

Minutes of Beautification Committee meeting of 11 February 2008

Present: Withrow (chairing), Clark, Eccleston, Gonsalves, Gordon, Also attending: Town Administrator James, Commissioner Nelder

Absent: Smith, Cox, Hall, Lyons, Wiebe

Before the meeting, Mayor Montgomery addressed the committee, stating that John Batson (building code enforcer) and Barry Nelder (commissioner assigned to our committee) would be the Town's liaisons to the committee for the Atlantic Avenue walkway project. Chuck Keener will continue to address grant funding. Montgomery also stated that the schedule might have to be moved to the fall of 2008 because CAMA has not yet sent the contract for funding.

1. Withrow called the meeting to order at 4:45 pm.
2. Corrections were made to minutes of 1/14/2008 to reflect the fact that Heglar's group does not have funding as of now.

3. Old business

A. Sandman Project

Bob Fitzsimons of the Parks and Recreation Committee has planned a public meeting for Feb. 23 from 3 - 5 pm at the Community Center to gather public input.

Withrow and Lyons cannot attend. Withrow will ask Wiebe to present our committee's past planning efforts at the public meeting.

Gordon noted that he attended a seminar on rain gardens and learned they are not difficult to build. Plants must withstand wet roots.

B. Atlantic Avenue

CAMA contract has not been received.

Tentative, preliminary schedule from Sawyer & Assos.

	2/11	Contact bidders
	2/19	80% of construction documents available for review
3/4		100% of construction documents available for review
		Two week bidding period
	3/19	Bid openings
	3/20	Notice to proceed
	3/24	Preconstruction conference
	6/12	Completion

Clark and Withrow called for a final public meeting once plans are complete.

C. Standardized signs

No report.

D. Planting and landscaping at city entrance signs (and Town Hall).

Clark reported water restrictions are still in effect.

No information is available on the \$550 that we need for mulch at Town Hall.

E. 2008 Projects

James reported that committees must request funding for projects as a public meeting in March. Bids are not necessary, just reasonable estimates.

Funds for lawn maintenance and signs should be requested.

THE MARCH 4 COMMITTEE MEETING WILL FOCUS ON WHAT TO ASK FOR.

F. Committee Charter–no comments

G. Oceanfront Park–no comments.

4. New business

Gonsalves moved, Gordon seconded, and the committee unanimously approved appointing Eccleston as a regular rather than an alternate committee member.

5. Members' Comments–no comments

6. The next meeting was set for March 3 at 4:00 pm.

7. Meeting was adjourned at 5:45 pm.

Respectfully submitted,
Candace Clark