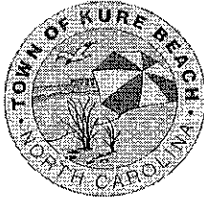


Town of Kure Beach

Town Council
September 15, 2009

Agenda Packet

AGENDA



TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ■ Kure Beach, NC 28449

Mac Montgomery, Mayor
Jim Dugan, Mayor Pro Tem
Dean Lambeth, Commissioner
Barry Nelder, Commissioner
Jim Vattr, Commissioner

Michelle James, Town Administrator ■ Kaysie Pralle, Town Clerk

REGULAR MEETING
SEPTEMBER 15, 2009 6:30 P.M.

CALL TO ORDER AND WELCOME – Mayor Montgomery
INVOCATION – Pastor Richard Graff, Kure Memorial Lutheran Church
PLEDGE OF ALLEGIANCE – Mayor Montgomery

RECOGNITION AND AWARDS

☞ Certificate of Appreciation from US Army Freedom Team Salute recognizing the Town of Kure Beach and Mayor Montgomery for outstanding contributions to the US Army

PRESENTATIONS TO COUNCIL

☞ Update from Emilie Swearingen, Hall of Fame Committee

PERSONS TO ADDRESS COUNCIL

(3 minutes - Please sign in with the Clerk before the meeting)

APPROVAL OF CONSENT AGENDA

1. Building Department report: August 2009
2. Finance report: July/August 2009
3. Fire Department report: August 2009
4. Police Department report: August 2009
5. Finance Internal Control Policy
6. Proclamation P09-07 NC DOT proclaiming September 19th-October 3rd Fall Litter Sweep time in Kure Beach
7. Proclamation P09-06 Stamp Defiance Chapter, Daughters of the American Revolution proclaiming September 17th-23rd to be Constitution Week
8. Meeting Minutes
 ☞ 8/18/2009 Regular

ADOPTION OF THE AGENDA

OLD BUSINESS

1. Discussion and consideration of a development schedule for Ocean Front Park (Montgomery)

2. Discussion and Consideration of Marketing Brochure for Ocean Front Park (James and Montgomery)
3. Discussion and Consideration of continued projects on Atlantic Avenue if necessary (from Workshop prior to Council Meeting)
4. Golf Carts – Attorney Canoutas
5. Economic Development Study Committee Update – Vatrt

NEW BUSINESS

1. Ordinance Amendment (Canoutas)
Chapter 12 PARKS AND RECREATION, ARTICLE III. KURE BEACH
COMMUNITY CENTER, Secs. 12-50 through 12-61.
2. Beach Re-Nourishment Update (Vatrt)
 - Modified Project Scope
 - September 22 Meeting at 3:00 p.m./Carolina Beach Town Hall
 - Support from coastal communities for future beach re-nourishment funding
3. Records/Research requests (Dugan)

EXECUTIVE SESSION

(If Necessary)

ADJOURNMENT

Recognition
And
Awards



U.S. ARMY
Freedom Team
 S A L U T ESM

Certificate of Appreciation

Mayor Mac Montgomery

For outstanding contributions to the United States Army.
 The Army is proud to recognize your personal sacrifices
 in preserving the freedom and security of our Nation.

George W. Casey

George W. Casey, Jr.
 General, United States Army
 Chief of Staff



Pete Geren

Pete Geren
 Secretary of the Army



Presentations

Hall of Fame Update

The Hall of Fame Committee is recommending Ashley High School student, Julia Cotten Overton for the Hall of Fame art project. She and the AHS Principle, James McAdams, will be at the Council meeting to meet everyone. As part of the presentation, Mr. McAdams might want to say a few words.

Julia needs some direction from Council as to exactly what is wanted on the wall. She knows all about the panels and the budget but now she needs some direction on the composition.

She also needs an advisor or mentor. The Hall of Fame Committee is recommending Ken Withrow and hopes he will agree to help with this.

The committee recommends scheduling a meeting with Julia, appropriate staff, and Ken to discuss the details, but is looking for Councils direction.

*This update is referenced from email correspondence on 9/10/09 from Emilie Swearingene.

Consent Agenda

Kure Beach Building Dept. Fees Received: 8/1/2009 - 8/31/2009

Type / No	Fee SubType	Parcel ID	StreetNo / Street	Property Owner	Date	Fee	Date Recd	Fee Recd	Balance
Building									
Permit									
5137	Permit Rot Repair	R09213-003-008-002	302 THIRD AVE N	Y + Y Properties LLC, Johnnie and Ann	8/19/2009	\$50.00	8/19/2009	\$50.00	\$0.00
Permit Fee									
5150	Permit Fee To perform renovations	R09316-001-025-000	1 NEPTUNE PL	OCEAN DUNES H O A INC.	8/4/2009	\$650.00	8/4/2009	\$650.00	\$0.00
5152	Permit Fee To construct new 8x20 deck.	R09205-021-003-000	813 FORT FISHER BLV N	HUTSON, DAVID W WANDA F	8/25/2009	\$200.00	8/25/2009	\$200.00	\$0.00
5151	Permit Fee enclose ground floor of existing house	R09405-014-006-004	211 E AVE	KELLER, DONALD L KATHY L	8/19/2009	\$100.00	8/19/2009	\$100.00	\$0.00
Total Fees from : Building Permit									
									\$50.00
CAMA									
Permit									
090016	Permit	R09200-001-119-000	616 FORT FISHER BLV N	FIORE, THOMAS VINCENT	8/19/2009	\$100.00	8/19/2009	\$100.00	\$0.00
09007	Permit	R09205-021-003-000	813 FORT FISHER BLV N	HUTSON, DAVID W WANDA F	8/26/2009	\$100.00	8/26/2009	\$100.00	\$0.00
Total Fees from : CAMA Permit									
									\$200.00
Total Fees from : CAMA									
									\$200.00
Total Fees from : CAMA									\$0.00
Total Fees Recd:									\$1,200.00
Total Balance Due:									\$0.00

KURE BEACH FIRE DEPARTMENT

FIRE CHIEF'S REPORT AUGUST, 2009

DATE	PURPOSE
08/01/09	ASSIST PUBLIC
08/03/09	DRILL
08/08/09	MUTUAL AID FPDF
08/10/09	FIREFIGHTER I & II CLASS
08/10/09	ELECTRICAL FIRE
08/10/09	MUTUAL AID CBFD
08/17/09	FIREFIGHTER I & II CLASS
08/18/09	EMS
08/21/09	FALSE ALARM
08/24/09	OCEAN RESCUE
08/24/09	FIREFIGHTER I&II CLASS
08/25/09	GRILL FIRE
08/27/09	EMS
08/31/09	FIREFIGHTER I & II CLASS

All equipment checked and found to be in working order

Harold Heglar
Chief



KURE BEACH POLICE

114 N. 7TH AVENUE, KURE BEACH, NORTH CAROLINA 28499
TELEPHONE (910) 458-7586 • FAX (910) 458-9882

Police Activity Reports for August 2009

Page 1	Activity Log Event Summary Totals
Page 2	Arrest Status/Disposition Totals by Offense
Page 3	Citation Totals by Charge
Page 4	Civil Papers Summary Totals
Page 5	Criminal Papers Summary Totals
Page 6	Incident Status/Disposition Totals by Offense
Page 7	Chief's Notes

Activity Log Event Summary (Totals)

Kure Beach Police Department

(08/01/2009 - 08/31/2009)

<No Event Type Specified>	1	911 Hangup	1
Alarm Activation	1	Animal Complaint	2
Assist Citizen	4	Assist Other Agency - Law Enforcement	10
Assist Other Agency - Medical	4	Breaking & Entering - No Report	1
Citizen Complaint	1	Dispute	1
Domestic	2	Fireworks	1
Information	4	Internal Information - LEO Only	1
Intoxicated Subject	1	Lost or Found Property	2
Missing Person	5	Noise Complaint	3
Open Door	1	Parking Complaint	1
Standby	1	Surrender NC Driver's License - Revocation Order	1
Suspicious Person/Vehicle	6	Trespassing	1

Total Number Of Events: 56

Arrest Status/Disposition Totals by Offense

Kure Beach Police Department

(08/01/2009 - 08/31/2009)

Offense:	Further Invest.:	Inactive:	Closed/Cleared:	Arrest/No Supp.:	Arrest/No Invest.:	Felony:	Misd.:	Juvenile:	Adult:	Offense:
1810 - Drug Violations	0	0	1	1	0	1	0	0	1	1
2640 - Contempt of Court, Perjury, Court Violations	0	0	1	0	1	0	1	0	1	1
4010 - All Traffic (except DWI)	0	0	1	1	0	0	1	0	1	1
Totals:	0	0	3	2	1	1	2	0	3	3

Citation Totals by Charge

Kure Beach Police Department

(08/01/2009 - 08/31/2009)

Charge:	Number of Charges:
Speeding (Misdemeanor)	1
Speeding (Infraction)	2
No Operator License	2
Driving While License Revoked	2
Expired Registration	1
Other (Misdemeanor)	1
Other (Infraction)	1
Other (2nd Charge - Misdemeanor)	1
Other (2nd Charge - Infraction)	3
Total:	14

Civil Papers Summary Totals (by Paper Type)

Kure Beach Police Department

(08/01/2009 - 08/31/2009)

Type of Civil Paper:	Total Served:	Total Returned:	Total Ret. to Clerk:	Total Issued:	Total Issued Outstanding:
Subpoena	1	0	1	0	0
Totals:	1	0	1	0	0

Criminal Papers Summary Totals (by Paper Type)

Kure Beach Police Department

(08/01/2009 - 08/31/2009)

Type of Criminal Paper:	Total Served:	Total Returned:	Total Ret. to Clerk:	Total Issued:	Total Issued Outstanding:
Criminal Summons	2	2	2	0	0
Order For Arrest	1	3	3	2	2
Warrant	0	0	0	1	1
Totals:	3	5	5	3	3

Incident Status/Disposition Totals (With Percentages) by Offense

Kure Beach Police Department

(08/01/2009 - 08/31/2009)

Primary Offense:	Total		Actual	%	Cleared		Cleared	%	Active		Active	%	Inactive		Inactive	%
	Reported:	Unfounded:			Arrest:	Other:			Cleared:	Active:			Inactive:	Inactive:		
0410 - Aggravated Assault	1	0	1	0%	0	1	100%	0	0%	0	0	0%	0	0	0%	0%
0660 - Larceny - From Buildings	4	0	4	0%	0	0	0%	4	100%	4	0	0%	0	0	0%	0%
0690 - Larceny - All Other Larceny	2	0	2	0%	0	0	0%	2	100%	2	0	0%	0	0	0%	0%
0810 - Simple Physical Assault	1	0	1	0%	0	0	0%	0	0%	0	1	0%	1	0	100%	100%
1400 - Criminal Damage to Property (Vandalism)	1	0	1	0%	0	0	0%	0	0%	0	1	0%	1	0	100%	100%
8010 - Missing Persons	1	0	1	0%	0	0	0%	1	100%	1	0	0%	0	0	0%	0%
9910 - Calls for Service	1	0	1	0%	0	1	100%	0	0%	0	0	0%	0	0	0%	0%
Totals:	11	0	11	0%	0	2	18.2%	7	63.6%	2	0	0%	2	18.2%	18.2%	

Chief's Notes

Self Initiated Police Services:

Business Security Checks	372
Home Security Checks	264
Open Doors	1
Senior Welfare Checks	14

Respectfully yours,

Dennis Cooper
Chief of Police

MEMORANDUM

Date: September 10, 2009

To: Kure Beach Town Council

From: Michelle James, Town Administrator
Jennifer Watson, Finance Officer

Re: Internal Financial Controls Policy

The auditor recommends that the Town of Kure Beach adopt an internal control policy which documents the procedures we currently follow in the department when it comes to:

- Revenue & Collections
- Payroll
- Accounts Payable
- Investments
- Etc.

We would appreciate your consideration and approval of the enclosed document recommended by the auditor as well as the Kure Beach Finance/Administration Department.



Town of Kure Beach
North Carolina

Internal Control Policies

Internal Control Policy

The core of any business is its people-their individual attributes including integrity, ethical values and competence and the environment in which they operate. They are the engine that drives the entity and the foundation on which everything else rests.

Purpose

The Town of Kure Beach's internal control policy is to establish proper procedures and to safeguard the Town of Kure Beach's assets. This policy applies to all assets whether they are monetary or physical.

The Town Council, Finance Officer and Department Heads must use resources efficiently. By optimal use of those resources placed under the Town's control, and effective management of the resources, the Town can achieve its goals, ensure compliance with all applicable laws and regulations and ensure reliability in financial reporting. Ultimately, the Town must report to the stakeholders who provide the resources.

As the Town designs and implements internal controls, it is important that the cost of internal controls should never exceed the financial and non-financial benefits. When it is feasible or possible to separate incompatible duties, a rotation of duties should occur.

Internal Controls for Revenue and Collections

The Town's billing system should be designed and maintained such that the wrong person or account is not billed (meter read matches meter billed), that incorrect amounts (wrong reads) are not billed and that the billing is recorded correctly ensuring reliable date for financial reporting.

The Town of Kure Beach's finance staff shall design, implement and maintain safeguards such that cash cannot be recorded yet deposited, cash deposited yet not recorded and that the cash amount is not recorded incorrectly whether it is to the wrong account, the wrong amount or the wrong period.

In the handling of cash receipts, they must be recorded accurately and deposited along with being allocated correctly in the correct period and applied properly. This includes posting to the general ledger and the subsidiary ledgers (utility billing system), maintenance of the cashbook and the making of deposits.

Specific Controls

- Cash is secured at all times either locking in the cash drawer or vault.
- Cash deposits are not counted at the counter in front of the customer.
- No more than \$100 in twenty's or ten's will be in the cash drawer.
- Cash is counted daily and deposited.
- Deposits shall be compared to receipts and bank statement reconciled to the general ledger.
- Performance indicators or "outliers" will be researched and reconciled.
- The Finance Officer will review the number and reasons in regards to adjustments watching for significant monthly changes.
- The Finance Officer will review the aging accounts receivable report (dollar amount and age of the accounts).
- The Finance Officer will watch and identify any trends and will suggest and action plan to the Department Director.

Internal Controls for Purchasing and Accounts Payable

The Town's purchasing and accounts payable system should be designed and maintained such that the wrong person or account is not paid (vendor and invoice paid matches goods delivered), that incorrect amounts are not paid and that the purchasing and accounts payable activity is recorded correctly ensuring reliable data for financial reporting.

The Town of Kure Beach's finance staff shall design, implement and maintain safeguards such that all purchases are properly (authorization, budget, compliance, with bidding procedures, etc.) recorded and paid timely after verification that the goods or service have been supplied. Additional safeguards shall be in place to ensure that all transactions are accurate and complete (payment made yet not recorded or purchase made but not recorded).

Specific Controls

- Prior to purchase there is proper authorization and/or a purchase order issued (exceptions: Community Center purchases and purchases under \$1000 by departments).
- Prior to purchase initiation bid requirements have been satisfied.
- Prior to purchase that there is sufficient budget available.
- The accounting staff shall ensure that the proper recording and release of encumbrances occurs.

- The requisitioning of supplies and services shall be initiated in such manner as to take advantage of discounts due to volume, timing and discounts, shipping, etc.
- All expenditures shall be reflected in accounting records in the proper line item.
- The payment amount will match the invoice and purchase order amounts.
- All expenditures will be allocated to the correct period.
- All expenditures will be charged to the correct fund or account.
- All invoices will contain sufficient information to identify the payee's existence and for verification of the occurrence of the expense.
- The accounting staff shall compare invoice, purchase order quantities and price.
- The accounting staff shall match purchase order number when applicable (ex. Community Center and purchases under \$1000 for departments) and original invoice number to avoid duplicate payments.
- Checks shall be matched to invoice and purchase order before being issued checking for correct vendor and dollar amount.
- Departmental Directors and Finance Department shall monitor all grant funds to ensure that all purchases and payments are in grant compliance to avoid ineligible expenditures.
- The Finance Officer will monitor all purchases and expenditures and watch for exception.
- All new vendor requests shall be properly authorized by the Department Director and contain physical address, mailing address, telephone number, contact and federal tax identification number.
- No vendors will be entered in the system without the proper tax information.

I. Receipts:

- All aspects of cash receipts shall be subject to proper internal controls with standard controls documented and followed by revenue generating deposits.
- The Finance Department shall prescribe internal control procedures for departments which address adequate segregation of duties, physical security, daily processing and reconciliation, use of automated resources, and treatment of overpayments.

- Cash receipts will be collected as expediently as reasonably possible to provide secure handling of incoming cash and to move these monies into interest bearing accounts and investments.
- All incoming funds will be deposited per the G.S. 159-32
- The Finance Officer is responsible for conducting at least to random or risk based internal audits of cash receipting locations per fiscal year
- Upon any suspicion of fraud, the department head shall timely notify the Finance Officer for further investigation.

II. Cash Disbursements

- The Town's objective is to retain monies for investment for the longest appropriate period of time.
- Disbursements will be made per the AP Policy unless earlier payment provides greater economic benefit to the Town of Kure Beach. Inventories and supplies will be maintained at minimally appropriate levels for operations in order to increase cash availability for investments purposes.
- Dual signatures are required on all Town checks. Electronic signatures are only approved for payroll checks.
- Electronic payments shall be utilized to the fullest extent possible where it is determined to be cost effective by the Finance Department. Such payments shall be integrated with financial systems and shall have proper data processing controls.
- Payroll checks are issued on a bi-weekly basis. Additional hours must be authorized by time sheets signed by the Department Director. No payroll checks will be issued without proper documentation in personnel office and budgetary authority.

Investment Policy

I. Policy

- It is the policy of the Town to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow requirements of the Town and conforming to all statutes governing the investment of idle funds.

II. Scope

- This investment policy applies to all financial assets of the Town except petty cash.

III. Prudence

- The standard of prudence to be pursued by authorized staff shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence would exercise in the management of their own affairs, not for speculation, but for investments, considering the probable safety of their capital as well as the probable income to be derived.

IV. Authorized Staff

- G.S. 159-25 (a) 6 delegates management responsibility for the investment program to the Finance Officer. The Finance Officer will establish and maintain procedures for the operation of the investment program which are consistent with this policy. Such procedures will include delegation of authority to persons responsible for investment transaction except as provided under the terms of this policy and the procedures established by the Finance Officer. The Finance Officer will be responsible for all transactions undertaken and will establish and maintain a system of controls to regulate the activities of subordinates.
- In the absence of the Finance Officer and those to which he or she has delegated investment authority. The Finance/Administration Department Director is authorized to execute investment activities as well as sign checks.

V. Objectives

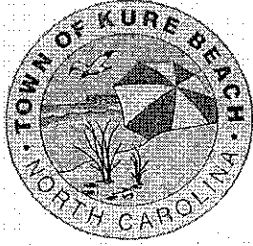
- The Town’s objectives in managing the investment portfolio, in order of priority, are safety, liquidity, and yield.

VI. Ethics and Conflict of Interest

- Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and officers shall refrain from undertaking personal investment transactions with the same individuals with whom business is conducted on behalf of the Town.

VII. Authorized Financial Dealers and Financial Institutions

- The Finance Officer will maintain a list of financial institutions that are authorized to provide investment services. Authorized financial institutions will be selected by credit worthiness and must maintain an office in the State of North Carolina.
- Any financial institutions and broker dealers that desire to become qualified to conduct investment transactions with the Town must supply the Finance Officer with the following:
 - Audited financial statements
 - Proof of National Association of Securities Dealers certification
 - Proof of State registration, and
 - Certification of having read the Town's investment Policy
- Any previously qualified financial institution that fails to comply or is unable to comply with the above items upon request will be removed from the list of qualified financial institutions.
- The Finance Officer shall have discretion in determining the number of authorized financial institutions and may limit that number based upon the practicality of efficiently conducting the investment program. The Finance Officer shall also have the discretion to add or remove authorized financial institutions based upon potential or past performance.



PROCLAMATION

FALL LITTER SWEEP 2009

WHEREAS, the North Carolina Department of Transportation organizes an annual spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the spring 2009 LITTER SWEEP roadside cleanup will take place September 19 - October 3, 2009, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during LITTER SWEEP and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the spring 2009 LITTER SWEEP cleanup will celebrate the 21st anniversary of the North Carolina Adopt-A-Highway program and its 5,750 volunteer groups that donate their labor and time year round to keep our roadsides clean; and

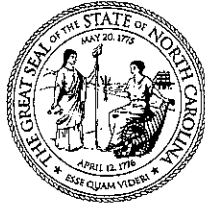
WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, I, MAC MONTGOMERY, Mayor of the Town of Kure Beach, North Carolina, do hereby proclaim September 19- October 3, 2009, as "LITTER SWEEP" time in Kure Beach and encourage all citizens to take an active role in making their communities cleaner.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the Town of Kure Beach, North Carolina this twenty-first day of April in the year of our Lord two thousand and nine, and of the Independence of the United States of America the two hundred and thirty-third.

Mac Montgomery, Mayor

Kaysie Pralle, Town Clerk



STATE OF NORTH CAROLINA

DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
Governor

EUGENE A. CONTI, JR.
Secretary

Fall 2009 Litter Sweep Roadside Cleanup
September 19 - October 3

Dear Friends for a Litter-Free North Carolina:

Litter Sweep is the North Carolina Department of Transportation annual statewide roadside litter cleanup event. This is your opportunity to demonstrate your support for a clean North Carolina by organizing a cleanup in your community between September 19 and October 3.

To highlight the significance of the cleanup and a clean environment, Governor Perdue has issued a proclamation naming **September 19 - October 3**, Litter Sweep time in North Carolina. NCDOT crews, local governments, Department of Correction inmates, Adopt-A-Highway volunteers, churches, civic organizations, schools, businesses and concerned citizens across the state will be cleaning roadsides with you. Working together we can reach our goal of clean and beautiful communities.

The following Litter Sweep materials in this mailing are for your use in promoting the cleanup:

- Governor Perdue's Litter Sweep Proclamation.
- Litter Sweep poster and listing of NCDOT telephone numbers.
- Certificate of Appreciation Request form. All volunteers may receive a certificate for participating in the cleanup.
- NC KAB Most Unusual Litter Contest form. Cash prizes will be awarded for the most unusual litter found.
- Safety Rules and Hazardous Materials Safety Alert.
- Litter Sweep Cleanup Procedures.
- Additional copies of all items are available from our Web site or by calling 1-800-331-5864.

Cleanup supplies may be picked up from your local NCDOT county maintenance office. Orange safety vests, orange trash bags, blue recycling bags and gloves will be available. Some counties will have pickup sticks. After your cleanup, call your local NCDOT county maintenance office to ask for your trash filled orange bags to be picked up from the roadside.

On behalf of Governor Perdue and Secretary Conti, thank you for your leadership in sustaining clean communities and a clean state for all North Carolinians.

Sincerely,

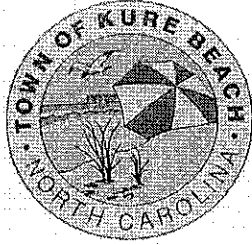
Helen Landi, Director
Office of Beautification Programs

George Kapetanakis
Litter Programs Coordinator

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
ROADSIDE ENVIRONMENTAL UNIT
1540 MAIL SERVICE CENTER
RALEIGH NC 27699-1540

Web Site: www.ncdot.gov/~beautification
Telephone: 919-715-3188
FAX: 919-715-2554

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC



PROCLAMATION

“CONSTITUTION WEEK” 2009

WHEREAS, September 17, 2009 marks the two hundred and twenty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, I, Mac Montgomery, Mayor of the Town of Kure Beach do hereby proclaim September 17 through 23, 2009 to be

CONSTITUTION WEEK

In the Town of Kure Beach, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Town of Kure Beach, North Carolina on this fifteenth day of September in the year of our Lord two thousand nine and of the Independence of the United States of America the two hundred and thirty third.

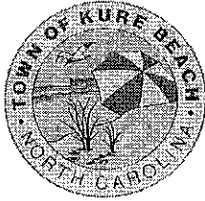
Mac Montgomery, Mayor

Kaysie Pralle, Town Clerk

MINUTES

TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ▪ Kure Beach, NC 28449



Mac Montgomery, Mayor
Jim Dugan, Mayor Pro Tem
Dean Lambeth, Commissioner
Barry Nelder, Commissioner
Jim Vatr, Commissioner

Michelle James, Town Administrator ▪ Kaysie Pralle, Town Clerk

REGULAR MEETING

AUGUST 18, 2009 6:30 P.M.

COUNCIL MEMBERS PRESENT:

Mayor	Mac Montgomery
Mayor Pro Tem	Jim Dugan
Commissioner	Dean Lambeth
Commissioner	Barry Nelder
Commissioner	Jim Vatr

COUNCIL MEMBERS ABSENT:

None

STAFF PRESENT:

Town Administrator	Michelle James
Police Chief	Dennis Cooper
Town Clerk	Kaysie Pralle

Town Attorney A. A. Canoutas was in attendance. There was a quorum of the Town Council present.

CALL TO ORDER AND WELCOME

Mayor Montgomery called the meeting to order at 6:30 pm. Mayor Montgomery delivered the invocation and led in the Pledge of Allegiance.

RECOGNITION AND AWARDS

- × Recognition of newly appointed New Hanover County Sheriff Ed McMahon
Chief Cooper said of Sheriff McMahon's new appointment, "He's earned every bit of it, he wasn't given anything." Mayor Montgomery stated "On behalf of the Council we will never hesitate to call on you for anything." Sheriff McMahon replied "I consider it a great blessing to be the Sheriff of New Hanover County and a challenge. I stand committed and will not forget about Kure Beach." He went on to say that Chief Cooper is not only respected in New Hanover County but throughout the State of North Carolina and Kure Beach is lucky to have him.
- × Recognition of appointment for Town Clerk Kaysie Pralle to the North Carolina Association of Municipal Clerks Program/Education Committee
- × Town Administrator Michelle James has been asked to serve on the NC City County Managers' Association Program Committee again and has also been appointed to the Association's Professional Development Committee

- × Police Chief Dennis Cooper has been appointed to the Law Enforcement Technical Advisory Committee with the NC League of Municipalities

PRESENTATIONS TO COUNCIL

- × Gabby Kraus, Parks & Recreation Committee, to discuss design cost for Disc Golf Course
Gabby stated the total cost would be \$11,335.00. He is here on behalf of the Parks & Recreation Committee requesting funds approval so work can begin on the course. Commissioner Lambeth explained the disc nets for the course are approximately \$300.00 each. The Parks & Recreation Committee is researching Kure Beach businesses to advertise on the nets which would ultimately pay for the nets.

ACTION – Commissioner Vatr MADE THE MOTION to commit \$11,335.00 from the NHC Parks and Recreation Fund Bond balance to move forward with the Disc Golf Course. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

- × Presentation by Judy Shaw and Don Skinner for the Phoenix Employment Ministry
Mayor Montgomery explained having representatives from the Phoenix Employment Ministry speak here tonight was for the purpose of raising public awareness for their organization.

PERSONS TO ADDRESS COUNCIL

(3 minutes- please sign in with the clerk before the meeting)

- × Tony Gonsalves, SLAP Committee
Tony explained that earlier this year Council directed him to examine all beach access points. Upon inspection it was discovered the crossovers are in good shape, but the walkways are too short, ending at the dunes.
He is requesting Council direct Michelle to request funds from CAMA that were left over from the Atlantic Avenue walkway project to redo the walkways and install platforms. The committee is also requesting approval to get pricing for installing platforms and extending walkways at four locations on Atlantic Avenue.
Mayor Montgomery suggested adding the discussion of this topic to the workshop being scheduled later in the meeting to address boardwalk signs.

APPROVAL OF CONSENT AGENDA

1. Building Department report: July 2009
2. ~~Finance report: July 2009~~
3. Fire Department report: July 2009
4. Police Department report: July 2009
5. Equipment financing for Public Works
6. Accept appointment of Elaine Eisberg to the SLAP Committee
7. Naming of Atlantic Ave. walkway in memory of former Commissioner Bill Ufferman
8. Job descriptions for:

- × Finance Officer
 - × Finance Specialist
 - × Payroll & Benefits Specialist
9. Meeting Minutes
 - × 07/21/09 Regular
 10. Approval of applying to the Waterfront Access Marine Industry Fund with the purpose of applying for a \$1 million dollar Ocean Front Park Land Acquisition Grant

The Consent Agenda is amended by removing Item #2 Finance Report: July 2009.
This item is to be added to the September agenda.

ACTION - Commissioner Vattrt **MADE THE MOTION** to adopt the amended Consent Agenda. Commissioner Nelder seconded the motion. **THE VOTE OF APPROVAL WAS UNANIMOUS.**

ADOPTION OF THE AGENDA

The Agenda is amended by removing Item #7 Solar/wind energy sources for the Town and/or Ocean Front Park update (Dugan)

ACTION - Commissioner Lambeth **MADE THE MOTION** to adopt the amended Agenda. Commissioner Nelder seconded the motion. **THE VOTE OF APPROVAL WAS UNANIMOUS.**

OLD BUSINESS

1. Economic Development Study Committee Update (Vattrt)
Commissioner Vattrt explained that Bill McDowell from the Wilmington MPO presented a preliminary report on a parking study. They reported over the July 4th weekend, approximately 18,000 vehicles passing through the intersection of Fort Fisher and K Avenue. They estimated 8,000 vehicles entered through access points they weren't counting. They also reported approximately 40,000 people were looking for parking spaces to get to the beaches. This report gave the Economic Development Committee a better understanding of how many people are actually visiting the Town on holidays.
The NC State School of Design is preparing their final presentation to the Town to be complete in late September or early October. A full report will be available and on the Town's website from the school by the end of September.
Mayor Montgomery requested that when the MPO study becomes available we put it on the Town's website as well.
2. Approval from Sunny Point regarding Disc Golf Course request (Montgomery)
Mayor Montgomery stated that Don Parker from Sunny Point approved, in writing, the use of land at Joe Eakes Park for a Disc Golf Course.
Mayor Montgomery pointed out that there has been discussion of a restroom and food court facility at the Park. He stated that he will write the request for this type of usage at the Park, but he first needs a written request from the committee.

3. Discussion and consideration of regulation for Golf Carts (Montgomery)
Mayor Montgomery stated that the Town of Carolina Beach has an ordinance that allows the usage of golf carts on public streets within the Town limits. House Bill 121 was recently passed, stating "any town or municipality" may allow the usage of golf carts within their limits. The new bill requires drivers must be at least 16 years of age. This law goes into effect October 1, 2009. Council will reconsider this again with the guidance of Chief Cooper.

4. Discussion and consideration of Council training (Montgomery)
Commissioner Nelder recommended training for Council members earlier this year. Mayor Montgomery contacted the NC School of Government to inquire about training that focuses on a working relationship within Council and how the Council relates to Department Heads. He is working with John Stephens at the School of Government whose specializes in conflict resolution. The session would take place in or near the Town and would be an all day event in late September or early October. It would be considered a special meeting of Council and therefore open to the public. Mr. Stephens suggested inviting the Council candidates. The flat rate for having a speaker from the School of Government is \$1000.00 per day plus travel expenses. Commissioner Nelder stated that Council needs to improve the way they interact with staff.
The Clerk is directed to schedule and coordinate a date and location for session.

ACTION - Commissioner Nelder MADE THE MOTION to commit \$1000.00 plus travel expenses for the training session. Commissioner Varrt seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

5. Discussion and consideration of scheduling a workshop for boardwalk signs (Montgomery)
This workshop will include input from the SLAP Committee. The purpose is to discuss and receive information regarding improvements to Atlantic Avenue walkway/boardwalk, such as walkway/boardwalk signs, walkway/boardwalk crossovers, repairs to old walkway/boardwalk, etc.
Commissioner Nelder suggested adding the discussion of the Beautification Planting Plan to this workshop agenda.
Commissioner Varrt suggested having Public Works Director Beeker at the workshop with Council, SLAP and Beautification Committees.

ACTION Commissioner Lambeth MADE THE MOTION to schedule workshop with the SLAP and Beautification Committees on Tuesday, September 15, 2009 at 5:00 pm. Mayor Pro Tem Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

CONSENSUS - Council gave approval to the SLAP committee to get pricing for installing platforms and extending walkways at four locations on Atlantic Avenue.

6. Discussion and consideration of an Ocean Front Park marketing plan (James)
Administrator James and Mayor Montgomery are working on a Marketing Plan for Ocean Front Park. A draft will be distributed to Council by early September. Administrator James distributed, to Council, a handout with the following information:

Marketing & Development Plan for Ocean Front Park

- Creating Development Brochure which includes OFF Conceptual Plan, Recognition Opportunities and Benefactor Gift Campaign Plans
- Researching Corporate Giving and Foundation Programs to Target This Year
- Creating Development Team with the Mayor to Call Upon Targeted Corporations and Foundations
- Team Effort to Begin in early September. Schedule of visits will be distributed to Council

Administrator James gave a grants update to Council with the following information:

Grants Update

- Conservation easement is completed with the Natural Heritage Trust Fund and the State Property Office. Subsequently, we were awarded the grant check of \$500,000. These funds were applied to the principal of the OEP mortgage. Still awaiting \$600,000 from CAMA. When received these funds will pre-pay the mortgage payment to BB&T.
- Applied yesterday for a NC Waterfront Access and Marine Industry Fund Grant (WAMI). I applied for \$1 million land acquisition for the park and beach access
- Working on two ARRA Energy Grants for Solar and Wind Power at Ocean Front Park

- ~~7. Solar/wind energy sources for the Town and/or Ocean Front Park update (Dugan)~~

Meeting was recessed at 8:04 pm.

Meeting resumed at 8:19 pm.

NEW BUSINESS

1. Discussion and consideration of Beautification Planting Plan (Nelder)
Mayor Montgomery stated that the NC Legislature approved a budget that indicates that there is no more money for the Town to apply for. He questioned what is the best way to spend the remaining funds the Town has from this grant?
Administrator James and Commissioner Vatrtr informed Council that the Town had received another invoice from RTM Landscapers for the landscaping plans for Atlantic Avenue.

ACTION - Mayor Pro Tem Dugan MADE THE MOTION to return the landscaping plans for the Atlantic Avenue walkway to RTM Landscapers. Commissioner Vatrtr seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

2. Discussion of trash pickup on Fort Fisher Blvd. and K Avenue (Lambeth)
Commissioner Lambeth clarified that after a discussion with Public Works Director Beeker, trash is currently, and will continue being picked up first on Fort Fisher Blvd. and K Avenue for aesthetic reasons.
This issue was first brought to Council's attention earlier this year by resident Karen Vatrtr. She explained that trash pickup on Fort Fisher and K Avenues would often not happen until later in the day. This was very unappealing to both residents and tourists entering the Town.

3. Discussion of recommendation from P&Z to consider a sub-committee for Overlay Districts
Administrator James explained, per her conversation with Planning & Zoning Chair, Jim Schutta, the possibility of forming an ad hoc working group/committee to study overlay districts and make recommendations to the Planning & Zoning Commission. Administrator James and Building Inspector Batson would be appointed as the committee liaisons. Mayor Montgomery would distribute a memo to all committee chairs requesting they designate a member of their committee to the working group. The P&Z Chair would appoint a Chair to this working group/committee.
Notice is to be posted on the website and list serv asking the general public to participate with a closing date of September 13th.

ACTION - Commissioner Nelder MADE THE MOTION to form an ad hoc working group/committee to study overlay districts and make recommendations to the Planning & Zoning Commission. Notice is to be posted asking for participation with a closing date of September 13th. Mayor Pro Tem Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

4. Discussion and consideration of enforcing ordinance addressing delinquent accounts (James)
The Town is currently enforcing the current ordinance regarding delinquent accounts. Administrator James and Attorney Canoutas would like to bring ordinance amendment recommendations to Council in September, if necessary and as determined legally.
Administrator James explained that the Town gets much praise from the residents regarding working with delinquent accounts and allowing payment plans.

5. Discussion and consideration of scheduling Department Head evaluations (Montgomery)

ACTION - Commissioner Vatrtr MADE THE MOTION to schedule a Closed Session meeting on Tuesday, September 22, 2009 at 6:00 pm, or soon thereafter to conduct Department Head evaluations. Commissioner Lambeth seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

ADJOURNMENT

ACTION - Commissioner Nelder MADE THE MOTION to adjourn the meeting at 9:00 pm. Mayor Pro Tem Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Mac Montgomery, Mayor

Kaysie Pralle, Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.

Old
Business

MEMORANDUM

Date: September 10, 2009

To: Kure Beach Town Council

From: Michelle James, Town Administrator

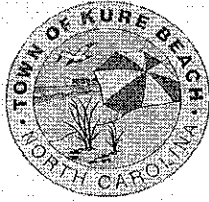
Re: Marketing Brochure

Mayor Montgomery and I will present an Ocean Front Park marketing brochure to you at the regular Council meeting on Tuesday, September 15, 2009. It is not currently in your packet for review.

Since the Mayor is out of town, I would like to present it to him first on Monday September 14. This is his first day back in the office. I am positive he will have some additions and revisions to make to it prior to the meeting on Tuesday.

I look forward to hearing your comments on Tuesday evening.

New Business



That the Code of the Town of Kure Beach, North Carolina, is hereby amended by amending Section 12-50 through 12-61 which shall read as follows:

ARTICLE III. KURE BEACH COMMUNITY CENTER

Sec. 12-50. Community center committee.

The community center committee shall consist of ~~nine (9)~~ eleven (11) members of the community at large all of whom shall be permanent residents of Kure Beach. The committee members shall hold no other public office under the town government and shall be appointed by the town council.

(Ord. of 7-20-93; Ord. of 6-18-02)

Sec. 12-51. Terms, removal and filling of vacancies.

(a) ~~Members shall be appointed having staggered terms of two (2) years each. Each member of the community center committee shall be appointed by the board of commissioners for a three (3) year term. Approximately one-third (1/3) of the terms shall expire each year.~~

(b) Members may be removed by the appointing authority for inefficiency, neglect of duty, or malfeasance in office.

(c) Vacancies occurring for reasons other than expiration of term shall be filled as they occur for the period of the unexpired term.

(d) Faithful attendance at meetings of the committee is considered a pre-requisite for the maintenance of membership on the committee. The ~~nine (9)~~ eleven (11) committee members shall have equal voting powers on all matters which come before the committee.

(Ord. of 7-20-93; Ord. of 8-16-94; Ord. of 7-21-98; Ord. of 6-18-02)

Sec. 12-52. Organization, meetings and quorum.

(a) The committee as soon as practicable after the annual appointment shall meet and organize by electing officers as deemed necessary. The term of officers shall be one (1) year with eligibility for re-election.

(b) The committee shall meet at least once a month. Regular meetings shall be open to the public. The committee shall adopt rules for transaction of its business and shall keep a record of its members attendance and of its resolutions, findings and recommendations, which records shall be part of the public record.

(c) There shall be a quorum of ~~five (5)~~ six (6) members for the purpose of taking any official action.

(d) All members of the committee shall serve without compensation.

(Ord. of 7-20-93; Ord. of 6-18-02)

Sec. 12-53. Expenditures.

The expenditures of the committee, exclusive of gifts and donations, shall be within the amount annually appropriated for the purpose by the town council. No indebtedness for which the town shall be liable shall be contracted or incurred by the committee unless an appropriation is made by the town council for such purpose, as authorized by law, and then only to the extent of such appropriation. The committee shall have the right to accept gifts and donations for the exercise of its functions and for giving publicity to its work.
(Ord. of 7-20-93)

Sec. 12-54. Powers and duties, generally.

It shall be the duty of the committee:

- (1) To promote and oversee the use of the Kure Beach Community Center Building, and other such recreational facilities which may be lawfully assigned to it from time to time by the town council.
- (2) To recommend policies and procedures to council which shall promote and encourage the use of the community center building for the public enjoyment and benefit.
- (3) To keep the town council and the general public informed and advised as to these matters on a regular basis.
- (4) To annually recommend, prepare and submit for adoption to the town council an annual budget.

(Ord. of 7-20-93)

Sec. 12-55. Prohibitions.

The following are hereby prohibited,

- (1) The possession or consumption of alcoholic beverages.
- (2) Animals or pets inside the community center unless as a part of a class or demonstration. Seeing eye dogs are exempted.
- (3) Use of handicapped parking spaces by any vehicles not duly permitted to park in handicapped parking spaces.
- (4) There shall be no cooking inside the building except that warming of prepared food is allowed.

(Ord. of 7-20-93)

Sec. 12-56. Deposits and lease agreements.

- (a) A deposit shall be required when reserving the community center in such amount as determined by the town council. The deposit shall be returned after the community center is inspected by the committee, or its designee, and found clean and undamaged.
- (b) A lease agreement shall be signed at the town hall at the time the deposit is made, between the party reserving the community center and the town. The town attorney shall prepare and include within the lease a hold harmless agreement protecting the town from all loss or damage arising out of the lease.
- (c) Whenever a commercial or business entity reserves the community center for profit purposes where merchandise, goods and services are sold where the general public is invited to attend, then and in that event, the entity reserving the community center shall have and maintain comprehensive general liability insurance coverage with minimum single limits of three hundred thousand dollars (\$300,000.00) per, combined single limit for bodily injury and property damages, and a copy of a certificate of insurance shall be furnished to the town one (1) week before the scheduled event begins, exception being, that any event which is sponsored by the community center committee for education; recreational, entertainment or physical

exercising events shall be exempt from the insurance provision hereinabove but they shall comply with all other provisions of this section as well as executing a hold harmless clause in favor of the town.

(d) The town council shall have the right to disapprove any request for use of or lease of the community center building for any reason which it shall deem inappropriate.

(Ord. of 7-20-93; Ord. of 3-20-01)

Sec. 12-57. Rental fees.

Annually, coincident with the preparation of the town's annual budget, the committee shall submit a recommended schedule of rental fees for adoption by the town council. The rental fee schedule shall include a cancellation and refund policy.

(Ord. of 7-20-93)

Sec. 12-58. Hours of use and quiet enjoyment.

The community center may not be rented or used for any purpose extending beyond ~~12:00 p.m. midnight~~, nor may it be used at any time in such a way as to disturb the quiet enjoyment of the adjoining premises.

(Ord. of 7-20-93)

Sec. 12-59. Termination of use.

Should any of the above regulations be violated during the use of the community center, the police department shall have the right to immediately terminate the use of the building by the offending users.

(Ord. of 7-20-93)

Sec. 12-60. Use of facility, generally.

The community center is available for use for civic, recreational and social purposes, subject to the regulations contained in this article. The facility is also available for use by public or private organizations for civic, recreational and social purposes.

(Ord. of 2-21-95)

Sec. 12-61. Bookings and reservations.

All bookings and reservations of the community center shall be conducted by and through the community center committee in order to ensure there are no conflicts in the scheduling of the use thereof. The deposits and lease agreements shall be as set out in section 12-56. In the event of a conflict which the committee can not resolve; then and in that event, the aggrieved party may appeal to the town council to resolve the conflict.

(Ord. of 6-18-02)

Secs. 12-62-12-110. Reserved.

Adopted this the 15th day of September, 2009.

Mac Montgomery, Mayor

ATTEST:

Kaysie Pralle, Town Clerk

Michelle James

From: Tim Owens [tim.owens@carolinabeach.org]
Sent: Friday, September 04, 2009 11:20 AM
To: jimvatrt@townofkurebeach.org
Cc: Michelle James
Subject: beach nourishment meeting

Jim and Michelle,

The Town of Carolina Beach has set up a panel to discuss beach nourishment and the future of beach nourishment in CB. The panel will consist of Dave Weaver, Tom Jarrett, Someone from County Finance, Glenn McIntosh and Rick Catlin could not make it. The meeting is on September 22, at 3pm at the Town Hall. Below are some of the questions that may be considered. In short, we are trying to get a better handle on the different elements of beach nourishment and hopefully get some direction on how the Town of CB is to go forward. Please pass this along to anyone from KB that may want to attend.

Thank you.

Tim Owens
 Town Manager

Finance and Room Occupancy Tax Legislation Questions

1. How much is currently available for beach nourishment being held in reserves? Is there a history of funds paid by each governmental entity from the inception of the Room Occupancy Tax?
2. What is the estimated amount of revenue generated by each governmental entity for the upcoming fiscal year (New Hanover County, Carolina Beach, Wrightsville Beach, Kure Beach)?
3. What are the long term goal/projections for the beach nourishment funds that are available now and that will be available for the future?
4. Can the beach nourishment funds be used for placing sand on the beach above that authorized by the Army Corps of Engineers (ie; can the beach be expanded for recreational purposes beyond storm protection)? The Room Occupancy legislation for NHC would appear to support potential funding for a project beyond storm protection.
5. What were or are the typical local share costs for each of the projects in New Hanover County (Carolina Beach, Kure Beach and part of Carolina Beach, Wrightsville Beach)?
6. If the Town does not receive federal reauthorization (no federal funding), the local share for the Carolina Beach project (outside of any state assistance) would be significantly larger than the other beach Towns. What is the long term contingency plan to assist Carolina Beach in continuing to use these funds for beach nourishment above the current/typical funds usually expended during renourishment cycles? How will this affect the economic well being of the beach nourishment fund?
7. If the Town has to consider seeking local permits, can the beach nourishment fund be used for this project?

Corps Questions

1. What process should the Town work on to secure Federal funding authorization and what has been done to date? What type of timeline can be expected and what are our milestone dates for seeking reauthorization?
2. Can the Corps authorize placing sand on the beach above that authorized by the Corps for Storm protection under the current permits (ie; can the beach be expanded for recreational purposes beyond storm protection)?
3. If the Town had to seek their own beach nourishment permits, what is the likelihood of receiving permits that go above storm protection and addresses recreation? What is the process and what are the obstacles? In your opinion, is there an adequate sand source in the inlet (or elsewhere) to go beyond a storm protection project and establish a larger beach for recreation?
4. What are the typical funding splits for each project in New Hanover County (Federal, State, Local shares)?
5. If the Town is federally reauthorized for funding, what would be the new funding percentages?
6. If the Town makes little progress on federal reauthorization, when should the Town consider working on a process to seek local permits?
7. There has been some discussion regarding the reluctance of some Federal Agencies (and some precedent) to allow the use of sand from a CBRS Zone for beach protection projects. Currently, the main source of sand for the Carolina Beach Project appears to be located in a CRBS Zone. What potential problems does this create in seeking Federal Funding Reauthorization? What potential problems does this create for the Town if it is to seek local permits?
8. What are the upsides of the Town beginning a process to seek local permits for beach protection? Beyond the lack of Federal participation, what are the downsides?
9. Currently, a portion of the Kure Beach project extends into Carolina Beach. If the Town has to seek local permits, how should this section be addressed?

ITEMS INCORPORATED BY
REFERENCE
AND
ADDED TO THIS AGENDA
PACKET

Town of Kure Beach
FINANCIAL SUMMARY REPORT
2 MONTHS ENDING 08/31/2009

GENERAL FUND

REVENUES	CURRENT BUDGET	ACTUAL 08/31/09	Y-T-D % COLLECTED
AD VALOREM TAXES	1,560,092	15,388	0.99%
MOTOR VEHICLE TAXES	28,180	4,818	17.10%
LOCAL OPTION SALES TAX	494,900	86,634	17.51%
NHC ABC REVENUES	15,424	3,296	21.37%
COMM. TOWER RENT	66,000	9,281	14.06%
FRANCHISE FEES & VIDEO TAX	126,710	952	0.75%
BUILDING PERMIT FEES	28,000	5,500	19.64%
GARBAGE & RECYCLING	215,801	39,137	18.14%
GF BALANCE APPROPRIATED	0	-	0.00%
ALL OTHER REVENUES	326,297	31,431	9.63%
	\$ 2,861,403	\$196,437	6.87%

EXPENDITURES	CURRENT BUDGET	ACTUAL 08/31/2009	Y-T-D % SPENT
410 GOVERNING BODY	41,857	7,350	17.56%
411 TOWN CLERK	59,052	9,811	16.61%
412 COMMITTEES	31,100	240	0.77%
415 FINANCE DEPARTMENT	108,125	18,787	17.38%
420 ADMINISTRATION	234,108	73,757	31.51%
421 COMMUNITY CENTER	15,440	2,809	18.30%
430 ELECTIONS	8,520	-	0.00%
446 EMERGENCY MANAGEMENT	500	29	5.86%
460 TAX COLLECTION	35,000	-	0.00%
470 LEGAL DEPARTMENT	29,800	8,494	28.50%
510 POLICE DEPARTMENT	949,507	158,906	16.70%
530 FIRE DEPARTMENT	252,090	31,018	11.84%
531 LIFE GUARDS	146,567	70,988	48.43%
540 BUILDING INSPECTION/CODE ENFORCEMENT	102,973	13,771	13.37%
550 STREETS & SANITATION DEPARTMENT	836,785	134,174	16.03%
	\$ 2,861,404	\$ 529,634	18.51%

SPECIAL PROJECTS AND RESTRICTED FUNDS

POWELL FUND - REVENUES	\$ 55,800	\$ 11	0.02%
POWELL FUND - EXPENSES	55,800	2,010	3.60%
STORM WATER FUND - REVENUES	\$ 136,914	\$ 26,253	19.17%
STORM WATER FUND - EXPENSES	136,914	16,968	12.39%

WATER & SEWER FUND

REVENUES	CURRENT BUDGET	ACTUAL 08/31/2009	Y-T-D % COLLECTED
WATER & SEWER CHARGES COLLECTED	\$ 1,259,767	\$ 259,897	20.63%
WF APPROPRIATED FUND BALANCE	\$ -	\$ -	0.00%
OTHER WATER & SEWER REVENUE	\$ 1,222,432	\$ 361	0.03%
	\$ 2,482,199	\$ 260,258	10.48%

EXPENDITURES

	CURRENT BUDGET	ACTUAL 08/31/2009	Y-T-D % SPENT
WATER ADMIN/LEGAL & FINANCE	\$ 276,225	\$ 34,057	12.33%
WATER DEPARTMENT OPERATIONS	\$ 1,373,092	\$ 248,368	18.09%
	\$ 1,649,317	\$ 282,425	17.12%

SPECIAL PROJECTS AND RESTRICTED FUNDS

WATERSEWER EXPANSION RESERVE FUND - REVENUES	\$ 115,731	\$ 5,049	4.36%
WATERSEWER EXPANSION RESERVE FUND - EXPENSES	-	-	0.00%

OTHER FINANCIAL & OPERATING INFORMATION

Checking	\$ 139,589
Certificates of Deposit	\$ 252,807
Capital Management Trust	\$1,003,337
GRAND TOTAL	\$ 1,395,733