVENUES</b>	<b><u>\$ 50,000</u></b>

**WATER AND SEWER FUND**

**EXPENDITURES:**

W/S Governing Body	\$ 14,967
W/S Legal Department	24,000
W/S Administration/Finance	357,750
W/S Operations	<u>1,203,439</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$1,600,156</u></b>

**REVENUES:**

Water Charges	\$ 625,000
Sewer Charges	905,000
Tap & Reconnection Fees	28,500
Other Revenue	6,656
Other Financing Sources	<u>35,000</u>
<b>TOTAL REVENUES</b>	<b><u>\$1,600,156</u></b>

**SEWER EXPANSION RESERVE FUND (SERF)**

**EXPENDITURES:**

Sewer Reserve	\$ 22,640
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 22,640</u></b>

**SEWER EXPANSION RESERVE FUND (SERF) (continued)**

**REVENUES:**

User Fees	\$ 22,500
Interest Income	<u>140</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 22,640</u></b>

<b>EXPENDITURES</b>	<b>ALL FUNDS</b>	<b><u>\$5,918,612</u></b>
<b>REVENUES</b>	<b>ALL FUNDS</b>	<b><u>\$5,918,612</u></b>

**Section II.** Levy of Taxes: There is hereby levied, for the Fiscal Year 2014-2015, an Ad Valorem tax rate of 26.15 cents (\$0.2615) per one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2014. This rate shall be levied entirely in the General Fund.

The tax rate is based on an estimated total valuation of property for the purposes of taxation of eight hundred twelve million six hundred sixty-six thousand dollars (\$812,666,000) and an estimated collection rate of ninety-eight and three-quarter percent (98.75%).

**Section III.** Schedule B (Privilege) Licenses shall be levied in accordance with the North Carolina Revenue Act.

**Section IV.** Salaries: The following shall govern salary and wage compensation for Fiscal Year 2014-2015:

- A. Pay Plan. There is hereby adopted a pay plan that includes an across the board cost of living adjustment in the amount of 1.5% applicable to all Town employees.
- B. Salary Adjustments. Each employee's salary shall be examined to ensure that the pay grade reflects the years of service, proficiency and quality of work. Merit raises are allotted at 3.5% this year for employees.

**Section V.** The Budget Officer hereby authorized to transfer appropriations within a fund as contained herein under the following conditions as specified in North Carolina General Statute Chapter 159.

- A. The Budget Officer may transfer amounts between line item expenditures without limitation and without a report being required up to \$10,000 at any one time.



B. The Budget Officer may transfer amounts within departments and of the same fund and reported as part of the financial statements. He shall make an official report immediately to Council on such transfers.

C. The Budget Officer may not transfer amounts between funds without prior Council action.

**Section VI.** Restricted Revenues: The Finance Officer is hereby directed to fund appropriations that have specified revenues prior to funding with General Fund monies. This is to include but not limited to Local, State and Federal grants.

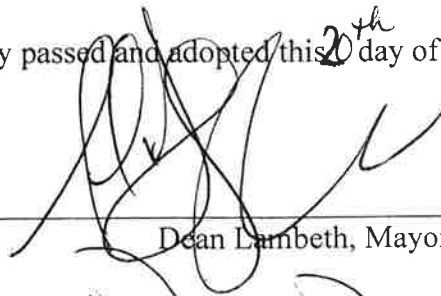
**Section VII.** Encumbrances: All outstanding encumbrances from prior fiscal years are to be carried forward to Fiscal Year 2014-2015. All Project Ordinance appropriations are continued.

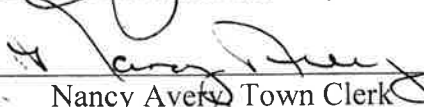
**Section VIII.** Budget Control: The Town Council in approving the budget has utilized to the fullest extent possible its revenue sources. Over collections of revenues or unanticipated revenue sources cannot be expected during the year. It is therefore of utmost importance that Department Heads initiate steps to insure compliance with the budget as fixed herein and they are hereby directed to do so.

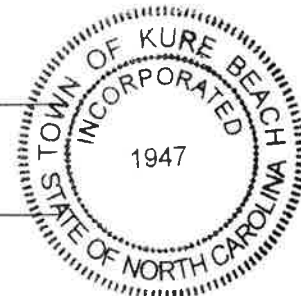
**Section IX.** The Town Council hereby authorizes the New Hanover County Tax Administrator to bill and collect taxes for the Town.

**Section X.** Fees and Charges: There is hereby established, for FY 2014-2015, various fees and charges as contained in the attached Fee Schedule. There were no changes from the FY 2013-2014 Fee Schedule.

This ordinance being duly passed and adopted this <sup>20<sup>th</sup></sup> day of June, 2014.

  
\_\_\_\_\_  
Dean Lambeth, Mayor

  
\_\_\_\_\_  
Nancy Avers, Town Clerk





**TOWN OF KURE BEACH  
FEE SCHEDULE**

**FISCAL YEAR 2014-2015**

Fee Schedule to be updated each year as part of the adoption of the new fiscal year budget ordinance.

<b><u>TAX RATE per \$100</u></b>	\$0.2615
<b><u>WATER FEES</u></b>	
Residential (monthly minimum - up to 3,000 gallons)	\$13.50
Incremental rate per 100 gallons over the 3,000 gallons monthly minimum	\$0.36
Commercial (monthly minimum - up to 3,000 gallons)	\$18.50
Incremental rate per 100 gallons over the 3,000 gallons monthly minimum	\$0.555
Out of Town (ETJ) (monthly minimum - up to 3,000 gallons)	\$23.00
Incremental rate per 100 gallons over the 3,000 gallons monthly minimum	\$0.63
<b><u>SEWER FEES</u></b>	
Residential (monthly minimum - up to 3,000 gallons)	\$23.50
Incremental rate per 100 gallons over the 3,000 gallons monthly minimum	\$0.465
Commercial (monthly minimum - up to 3,000 gallons)	\$25.50
Incremental rate per 100 gallons over the 3,000 gallons monthly minimum	\$0.57
Out of Town (ETJ) (monthly minimum - up to 3,000 gallons)	\$40.50
Incremental rate per 100 gallons over the 3,000 gallons monthly minimum	\$0.81
<b><u>OTHER WATER &amp; SEWER FEES</u></b>	
Water Service Fee - nonrefundable fee for service technician site visit	\$30.00
Additional Water Service Fee - fee for each additional visit if customer fails to meet technician at site	\$10.00
Water Service Meter Check Fee - customer request that a meter be read, checked, or turned on or off. If problem found with meter, fee can be waived at discretion of the Public Works Director	\$30.00
Water Cut-ons Outside Working Hours	\$25.00
Special Meter Tests - if customer requests meter test and the meter is found to be defective, charge will be refunded	\$50.00
Reconnection Fee - if water is cut-off due to non-payment	\$60.00
Returned Check Fee	\$25.00
Account Past Due Charge - per month	\$10.00

**WATER TAP FEE**

3/4 X 5/8	\$1,500.00
1 Inch	\$2,000.00
1 1/2 Inch	\$2,500.00
2 Inch	\$3,000.00

**SEWER TAP FEE**

4 inch	\$1,500.00
4 inch	\$1,500.00
6 inch	\$2,000.00
6 inch	\$2,000.00

**USER FEE Sect 17-127 of Code**

Common Areas-No Charge	\$2,500.00
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**IMPACT FEE**

Voluntary Annexation Only Sect 17-128 of Code	\$400.00
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**STORM WATER FEES**

Building Fee	\$4,000.00
Residential-monthly	\$8.71
Business - monthly	varies by account

**RECYCLE FEE - per bin monthly (residential)**

\$4.88

**GARBAGE COLLECTION FEES**

Residential -per can monthly	\$6.00
Commercial- per can monthly	\$26.25
Garbage cart purchase	\$80.00

**TRASH PICKUP FEE**

Minimum	\$10.00
1/4 load	\$30.00
1/2 load	\$60.00
3/4 load	\$90.00
Full load	\$120.00
Appliances	\$10.00

**PRIVILEGE LICENSE FEES**

Privilege License Fees as stipulated in N.C. General Statute 105-33(C).

**VEHICLE DECAL FEES**

Resident	\$5.00
Late Fee (resident)	\$10.00
Non-resident	\$5.00

**COPY/FAX FEES**

Fax: 1 PAGE	\$2.00
Fax: Each additional page	\$1.00
Zoning map - each	\$5.00
Copies: Per page	\$0.10
Copy of Zoning Ordinance	\$10.00
Copy of Town Code	\$70.00
Flood map - each	\$5.00

**RENT COMMUNITY CENTER:DEPOSIT & PER HOUR FEES-2 HOUR MINIMUM (then hourly)**

Deposit (refundable if center is cleaned, as instructed, and there's no damage)	\$250.00
KB Resident/Property Owner & Non-Profit Organization	\$75.00 per hour
Non-resident & Commercial Organization for Profit	\$100.00 per hour

**OTHER FEES COMMUNITY CENTER**

Non refundable fee each time existing contract is revised	\$10.00
Service charge for cancellation of contract	\$50.00
Rental fee will not be refunded for cancellation of lease by lessee made within 30 days before the event. Security deposit will be refunded.	

**RENT OCEAN FRONT PARK PAVILION:DEPOSIT & PER HOUR FEES-\*4 HOUR MINIMUM (then hourly)**

**\*Exception: Can rent pavilion for 1 HOUR, if rented in conjunction with Community Center**

Deposit (refundable if no damage to pavilion/grounds)	\$250.00
KB Resident/Property Owner & Non-Profit Organization, Pavilion ONLY	\$75.00 per hour
Non-resident & Commercial Organization for Profit, Pavilion ONLY	\$100.00 per hour
KB Resident/Property Owner & Non-Profit Organization, Pavilion & Lawn	\$125.00 per hour
Non-resident & Commercial Organization for Profit, Pavilion & Lawn	\$150.00 per hour

**PARKS AND RECREATION PROGRAM FEES**

Fees for specific Parks and Recreation activities will be set prior to commencement of the activity varies

**SPECIAL EVENT FEES**

General Use Impact Fees:	
minimal use of public property -low impact - per day	\$150.00
includes intermittent traffic control - medium impact-per day	\$300.00
includes closing of public streets - high impact - per day	\$500.00
Personnel:	
Police-minimum of two hours - per hour (includes overhead)	\$40.00
Sanitation - per hour (includes overhead)	\$40.00
Street - per hour (includes overhead)	\$40.00
Fireman - per hour (includes overhead)	\$40.00
Facilities Rental:	
Council Chambers - per day	\$100.00
Public land per site - per day	\$100.00
Public building - per day	\$100.00
Equipment:	
Police/Fire/Lifeguard or other Town Vehicle - per hour	\$25.00
Trash pickup - per cart per pickup	\$15.00
-minimum 2 carts required for recyclable materials and one for regular trash	

**PERMIT/CONSTRUCTION FEES**

Fence	
Pool-residential	\$25.00
Pool -commercial	\$300.00
Landscape	\$2,000.00
House moved (plus any cost incurred by public works or police dept)	\$25.00
House moved out of town (plus any cost incurred by public works or police dept)	\$150.00
Demolition (residence)	\$150.00
Demolition (commercial)	\$150.00
Building -New Construction - processing fee	\$300.00
Mobile Home Fee-set up (plus permit fee)	\$200.00
Mobile Home and Travel Trailer Park - \$5.00 space up to 100 spaces	\$200.00
Yard sale	\$350.00
Temporary structures in excess of 200 square feet - Sec. 12-45	\$1.00
Temporary structures in excess of 200 square feet - Sec. 12-45	\$250.00
Replace permit card -Each	\$500.00
Improvements, additions and renovations to include decks, garages, etc:	\$10.00
from \$0 to \$500	
from \$501 to \$2,500	\$25.00
from \$2,501 to \$5,000	\$50.00
from \$5,001 to \$10,000	\$100.00
from \$10,001 to \$20,000	\$150.00
from \$20,001 to \$30,000	\$200.00
from \$30,001 to \$40,000	\$250.00
from \$40,001 to \$50,000	\$300.00
from \$50,100 and above + \$5.00 per \$1,000.00 over \$50,001	\$350.00
Signs	\$400.00
from \$0 to \$500	
from \$501 to \$2,500	\$25.00
from \$2,501 to \$5,000	\$40.00
from \$5,001 to \$10,000	\$55.00
from \$10,001 to \$20,000	\$70.00
from \$20,001 to \$40,000	\$85.00
from \$40,001 to \$50,000	\$95.00
from \$50,100 and above + \$3.00 per \$1,000.00 over \$50,000	\$130.00
	\$155.00

**PLANNING/ZONING FEES**

Text amendment to Town Code	
Advertisement for public notices	\$100.00
Application - minor subdivision (per lot)	\$50.00
Subdivision Appeal:	\$200.00
TRC to Planning Board	
TRC to Planning Board (Height Exception Application fee - Sec. 19-333.1)	\$150.00
TRC to BOA	\$250.00
Final plat approval submission (or 50 cents per lot, whichever is greater)	\$375.00
Request for zoning change (plus \$5.00 fee for each notification mailed)	\$125.00
Chapter 19 Zoning violation - Sec. 19-401	\$100.00
	\$50.00

**BOARD OF ADJUSTMENT FEES**

Appeal/Variance	\$375.00
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**FIRE INSPECTION AND PERMIT FEES**

Commercial New and Existing Construction Permit Fees:

A= Total gross building floor area of construction

B= Fee per Square Foot

- 0 - 5,000 sf
- 5,001-15,000 sf
- Over 15,000 sf

Occupancy Type:

- Residential
- Storage
- Assembly
- Institutional
- Business
- Mercantile
- Hazardous
- Factory Indust
- Education

Construction Permits:

- Sprinkler Systems
- Fire Alarm Systems
- Suppression Systems
- Fire pump and related Equipment
- Private Fire Hydrants
- Standpipe Installation per Riser

Additions

Up Fits

Mobile Buildings

Accessory Structures

Commercial Inspection Fee

Occupancy Certification

Occupying building without CO

Working without Permit

Stop Order Removal

Failure to Obtain Final Inspection

Afterhours/Weekend/Holiday Inspections

ABC Permit

Fire Flow Test

Day Care State Inspection

Witness Fire Flow/Pump Test

Commercial Construction Inspection

Reinspection Fee

Standpipe Test per Riser

Temporary Structures (Tents, Etc)

AxB = Permit Fee

(AxBx.75)+(1250xB) = Permit Fee

AxBx.50) + (5000xB) + Permit Fee

Fee Per Square Foot

\$0.05

\$0.035

\$0.06

\$0.06

\$0.06

\$0.06

\$0.05

\$0.04

\$0.065

\$85.00

\$85.00

\$85.00

\$85.00

\$85.00

\$85.00

\$85.00

Use Schedule or Min. \$45 + Inspection Fees

Use Schedule or Min. \$45 + Inspection Fees

\$45 + Inspection fee

\$45 + Inspection fee

\$45 Per Inspection per bldg. (Applies to all bldgs.)

\$25 + Inspection Fee

\$250

\$50 or 2x Permit Fee, whichever is greater

\$200

\$100

\$120

\$45

\$45

\$45

\$45

\$45

\$45

\$75

Revert to Building Permit Fee

**CIVIL CITATION PROGRAM FEES**

**Beach:**

	<u>1st Offense</u>	<u>2nd Offense</u>
Dogs prohibited on beach strand Sec. 4-17	\$150.00	Misdemeanor
Vehicles prohibited on beach strand Sec. 10-104	\$25.00	Misdemeanor
Fire prohibited on beach strand Sec. 12-40	\$100.00	\$200.00
Litter, glass & alcohol prohibited on beach Sec.12-35	\$150.00	Misdemeanor
Boats, jet skis prohibited w/in 300' from high tide mark Sec. 12-37	\$25.00	\$50.00
Surfing regulations Sec. 12-33	\$25.00	Misdemeanor
Dune trespassing prohibited Sec. 12-39	\$100.00	Misdemeanor
Digging holes in the beach/beach restoration Sec. 12-46	\$100.00	Misdemeanor
No items on beach between 7pm-8am/No beach equip. within 15 ft of turtles/No beach equip. within 25 ft of emergency access points Sec. 12-43	\$50.00	\$100.00
Sleeping on beach after midnight prohibited Sec. 12-31	\$25.00	Misdemeanor
Nude bathing, including thong bathing suits or similar attire, prohibited Sec. 12-32	\$25.00	Misdemeanor
Leaping from commercial pier Sec. 12-34	\$250.00	

**Animals/Pets:**

Dogs must be on a leash Sec. 4-16	\$150.00	Misdemeanor
Animal/Pet waste removal Sec. 4-16.1	\$150.00	Misdemeanor

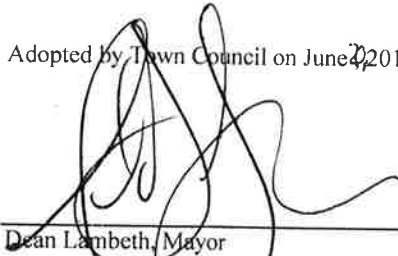
**Vehicles/Parking:**

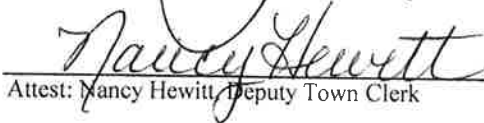
Failure to purchase & display Town decal Sec. 10-17	\$25.00	Misdemeanor
Parking Ticket Sec. 10-222 - 235	\$50.00	
Parking in a handicap space	\$150.00	Misdemeanor
Soliciting transportation Sec. 10-68	\$10.00	
Vehicles prohibited certain areas Sec.10-60	\$50.00	Misdemeanor

**Miscellaneous:**

Bicycle regulations Sec. 10-291-308	\$25.00	\$50.00
Noise violations prohibited Sec. 11-31	\$250.00	Misdemeanor
Alcohol consumption/open containers prohibited on public property Sec. 3-1	\$50.00	Misdemeanor
Requirements for taverns and bars Sec. 3-2	\$50.00	G.S.18B-302.1
Beach Vitex Prohibited Sec. 12-41	\$25.00	\$50.00
Numbering of buildings Sec.5-121	\$50.00	
Real estate signs on Town property Sec. 11-80	\$50.00	

Adopted by Town Council on June 2, 2014.

  
Dean Lambeth, Mayor

  
Attest: Nancy Hewitt, Deputy Town Clerk





ORDINANCE AMENDMENT

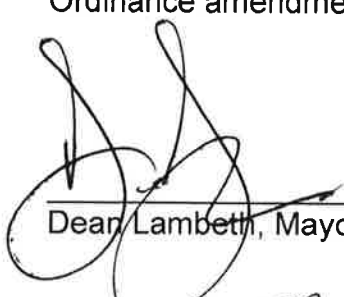
That Chapter 19 Zoning, Article III District Regulations, Division 1 Generally, Section 84 K Avenue Mixed-Use Overlay District, in Subsection E(5) Lighting, add item h to the Code of the Town of Kure Beach, as follows:

Subsection E. The following requirements and restrictions shall apply to the overlay district:

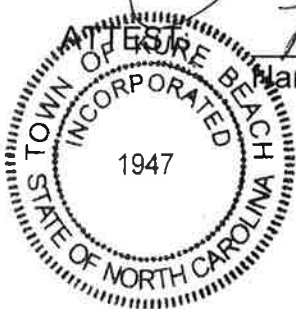
(5) LIGHTING

- h. Bare light sources (including, but not limited to, festive light strands, strands, incandescent, fluorescent, high intensity discharge, LED, fiber optics and neon) used to outline property lines, open sales areas, roof lines, doors, windows the edges of walls or any other area of the building or property visible from outside the building are prohibited, except for holiday lighting permitted from Thanksgiving through January 15<sup>th</sup> of the new year, unless approved as part of a planned lighting program. This section does not apply to a) security lighting with motion detection, b) emergency lighting and c) residential zones.

Ordinance amendment adopted by Kure Beach Town Council on Friday, June 20, 2014.

  
\_\_\_\_\_  
Nancy Hewitt, Mayor

  
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Nancy Hewitt, Deputy Town Clerk





# TOWN COUNCIL MINUTES

## REGULAR MEETING

**June 17, 2014 at 6:30 p.m., continued  
on June 20, 2014 at 2:00 p.m.**

was going to erect “No Alcohol” signs at the park during events. He said that Council should approach the issue with a soft touch rather than with a heavy hand, at first, but if the drinking continues to be a problem, then the Police Department will start giving out citations to anyone seen violating the ordinance.

Mayor Pro Tem Bloszinsky said that it would help the Police Chief if Council and committee members would be good examples to the public by not drinking alcohol in the Ocean Front Park. CONSENSUS – Council directed the Town Clerk to communicate their direction to all committee members that it is important to follow the ordinances of the Town; and, if they can’t obey the ordinances about drinking alcoholic beverages during Town events, they can’t continue to be a committee member.

## ADJOURNMENT

MOTION – Commissioner Heglar made the motion to adjourn.

SECOND – Commissioner Swearingen

VOTE – Unanimous

The meeting adjourned at 4:50 p.m.

Dean Lambeth, Mayor



Nancy Hewitt, Deputy Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.