

MINUTES FROM THE KURE BEACH
COMMUNITY CENTER COMMITTEE MEETING
APRIL 6, 2006

The regular April meeting was called to order at 2:00 p.m. on Thursday, April 6, 2006. The minutes from the March 7, 2006 meeting were accepted as written.

Members present were: Frances Regan, Mary Vann, Jerry Smith, Jackie Phillips, Helen Wilson, and Pat Slachetka. No member from the Town Council was present. After a short prayer, the meeting continued.

TREASURER'S REPORT:

The March General Ledger report was not available.

OLD BUSINESS

UPDATE ON AWARDS DINNER

TICKET SALES: Helen Wilson reported that the number of tickets sold were 62 for a total of \$930.00. Free tickets were given to each of the following: two free tickets to Diane Heglar; two free tickets to John Gordon, and 4 free tickets for Reverend Philip Pennington.

CATERER: Helen reported that Bowman's was charging us \$1,044 for the food rather than the \$895.00 which they had quoted last month. All members were surprised and outraged about this increase in price. No reason was given for this additional amount of \$149. The caterer quoted the price of \$895 for 70 people and told Helen that he would have food available for an extra 10 people. However, there was no food leftover.

ACTION: In the future, we will either have a contract signed by the caterer or a written quote from them explaining everything they will supply. This will protect us from any additional charges. Also, it should be mentioned in the contract or written quote that any food left over belongs to the Kure Beach Community Center.

FEEDBACK ON QUALITY OF FOOD: Frances questioned the committee members as to any feedback on the food. Gerry Smith did hear of several complaints from attendees that were disappointed in the quality of the food. For instance, canned potatoes, tiny pieces of beef – and possibly they, too, may have been from cans. Another complaint mentioned was that the caterer ran out of salad, however they did send for additional salad. Someone mentioned that we should have REAL MILK available rather than powdered milk. There were no other complaints about the food.

CAKE: Helen Wilson purchased two (half sheet) cakes from SAM'S Club at a very reasonable price of \$14.95 each. Two cakes seemed to have been enough cake for this occasion. Everyone seemed to have enjoyed the cake.

SPEAKER SYSTEM: There were a few complaints from people sitting in the rear of the hall that they could not hear the speakers.

ACTION: In the future we will try to have the podium off to the side and in the middle of the hall in order for everyone attending to be able to see, as well as hear, what is going on.

TABLEWARE: We will not use the same clear plastic plates because they were not thick enough and if held at the bottom of the plate, the heat from the food made transporting the food from the food line to the table difficult. In the future, we will use Styrofoam plates.

ACTION: It was suggested and agreed upon that all the tableware, plates, napkins, etc. be purchased at SAM'S Club to take advantage of better prices.

NEW BUSINESS

TIMING FOR AWARDS DINNER: Members of the committee felt that the timing was much too short for planning the event this year. In the future, we will begin the pre-planning stage BEFORE THANKSGIVING and set the date for nominations and the dinner well in advance. The dinner date will now be set on the same day each year and the committee agreed that the LAST SATURDAY IN APRIL will be the day of our yearly SPIRIT AWARDS DINNER.

ACTION: In future years we will announce the date of the dinner, the date for nominations; and ticket sales date early in the year in order for Kure Beach residents to plan for this occasion.

TICKETS: As in the past, Tim Fuller had the tickets printed and they have been very desirable product.

ACTION: The Committee agreed that, in the future, tickets for this event will have numbers on them – both in the upper right and left corners of the ticket. In this way, when tickets are collected, ½ of the ticket will be given back to the attendee and the other half will go into the DOOR PRIZE BASKET. In this way, no extra tickets need to be distributed and this will make for less confusion.

DOOR PRIZES: We will try to do a better job of obtaining door prizes earlier in the year in order to ascertain what the gift is, who donated the gift, and have prizes distributed in such a way that the better the gift the earlier it is given out so that everyone has an opportunity to win the better prizes....also, only one prize per ticket. Also, we need to be sure that the door prizes are located near the podium for easier distribution to the winners.

WINNERS WHO ARE UNABLE TO ATTEND THE DINNER:

ACTION: The committee agreed that should an award winner be unable to attend the dinner, the Award should be presented at the earliest Town Council Meeting.

DINING SEQUENCE:

ACTION: Mary Vann suggested that all nominees and their families should be first in line to eat. The Committee members, and any speakers that evening, should be second. (this will allow these people to be ready immediately after dinner has been served to get on with the program).

GENERAL DISCUSSIONS:

Continuing with regular meeting items, Frances once again mentioned the Christmas (or Icicle) lights and her continued dislike for them. The committee suggested that if she could find something she liked much better, we would agree to take the present lights down and replace the icicle lights. In the meantime, after a committee vote, it was agreed that the majority of the committee liked the lights and voted for them to stay up until something "better" can be found.

Table Cloths: Frances mentioned that she took home all 14 tablecloths after the dinner and washed and ironed them. The committee members were "amazed" but Frances feels that it is more reasonable to wash & iron them herself rather than spending the money to have them done professionally. The Committee disagreed and didn't think it was necessary for Frances to have done all that work.

HALL RESERVATION BOOK:

At the present time, Mary Vann is responsible for the Hall Reservation Book but will be leaving for a period of time for family visits and asked for a volunteer to handle the reservations until she returned. She did mention that every member of the Committee should know the reservation procedure and each should take a turn to handle the booking in order to be familiar with the process. Jackie Phillips volunteered to handle the book until Mary returned to Kure Beach. More discussion on this item should take place in the future. Mary did question as to why the Town Hall was not responsible for booking affairs at the Community Center rather than a member of the Committee since the reservation must be turned into Town Hall and then all payments are made directly to Town Hall. Frances explained that it was the Committee's duty to be responsible for the reservation book.

CLARIFICATION OF EXPENDITURES:

Mary asked for further clarification on the expenses and was assured that all expenses by committee members would be reimbursed – up to \$20.00, which Helen Wilson will handle. All receipts should be accompanied with an explanation of the expense when handing them in to the treasurer. In the case of anything over \$20.00, a receipt and explanation for the expenditure needs to be handed over to Susan at Town Hall. Before making any purchase of a large amount of money, the Committee should give approval for that expenditure. Anything over \$35.00 for any one expense must be approved by the entire Committee before making the purchase.

NEXT YEAR'S BUDGET (2006): At this point, time was getting late. We will discuss the **BUDGET FOR 2006-2007** at a possible Special Meeting – date yet to be determined.

The meeting was adjourned at 4 p.m.

**REMINDER: REMINDER:
NEXT MEETING WILL BE ON
TUESDAY, MAY 2, 2006
AT 10 A.M. AT THE COMMUNITY CENTER**

If you cannot attend that meeting, please advise:

Vice President, Mary Vann at: 458-8061 or Pat Slachetka at 458-6049.

Respectfully submitted by:

Patricia Slachetka
May 12, 2006

A G E N D A
Kure Beach Community Center Committee
THURSDAY, APRIL 6, 2006
2 P.M.

1. **OPEN WITH A PRAYER**
2. **ACCEPTANCE OF MINUTES FROM MARCH 7 MEETING**
3. **TREASURER'S REPORT**

OLD BUSINESS:

4. **UPDATE ON AWARDS DINNER**
 - a. **Number of tickets sold**
 - b. **Cost of Food (Bowman) Quality of Food? Leftovers?**
 - c. **Expenses (tableware, napkins, plates. Etc)**
 - d. **Cake: How many? Total Cost? Quality? Leftover?**
 - e. **Feedback from attendees....**

NEW BUSINESS:

NEXT YEAR'S DINNER:

- a. **What was good?**
- b. **What was wrong?**
- c. **What should we change?**

5. **BUDGET 2006-2007**
 - a. **Should budget remain the same -- or increase for 2007?**
 - b. **Purchase 4 more new white tables (Frances)**
 - c. **Purchase new chairs (light weight, padded? (Mary)**
 - d. **Cost of new, double-deep sink for kitchen (Frances)**

6. **WHY DOESN'T TOWN HALL BOOK EVENTS AT CC?**
If not, others on committee should learn how the booking
Process works. (Everyone should know)

Other discussion points
Adjourn

NEXT MEETING: MAY 2, 2006 10 a.m.

Please send agenda items to Pat at least 4 days prior to the next meeting.