



BOARD OF ADJUSTMENT
TRAINING SESSION ♦ SEPTEMBER 11, 2006

MINUTES

A special meeting of the Kure Beach Board of Adjustment was held September 11, 2006 from 7 – 9pm. Purpose of the meeting was a training session with Council of Government representative Penny Tysinger. A quorum was present. Notice of the meeting was posted at Town Hall on August 30th.

MEMBERS IN ATTENDANCE:

Betty Swann, Chair
Harry Humphries, Vice Chair
Mark Galizio
Anne Brodsky
John Gordon
Charles Allo

MEMBERS ABSENT:

Norm Collins

STAFF IN ATTENDANCE:

Town Clerk Nancy Avery

Town Attorney A. A. Canoutas was also in attendance.

CALL TO ORDER

Chair Swann called the meeting to order at 7:09 pm.

APPROVAL OF MINUTES

Member Humphries MADE THE MOTION to approve the minutes from the April 6, 2006 meeting with no changes. Member Gordon seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

TRAINING

Chair Swann introduced Penny Tysinger from the Council of Government. Ms. Tysinger delivered a training presentation to board members covering the following topics:

- Responsibilities
- Difference between legislative decision and quasi-judicial decisions
- Sources of law

Approved by BOA 10/11/06



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MINUTES

- Organization relationships
- Specifics of Board
- Notice
- Quorum
- Witnesses/Oaths
- Decision making
- Rules of Evidence
- Findings of Fact and conclusions of law
- Appeal of Board's Decision
- Specific Procedural Requirements

A copy of the training packet is herein incorporated as part of these minutes as Exhibit A.

Ms. Tysinger also presented a draft Rules of Procedure document to board members for review.

Consensus of the board: schedule another training session with Ms. Tysinger for Wednesday, October 11, 2006 at 7 pm.

ADJOURNMENT:

Member Humphries MADE THE MOTION to adjourn the meeting at 9:20 pm. Member Brodsky seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Betty Swann, Chair

ATTEST:

Nancy Avery, Clerk

Approved by BOA 10/11/06