



TOWN COUNCIL MINUTES

**BUDGET WORKSHOP #2
TOWN HALL**

Monday, April 17, 2023 @ 3:00 pm

The Kure Beach Town Council held budget workshop # 2 for the proposed FY23-24 budget on Monday, April 17, 2023.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Allen Oliver
Commissioner John Ellen
Commissioner Dennis Panicali

COUNCIL MEMBER NOT PRESENT

STAFF PRESENT

Finance Officer (FO) – Arlen Copenhaver
Town Clerk – Mandy Sanders
Deputy Town Clerk – Beth Chase
Police Chief – Mike Bowden
Fire Chief – Ed Kennedy
Building Inspector - John Batson
Public Works Director – Jimmy Mesimer
Recreation Director – Nikki Keely

CALL TO ORDER

Mayor Bloszinsky called the meeting to order at 3:00 p.m.

PRESENTATION OF REVISED DRAFT OF FY23-24 BUDGET

Finance Officer Copenhaver presented assumptions and revisions to the draft FY23-24 budget from the first budget workshop. Said presentation is herein incorporated as part of these minutes.

1. No changes in services provided or level of services provided
2. No change to the current tax rate of \$0.2658
3. No change to General Fund fees
4. No changes to water and sewer rates
5. No General Fund Contingency
6. No transfer from the General Fund to the Beach Protection Fund
7. Full-time headcount increase – 2 Fire Dept. positions
8. Employee Compensation
 - COLA: 8.7%
 - Merit: 1.3%



TOWN COUNCIL MINUTES

**BUDGET WORKSHOP #2
TOWN HALL**

Monday, April 17, 2023 @ 3:00 pm

Assumptions and revisions General Fund:

General Fund: Shortage in the amount of \$142,999 on March 31, 2023

General Fund is currently \$0 short

Water/Sewer Fund: Shortage in the amount of \$11,064 on March 31, 2023

Water/Sewer Fund is currently short **\$16,478**

Stormwater Fund: Short on March 31, 2023 in the amount of \$13,893

Storm Water Fund is currently short **\$0**

Options to balance the Water/Sewer Fund:

1. Don't want to do an Appropriation of fund balance for a Water/Sewer fund
2. Increase Water/Sewer Rates
3. Reduce Expense Reductions

Commissioner Heglar reviewed the water/sewer rates increases and the benefits to the Town.

Finance Officer Copenhaver stated he advises doing options 3 or 4 as presented in the agenda packet. Raise the water/sewer rates either by 10% or 20%. The last water and sewer rate increase was effective 7/1/2020.

MPT Oliver commented he supports option 4.

CONSENSUS – Town Council agreed to balance the Water/Sewer Fund by increasing the water/sewer rates by increasing water and sewer rates by 20% rate tier increase.

Public Works Building Project:

Discussion of Site Plan for the Public Works Building

MPT Oliver reviewed with Town Council the engineering drawings of the Public Works Building as presented in the agenda packet. The drawings are hereby incorporated into the minutes.



TOWN COUNCIL MINUTES

**BUDGET WORKSHOP #1
TOWN HALL**

Monday March 31, 2023 @ 9:00 a.m.

AMERICAN RESCUE PLAN (ARP) POTENTIAL MODIFICATIONS TO FUND USAGE:

1. Increase the fiscal year 2023 transfer to the Water & Sewer Fund to fully pay for the expended (\$85,066) and encumbered (\$319,217) projects. The remaining ARP balance of \$264,344 could be reallocated to the General Fund.
2. Do not increase the fiscal year 2023 transfer to the Water & Sewer Fund and reallocate the remaining ARP balance of \$346,696 to the General Fund.
3. Maintain the original plan of using ARP funds for water & sewer and ensure that all funds are expended by 12/31/2024.

MOTION- Commissioner Heglar made a motion for Finance Officer Copenhaver to bring forward a budget amendment with recommendation number 2 “reallocate the remaining ARP balance of \$346,696 to the General Fund”

SECOND- Commissioner Ellen

VOTE- Unanimous

CLOSED SESSION

None.


ADJOURN

MOTION- MPT Heglar made a motion to adjourn the budget meeting at 2:23 p.m.

SECOND- Commissioner Oliver

VOTE- Unanimous


Craig Bloszinsky, Mayor

ATTEST: 
Mandy Sanders, Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. An audio recording of the meeting is available on the town's website at www.townofkurebeach.org, under government/kurebeachcouncil.



TOWN COUNCIL MINUTES

**BUDGET WORKSHOP #2
TOWN HALL**

Monday, April 17, 2023 @ 3:00 pm

Schedule FY 23-24 Budget Hearing

MOTION- Commissioner Heglar made a motion to schedule the Budget Hearing to Monday, June 6, 2023 at 5:00 p.m.

SECOND- MPT Oliver


VOTE- Unanimous

MOTION - Commissioner Ellen motioned to adjourn the budget workshop at 3:40 p.m.

SECOND – MPT Oliver

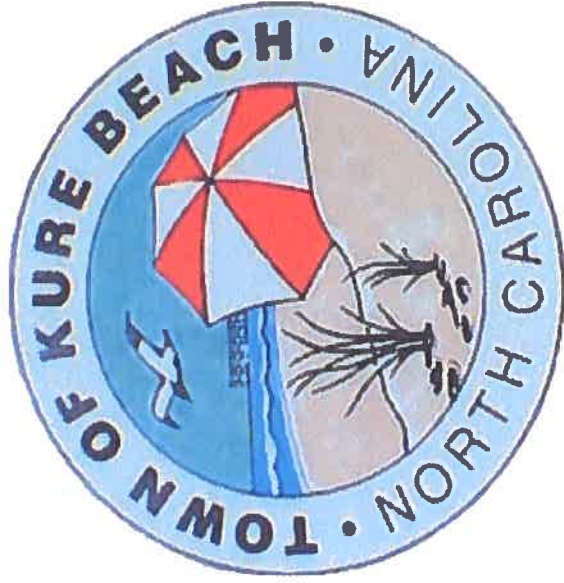
VOTE – Unanimous


Craig Bloszinsky, Mayor

ATTEST: 
Mandy Sanders, Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. An audio recording of the meeting is available on the town's website at www.townofkurebeach.org, under government/kurebeachcouncil.

**TOWN OF KURE BEACH
FY 23-24 BUDGET WORK SESSION #2**



APRIL 17, 2023

TOWN COUNCIL GOALS

FY 2024

1. Work smarter to maintain and improve our quality of life in Kure Beach

- a. Secure CAMA approval of the Land Use Plan and Survey
- b. Work on Department of Defense Land Use Plan to retain assets
- c. Implement the Bike/Ped Committee solutions

2. Ensure the integrity of Town financial data and maintain financial stability in all Town funds

- a. Be fiscally responsible
- b. Review ordinance for enforcement process
- c. Maintain tax and water/sewer rates

TOWN COUNCIL GOALS

FY 2024

- 3. Enable an optimum working environment for staff to produce high levels of service to the Town**
 - a. Ensure policies are fair (morale)
 - b. Public Works space (physical)
 - c. Enhance procedures to retain and attract Town personnel
 - d. Complete and execute the Salary Plan

- 4. Provide all departments with the support to maintain a safe working and living environment**
 - a. Support camera program
 - b. Use technology to multiply abilities
 - c. Continue to improve employee safety plan
 - d. Support K9 program
 - e. Provide necessary tools for safe environment

INITIAL FY 2024 BUDGET ASSUMPTIONS

1. No changes in services provided or level of services provided
2. No change to the current tax rate of \$0.2658
3. No change to General Fund fees
4. No changes to water and sewer rates
5. No General Fund Contingency
6. No transfer from the General Fund to the Beach Protection Fund
7. Full-time headcount increase – 2 Fire Dept. positions
8. Employee Compensation
COLA: 8.7%
Merit: 1.3%

**FY 2023/2024 BUDGET SUMMARY
AS OF MARCH 31, 2023**

FUND	FY 2024 REVENUE BUDGET	FY 2024 EXPENSE BUDGET	OVER/(SHORT)	COMMENTS
General Fund	\$7,752,464	\$7,895,463	(\$142,999)	Does not include a transfer to the Beach Protection Fund or Contingency
Water/Sewer Fund	\$2,428,785	\$2,439,849	(\$11,064)	
Storm Water Fund	\$493,500	\$507,393	(\$13,893)	
Powell Bill Fund	\$70,500	\$70,500	\$0	
SERF Fund	\$18,380	\$18,380	\$0	
Beach Protection Fund	\$20,750	\$20,750	\$0	Does not include a transfer from the General Fund
Asset Forfeiture Fund	\$25,000	\$25,000	\$0	
TOTAL	\$10,809,379	\$10,977,335	(\$167,956)	

**GENERAL FUND
BUDGET CHANGES DURING AND AFTER 3/31/23 WORK SESSION**

SHORTAGE ON 3/31/23 (WORK SESSION #1)		\$142,999
EXPENDITURE CHANGES - Inc/(Dec):		
Governing Body	(\$5,000)	
Committees	(\$7,500)	
Finance	\$27	
Administration	\$3,282	
Police Dept.	\$3,116	
Fire Dept.	\$1,304	
Lifeguards	\$1,806	
Parks & Rec.	\$54	
Building Inspections	\$15,167	
Streets & Sanitation	\$75,586	
Net Change in Expenditures		\$87,842
REVENUE CHANGES - (Inc)/Dec:		
Sales Tax	(\$61,000)	
TDA Revenue	(\$6,235)	
Sales Tax Refund	(\$500)	
Appropriation of Fund Balance	(\$163,106)	
Net Change in Revenue		(\$230,031)
SHORTAGE ON 4/17/23 (WORK SESSION #2)		\$0

**GENERAL FUND
EXPENDITURE CHANGES DURING AND AFTER 3/31/23 WORK SESSION**

DEPT./FUNCTION	DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	INC./(DEC.)
Governing Body	Contributions	\$39,700	\$34,700	(\$5,000)
Committees	Marketing Committee	\$7,500	\$0	(\$7,500)
Finance	Workers Comp. Insurance	\$127	\$154	\$27
Administration	P&L Insurance	\$71,500	\$74,750	\$3,250
	Workers Comp. Insurance	\$143	\$175	\$32
	Total Administration			\$3,282
Police	Workers Comp. Insurance	\$15,868	\$18,984	\$3,116
Fire	Workers Comp. Insurance	\$16,779	\$18,083	\$1,304
Lifeguards	Workers Comp. Insurance	\$5,331	\$7,137	\$1,806
Parks & Recreation	Workers Comp. Insurance	\$166	\$220	\$54
Building Inspections	Contracts	\$5,000	\$20,000	\$15,000
	Workers Comp. Insurance	\$1,611	\$1,778	\$167
	Total Building Inspections			\$15,167
Streets & Sanitation	Capital Outlay-Equipment	\$17,000	\$27,000	\$10,000
	Engineering Fees	\$0	\$50,000	\$50,000
	OPF Maintenance	\$26,000	\$35,000	\$9,000
	Landscaping	\$25,000	\$32,000	\$7,000
	Workers Comp. Insurance	\$10,685	\$10,271	(\$414)
	Total Streets & Sanitation			\$75,586

**WATER & SEWER FUND
BUDGET CHANGES DURING AND AFTER 3/31/23 WORK SESSION**

SHORTAGE ON 3/31/23 (WORK SESSION #1)		\$11,064
EXPENDITURE CHANGES - Inc/(Dec):		
W/S Finance - Workers Comp. Ins.	\$34	
W/S Administration - Workers Comp Ins. (\$20) & P&L Ins. (\$3,250)	\$3,270	
W/S Operations - Workers Comp. Ins.	<u>\$2,110</u>	
Net Change in Expenditures		\$5,414
REVENUE CHANGES - (Inc)/Dec:		
Net Change in Revenue		<u>\$0</u>
SHORTAGE ON 4/17/23 (WORK SESSION #2)		\$16,478

**STORM WATER FUND
BUDGET CHANGES DURING AND AFTER 3/31/23 WORK SESSION**

SHORTAGE ON 3/31/23 (WORK SESSION #1)		\$13,893
EXPENDITURE CHANGES - Inc/(Dec):		
Capital outlay - Improvements	\$600,000	
Workers Comp. Insurance	<u>\$509</u>	
Net Change in Expenditures		\$600,509
REVENUE CHANGES - (Inc)/Dec:		
Appropriation of Fund Balance	(\$614,402)	
Net Change in Revenue		<u>(\$614,402)</u>
SHORTAGE ON 4/17/23 (WORK SESSION #2)		\$0

**FY 2023/2024 BUDGET SUMMARY
AS OF APRIL 17, 2023**

FUND	FY 2024 REVENUE BUDGET	FY 2024 EXPENSE BUDGET	OVER/(SHORT)	COMMENTS
General Fund	\$7,983,305	\$7,983,305	\$0	Includes a Fund Balance Appropriation of \$163,106
Water/Sewer Fund	\$2,428,785	\$2,445,263	(\$16,478)	
Storm Water Fund	\$1,107,902	\$1,107,902	\$0	Includes a Fund Balance Appropriation of \$614,402
Powell Bill Fund	\$70,500	\$70,500	\$0	
SERF Fund	\$18,380	\$18,380	\$0	
Beach Protection Fund	\$20,750	\$20,750	\$0	Does not include a transfer from the General Fund
Asset Forfeiture Fund	\$25,000	\$25,000	\$0	
TOTAL	\$11,654,622	\$11,671,100	(\$16,478)	

**WATER & SEWER FUND
OPTIONS TO BALANCE FY 2024 BUDGET**

1. Increase water and sewer rates:

OPTION NO.	RATE ACTION	ESTIMATED ANNUAL REVENUE INCREASE				TOTAL
		RESIDENTIAL	COMMERCIAL	FORT FISHER		
1	Increase monthly minimum rate by 10%	\$90,200	\$2,040	\$385		\$92,625
2	Increase monthly minimum rate by 20%	\$180,400	\$4,080	\$770		\$185,250
3	10% rate tier increase	\$86,800	\$9,800	\$25,700		\$122,300
4	20% rate tier increase	\$173,700	\$19,600	\$51,400		\$244,700
5	4% monthly minimum & 5% tier increase	\$79,900	\$5,735	\$13,000		\$98,635
6	4% monthly minimum & 10% tier increase	\$123,300	\$10,635	\$25,850		\$159,785
7	10% total rate increase (minimum rate & tiers)	\$177,000	\$11,840	\$26,100		\$214,940
8	20% total rate increase (minimum rate & tiers)	\$354,100	\$23,680	\$52,175		\$429,955

Note: The last water and sewer rate increase was effective 7/1/2020 (10% rate tier increase)

2. Expense reduction

**TOTAL FY 2024 EXPENSE BUDGET BY FUND
VS. FY 2023 APPROVED BUDGET
AS OF MARCH 31, 2023**

FUND	APPROVED FY 2023 BUDGET	REQUESTED FY 2024 BUDGET	DIFF. FY 2024 & FY 2023	% CHANGE
General	\$8,440,097	\$7,895,463	(\$544,634)	(6.5%)
Water/Sewer	\$2,729,786	\$2,439,849	(\$289,937)	(10.6%)
Storm Water	\$604,977	\$507,393	(\$97,584)	(16.1%)
Powell Bill	\$70,075	\$70,500	\$425	0.6%
Sewer Expansion Reserve	\$9,480	\$18,380	\$8,900	93.9%
Beach Protection	\$1,350	\$20,750	\$19,400	1,437%
Federal Asset Forfeiture	\$25,000	\$25,000	\$0	0.0%
TOTAL - ALL FUNDS	\$11,880,765	\$10,977,875	(\$903,430)	(7.6%)

**TOTAL FY 2024 EXPENSE BUDGET BY FUND
VS. FY 2023 APPROVED BUDGET
AS OF APRIL 17, 2023**

FUND	APPROVED FY 2023 BUDGET	REQUESTED FY 2024 BUDGET	DIFF. FY 2024 & FY 2023	% CHANGE
General	\$8,440,097	\$7,983,305	(\$456,792)	(5.4%)
Water/Sewer	\$2,729,786	\$2,445,263	(\$284,523)	(10.4%)
Storm Water	\$604,977	\$1,107,902	\$502,925	83.1%
Powell Bill	\$70,075	\$70,500	\$425	0.6%
Sewer Expansion Reserve	\$9,480	\$18,380	\$8,900	93.9%
Beach Protection	\$1,350	\$20,750	\$19,400	1,437%
Federal Asset Forfeiture	\$25,000	\$25,000	\$0	0.0%
TOTAL - ALL FUNDS	\$11,880,765	\$11,671,100	(\$209,665)	(1.8%)

GENERAL FUND BUDGET BY DEPARTMENT FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Streets & Sanitation	550	\$1,862,824	\$1,581,443	(\$281,381)	(15.1%)	<p>Increases:</p> <p>F/T Personnel-related Costs: \$52,346 / 8.7% Capital Outlay-Truck: \$50,000 / New Engineering Fees: \$50,000 / New OFP Maintenance: \$9,000 / 35% Landscaping: \$7,000 / 28% Computer Software/Support: \$2,500 / 14% Truck Maintenance: \$2,000 / 11%</p> <p>Decreases:</p> <p>Capital Outlay – Equipment: \$338,000 / 93% Capital Outlay-Improvements: \$105,000 / 100% Part-Time Personnel Costs: \$5,813 / 100% Materials & Supplies: \$5,000 / 9%</p> <p>Summary: Operating Costs: \$111,619 / 8.0% Capital Outlay: (\$393,000) / (83.6%)</p>
Police	510	\$1,880,980	\$2,058,222	\$177,242	9.4%	<p>Increases:</p> <p>F/T Personnel-related Costs: \$155,237 / 10.7% Capital Outlay - Vehicles: \$20,000 / 22% Minor Equipment: \$18,000 / 225% Contracts: \$4,500 / 10% Workers Comp. Insurance: \$3,116 / 20%</p> <p>Decreases:</p> <p>LEO Separation Allowance: \$14,611 / 100% Building Maintenance: \$9,000 / 38%</p> <p>Summary: Operating Costs: \$157,242 / 8.8% Capital Outlay: \$20,000 / 22.2%</p>

GENERAL FUND BUDGET BY DEPARTMENT FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Fire Dept.	530	\$1,927,727	\$1,392,983	(\$534,744)	(27.7%)	<p><u>Increases:</u> F/T Personnel-related Costs: \$159,003 / 18.9% Capital Outlay - Equipment: \$100,000 / New Workers Comp. Insurance: \$1,423 / 9% Supplies: \$1,000 / 8%</p> <p><u>Decreases:</u> P/T Personnel-related Costs: \$72,552 / 52.2% Drill Fee-related Costs: \$4,911 / 8.8% Capital Outlay - Truck: \$717,773 / 100% Travel/Training: \$1,000 / 11%</p> <p><u>Summary:</u> Operating Costs: \$83,029 / 6.9% Capital Outlay: (\$617,773) / (86.1%)</p>
Lifeguards	531	\$372,024	\$465,735	\$93,711	25.2%	<p><u>Increases:</u> Personnel-related Costs: \$90,905 / 27.5% Workers Comp. Insurance: \$1,806 / 34% Capital Outlay - ATV: \$1,000 / 8%</p> <p><u>Decreases:</u> None</p> <p><u>Summary:</u> Operating Costs: \$92,711 / 25.8% Capital Outlay: \$1,000 / 8.0%</p>

**GENERAL FUND BUDGET BY DEPARTMENT
FY 2024 VS. FY 2023**

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Bldg. Inspections	540	\$247,345	\$267,165	\$19,820	8.0%	<u>Increases:</u> F/T Personnel-related Costs: \$19,133 / 10.4% <u>Decreases:</u> None <u>Summary:</u> Operating Costs: \$19,820 / 8.0%
Parks & Recreation	532	\$345,395	\$326,274	(\$19,121)	(5.5%)	<u>Increases:</u> F/T Personnel-related Costs: \$24,777 / 13.8% P/T Personnel-related Costs: \$5,598 / 100% Professional/Consulting Fees: \$14,000 / 67% Children/Family Programs: \$2,000 / 29% <u>Decreases:</u> Capital Outlay: \$66,000 / 100% <u>Summary:</u> Operating Costs: \$46,879 / 16.8% Capital Outlay: (\$66,000) / (100%)
Community Center	421	\$27,000	\$32,000	\$5,000	18.5%	<u>Increases:</u> Maintenance: \$4,000 / 25% Operations: \$1,000 / 33% <u>Decreases:</u> None <u>Summary:</u> Operating Costs: \$5,000 / 18.5%

GENERAL FUND BUDGET BY DEPARTMENT FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Governing Body	410	\$65,541	\$75,161	\$9,620	14.7%	<u>Increases:</u> Contributions: \$8,620 / 33% Governmental/Volunteer Relations: \$1,000 / 8% <u>Decreases:</u> None <u>Summary:</u> Operating Costs: \$9,620 / 14.7%
Administration	420	\$425,201	\$451,286	\$26,085	6.1%	<u>Increases:</u> F/T Personnel-related Costs: \$15,115 / 9.5% P&L Insurance: \$9,750 / 15% Computer Service: \$3,990 / 10% Building Maintenance: \$2,226 / 10% Telephone: \$2,222 / 12% Meetings/Events: \$1,500 / 38% Supplies: \$1,400 / 11% <u>Decreases:</u> Land Use Plan: \$8,750 / 100% Retiree Medical: \$2,240 / 8% <u>Summary:</u> Operating Costs: \$26,085 / 6.1%
Emergency Management	446	\$2,500	\$2,500	\$0	0%	

GENERAL FUND BUDGET BY DEPARTMENT FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Legal	470	\$82,900	\$86,300	\$3,400	4.1%	<u>Increases:</u> Legal Service – Town Attorney: \$2,400 / 4% Professional Legal Service: \$1,000 / 4% <u>Decreases:</u> None <u>Summary:</u> Operating Costs: \$3,400 / 4.1%
Elections	430	\$0	\$4,250	\$4,250		No local election in FY 2023.
Committees	412	\$95,750	\$19,225	(\$76,525)	(79.9%)	<u>Shoreline Access & Beach Protection (\$9,225):</u> Replace lost/damaged signs - \$5,250 SLABP Brochure - \$1,700 Sea Oats (3,500 @ \$0.65) - \$2,275 <u>Bike/Ped (\$10,000):</u> Education for Members - \$2,000 Public Education Information - \$1,750 Bike Route Maps- \$1,000 Items for Markets & Events - \$3,250 Spot Lane Connector Beautification - \$2,000 <u>Summary:</u> Operating Costs: \$8,475 / 78.8% Capital Outlay: (\$85,000) / (100%)

GENERAL FUND BUDGET BY DEPARTMENT FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Finance	415	\$275,600	\$266,186	(\$9,414)	(3.4%)	<p><u>Increases:</u> F/T Personnel-related Costs: \$13,266 / 9.5% Bank/Payroll/Credit Card Fees: \$6,950 / 45% Postage: \$3,050 / 165% Utility Bill Printing: \$2,100 / New Audit & Actuarial Fees: \$1,000 / 7%</p> <p><u>Decreases:</u> Computer Service-Financial Software: \$36,237 / 64%</p> <p><u>Summary:</u> Operating Costs: (\$9,414) / (3.4%)</p>
Tax Collection	460	\$31,600	\$32,600	\$1,000	3.2%	
Paid Parking Program	570	\$200,000	\$200,000	\$0	0%	
Debt Service	560	\$597,710	\$721,975	\$124,265	20.8%	New loans for Fire Engine (\$425,000) and Garbage Truck (\$341,906) in FY 2023.
TOTAL GENERAL FUND		\$8,440,097	\$7,983,305	(\$456,792)	(5.4%)	

WATER/SEWER FUND BUDGET BY DEPARTMENT FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
W/S Operations	810	\$2,139,713	\$1,845,897	(\$293,816)	(13.7%)	<u>Increases:</u> F/T Personnel-related Costs: \$45,544 / 9.7% Carolina Beach Treatment Facility: \$20,000 / 7% System Maintenance Contracts: \$8,000 / 19% Workers Comp. Insurance: \$2,110 / 31% Truck Maintenance: \$1,000 / 33% <u>Decreases:</u> System Maintenance: \$200,000 / 62% Capital Outlay – Sewer Rehab: \$90,000 / 64% Capital Outlay - Improvements: \$65,000 / 35% Debt Service: \$16,170 / 5% <u>Summary:</u> Operating Costs: (\$122,646) / (8.4%) Capital Outlay: (\$155,000) / (47.7%)
Administration	720	\$278,096	\$303,208	\$25,112	9.0%	<u>Increases:</u> F/T Personnel-related Costs: \$10,075 / 9.5% P&L Insurance: \$9,750 / 15% Computer Service: \$2,660 / 10% Building Maintenance: \$1,984 / 13% Telephone: \$1,348 / 11% <u>Decreases:</u> Retiree Medical: \$1,735 / 15% <u>Summary:</u> Operating Costs: \$25,112 / 9.0%

WATER/SEWER FUND BUDGET BY DEPARTMENT

FY 2024 VS. FY 2023

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Governing Body	710	\$19,056	\$19,056	\$0	0%	<u>Increases:</u> None <u>Decreases:</u> None
Legal	770	\$14,700	\$17,700	\$3,000	20.4%	<u>Increases:</u> Legal Service – Town Attorney : \$3,000 / 21% <u>Decreases:</u> None <u>Summary:</u> Operating Costs: \$3,000 / 20.4%
Finance	715	\$278,221	\$259,402	(\$18,819)	(6.8%)	<u>Increases:</u> F/T Personnel-related Costs: \$16,214 / 9.5% Bank/Payroll/Credit Card Fees: \$6,050 / 95% Utility Bill Printing: \$2,100 / New Postage: \$1,950 / 18% Audit & Actuarial Fees: \$1,000 / 7% <u>Decreases:</u> Financial Software: \$46,237 / 70% <u>Summary:</u> Operating Costs: (\$18,819) / (6.8%)
TOTAL WATER/ SEWER FUND		\$2,729,786	\$2,445,263	(\$284,523)	(10.4%)	

**STORM WATER FUND BUDGET BY EXPENSE TYPE
FY 2024 VS. FY 2023**

DEPARTMENT	DEPT. NO.	APPROVED FY 2023 BUD.	REQUESTED FY 2024 BUD.	DIFF. FY 2024 & FY 2023	% CHG.	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
SW Operations	610	\$298,957	\$342,507	\$43,550	14.6%	<u>Increases:</u> System Maintenance: \$45,000 / 82% <u>Decreases:</u> F/T Personnel-related Costs: \$2,559 / 1.9%
Debt Service	610	\$66,020	\$65,395	(\$625)	(0.9%)	Pay down of existing loans.
Capital Outlay	610	\$240,000	\$700,000	\$460,000	191.7%	<u>Increases:</u> Capital Outlay – Improvements: \$460,000 / 192% <u>Decreases:</u> None
TOTAL STORM WATER FUND		\$604,977	\$1,107,902	\$502,925	83.1%	

**GENERAL FUND REVENUE BUDGET
FY 2024 VS. FY 2023**

<u>REVENUE TYPE</u>	<u>APPROVED FY 2023 BUD.</u>	<u>FY 2024 BUDGET</u>	<u>DIFF. FY 2024 & FY 2023</u>	<u>% CHG.</u>	<u>SIGNIFICANT CHANGES FY 2024 VS. FY 2023</u>
Property Taxes	\$3,354,500	\$3,408,100	\$53,600	1.6%	Assumes current tax rate (\$0.2658) and estimated tax base provided by NHC Tax Dept.
Sales Tax	\$1,465,000	\$1,699,000	\$234,000	16.0%	Actual growth in FY 2023 greater than budgeted. FY 2024 estimated to be increase over FY 2023 budget and forecast.
Parking Program Revenue	\$742,000	\$742,000	\$0	0%	
TDA	\$438,404	\$567,735	\$129,331	29.5%	FY 2024 budget is for lifeguards (\$465,735), OFP maintenance (\$43,000), OFP entertainment (\$34,000) & Pleasure Island Chamber request (\$25,000)
Garbage & Recycle Fees	\$556,200	\$557,700	\$1,500	0.3%	
Franchise & Utility Taxes	\$243,000	\$251,000	\$8,000	3.3%	Estimated increase in electricity sales tax.
Building Permits, CAMA, Impact Fees, Fire Inspections	\$123,320	\$109,720	(\$13,600)	(11.0%)	FY 2024 based on FY 2023 forecast and expected level of construction activity.

GENERAL FUND REVENUE BUDGET FY 2024 VS. FY 2023

<u>REVENUE TYPE</u>	<u>APPROVED FY 2023 BUD.</u>	<u>FY 2024 BUDGET</u>	<u>DIFF. FY 2024 & FY 2023</u>	<u>% CHG.</u>	<u>SIGNIFICANT CHANGES FY 2024 VS. FY 2023</u>
Interest/Investment Earnings	\$2,600	\$86,000	\$83,400	3207.7%	Federal Reserve rate increases have increased investment earnings.
Communication Tower Rent	\$80,992	\$83,419	\$2,427	3.0%	FY 2024 includes annual increase for existing leases.
Sales Tax Refund	\$52,000	\$50,500	(\$1,500)	(2.9%)	Estimated sales tax refund based on sales tax paid in prior fiscal year.
Community Center/ Parks & Rec/ Street Festival/Bluefish	\$30,200	\$34,400	\$4,200	13.9%	Community Center Committee is planning a BBQ fundraiser (\$2,000) and an increase in Market fees (\$2,000).
ABC Revenue	\$20,250	\$22,670	\$2,420	12.0%	FY 2024 based on FY 2023 revenue forecast.
Town Facility Rentals	\$16,000	\$18,000	\$2,000	12.5%	Increase in facility rentals expected as COVID-19 impact lessens.
Motor Vehicle License Tax	\$10,750	\$10,500	(\$250)	(2.3%)	

**GENERAL FUND REVENUE BUDGET
FY 2024 VS. FY 2023**

<u>REVENUE TYPE</u>	<u>APPROVED FY 2023 BUD.</u>	<u>FY 2024 BUDGET</u>	<u>DIFF. FY 2024 & FY 2023</u>	<u>% CHG.</u>	<u>SIGNIFICANT CHANGES FY 2024 VS. FY 2023</u>
Beer & Wine Tax	\$9,600	\$9,600	\$0	0.0%	
Parking Fines/ Civil Citations/ Court Fees	\$1,750	\$1,750	\$0	0.0%	
All Other Revenue	\$11,205	\$8,105	(\$3,100)	(27.7%)	Largest components are Surplus Property sales (\$3,500), Special Events (\$2,500) and Re-entry Decal sales (\$1,200).
Appropriation of Fund Balance	\$124,553	\$163,106	\$38,553	31.0%	
Other Financing Sources	\$1,157,773	\$160,000	(\$997,773)	(86.2%)	Proposed financing for Police vehicles (\$110,000) and Public Works service truck (\$50,000).
TOTAL GENERAL FUND	\$8,440,097	\$7,983,305	(\$456,792)	(5.4%)	

**WATER/SEWER FUND REVENUE BUDGET
FY 2024 VS. FY 2023**

REVENUE TYPE	APPROVED FY 2023 BUD.	FY 2024 BUDGET	DIFF. FY 2024 & FY 2023	% CHANGE	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Water Charges	\$925,000	\$925,000	\$0	0.0%	
Sewer Charges	\$1,420,000	\$1,395,000	(\$25,000)	(1.8%)	FY 2024 budget based on FY 2023 forecast.
Water & Sewer Tap Fees	\$45,000	\$45,000	\$0	0.0%	
Cutoff & Reconnection Fees	\$1,800	\$1,500	(\$300)	(16.7%)	
Account Past Due Charges	\$7,200	\$6,500	(\$700)	(9.7%)	
New Account Setup Fees	\$6,500	\$5,500	(\$1,000)	(15.4%)	

**WATER/SEWER FUND REVENUE BUDGET
FY 2024 VS. FY 2023**

REVENUE TYPE	APPROVED	FY 2024	DIFF. FY 2024	%	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
	FY 2023 BUD.	BUDGET	& FY 2023	CHANGE	
Interest/Investment Earnings	\$2,010	\$50,000	\$47,990	2387.6%	Federal Reserve rate increases have increased investment earnings.
Other Revenue/Fees	\$345	\$285	(\$60)	(17.4%)	
Transfers In	\$321,931	\$0	(\$321,931)	(100%)	No anticipated fund transfers for FY 2024 capital outlay.
TOTAL WATER/SEWER FUND	\$2,729,786	\$2,428,785	(\$301,001)	(11.0%)	

**STORM WATER FUND REVENUE BUDGET
FY 2024 VS. FY 2023**

REVENUE TYPE	APPROVED FY 2023 BUD.	FY 2024 BUDGET	DIFF. FY 2024 & FY 2023	% CHANGE	SIGNIFICANT CHANGES FY 2024 VS. FY 2023
Storm Water Charges	\$415,000	\$419,000	\$4,000	1.0%	Increase in number of accounts.
Storm Water Building Fees	\$80,000	\$60,000	(\$20,000)	(25.0%)	FY 2024 based on FY 2023 forecast and estimated level of construction activity.
Interest/Investment Earnings	\$700	\$14,500	\$13,800	1971.4%	Federal Reserve rate increases have increased investment earnings.
Appropriation of Fund Balance	\$109,277	\$614,402	\$505,125	462.2%	Fund Balance Appropriation to be used for capital projects.
TOTAL STORM WATER FUND	\$604,977	\$1,107,902	\$502,925	83.1%	

REQUESTS RECEIVED FROM OUTSIDE ORGANIZATIONS

ORGANIZATION	FY 2024 APPROVED AMOUNT	REQUEST REC'D FY 2024	REQUEST REC'D FY 2023	ACTUAL FY 2023	ACTUAL FY 2022	ACTUAL FY 2021	ACTUAL FY 2020
Pleasure Island Chamber of Commerce	\$25,000	\$30,000	\$19,380	\$19,380	\$12,800	\$6,535	\$9,800
Federal Point Historic Preservation Society	\$5,000	\$5,000	\$5,000	\$2,000	\$1,500	\$1,500	\$1,500
Island of Lights (1)	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Friends of Fort Fisher, Inc.	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500
Federal Point Help Center (2)	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Katie B. Hines Senior Center (3)	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$0	\$0
TOTAL GOVERNING BODY BUDGET	\$34,700	\$39,700	\$29,080	\$26,080	\$18,500	\$12,235	\$15,500
Pleasure Island Sea Turtle Project (4)	\$5,400	\$5,400	\$4,800	\$4,800	\$4,800	\$5,400	\$5,400
GRAND TOTAL	\$40,100	\$45,100	\$33,880	\$30,880	\$23,300	\$17,635	\$20,900

NOTES:

(1) - Island of Lights request for FY 2024 (and FY 2020 - 2023) also includes \$900 of in-kind.

(2) - No request received for FY 2020 to 2022.

(3) - No request received for FY 2020 to 2022.

(4) - Included in Building Inspection/Code Enforcement budget.