

## Minutes of Beautification Committee meeting of 14 January 2008

Present: Withrow (chairing), Clark, Eccleston, Gonsalves, Hall, Lyons, Wiebe

Also attending: Town Administrator James, Ufferman, Keener, Anita Heglar of Island Women artists group

Absent: Gordon, Smith, Cox, Nelder (commissioner assigned to our committee)

1. Withrow called the meeting to order at 4:35 pm.  
He introduced the new Town Administrator, Michelle James, who will attend all future meetings.
2. Corrections were made to minutes of 12/10/07 as follows: under Atlantic Ave: should read: "CAMA has not reviewed the changed, and further work . . ."

### 3. Old business

#### A. Sandman Project

Bob Fitzsimons of the Parks and Recreation Committee has planned a public meeting for Feb. 23 from 3 - 5 pm at the Community Center to gather public input. Town will market meeting via many avenues.

Withrow, Lyons, and Weibe will form a subcommittee to present our committee's past planning efforts at the public meeting. They will attempt to retrieve from Tim Fuller the poster presentation they prepared last year.

#### B. Atlantic Avenue

CAMA has sent a letter saying that all signatures have been collected in Raleigh and the contract is on the way.

Once the contract is received, architectural drawings will be prepared reflecting the changes approved by this committee and by Council. Then the town will send out requests for bids.

Keener suggested we consider using IPE instead of treated wood.

Sewer construction may or may not be coordinated with walkway construction.

July 2009 is the deadline for completing the project.

C. Standardized signs

Hall reported on conversations with Police Chief Cooper: premature to work on Atlantic Ave signs, regulatory signs must stay, start on public accesses, come up with color choices and then buy templates, phase in new signs over 4-5 years.

Part of funds can come from Public Works as part of normal sign replacement budget.

Keener suggested deciding on a sign scheme soon that can be used as K Ave, Atlantic Ave, business district, and Rolling Surf park are being redesigned.

For February meeting, everyone will come up with ideas for sign scheme. Hall will email pictures and info on signage in other towns.

D. Planting and landscaping at city entrance signs (and Town Hall).

Withrow reported that new sidewalk plans will not interfere with current placement of Town Hall and Police Department signs.

Clark reported that the Cape Fear Garden Club is happy we have not violated the water restriction rules and hopes we will finish the project by the spring.

RTM Landscapes says that we need for mulch at Town Hall at an estimated cost of \$550. James will let us know whether there is money in Public Works budget.

James suggested outsourcing is the best option for landscape maintenance, which needs to be included in town budget.

E. 2008 Projects

Hall suggested improving appearance of town's trash cans. Withrow noted that trash-can enclosures will be part of new Atlantic Avenue design, which could be replicated in other sites. Discussion ensued on Public Works' willingness to open doors on trash-can enclosures.

F. Committee Charter

Withdraw circulated copies of original charter written by Ufferman when committee was started. We will consider possible changes at next meeting.

Keener noted that the town will hold a street fair on April 26. One booth will have information on town committees. We should agree on charter before that date.

G. Oceanfront Park

Mayor Montgomery has requested one person from each committee to join a new committee to provide input on the oceanfront park. Withrow volunteered to serve on the new committee.

Anita Heglar of Island Women reported that her group is interested in providing sculptures and other art works for town areas being redesigned. The group would also like to provide places for artists to display their works. Heglar will attend the next committee meeting to discuss the matter further.

4. New business

James will take over town marketing, including providing material for Snow's Cut Monthly.

5. Members' Comments  
No comments

6. The next meeting was set for February 12 at 4:30 pm.

7. Meeting was adjourned at 5:35 pm

Respectfully submitted,  
Candace Clark