

KB Community Center regular meeting
Tuesday, July 14, 2009

Those in attendance: Frances Regan, Jeannie Gordon, Linda Newton, Jackie Phillips, Pam Bramhall, Lore Eccleston, Irene Barber, Nancy Hughes, Charlotte Philemon, Jim Vahrt

Frances opened the meeting with prayer at 10:02 am.

The first item on the agenda was approval of the minutes of our last meeting, June 9, 2009. Jeannie moved that they be approved, Nancy seconded the motion and everyone else was in favor.

Jeannie gave the treasurer's report—highlights follow:

Final income report for the fiscal year July 1, 2008-June 30, 2009

Total rental income was at 110% of the total budgeted amount

- Aerobics was at 150%
- Line dancing was at 143%
- Individual rentals was at 123%
- classes were at 100%
- HOA rentals were at 67%
- Fundraiser income was at 105%
- Income for dances was at 111%
- Spirit Awards Dinner income was at 151%

Total income for the past year was \$10,220.00 (116%)

Total expenses for the past year were \$8,465.00 (81%)

Jeannie has talked with Michelle James about the problem of checks deposited not having documentation as to what the checks are actually for. (For example, a check for \$420.00 recently ...) Hopefully, things will change in the future.

Budget for July 1, 2009-June 30, 2010

The Town approved more money than we asked for in the new year; \$12,000.00.

One thing Jeannie is going to check on is a line item the town added under Maintenance-Code 15 (last page of Treasurer's Report). They added \$1500.00 for Maintenance of Building/Equipment. We have never had this in our budget before and don't think it should be there! Also, we were overfunded for supplies and underfunded for Operations and for the next Spirit Awards Dinner.

Old Business: Updates

1. Cleaning of floors

Tru Clean stripped and waxed the linoleum in the main hall and scrubbed the tile in the smaller rooms on June 22, 2009. They look good! Also, Frances and Pat cleaned out the closets yesterday. Frances brought in clear plastic containers for forks, spoons, and

knives to be stored in separately. She asked that we keep them sorted that way; we can count them quickly to determine if we need more.

2. General supplies

Frances recently purchased paper products, soap, trash bags, etc... for the new year. the trash bags are in a cabinet in the kitchen; we need to make sure we put extra bags In the trash cans, underneath the current bag, so that renters find it convenient.

3. Raise for Frank

We approved a small raise for Frank Paschal for opening and closing the center; \$7.50 for opening and \$7.50 for closing, for a total of \$15.00 per event. Nancy has said her husband, John, is agreeable to be a substitute for Frank when he is unable to do this job. This is great news!

4. Plaque at Town Hall for Spirit Awards Recipients

Frances discovered that this plaque may wind up in a hallway at Town Hall that leads to the Fire Department. We all agree that no one would see it there and we want it to go in The Community Center if it will not be placed in prominence at Town Hall in the main lobby. Jeannie Gordon made a motion that we proceed with buying a plaque to honor previous winners of the KB Spirit Awards. Irene seconded the motion and all were in agreement. Linda Newton, with a committee of Pat Slachetka, Pam Bramhall, and Charlotte Philemon will be in charge of picking out a plaque at Coastal Engraving.

5. Cleanliness of the Center

The community center is looking good. Frances oversaw the donation of one ping pong table to a church in Carolina Beach; Jeannie says that Katie B. Hines Center is interested in the other one. Aikido helped Frances to remove some broken tables, as well. . So, we have more room in the furniture storage room now. Maintenance has been called to replace the lock on the back door and get us a key for the new dead-bolt on the side door. Maintenance will also check the garbage disposal, which is currently out of operation.

6. Painting & Or Fix Up of the Center

Linda called the Maintenance Department and discovered that our center is not scheduled for re-painting, but that if the committee felt the exterior is in need of attention, Maintenance will look into that.

7. Curtains to Cover the Front Doors

Frances has bought a rod and clip on rings; she and David will buy fabric and put up curtains for much less expense than if we had this contracted out.

8. Shirts for Committee Members

Linda distributed the new shirts and took up the money for them.

New Business:

1. Annual Barbecue on August 15, 2009

We will meet the Tuesday before the BBQ to make assignments and go over final plans

Decisions made today were:

We will order 100 # of BBQ, but also ask Bowman's if we can get more if we need it the Day of the event. Bowman's current cost per pound is \$3.78.

We will only buy 80# of potatoes this year; we will order 3 trays of coleslaw.

Irene will be our "money person" for this event and will be in charge of getting enough change; particularly ones and fives.

Lore will go through Jerry Smith's notes and see if she can find a master list of names of past donors of homemade desserts. Then, she will assign each of us around five people to call.

Frances will get some more take-out boxes.

Linda will contact the paper for an announcement about the BBQ. She will make flyers and have the following people help her distribute them: Pam, Jeannie, Lore, Charlotte

2. Cover for the Community Center Sign

Frances will see if it is possible for us to get this cover put up before the BBQ!

The meeting was adjourned at 12:06 PM.

Respectfully submitted by Linda Newton,
Substituting for Pat Slachetka, Secretary