



TOWN COUNCIL MINUTES

REGULAR MEETING

Monday, July 17, 2023 @ 6:00 p.m.

The Kure Beach Town Council held its regular meeting on Monday, July 17, 2023 at 6:00 p.m. The Town Attorney was present and there was a quorum of Council members present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
MPT Allen Oliver
Commissioner John Ellen
Commissioner David Heglar
Commissioner Dennis Panicali

COUNCIL MEMBERS ABSENT

STAFF PRESENT

Police Chief – Mike Bowden
Fire Chief – Ed Kennedy
Recreation Director – Nikki Keely
Building Inspector – John Batson
Code Enforcement Officer – Bethany White
Director of Administration – Mandy Sanders
Town Clerk – Beth Chase
Public Works Director – Jimmy Mesimer
Finance Officer – Arlen Copenhaver

Mayor Bloszinsky called the meeting to order at 6:00 p.m. and Commissioner Ellen gave the invocation and Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA ITEMS

1. Minutes:

- June 23, 2023 Special
- June 23, 2023 Closed
- June 19, 2023 Regular
- June 19, 2023 Special
- June 19, 2023 Special
- June 19, 2023 Closed
- June 19, 2023 Closed

MOTION- MPT Oliver made a motion to approve the Consent agenda as presented

SECOND- Commissioner Heglar

VOTE- Unanimous



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ADOPTION OF THE AGENDA

MOTION- Commissioner Panicali made a motion to approve the agenda as presented

SECOND- Commissioner Heglar

VOTE- Unanimous

PUBLIC COMMENTS

None.

PRESENTATIONS

None.

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Planning & Zoning Commission

- Schedule a Legislative Hearing for the Proposed Text Amendments for the Permitted Uses Part 1-3

PZC Chair Ashbridge commented Attorney Eldridge will present the text amendments for the permitted uses sections that PZC has been working on reviewing. The intent tonight will be to schedule the Legislative Hearing and PZC will provide a presentation before next month's meeting to provide transparency on the recommended changes. Vice Chair Barlok is continuing to review the code and has completed Chapters 1-5 of the code. In the recap of the Land Use Plan there are several recommended changes so PZC would like to review and come back to Town Council next month with prioritization of the recommendations.

Attorney Eldridge stated Town Council needs to schedule the Legislative Hearing for next month.

MOTION- Commissioner Heglar made a motion to schedule the Legislative Hearing for August 21, 2023 at 5:00 p.m.

SECOND- MPT Oliver

VOTE- Unanimous



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DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Public Works Department

- Discussion of Additional Trash Pickup

Public Works Director Mesimer commented the department would like to move the weekend additional trash pickup from being held on Saturday/Sunday to Friday. It is currently around 15 trash cans that are picked up.

Commissioner Heglar commented the department reached out to the customers who have the service, and no one had any issues with the recommended change.

MOTION- Commissioner Heglar made a motion to move the additional vacation rental garbage pickup from Saturday/Sunday to Friday

SECOND- Commissioner Panicali

VOTE- Unanimous

2. Recreation Department

- ADA Parking Action Items

Recreation Keely gave a presentation on the ADA Parking Action Items that is hereby incorporated into the minutes.

Commissioner Heglar asked Recreation Keely to speak with the pastor at the church regarding the handicap parking spots in front of the church before Town Council makes the final decision. The plan can come back next month for approval on the consent agenda.

Mayor Bloszinsky commented table this item till next month to give Recreation Keely to contact the pastor.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

None.

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Planning Services Agreement with Alfred Benesch & Company for Joe Eakes Park Renovation and Resolution R23-05 Exempting Agreement from Mini-Brooks Act Requirements

Attorney Eldridge commented he negotiated with Benesch and received all changes to the contract he requested. Also, this is an engineering service contract so need to exempt it by resolution and approve the agreement.



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MOTION- MPT Oliver made a motion to approve planning Services Agreement with Alfred Benesch & Company for Joe Eakes Park Renovation

SECOND- Commissioner Heglar

VOTE- Unanimous

MOTION- Commissioner Heglar Resolution R23-05 Exempting Benesch & Company Agreement from the Mini-Brooks Act Requirements

SECOND- MPT Oliver

VOTE- Unanimous

2. Beach Management Plan with Moffatt & Nichol and Resolution R23-06 Exempting Agreement from Mini-Brooks Act Requirements

Town Attorney Eldridge commented this is a requirement under the recent changes under the new CAMA regulations. If the contract is approved need to also approve the resolution exempting the agreement from the Mini-Brooks Act.

Building Inspector Batson commented it is not a requirement, but he recommends the Town to do a beach management.

Commissioner Panicali asked if this plan doesn't need to be completed right away should the Town look into a funding for the Beach Management Plan? Wrightsville Beach received funding last year for their plan. He would like to see if there is funding available before the Town signs the contract.

MPT Oliver stated he does not know of any available funding for this plan. The grant cycle for this year is currently closed.

Commissioner Heglar commented Carolina Beach in 2022 received \$18,000.

Building Inspector Batson commented he will do some research find out if there will be more funding available for the grant for the Beach Management Plan.

MOTION- Commissioner Panicali made a motion to table this item to the next meeting

SECOND- Commissioner Heglar

VOTE- Unanimous



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3. Approve Resolution R23-07 for Project No. AIA-D-ARP-0086 for Water System Asset Inventory and Approve Resolution R23-08 for Project No. AIA-W-ARP-0133 for Sewer System Asset Inventory

MOTION- Commissioner Heglar made a motion to approve Resolution R23-06 for Project No. AIA-D-ARP-0086 for Water System Asset Inventory and Approve Resolution R23-07 for Project No. AIA-W-ARP-0133 for Sewer System Asset Inventory

SECOND- MPT Oliver

VOTE- Unanimous

MAYOR UPDATES

Mayor Bloszinsky commented parking revenue is doing well this year. Significantly better than last year with the nice weather this summer.

COMMISSIONER ITEMS

Commissioner Heglar stated just a reminder it is hurricane season, so please stay aware and keep up your property.

MPT Oliver stated the first greenway feasibility study committee meeting will be tomorrow and then will see how the schedule goes from there. The first meeting for the intersection for K Avenue and Fort Fisher on August 8th.

CLOSED SESSION

Motion to go into Closed Session for Attorney-Client Privilege per (GS 143-318.11(a)(3))

MOTION- Commissioner Heglar made a motion to go into Closed Session for Attorney-Client Privilege per (GS 143-318.11(a)(3)) at 6:39 p.m.

SECOND- Commissioner Panicali

VOTE- Unanimous

MOTION- Commissioner Heglar made a motion to return to open session

SECOND- MPT Oliver

VOTE- Unanimous

Attorney Eldridge stated in closed session no actions were taken, no votes were taken.



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ADJOURNMENT

MOTION- Commissioner Heglar made a motion to adjourn the meeting at 7:59 p.m.

SECOND- Commissioner Panicali

VOTE- Unanimous

ATTEST: Beth Chase, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>agendas&minutes

2023 ACCESSIBLE PARKING ASSESSMENT ACTION ITEMS

IMMEDIATE SIGNAGE NEEDS

Assessment Results

LOCATION	NEED
Lot #1342	1 ADA parking sign replaced (non-van space) [south side]
E Ave Lot	1 ADA parking sign replaced, add van sign [west side]
F Ave Lot	1 small van sign replaced
G Ave Lot	1 small van sign replaced
H Ave Lot	Add 1 small van sign
I Ave Lot	2 ADA parking signs missing/replaced (van spaces)
I Ave Lot	2 ADA parking signs for the new spaces being created (non-van spaces)
J Ave Lot	2 ADA parking signs replaced (van spaces)
Atlantic Ave	1 ADA parking sign replaced (van space) [furthest north at L/Atlantic]

Proposed Action: Signage

Work in progress. Public Works is working to order and replace all highlighted signage needs.

IMMEDIATE OTHER NEEDS

Assessment Results

I Avenue Lot	Need to add 2 accessible parking spaces to meet minimum requirements for this area.
South Atlantic Avenue	Accessible parking space on South Atlantic Avenue does not have a required access aisle.
East K Avenue	Accessible parking space on East K Avenue does not have required access aisle or curb ramp.
North 3rd Avenue	Accessible parking spaces (3) on North 3rd Avenue do not have required access aisles or curb ramps.

Proposed Action: I Avenue Lot

Issue – Need to add 2 accessible parking spaces to meet minimum requirements for this area.

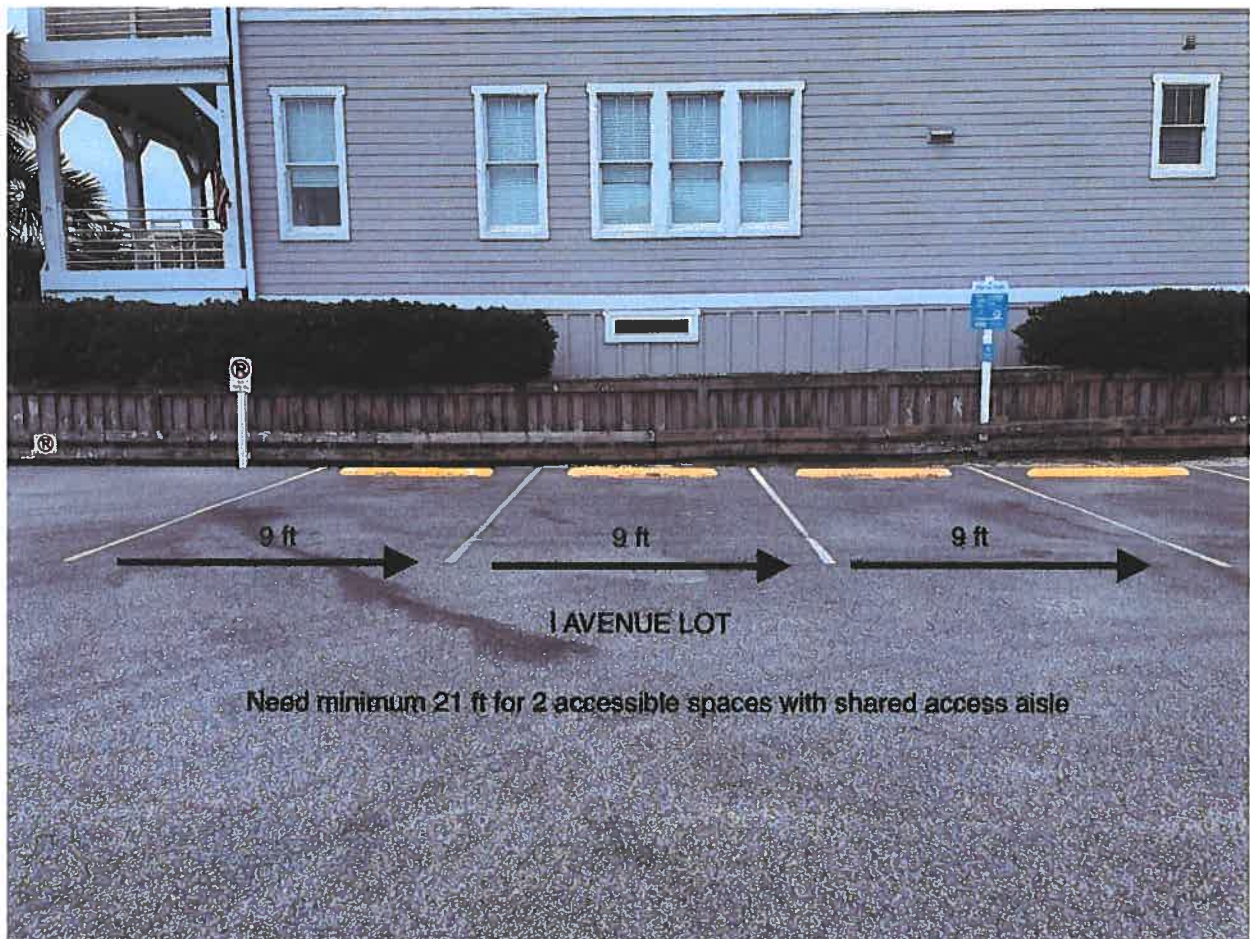
Suggestion – Convert parking spaces on south side of parking lot closest to beach access to 2 accessible parking spaces with shared access aisle.

Minimum space requirements for 2 accessible parking spaces with shared access aisle is 21 ft: 8 ft space, 5 ft access aisle, 8 ft space.

Will need 2-3 regular parking spaces for conversion.

Timeline – Off season, have painting done when contractor is already in town doing other work.

Existing Spaces in the I Avenue Lot:



Proposed Action: South Atlantic Avenue

Issue – Accessible parking space on South Atlantic Avenue does not have required access aisle.

Suggestion – Designate 5 ft on southern end of “loading zone” as access aisle for that accessible parking space.

Repaint lines of new access aisle to delineate difference and prevent parking in that area.

Timeline – Off season, have painting done when contractor is already in town doing other work.

Existing Space on South Atlantic Avenue:



Proposed Action: East K Avenue

Issue – Accessible parking space on East K Avenue does not have required access aisle or curb ramp.

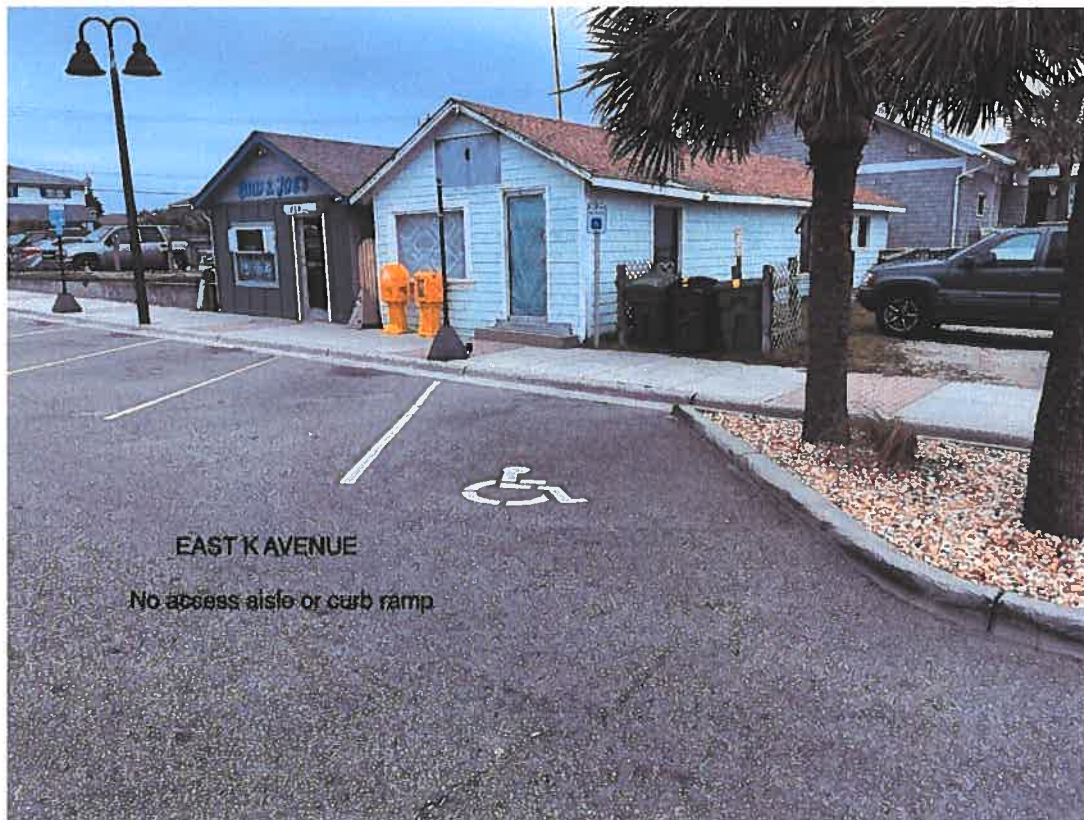
Suggestion – Relocate the accessible parking space on East K Avenue to North Atlantic Avenue adjacent to the single accessible space already present to create 1 van accessible space and 1 accessible space with a shared access aisle.

Minimum space requirements for 1 accessible space and 1 van accessible space with shared access aisle is 24 ft: 8 ft space, 5 ft access aisle, 11 ft space OR 8 ft space, 8 ft access aisle, 8 ft space.

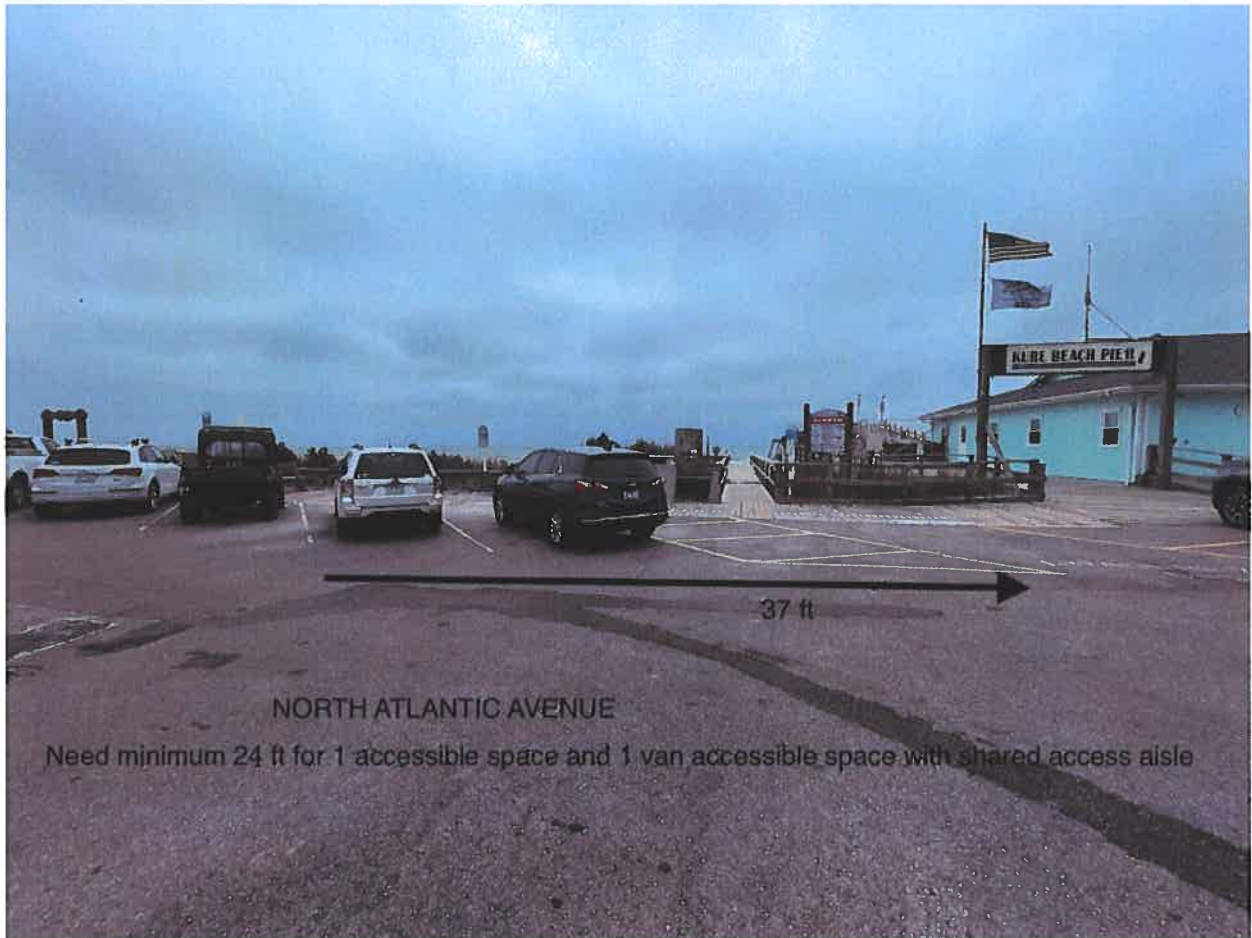
Relocating this accessible parking space will be a 1-for-1 swap.

Timeline – Off season, have painting done when contractor is already in town doing other work.

Existing Space on East K Avenue:



Proposed Relocation Site:



Proposed Action: North 3RD AVENUE

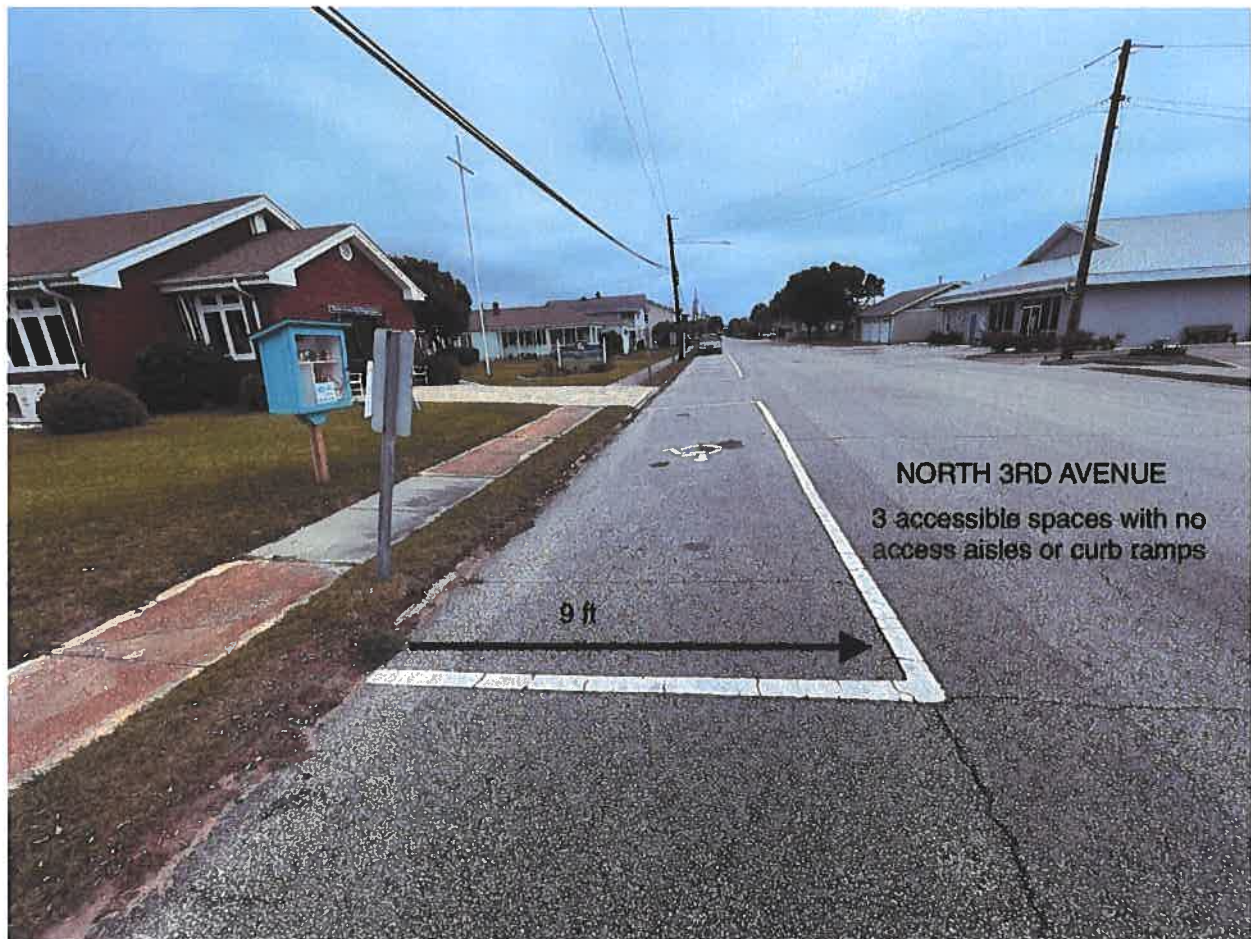
Issue – Accessible parking spaces on North 3rd Avenue, 3 in total, do not have the required access aisles and curb ramps.

Suggestion – Relocate the 3 accessible parking spaces on North 3rd Avenue across the street to the parking areas around the Community Center building, placing 1 accessible space in the parking area at the front of the building and 2 accessible spaces in the side lot.

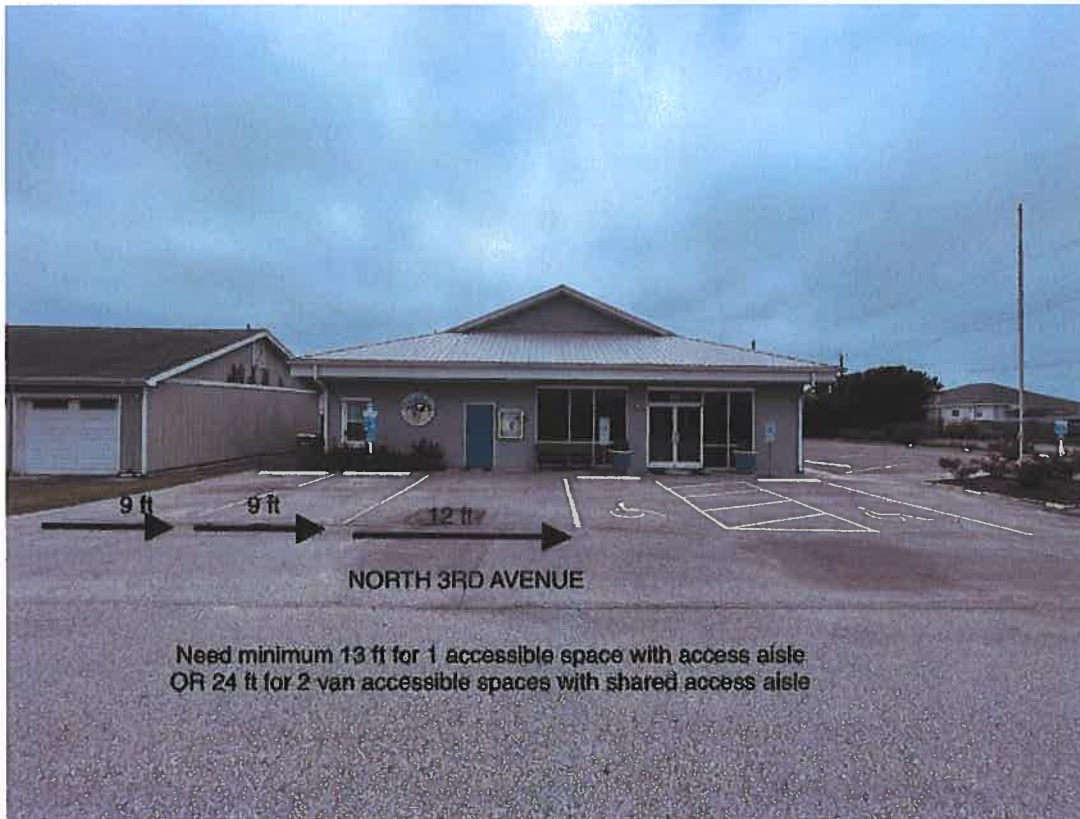
Relocating these 3 accessible parking spaces to the Community Center will be a 1-for-1 swap.

Timeline – Off season, have painting done when contractor is already in town doing other work.

Existing Spaces on North 3rd Avenue:



Proposed Relocation Site Options (3 Parking Spaces):



LONG RANGE NEEDS

Assessment Results

LOCATION	NEED
Lot #1342	Convert 1 accessible space to van accessible when next repainting/resurfacing lot
F Ave Lot	Update ground surface of space/access aisle to material that is stable, firm, slip resistant; add markings to access aisle
G Ave Lot	Update ground surface of space/access aisle to material that is stable, firm, slip resistant; add markings to access aisle
H Ave Lot	Update ground surface of space/access aisle to material that is stable, firm, slip resistant; add markings to access aisle
J Ave Lot	Update ground surface of space/access aisle to material that is stable, firm, slip resistant; add markings to access aisle
N Ave	Update ground surface of space/access aisle to material that is stable, firm, slip resistant; add markings to access aisle
7th Ave/Joe Eakes Park	Update ground surface of space/access aisle to material that is stable, firm, slip resistant; add markings to access aisle

Proposed Action

Update as work is done to each area. Continue to pursue grants to upgrade beach crossovers and parking areas.