



# TOWN COUNCIL MINUTES

**REGULAR MEETING**

**Monday, May 15, 2023 @ 6:00 p.m.**

The Kure Beach Town Council held its regular meeting on Monday, May 15, 2023 at 6:00 p.m. The Town Attorney was present and there was a quorum of Council members present.

**COUNCIL MEMBERS PRESENT**

Mayor Craig Bloszinsky  
MPT Allen Oliver  
Commissioner John Ellen  
Commissioner David Heglar  
Commissioner Dennis Panicali

**COUNCIL MEMBERS ABSENT**

**STAFF PRESENT**

Police Chief – Mike Bowden  
Fire Chief – Ed Kennedy  
Recreation Director – Nikki Keely  
Building Inspector – John Batson  
Code Enforcement Officer – Bethany White  
Town Clerk – Mandy Sanders  
Deputy Town Clerk – Beth Chase  
Public Works Director – Jimmy Mesimer  
Finance Officer – Arlen Copenhaver

Mayor Bloszinsky called the meeting to order at 6:00 p.m. and Commissioner Ellen gave the invocation and Pledge of Allegiance.

**APPROVAL OF CONSENT AGENDA ITEMS**

1. Appoint Bob Cooil, Russ Timmons, and Tim Wright to the Stormwater Oversight Committee as full members
2. Approve Budget Amendment 23-02 totaling \$271,500 to increase the building maintenance budgets for Administration and the Police Department for unbudgeted Town facility repair and remediation projects
3. Approve the change order in the amount of \$123,726.63 for Stokley Construction Corporation
4. Appoint John Cawthorne to serve as a member on the WMPO CAC
5. Minutes:
  - March 31, 2023 Budget #1
  - April 17, 2023 Budget #2
  - April 17, 2023 Regular



# TOWN COUNCIL MINUTES

## REGULAR MEETING

Monday, May 15, 2023 @ 6:00 p.m.

MOTION- Commissioner Heglar made a motion to approve the Consent agenda as presented

SECOND- MPT Oliver

VOTE- Unanimous

## ADOPTION OF THE AGENDA

MOTION- Commissioner Heglar made a motion to approve the agenda as presented

SECOND- MPT Oliver

VOTE- Unanimous

## PUBLIC COMMENTS

Town Clerk Sanders read a public letter comment hereby incorporated into the minutes.

## PRESENTATIONS

David Parker, Safety Officer, Cape Fear Sail & Power Squadron

Safety Officer David Parker stated 80% of boating related accidents are caused by drownings with 86% of those individuals not wearing a life jacket. The statistics show that if you wear a lifejacket while boating it becomes hard to lose your life while boating. It becomes the safest activity you can practice.

MOTION- Commissioner Ellen made a motion to approve Proclamation R23-01 in Support of National Safe Boating Week as presented

SECOND- MPT Oliver

VOTE- Unanimous

## DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

### 1. Bike/Ped Committee

- Proclamation P23-02 in Support of Bicycle Awareness Month

MOTION- MPT Oliver made a motion to approve Proclamation P23-02 in Support of Bicycle Awareness Month

SECOND- Commissioner Heglar

VOTE- Unanimous



# TOWN COUNCIL MINUTES

## REGULAR MEETING

Monday, May 15, 2023 @ 6:00 p.m.

### 2. Parking Committee

Commissioner Panicali stated parking revenue has been steady and the Town is above where we were last year.

### 3. Planning & Zoning Commission

Schedule a Legislative Hearing for Proposed Texts Amendments to Chapter 15

PZC Chairperson Ashbridge gave an update on the Planning & Zoning Commission hereby incorporated into the minutes.

MOTION- Commissioner Heglar made a motion to schedule a Legislative Hearing in the Town Council Meeting on Monday, June 19, 2023 at 6:00 p.m. or soon thereafter

SECOND- Commissioner Ellen

VOTE- Unanimous

### 4. Stormwater Oversight Committee

Commissioner Heglar worked on comprehensive map for the ponds in Town. The meeting next week will be rescheduled.

## DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

### 1. Fire Department

Fire Chief Kennedy stated the department has a full staff of lifeguards. All lifeguard towers are up and painted. The lifeguards have started the two-week training today.

### 2. Public Works Department

Public Works Director Messimer commented:

- The paving on Sealane Way has been completed
- The stormwater project on Mississippi Avenue and Pinfish Lane has been completed
- The last week of May the contractor McGill will start dredging the lagoon

### 3. Recreation Department

Special Events - Parking Requests for Disc Golf Tournaments

Recreation Director Keely stated:

- The resurfacing of the tennis and basketball courts was completed on May 5<sup>th</sup> and has been reopened
- The tee pads being converting to concrete pads was completed today, the pleasure Island Disc Golf club contributed \$5,000 of their own funds to the project
- The Town received two special request permits from the Pleasure Island Disc Golf Club on June 3<sup>rd</sup>, and from Cape Fear Discs on June 18<sup>th</sup>



# TOWN COUNCIL MINUTES

## REGULAR MEETING

Monday, May 15, 2023 @ 6:00 p.m.

- The Pleasure Island Disc Golf tournament will donate all proceeds to charity the other applicant Cape Fear Discs did not indicate on the application

MPT Oliver commented he has no problem with supporting the Pleasure Island Disc Golf Club with parking vouchers.

Commissioner Panicali asked Recreation Director Keely to clarify if the Cape Fear Discs tournament is a charity event? He thinks the Town should reach out to see.

Recreation Director stated she will get clarification on it and email Town Council.

MOTION- MPT Oliver made a motion to approve the parking request of the Pleasure Island Disc Golf Club for parking vouchers on 6<sup>th</sup> street and at Joe Eaks Park

SECOND- Commissioner Heglar

VOTE- Unanimous

## DISCUSSION AND CONSIDERATION OF OLD BUSINESS

None.

## DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Proposed Text Amendments to Chapter 13 (Community Development and Public Facilities)

Town Attorney Eldridge reviewed the proposed text amendments for Chapter 13 Community Development and Public facilities hereby incorporated into the minutes.

MOTION- Commissioner Heglar made a motion to approve Proposed Text Amendments to Chapter 13 (Community Development and Public Facilities) as amended

SECOND- MPT Oliver

VOTE- Unanimous

2. Presentation of Budget Message, Draft FY23-24 Budget Ordinance and Fee Schedule.

Finance Officer Copenhaver gave a presentation on the FY23-24 Budget that is hereby incorporated into the minutes.



# TOWN COUNCIL MINUTES

## REGULAR MEETING

Monday, May 15, 2023 @ 6:00 p.m.

3. Review and Discussion of the 2023 Emergency Operations Plan Functional Annexes  
Commissioner Heglar commented he spent a year working with New Hanover County and a consultant to change all emergency plans in the county to all have the same format and are interoperable. All department heads should have reviewed before Town Council adopts it tonight. The hurricane sessions will be held on May 26<sup>th</sup> and May 27<sup>th</sup> at the Fire Department.

MOTION- Commissioner Heglar made a motion to adopt the Emergency Operations Plan Functional Annexes to add to the Town plan and come in compliance with New Hanover County Management

SECOND- Commissioner Ellen

VOTE- Unanimous

4. Schedule Department Head Evaluations for Monday, June 19, 2023

MOTION- MPT Oliver made a motion to schedule Department Head Evaluations for Monday, June 19, 2023 at 12:00 p.m. or soon thereafter

SECOND- Commissioner Ellen

VOTE- Unanimous

## MAYOR UPDATES

None.

## COMMISSIONER ITEMS

Commissioner Ellen stated he attended the NCBIWA conference with MPT Oliver and Commissioner Panicali. There was discussion regarding the Year of the Trail for the state of NC and there are over 1,100 miles of trails for bicyclists, pedestrians, paddle boards, kayaks etc.

MPT Oliver commented at the NCBIWA meeting discussed a beach protection plan. The Town will need to start working on soon. He had hoped tonight to have the contract for Withers and Ravenel but NCDOT has not approved the rate but hopefully will have it next month.

Commissioner Panicali stated the Army Corps of Engineers informed us the funds for the next round of beach renourishment has been approved already for 2025.

## CLOSED SESSION

Motion to go into Closed Session for Attorney-Client Privilege per (GS 143-318.11(a)(3))



# TOWN COUNCIL MINUTES

**REGULAR MEETING**

**Monday, May 15, 2023 @ 6:00 p.m.**

MOTION- MPT Oliver made a motion to go into Closed Session for Attorney-Client Privilege per (GS 143-318.11(a)(3)

SECOND- Commissioner Ellen

VOTE- Unanimous

MOTION- MPT Oliver made a motion to return to open session

SECOND- Commissioner Ellen

VOTE- Unanimous

Attorney Eldridge stated no actions were taken, no votes were taken in Closed Session.

**ADJOURNMENT**

MOTION- Commissioner Ellen made a motion to adjourn the meeting.

SECOND- Commissioner Heglar

VOTE- Unanimous

ATTEST: Mandy Sanders, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under [government>agendas&minutes](#)

## Beth Chase

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**From:** Mandy Sanders  
**Sent:** Monday, May 15, 2023 6:25 PM  
**To:** Beth Chase  
**Subject:** Fwd: storm water & proposed park

For your minutes

Mandy Sanders  
Town Clerk  
Town of Kure Beach  
117 Settlers Lane  
Kure Beach, NC 28449  
Direct: 910.707.2012  
Fax: 910.458.7421  
Cell: 910.409.6574  
[www.townofkurebeach.org](http://www.townofkurebeach.org)

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**From:** Moira and Bill Guyton <[guyton7va@yahoo.com](mailto:guyton7va@yahoo.com)>  
**Sent:** Monday, May 15, 2023 1:54:59 PM  
**To:** Mandy Sanders <[m.sanders@townofkurebeach.org](mailto:m.sanders@townofkurebeach.org)>  
**Subject:** Re: storm water & proposed park

Thank you for making time to speak with us today. Would you please bring up at tonight's meeting the concerns we discussed:

Our property at 500 5th Ave N includes an easement for the ditch handling storm water. The management of which is shared by the town and the Beachwalk HOA.

1. As plans continue for the proposed park (in back of our property), could consideration be given to addressing this problem as well?
2. If this isn't possible, can some other arrangements be made to address this problem area which has and will continue to have an adverse effect on our property.

Thank you  
Moira and Bill Guyton

[Sent from Yahoo Mail for iPhone](#)

May 15, 2023

PZC update to Town Council

As the agenda indicates, we have completed work on Chapter 15 and the scheduling of a legislative hearing regarding the proposed text amendments is now needed.

Led by member Barlok, we are now moving on to additional chapters. Member Barlok has completed review of Chapters 1 and 2 and has now moved on to Chapter 3. It is the commission's intent to bundle the Chapters into groups of 3 before sending on to Attorney Eldridge for his input. From there, our commission will complete review of the suggested changes and move this on to council when completed. Although we are going in numerical order at this point, we also are open to any council input regarding prioritization of any of the other chapters.

As far as permitted uses, we have completed 10 of the 14 zones. Our June meeting agenda includes work on the remaining 4 zones. We would anticipate developing final consistency statements for all 14 zones at our July meeting so council should assume to have the final permitted uses work on your July agenda.

Lastly, with the work underway regarding permitted uses we have come across an issue I wanted to bring to council's attention. Throughout our code, notably in the permitted uses section, we often make reference to SIC codes (Standard Industrial Classification). Our commission spent considerable time discussing the merits and disadvantages of SIC codes and it seems most comparable towns have, over time, moved away from them. Of most notable concern is the fact that SIC code definitions can change over time without our awareness. And, our use of SIC codes is a bit hit and miss – where there are instances where elaborate definitions have been developed within our code that do not include an SIC code and other areas where there is little in the way of definition but single or multiple SIC codes are referenced. Our preliminary opinion on this topic is that we should do away with SIC codes and replace with robust definitions that adequately describe what our town specifically wants the definition to be (within any state requirements and guidance provided).

Whether in discussion this evening or at a later time, we would like to get input on this topic so that we know our direction going forward and then can also determine how this work gets addressed.



**PROPOSED TEXT AMENDMENT TO KBC CHAPTER 13:  
PARKS ORDINANCE**

*(For Town Council Action)*

[Red font indicates amendatory text]

**13 COMMUNITY DEVELOPMENT AND PUBLIC FACILITIES**

**13.02 IN GENERAL**

**13.04 STREETS**

**13.06 SIDEWALKS**

**13.08 EXCAVATIONS AND EMBANKMENTS**

**13.10 STREET NAMES**

**13.12 LANDSCAPING AND VEGETATION PRESERVATION**

**13.14 RECREATION**

**13.15 PARKS**

**13.16 KURE BEACH COMMUNITY CENTER**

**13.18 PARKS AND RECREATION ADVISORY BOARD**

**13.20 FLOOD DAMAGE PREVENTION ORDINANCE - COASTAL REGULAR PHASE**

**13.15 PARKS**

**13.15.010 Purpose**

**13.15.020 Definitions**

**13.15.030 Park Hours and Closures**

**13.15.040 Park Facilities and Property**

**13.15.050 Interference with Park Events**

**13.15.060 Commercial Activities**

**13.15.070 Noise**

**13.15.080 Fireworks and Explosives**

**13.15.090 Litter and Dumping**

**13.15.100 Parking**

**13.15.110 Firearms and Other Weapons**

**13.15.120 Animals and Pets**

**13.15.130 Camping and Overnight Use**

**13.15.140 Fires and Firewood**

**13.15.150 Protection of Natural Resources**

**13.15.160 Toxic and Hazardous Materials**

**13.15.170 Vaping and Tobacco Products**

**13.15.180 Alcoholic Beverages**

**13.15.190 Other Prohibited Acts**

**13.15.200 Penalties for Violating Article**

**13.15.210 Rulemaking Authority**

### **13.15.010 Purpose**

The purpose of this Article is to provide, by clear, consistent, and enforceable regulations, the safety, security, and enjoyment of the Town's parks in accordance with those North Carolina General Statutes authorizing the establishment and operation of municipal parks and the prohibition and abatement of conditions detrimental to public health, safety, and welfare.

### **13.15.020 Definitions**

For the purposes of this Article, the following words, terms, and phrases shall have the meaning set forth below except where the context clearly indicates a different meaning:

*Department* shall mean the Town's Recreation Department.

*Director* shall mean the Town's Recreation Director or his/her designee.

*Organized Event* shall mean an organized activity by the Town that is open to the public, taking place on park property, and having as its purpose entertainment, recreation, or education such as a festival, celebration, race, parade, or concert.

*Parks* shall mean the Joe Eakes Park and the Ocean Front Park and Pavilion.

*Park property* shall mean the parks, parking areas, open space, greenspace, natural areas, playgrounds, ball fields, playing courts, pavilion, and buildings, and structures within the Town's park system.

*Permit* shall mean a document provided by the Department granting permission for use of park property and which sets forth terms and conditions applicable to said use.

*Person* shall mean any person, firm, association, joint venture, partnership, company, corporation, entity, or organization of any kind.

*Pet* shall mean any domesticated animal kept for pleasure rather than utility, but excluding any animal that would reasonably be considered a farm or exotic animal.

*Plant* shall mean any tree, vine, shrub, flower, fungi, or related living organism.

*Service animal* shall mean a dog that is individually trained to do work or perform tasks for people with disabilities as defined by the Americans with Disabilities Act ("ADA"), and such work or tasks are directly related to the individual's disability. A service animal must be housebroken, remain under the control of its handler and either be harnessed, leashed, or tethered unless the individual's disability prevents using these devices or these devices interfere with the service animal's safe, effective performance of tasks. In such a case, the handler must maintain control of the animal through voice, signal, or other effective controls.

A miniature horse may also qualify as a service animal but must meet the following additional requirements: (1) the facility must be able to accommodate the miniature horse's type, size, and weight; and (2) the miniature horse's presence will not compromise legitimate safety requirements.

*Town* shall mean the Town of Kure Beach, North Carolina.

### **13.15.030 Park Hours and Closures**

- A. Excepting organized events and activities authorized under a permit, the parks shall be open to the public from sunrise to sunset unless otherwise indicated. Lighted court facilities shall be open until 11:00 PM unless conditions otherwise prohibit. Town Council may modify all park hours.
- B. It shall be unlawful for any person to enter on park property before the park's opening time or enter/remain on park property after the park's closing time.
- C. No person shall enter any area of a park posted as "Closed to the Public."
- D. The provisions of this Article shall not apply to emergency personnel or Town employees, agents, or contractors while discharging their duties, or to any person having the Director's written permission to be or remain on park property.
- E. When circumstances dictate and in the interest of public safety, Town Council may restrict park usage and/or close the parks or areas within the parks to public entry until such time as the area is deemed safe for public use. Notice of closure shall be posted at the subject park and only authorized persons may enter closed or restricted areas.

### **13.15.040 Park Facilities and Property**

- A. No person shall willfully mark, destroy, deface, vandalize, or otherwise damage any building or other property belonging to or used by the Town in any park.
- B. No person shall construct or erect on park property any building or structure, whether permanent or temporary, except as part of an organized or permitted event.

### **13.15.050 Interference with Park Events**

No person, group, or organization shall block the entrance or exit of any park, disrupt or interfere with events scheduled at a park, or prevent any other person, group, or organization from lawfully using a park.

### **13.15.060 Commercial Activities**

- A. No person shall engage in the commercial sale of or offer to sell any goods, wares, drinks, food, or similar items, nor render or offer to render any service for

hire at a park except as authorized by contract or under a permit issued by the Director.

B. No person shall place on park property any stand, cart, or vehicle for the transportation, sale, trade, or display of any article, material, or service unless approved by the Director in conjunction with a permitted use of park property.

#### **13.15.070 Noise**

Park users shall preserve the peace and quiet enjoyment of the parks by complying with the regulations set forth in KBC 8.04 governing noise and amplified sound.

#### **13.15.080 Fireworks and Explosives**

Except by permit or in conjunction with an organized event, no person shall possess or use any kind of firework or other explosive material on park property.

#### **13.15.090 Litter and Dumping**

No person shall dump, deposit, place, or throw any garbage, waste, or other trash on park property except in proper receptacles where provided. Where receptacles are not provided, such garbage, waste, or other trash shall be carried away from park property by the person(s) responsible for its presence.

#### **13.15.100 Parking**

A. No person shall park a vehicle on park property at any place other than in a designated parking space provided for that particular type of vehicle unless directed otherwise by a law enforcement officer, Department employee, or by official signs or markings.

B. No operator of any vehicle shall leave the vehicle parked on park property after closing hours without written permission of the Director. Such permission shall be displayed in a conspicuous space within the vehicle while it is parked after hours.

C. Vehicles parked in unauthorized areas which pose a threat to public health and safety may be towed at the owner's expense.

D. No vehicle shall be parked on park property when the vehicle is parked there for the purposes of a sale, lease, gift, or repair.

#### **13.15.110 Firearms and Other Weapons**

A. In accordance with the provisions of KBC 6.02.040, firearms of any kind shall not be discharged in the parks or on park property.

B. In accordance with the provisions of KBC 6.02.070, it shall be unlawful for any person to willfully and intentionally carry, concealed about their person, weapons, including handguns, while on park property.

### **13.15.120 Animals and Pets**

A. Pets and service animals brought onto park property must be housebroken. Any person bringing a pet or service animal onto park property shall keep the animal on a leash and under his/her immediate personal supervision and control. Leashes shall conform to the requirements of KBC 9.04.010. Dogs are allowed to be without a leash in park areas specifically designated as off-leash areas provided that each dog therein remains under the immediate personal supervision and control of a responsible person.

B. Persons bringing a pet or service animal onto park property are required, under KBC 9.04.020, to carry appropriate material to immediately remove any fecal waste left by their animal on park property and dispose of that waste into a trash or other receptacle intended for such disposal. Where receptacles are not provided, the person shall remove the fecal waste from the park property.

C. No person shall abandon or leave any pet or animal in a park or on park property.

### **13.15.130 Camping and Overnight Use**

No person may park a vehicle overnight on park property nor may any person erect a tent, tarp, or shelter or lay down bedding materials at any time to camp, sleep, or store personal belongings on park property except as authorized by permit and then only in areas designated for such purpose. Unauthorized camping or storage of personal belongings on park property shall be deemed to constitute a public nuisance which the Town is authorized to summarily abate.

### **13.15.140 Fires and Firewood**

A. No person may light, build, or maintain a fire in any park except in a device provided, maintained, or designated for such purposes by the Department, unless otherwise authorized by the Director in writing and only at Joe Eakes Park.

B. No person may cut, gather, or collect wood or other combustible material at any park unless authorized by the Director.

C. Any fire or lighted grill authorized by the Director shall not be left unattended, and any person starting a fire or lighting a grill shall not leave the area without extinguishing such fire.

D. The Director shall not authorize the use of fires or lighted grills during periods when a fire hazard has been declared "high" or greater by the North Carolina Forestry Commission, the Town's Fire Department, or similar agency.

### **13.15.150 Protection of Natural Resources**

A. No person shall dig, cut, break, move, remove, destroy, or otherwise harm or tamper with any soil, trees, shrubs, plants, or other natural resources without prior written authorization from the Director.

B. No person shall hunt, trap, pursue, injure, remove, or otherwise disturb any animal, including mammals, birds, or other living creatures and their eggs and nests, except upon written authorization of the Director.

C. No person shall feed any non-domesticated animal in any park.

### **13.15.160 Toxic and Hazardous Materials**

No person shall bury, discharge, or intentionally dispose of a toxic or hazardous substance in a park or on park property.

### **13.15.170 Vaping and Tobacco Products**

Vaping of any substance and the use of tobacco products are prohibited on park property. As used herein, tobacco products include any product containing, made, or derived from tobacco that is intended for human consumption, whether smoked, chewed, absorbed, dissolved, or otherwise ingested. This includes, without limitation, cigarettes, cigars, e-cigarettes, snuff, chewing tobacco, and other kinds and forms of tobacco.

This prohibition does not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product that is being marketed and sold solely for such purpose and is not considered a tobacco product.

### **13.15.180 Alcoholic Beverages**

Excepting organized or permitted events where Town Council has specifically authorized the same, possession or consumption of alcoholic beverages is prohibited on park property.

### **13.15.190 Other Prohibited Acts**

In addition to the provisions of this Article, it shall be unlawful to violate any other provision of the Town Code while on park property.

### **13.15.200 Penalties for Violating Article**

It shall be unlawful for any person to violate any of the provisions of this Article and upon such a violation, the offender may be subject to:

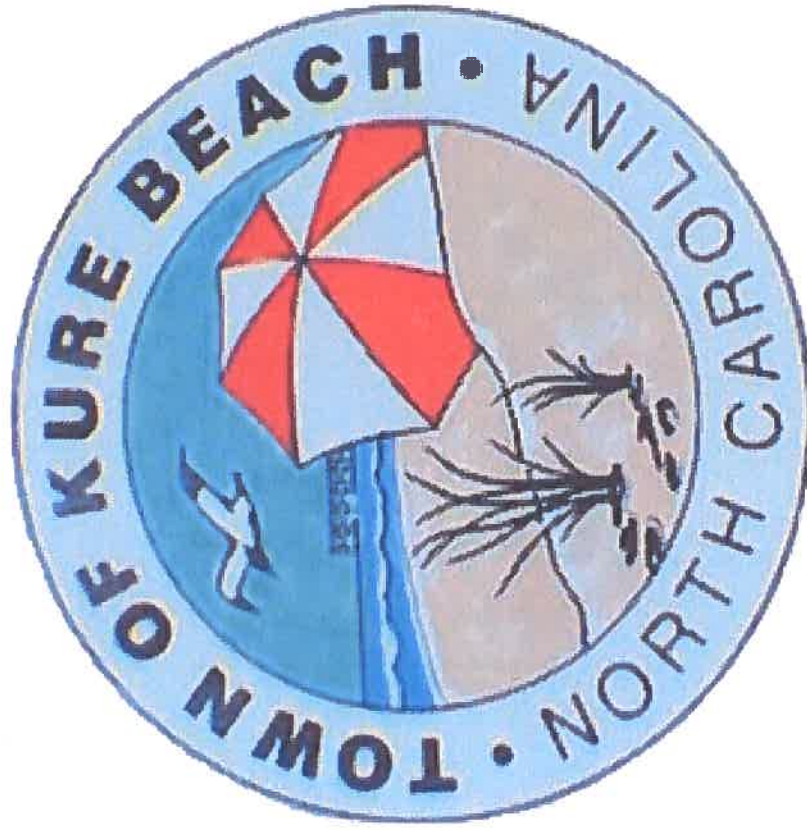
A. Being ejected from the park, and any officer of the Town's Police Department shall have the authority to so eject an offender.

B. In accordance with the provisions of KBC 1.08.020, a civil penalty in the amount of \$           .

C. Any other legal or equitable remedy authorized under N.C.G.S. § 160A-175.

**13.15.210 Rulemaking Authority**

Subject to Town Council's approval, the Director is authorized to make such rules pertaining to the use of the parks as are deemed necessary for their administration and to protect public health, safety, and welfare. All such rules shall be prominently displayed at the park to which they apply, be posted on the Town's website, and maintained in the office of the Town Clerk who shall make them available to the public upon request.



**FISCAL YEAR  
2023/2024  
PROPOSED BUDGET**

**MAY 15, 2023**



## GENERAL BUDGET INFORMATION

- The budget proposal is in accordance with NC General Statutes Section 159-11
- All sections of the budget are in conformance with The Local Government Budget and Fiscal Control Act
- As required by NC General Statutes Section 159-12, a public hearing must be held prior to budget adoption. The public hearing is scheduled for Monday, June 5<sup>th</sup> at 5:00 pm
- Once the budget proposal is accepted by Town Council, copies will be available for public inspection on the Town's website and at Town Hall
- A balanced budget, or an interim budget, must be adopted before July 1st



# GENERAL BUDGET INFORMATION

The budget proposal consists of 3 components:

1. Budget Message – summarizes the budget, provides key highlights and identifies significant differences from the current year budget
2. Draft Budget Ordinance – contains the budgeted revenues and expenditures by fund, information regarding property taxes, salaries, any changes to the Fee Schedule, as well as other statutory requirements
3. Draft Fee Schedule – includes the fees to be charged by the Town for various services



# TOWN COUNCIL GOALS FY 2024

1. **Work smarter to maintain and improve our quality of life in Kure Beach**
  - a. Secure CAMA approval of the Land Use Plan and Survey
  - b. Work on Department of Defense Land Use Plan to retain assets
  - c. Implement the Bike/Ped Committee solutions
  
2. **Ensure the integrity of Town financial data and maintain financial stability in all Town funds**
  - a. Be fiscally responsible
  - b. Review ordinance for enforcement process
  - c. Maintain tax and water/sewer rates

# TOWN COUNCIL GOALS FY 2024

3. **Enable an optimum working environment for staff to produce high levels of service to the Town**
  - a. Ensure policies are fair (morale)
  - b. Public Works space (physical)
  - c. Enhance procedures to retain and attract Town personnel
  - d. Complete and execute the Salary Plan
  
4. **Provide all departments with the support to maintain a safe working and living environment**
  - a. Support camera program
  - b. Use technology to multiply abilities
  - c. Continue to improve employee safety plan
  - d. Support K9 program
  - e. Provide necessary tools for safe environment

**TOWN OF KURE BEACH  
FISCAL YEAR 2023/2024  
PROPOSED BUDGET**

<u>FUND</u>	<u>PROPOSED FY 2024 BUDGET</u>	<u>FINAL FY 2023 BUDGET</u>	<u>CHANGE</u>	<u>% CHANGE</u>
General Fund	\$7,983,305	\$8,440,097	(\$456,792)	(5.4%)
Water and Sewer Fund	\$2,673,485	\$2,729,786	(\$56,301)	(2.1%)
Storm Water Fund	\$1,107,902	\$ 604,977	\$502,925	83.1%
Powell Bill Fund	\$ 70,500	\$ 70,075	\$425	0.6%
Federal Asset Forfeiture Fund	\$ 25,000	\$ 25,000	\$0	0.0%
Beach Protection Fund	\$ 20,750	\$ 1,350	\$19,400	1437.0%
Sewer Expansion Reserve Fund (SERF)	\$ <u>18,380</u>	\$ <u>9,480</u>	\$ <u>8,900</u>	93.9%
<b>TOTAL</b>	<b>\$ <u>11,899,322</u></b>	<b>\$ <u>11,880,765</u></b>	<b>\$ <u>18,557</u></b>	<b><u>0.2%</u></b>

**HIGHLIGHTS**  
**PROPOSED**  
**FISCAL YEAR**  
**2023/2024**

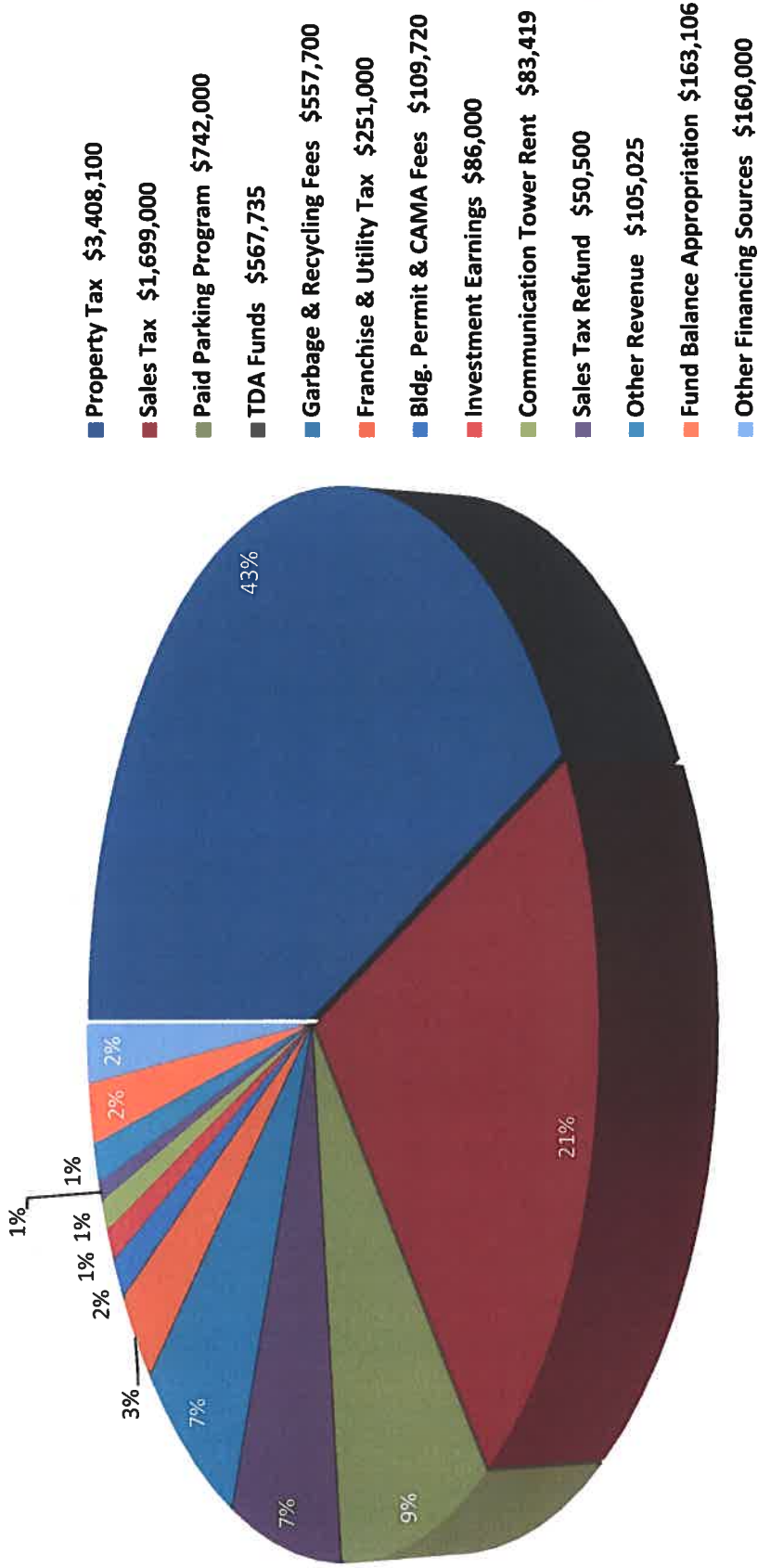
**GENERAL**  
**FUND**  
**BUDGET**

1. Overall, the proposed 2024 General Fund budget is 5.4% less than the 2023 final budget
2. No proposed change to the property tax rate of 26.58 cents per \$100 of valuation
3. No proposed changes to General Fund-related service fees

**HIGHLIGHTS**  
**PROPOSED**  
**FISCAL YEAR**  
**2023/2024**  
**GENERAL**  
**FUND**  
**BUDGET**

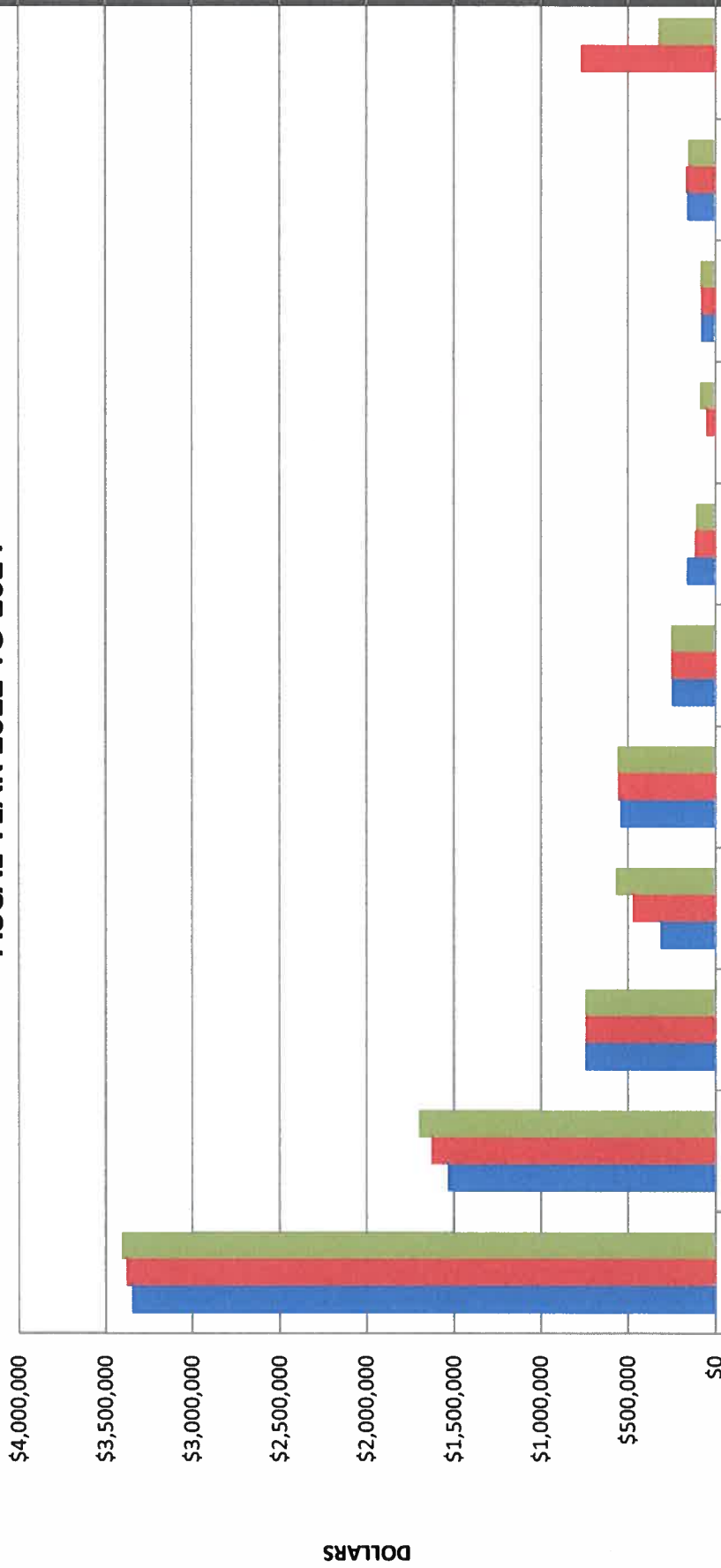
4. 8.7% Cost of Living Adjustment and 1.3% merit increase for full-time employees
5. Addition of two full-time employees in Fire/Ocean Rescue
6. Capital expenditures totaling \$300,500
7. Debt service totaling approximately \$722,000

## GENERAL FUND PROPOSED REVENUE BUDGET FISCAL YEAR 2024



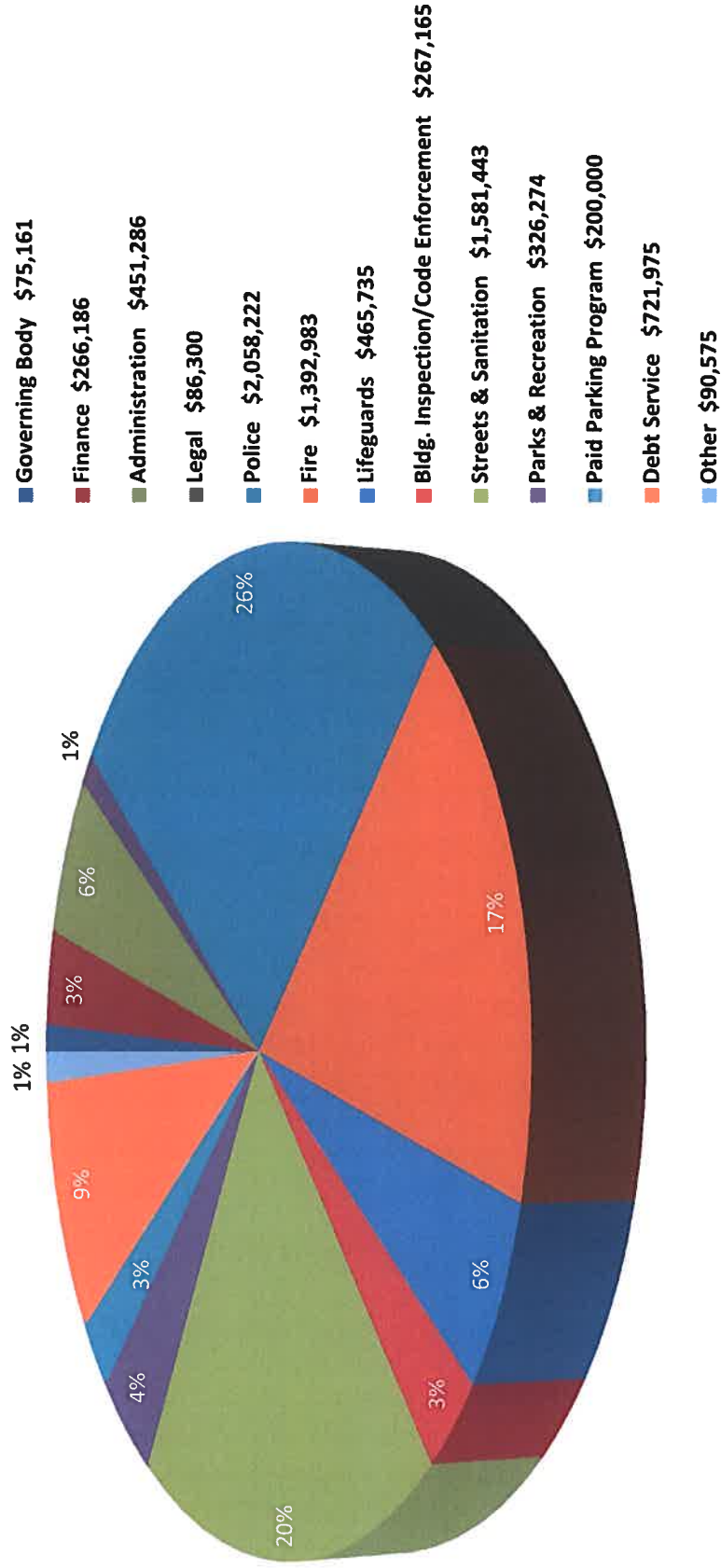


**GENERAL FUND  
REVENUE BY SOURCE  
FISCAL YEAR 2022 TO 2024**

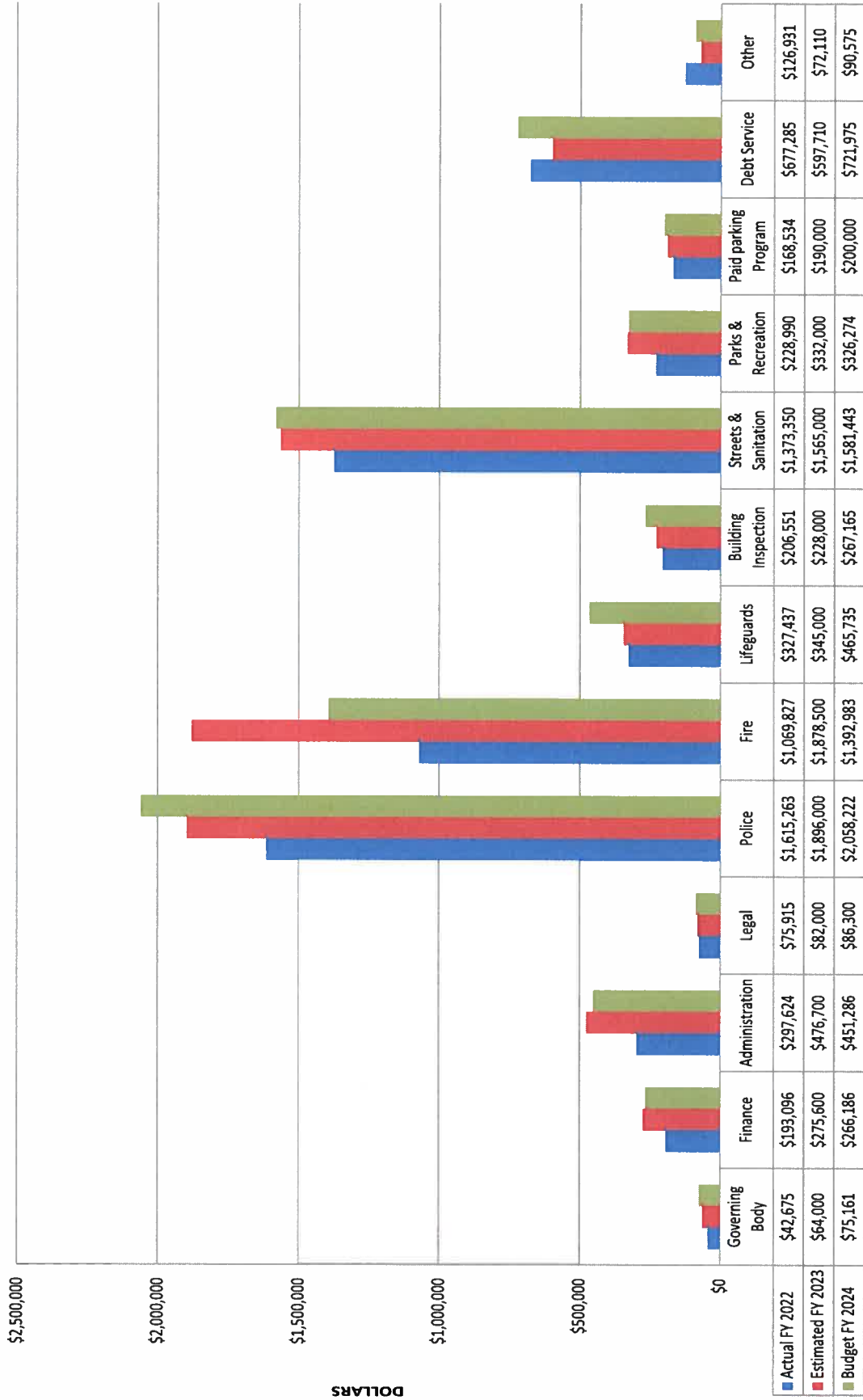


DOLLARS

## GENERAL FUND PROPOSED EXPENSE BUDGET FISCAL YEAR 2024



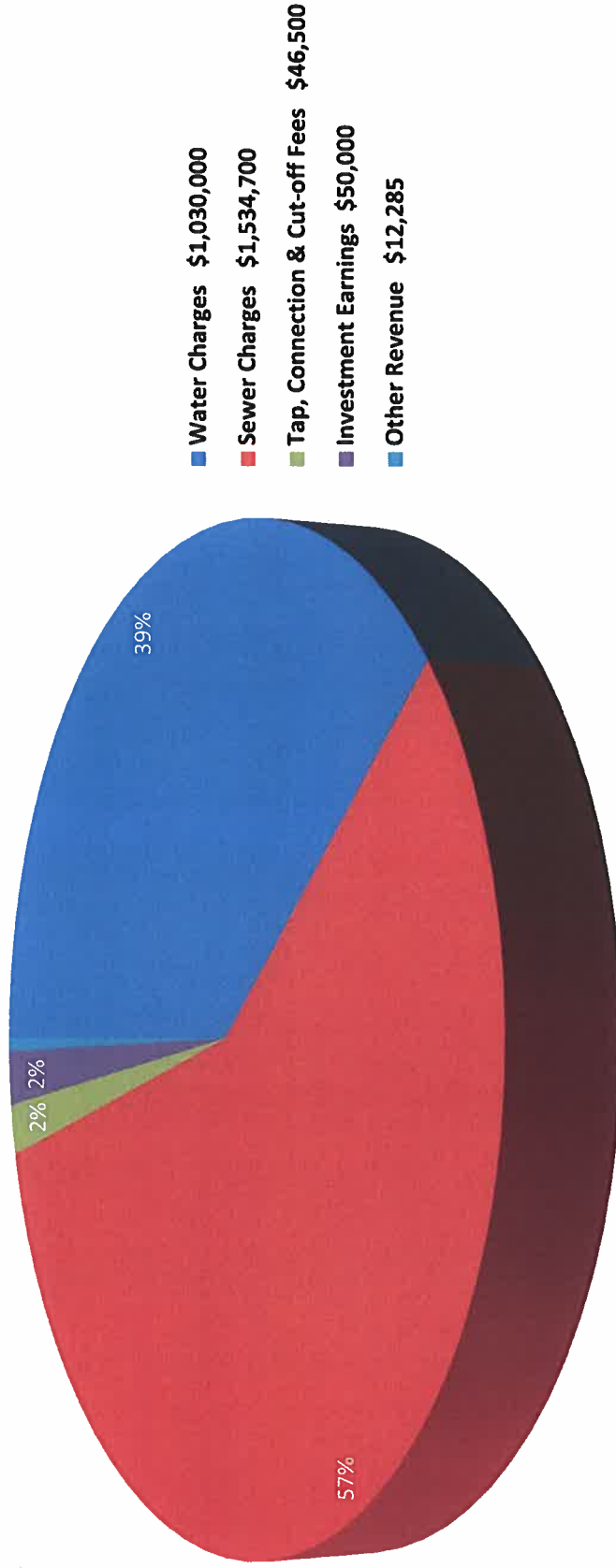
**GENERAL FUND  
EXPENSES BY DEPARTMENT  
FISCAL YEAR 2022 TO 2024**



**HIGHLIGHTS**  
**PROPOSED**  
**FISCAL YEAR**  
**2023/2024**  
**WATER AND**  
**SEWER FUND**  
**BUDGET**

1. Overall, the proposed 2024 Water and Sewer budget is 2.1% less than the 2023 final budget
2. 20% increase to the water and sewer usage-based rate tiers for monthly usage above the minimum number of gallons
3. \$398,000 for potential infrastructure projects
4. Debt service totaling approximately \$347,000

# WATER & SEWER FUND PROPOSED REVENUE BUDGET FISCAL YEAR 2024



**PROPOSED FISCAL YEAR 2023/2024**  
**RESIDENTIAL WATER & SEWER RATE STRUCTURE CHANGES**

1. Continue to ensure that there is increased financial responsibility for those customers who use the most water and sewer resources
2. The usage-based rate tiers for usage above the minimum gallons will be increased by 20%
3. Estimate that 55% of the annual Residential billings will be impacted

## PROPOSED FISCAL YEAR 2023/2024 RESIDENTIAL WATER & SEWER RATE STRUCTURE CHANGES

4. Proposed rate structure for Residential customers for fiscal year 2024:

RATE TIER	WATER		SEWER		COMMENTS
	CURRENT	PROPOSED	CURRENT	PROPOSED	
Minimum - up to 2,000 gals.	\$13.50	\$13.50	\$23.50	\$23.50	No change
2,001 to 7,000 gals. (rate per 100 gals.)	\$0.5445	\$0.6534	\$0.7018	\$0.8422	20% Inc.
7,001 to 12,000 gals. (rate per 100 gals.)	\$0.8168	\$0.9802	\$1.0527	\$1.2632	20% Inc.
Over 12,000 gals. (rate per 100 gals.)	\$1.2251	\$1.4701	\$1.5791	\$1.8949	20% Inc.

5. There will be no impact on a Residential customer using 2,000 gallons or less

**IMPACT OF RATE  
CHANGES ON A  
RESIDENTIAL  
ACCOUNT  
AT 4 MONTHLY  
USAGE LEVELS**

	EXISTING RATES	PROPOSED RATES
<b><u>Monthly Usage of 2,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	<u>\$37.00</u>	<u>\$37.00</u>
Increase Amount		\$0.00
% Change		0.0%
<b><u>Monthly Usage of 5,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$37.00	\$37.00
2,001 to 5,000 gallons	<u>\$37.39</u>	<u>\$44.87</u>
Total	<u>\$74.39</u>	<u>\$81.87</u>
Increase Amount		\$7.48
% Change		10.1%



**IMPACT OF RATE  
CHANGES ON A  
RESIDENTIAL  
ACCOUNT  
AT 4 MONTHLY  
USAGE LEVELS**

	EXISTING RATES	PROPOSED RATES
<b><u>Monthly Usage of 12,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$37.00	\$37.00
2,001 to 7,000 gallons	\$62.32	\$74.78
7,001 to 12,000 gallons	<u>\$93.48</u>	<u>\$112.17</u>
Total	<u>\$192.80</u>	<u>\$223.95</u>
Increase Amount		\$31.15
% Change		16.2%
<b><u>Monthly Usage of 18,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$37.00	\$37.00
2,001 to 7,000 gallons	\$62.32	\$74.78
7,001 to 12,000 gallons	\$93.48	\$112.17
Over 12,000 gallons	<u>\$168.26</u>	<u>\$201.90</u>
Total	<u>\$361.06</u>	<u>\$425.85</u>
Increase Amount		\$64.79
% Change		17.9%

## PROPOSED FISCAL YEAR 2023/2024 COMMERCIAL WATER & SEWER RATE STRUCTURE CHANGES

1. The usage-based rate tiers for usage above the minimum gallons will be increased by 20%
2. Proposed 2024 rate structure for Commercial customers:

RATE TIER	WATER		SEWER		COMMENTS
	CURRENT	PROPOSED	CURRENT	PROPOSED	
Minimum -- up to 2,000 gals.	\$18.50	\$18.50	\$25.50	\$25.50	No change
2,001 to 70,000 gals. (rate per 100 gals.)	\$0.8397	\$1.0076	\$0.8621	\$1.0345	20% Inc.
Over 70,000 gals. (rate per 100 gals.)	\$1.0497	\$1.2596	\$1.0777	\$1.2932	20% Inc.

**IMPACT OF RATE  
CHANGES ON A  
COMMERCIAL  
ACCOUNT  
AT 2 MONTHLY  
USAGE LEVELS**

	EXISTING RATES	PROPOSED RATES
<b><u>Monthly Usage of 20,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$44.00	\$44.00
2,001 to 20,000 gallons	<u>\$306.33</u>	<u>\$367.58</u>
Total	<u>\$350.33</u>	<u>\$411.58</u>
Increase Amount		\$61.25
% Change		17.5%
<b><u>Monthly Usage of 118,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$44.00	\$44.00
2,001 to 70,000 gallons	\$1,157.23	\$1,388.63
Over 70,000 gallons	<u>\$1,021.16</u>	<u>\$1,225.35</u>
Total	<u>\$2,222.39</u>	<u>\$2,657.98</u>
Increase Amount		\$435.59
% Change		19.6%

**PROPOSED FISCAL YEAR 2023/2024  
OUT OF JURISDICTION WATER & SEWER  
RATE STRUCTURE CHANGES**

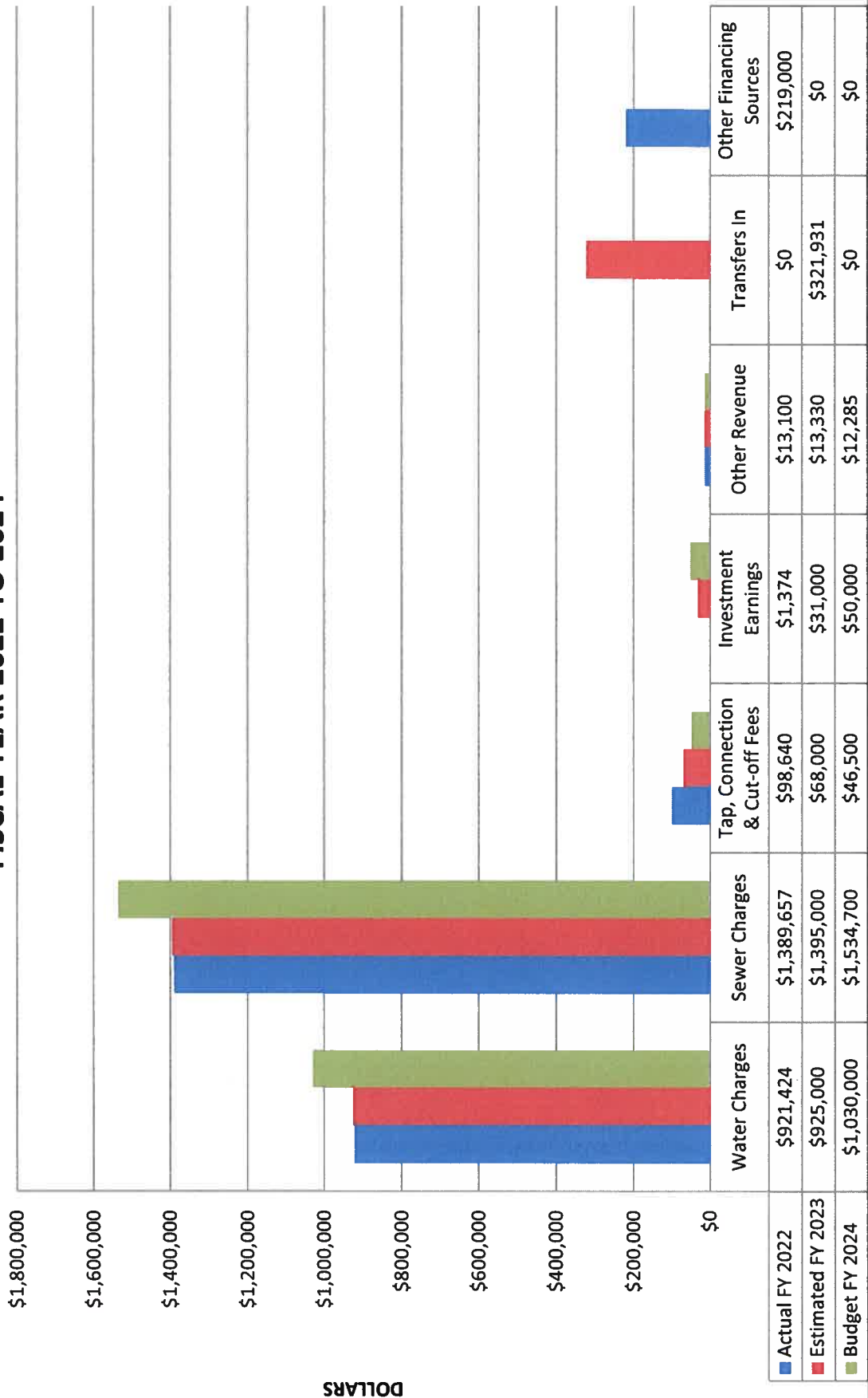
1. The usage-based rate tiers for usage above the minimum gallons will be increased by 20%
  
2. Proposed rate structure for Out of Jurisdiction customers for fiscal year 2024:

RATE TIER	WATER		SEWER		COMMENTS
	CURRENT	PROPOSED	CURRENT	PROPOSED	
Minimum	\$23.00	\$23.00	\$40.50	\$40.50	No change
Min. to 70,000 gals. (rate per 100 gals.)	\$0.9529	\$1.1435	\$1.2251	\$1.4701	20% Inc.
Over 70,000 gals. (rate per 100 gals.)	\$1.1911	\$1.4293	\$1.5314	\$1.8377	20% Inc.

**IMPACT OF RATE  
CHANGES ON AN  
OUT OF  
JURISDICTION  
ACCOUNT AT 2  
MONTHLY USAGE  
LEVELS**

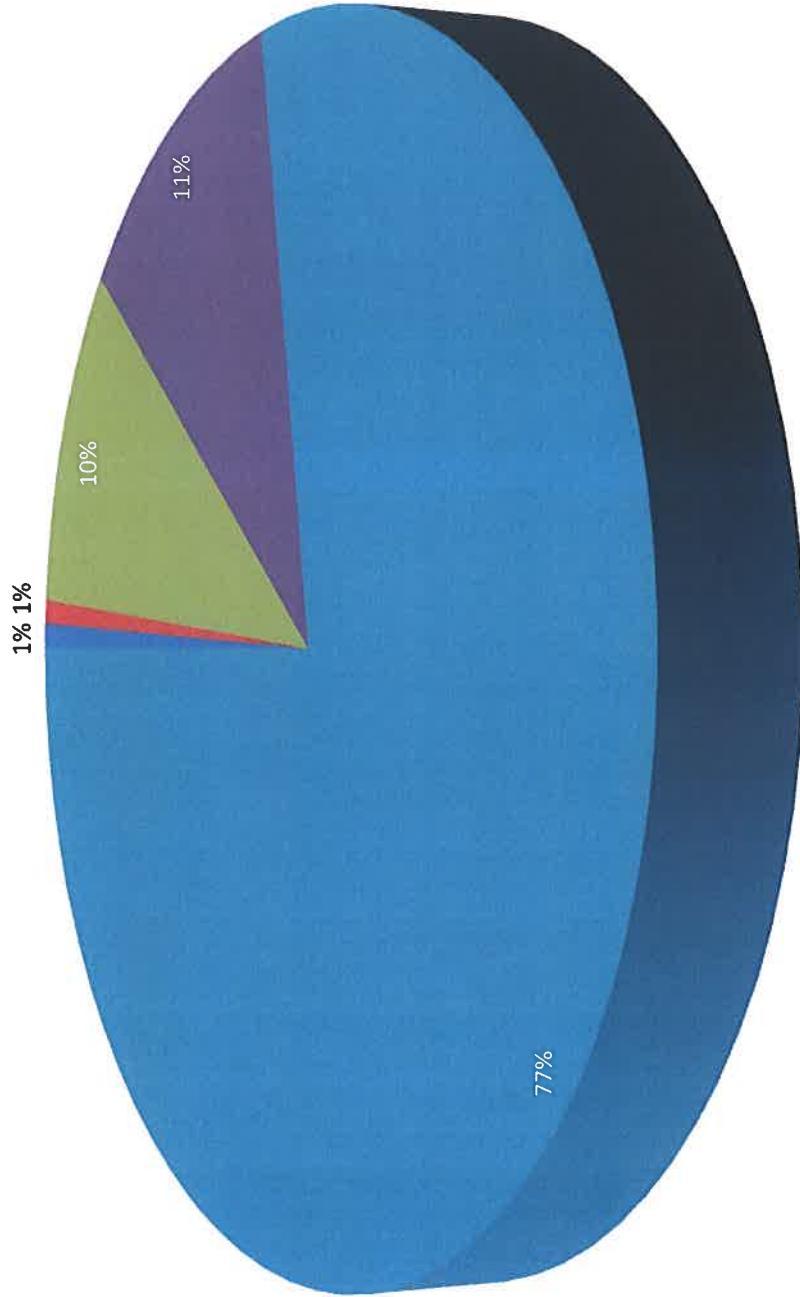
	EXISTING RATES	PROPOSED RATES
<b><u>Monthly Usage of 20,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$63.50	\$63.50
2,001 to 20,000 gallons	<u>\$392.04</u>	<u>\$470.45</u>
Total	<u>\$455.54</u>	<u>\$533.95</u>
Increase Amount		\$78.41
% Change		17.2%
<b><u>Monthly Usage of 350,000 Gallons</u></b>		
Minimum up to 2,000 gallons (Water & Sewer)	\$63.50	\$63.50
2,001 to 70,000 gallons	\$1,481.04	\$1,777.25
Over 70,000 gallons	<u>\$7,623.00</u>	<u>\$9,147.60</u>
Total	<u>\$9,167.54</u>	<u>\$10,988.35</u>
Increase Amount		\$1,820.81
% Change		19.9%

## WATER & SEWER FUND REVENUE BY SOURCE FISCAL YEAR 2022 TO 2024



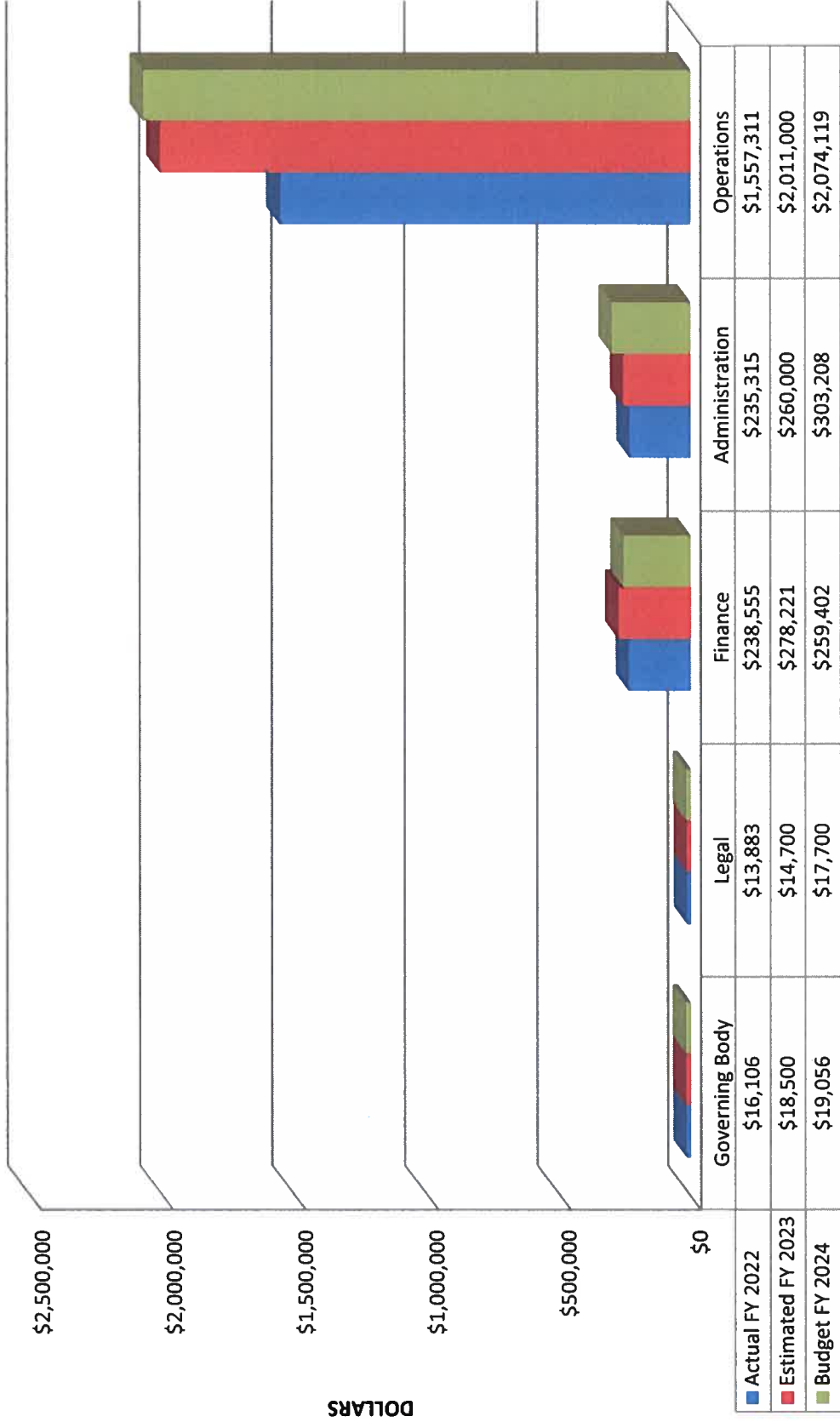
DOLLARS

# WATER & SEWER FUND PROPOSED EXPENSE BUDGET FISCAL YEAR 2024



- Governing Body \$19,056
- Legal \$17,700
- Finance \$259,402
- Administration \$303,208
- Operations \$2,074,119

## WATER & SEWER FUND EXPENSES BY DEPARTMENT FISCAL YEAR 2022 - 2024

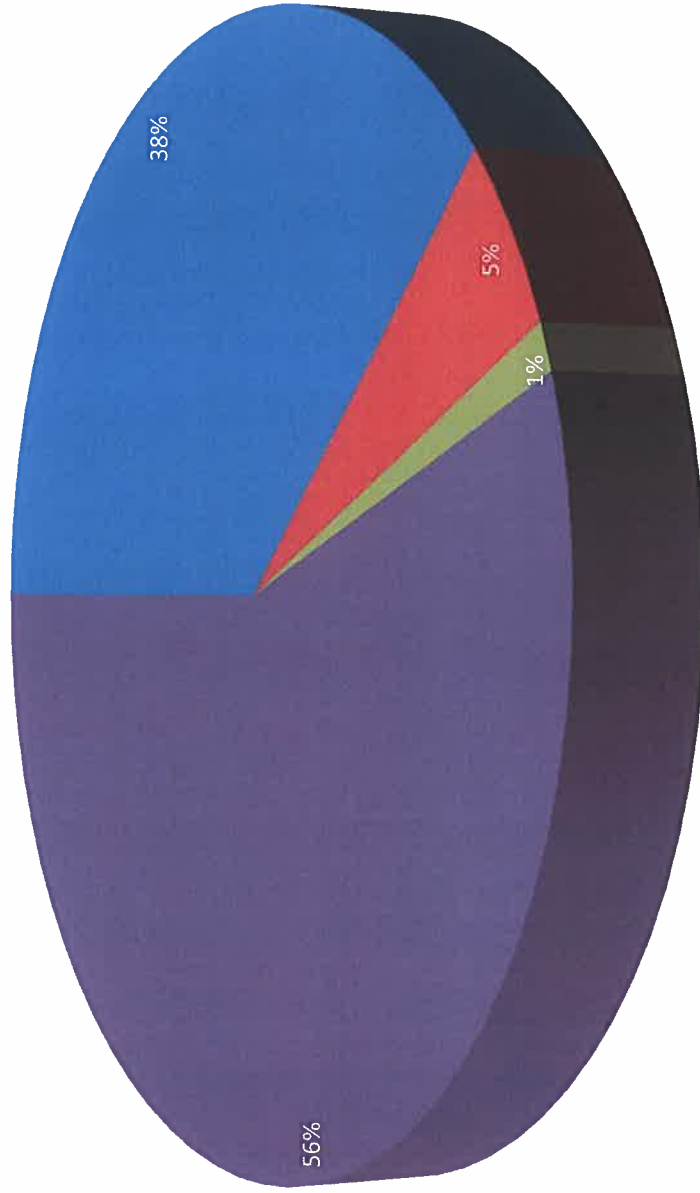




**HIGHLIGHTS**  
**PROPOSED**  
**FISCAL YEAR**  
**2023/2024**  
**STORM**  
**WATER FUND**  
**BUDGET**

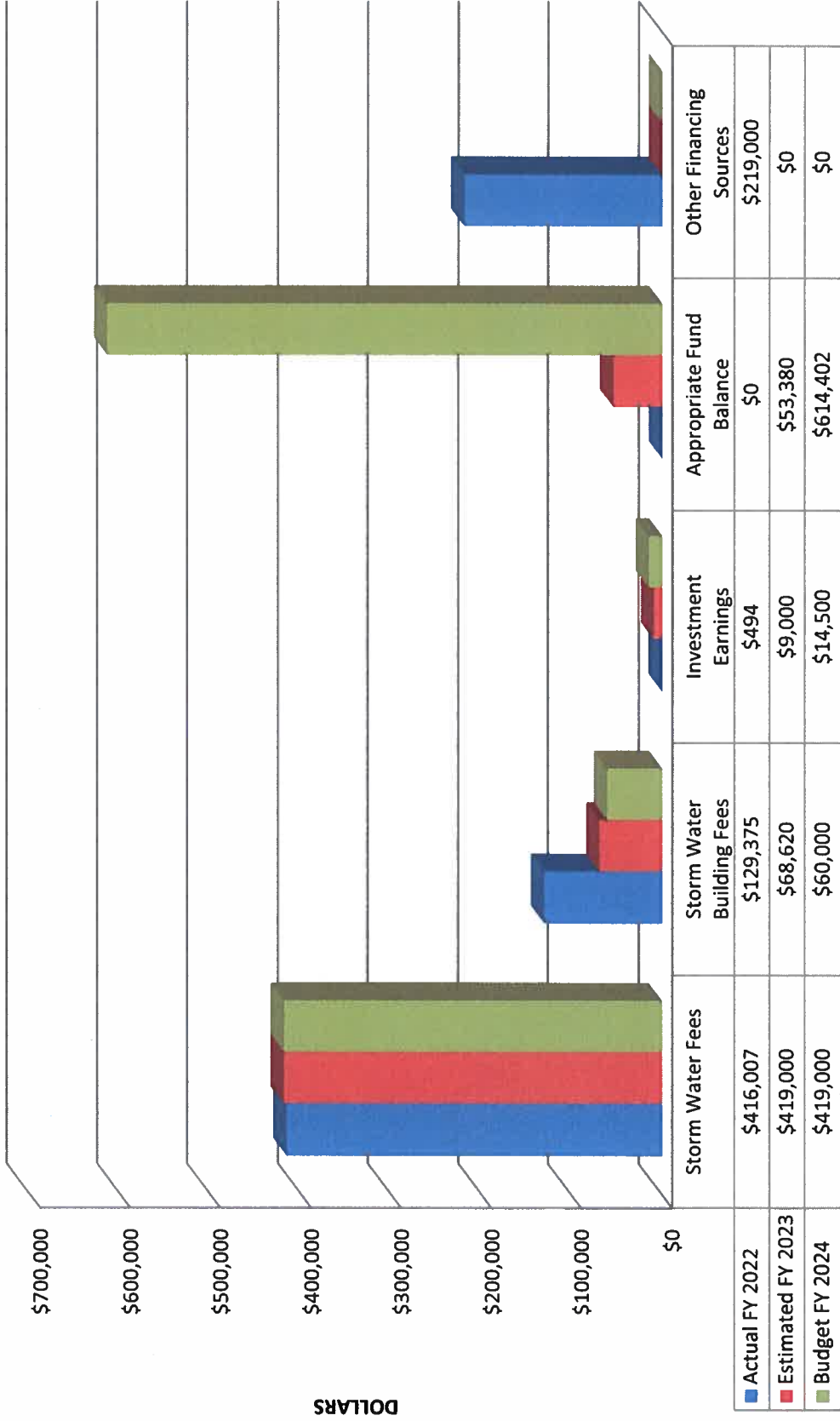
1. Overall, the 2024 Storm Water budget is 83.1% greater than the 2023 final budget
2. No changes to monthly Storm Water fees
3. \$700,000 for infrastructure projects
4. Debt service totaling approximately \$66,000

# STORM WATER FUND PROPOSED REVENUE BUDGET FISCAL YEAR 2024



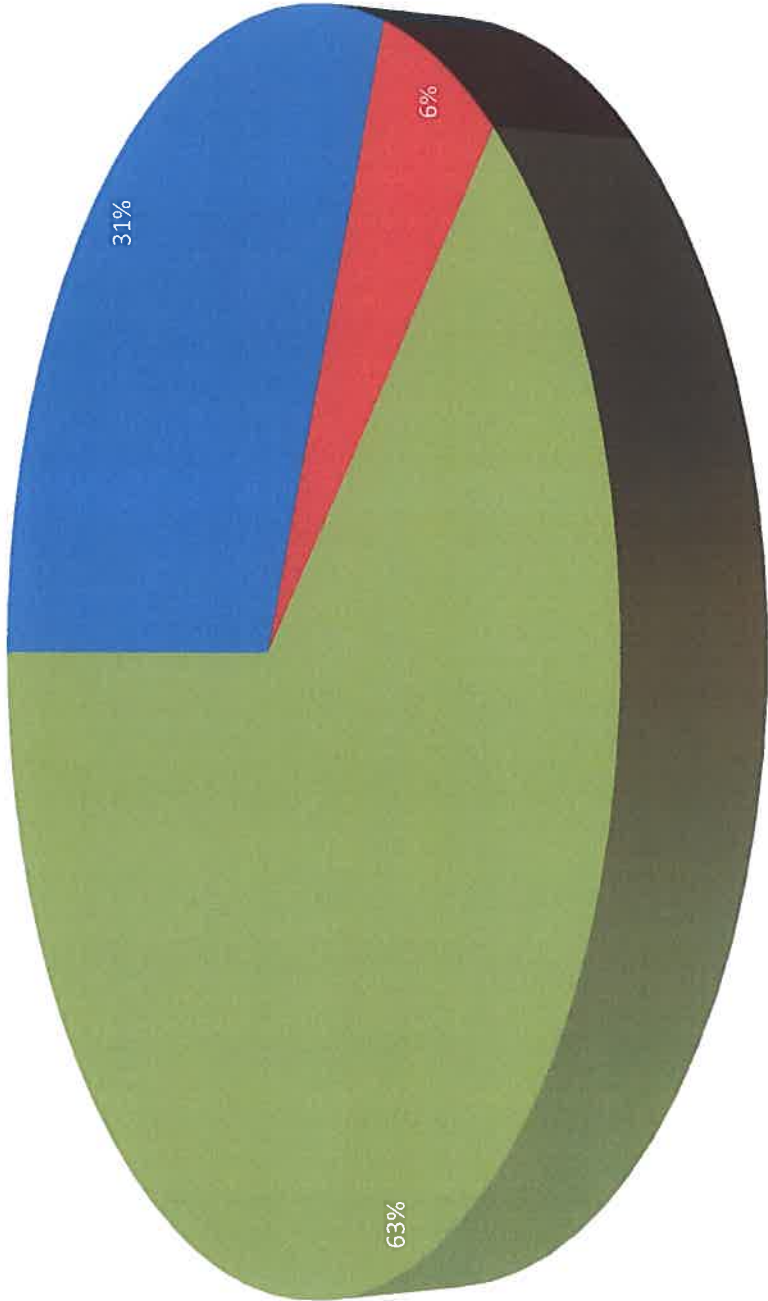
- Storm Water Fees \$419,000
- Storm Water Building Fees \$60,000
- Investment Earnings \$14,500
- Appropriate Fund Balance \$614,402

## STORM WATER FUND REVENUE BY SOURCE FISCAL YEAR 2022 - 2024



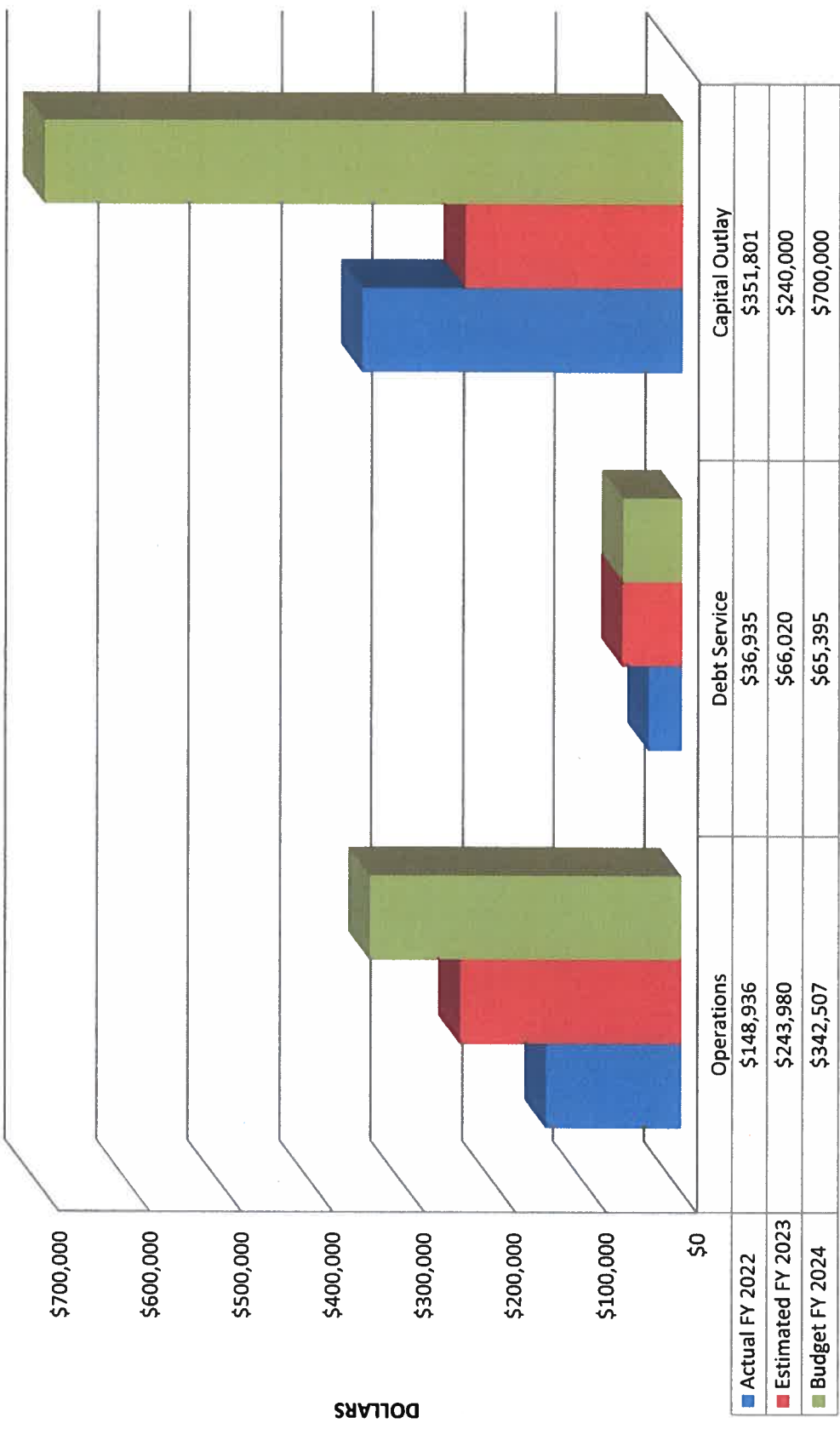
DOLLARS

**STORM WATER FUND  
PROPOSED EXPENSE BUDGET  
FISCAL YEAR 2024**



■ Operations \$342,507  
■ Debt Service \$65,395  
■ Capital Outlay \$700,000

## STORM WATER FUND EXPENSES BY TYPE FISCAL YEAR 2022 - 2024



**FISCAL YEAR  
2023/2024  
PROPOSED  
BUDGET  
OTHER FUNDS**

FUND NAME	DESCRIPTION	BUDGET
Powell Bill	NC DOT allocation to be used solely for street related maintenance, repairs, etc.	\$70,500
Federal Asset Forfeiture	Restricted use funds from participation in federal agency investigations	\$25,000
Beach Protection	Reserve fund for future beach related needs	\$20,750
Sewer Expansion Reserve (SERF)	Reserve fund for future sewer expansion projects	\$18,380