

KURE BEACH COMMUNITY CENTER FEBRUARY 8, 2011 MINUTES

The, February 8, 2011, meeting of the Kure Beach Community Center Committee was called to order at 10:00 a.m. Members present were Jeannie Gordon, Linda Newton, Charlotte Philemon, Lore Eccleston, Irene Barber, Nancy Hughes, Donna Budd, and Chuck Keener. Linda began the meeting with a prayer for guidance and wisdom in our discussions and decisions. The January minutes were approved.

Jeannie Gordon, treasurer, presented the financial report.

UPDATE ON THE KURE BEACH 2011 COMMUNITY SPIRIT AWARD DINNER

Lore gave an update on the Spirit Award Dinner, reporting that she had checked with the Middle of the Island Caterers and everything is on course. There will be NO extra charge (which originally was \$1) for the spinach salad, and the caterer has agreed to split the desserts giving a choice of either the peach cobbler or brownies. A big “well done” and thank you to the committee – they did a great job, both on cost and menu!

The Spirit Awards Dinner is on March 26, 2011, starting at 6:00 p.m., tickets are \$16.00 per person, payable to The Town of Kure Beach. The Committee decided to continue having Committee members buy their own tickets.

Further discussion ensued regarding event advertising and plaques. Nomination information and forms can be picked up at Town Hall, and Linda has done a great job with publicity. To date, she has sent the information to the Island Gazette, put a flyer at each Kure Beach Village mailbox center, to the Kure Beach Village and Keys web sites, the Federal Point Historical Society, the Kure Beach Town Hall, and will post it at the Post Office. She has asked committee members to share the event information with anyone or anywhere we can.

CHUCK KEENER’S RESPONSES TO QUESTIONS ASKED BY COMMITTEE MEMBERS AT THE JANUARY MEETING

1. Adding a room to the Community Center – First step is that John Batson will be checking setbacks, etc. to determine feasibility and size of room- Chuck will keep us posted.
2. Setting up tables for events – Sonny will be happy to set up tables, but he requested some lead time, 48 hours would be nice. Sonny will also fix the light bulb.
3. Town Sponsored Teaching Events – Money is collected by the finance department with 90% going to the trainer and 10% going into town’s general fund. A request was made to have the trainer pick up and return the key to town hall saving opening and closing fees. Chuck requested that this change and any other booking changes should be put on the Town Council’s agenda by our committee next month.

4. **Cancelled Events** – Nancy Hewett receives a deposit check to book the event. She is usually the one that receives the cancellation report because people want their money back. She does or will call Community Center's telephone to report cancellation. Let her know if and who else she should also email or call at that time.

Additional Discussion ensued regarding the need for the air conditioner to be repaired. Chuck will get back to us with the information.

NOTE: Chuck called me Tuesday afternoon (2/8) to report that the air conditioner situation will be taken care of first. The room expansion will be addressed later.

DISCUSSION REGARDING THE COMMUNITY CENTER RENTAL POLICY

Frances asked that this item be put on the agenda for this month's meeting. Even though she could not be here, she is aware of the issue(s) that we will discuss and agrees that changes need to be made to the Center's rental policy.

A major discussion ensued regarding the current Community Center's rate policies. Currently there are two fees; one for Kure Beach residents (\$15 per hr.) and another for non-residents (\$35 per hr.) Some Kure Beach residents are contracting to rent the Community Center Hall for use by non-residents (and being reimbursed by the non-resident), which is not the intent of the Center's rental policy to offer resident rates for the personal use of individuals with a Kure Beach address. Consequently, the Community Center has been losing substantial rental income, which is needed to support the Center and its ability to continue to offer current activities. After discussion by members, it was moved and multiply seconded to have only one rate of \$40 per hr. (with current 4-hour rental minimum) and a security deposit of \$100 per day. In addition, the Committee moved to assess a contract revision fee of \$10, due to the increase in requests to revise finalized contracts (sometime more than once) requiring additional time, cost of replacing documents, and the notification of all parties involved.

After a review of the General Policy Provision document, committee members revised Item No. 14. (changes in red) to read: Cancellation of the Lease by the Lessee prior to 30 days before the event will result in a full refund of the security deposit and all fees, **less a \$50 service charge. The entire rental fee will NOT be refunded for a cancellation of the Lease by the Lessee made within the 30 days before the event; however, the security deposit will be refunded.**

Additional discussion ensued regarding the need to revise some current forms and determine if a new "No-Fee" form needs to be created for use by current and future Community Center users who are not assessed a fee. In order to reserve dates in our reservation book, it will be necessary to have a completed form with all pertinent information on file in the reservation files to avoid double bookings.

The new fee rates, and any other pertinent documents, need to be presented to the Town Council before they can be implemented as the Community Center's new rental policy.

COMMUNITY CENTER RESERVATION APPOINTMENT BOOK

Charlotte Philemon currently has the reservation book.

The meeting adjourned at 12:05 p.m.

NEXT MEETING WILL BE TUESDAY, MARCH 8, 2011

Members should notify one of the officers when they cannot attend a meeting.

Respectfully submitted on February 14, 2011 by:

Donna M. Budd
Recording Secretary

Our meetings are always OPEN and the public is welcome to attend. We like to hear suggestions, new ideas, and comments for our community from the citizens of Kure Beach.

NOTE: Because the Committee needs to revisit the 4-hour minimum rental policy at the next meeting, the new rental rate policy will not be presented to the Town Council until this issue is resolved.