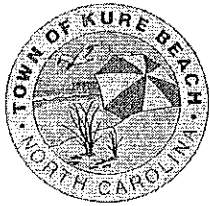


AGENDA



TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ■ Kure Beach, NC 28449

Mac Montgomery, Mayor
Jim Dugan, Mayor Pro Tem
Dean Lambeth, Commissioner
Barry Nelder, Commissioner
Jim Varrt, Commissioner

Michelle James, Town Administrator ■ Kaysie Pralle, Town Clerk

REGULAR MEETING
OCTOBER 20, 2009 6:30 P.M.

CALL TO ORDER AND WELCOME – Mayor Montgomery
INVOCATION – Mayor Montgomery
PLEDGE OF ALLEGIANCE – Mayor Montgomery

RECOGNITION AND AWARDS

- Recognition of Glen McIntosh, US Army Corps of Engineers

PRESENTATIONS TO COUNCIL

- Julia Overton, AHS - Presentation of draft sketch for Hall of Fame mural
- RAGS & Beautification Committee - Presentation of Uniform Signs

PERSONS TO ADDRESS COUNCIL

(3 minutes - Please sign in with the Clerk before the meeting)

- Tony Gonsalves, SLAP - Fire Dept./Police Dept. flagpole

APPROVAL OF CONSENT AGENDA

1. Building Department report: September 2009
2. Finance report: September 2009
3. Fire Department report: September 2009
4. Police Department report: September 2009
5. Accept resignation from Linda Cheshire, Board of Adjustments
6. Meeting Minutes
 - œ 9/15/2009 Regular
 - œ 9/15/2009 Special
 - œ 9/15/2009 Closed

ADOPTION OF THE AGENDA

OLD BUSINESS

1. Discussion and Consideration of Political Sign Ordinance (Attorney Canoutas)
2. Economic Development Study Committee Update (Vatrt)
3. Discussion and Consideration of adopting Debt Setoff Resolution (James)
4. Discussion of how new improvements impact the need for additional law enforcement (Montgomery)
5. Discussion and Consideration of Trade marking the Town Seal & Logo (Attorney Canoutas & Pralle)

NEW BUSINESS

1. Discussion of Fort Fisher State Recreation Area Advisory Committee (Montgomery)
2. Discussion and Consideration of New Email and Website Hosting Vendor (James & Steve Woodard)

EXECUTIVE SESSION

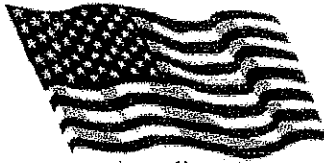
(If Necessary)

ADJOURNMENT

RECOGNITION
&
REWARDS

PRESENTATIONS
TO
COUNCIL

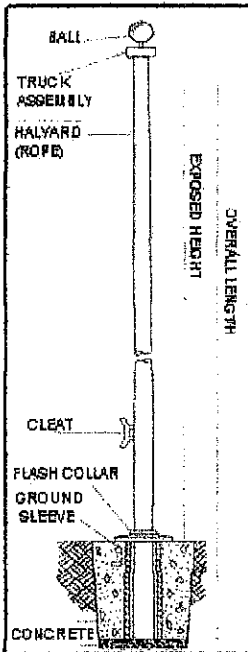
PERSONS TO
ADDRESS
COUNCIL



www.americanflagstore.com
Flags ★ Flagpoles ★ Accessories

Residential Aluminum Flagpoles - Complete Packages

**COMPLETE PACKAGES WITH FLAG, ALL HARDWARE NEEDED AND
INSTALLATION INSTRUCTIONSINCLUDES SHIPPING!**



Quality Aluminum Flagpoles with an External Halyard System. Flag poles are manufactured with high standards, and are gracefully tapered with scaled down proportions perfect for home, apartment or small businesses. Standard fittings include: a gold anodized, spun aluminum ball, a cast aluminum, single sheave truck assembly, cast aluminum cleats, braided polypropylene halyard with snaphooks and a ground setting tube.

EASY TO INSTALL! (Installations Instructions included).

** Packages include delivery only in continental U.S. **



	Item# ALCON30	30' x 4" Aluminum Conical Tapered Flagpole 5'x8' U.S. Flag	
SHIPPING INCLUDED!		Flag pole specifications:	
Standard fittings include: a gold anodized, spun aluminum ball, a cast aluminum, single sheave stationary truck assembly, cast aluminum cleats, braided polypropylene halyard with snaphooks, flash collar and a pvc ground setting tube, and 5x8 US Nylon flag is included in this package. EASY TO		Overall Height:	33' (with hardware)
		Exposed Height:	30'
		Wall Thickness	.125"
		Butt Diameter (Base)	4"
		Top Diameter	2"
		Number of sections	1 or 2 ***depends on freight company regulations (total max. length) in your area ***
Flagpole Finish:		Satin Brushed	

INSTALL!! (Installations Instructions included).	Maximum Unflagged Windspeed:	With 5'x8' U.S. flag	Price \$845.00 Quantity
	97mph	50mph	

	Item# ALCON305R	30' x 5" Aluminum Conical Tapered Flagpole		5'x8' U.S. Flag
--	-----------------	---	--	------------------------

SHIPPING INCLUDED! Flag pole specifications:

Standard fittings include: a gold anodized, spun aluminum ball, a cast aluminum, single sheave stationary truck assembly, cast aluminum cleats, braided polypropylene halyard with snaphooks, flash collar and a pvc ground setting tube. and 5x8 US Nylon flag is included in this package. EASY TO INSTALL!! (Installations Instructions included).	Overall Height:	33' (with hardware)		
	Exposed Height:	30'		
	Wall Thickness	.125"		
	Butt Diameter (Base)	5"		
	Top Diameter	3"		
	Number of sections	1 or 2 ***depends on freight company regulations (total max. length) in your area ***		
	Flagpole Finish:	Satin Brushed		

	Maximum Unflagged Windspeed:	With 5'x8' U.S. flag	Price \$968.00 Quantity
	110mph	85mph	

	Item# ALCON3055R	30' x 5" Aluminum Conical Tapered Flagpole		5'x8' U.S. Flag
--	------------------	---	--	------------------------

SHIPPING INCLUDED! Flag pole specifications:

Standard fittings include: a gold anodized, spun aluminum ball, a cast aluminum, single sheave stationary truck assembly, cast aluminum cleats, braided polypropylene halyard with snaphooks, flash collar and a pvc ground setting tube. and 5x8 US Nylon flag is included in this package. EASY TO INSTALL!! (Installations Instructions included).	Overall Height:	33' (with hardware)		
	Exposed Height:	30'		
	Wall Thickness	.156"		
	Butt Diameter (Base)	5"		
	Top Diameter	3"		
	Number of sections	1 or 2 ***depends on freight company regulations (total max. length) in your area ***		
	Flagpole Finish:	Satin Brushed		

	Maximum Unflagged Windspeed:	With 5'x8' U.S. flag	Price \$1,165.00 Quantity
	126mph	95mph	

*** Additional shipping charges may apply for residential delivery...depending on location ***

APPROVAL OF
CONSENT
AGENDA

Kure Beach Building Dept. Fees Received: 9/1/2009 - 9/30/2009

Type/PermitNo	Applicant	PayMethod	PayNotes	DateRecd	FeeRecd
Building					
5153	Moutos, George John	Check	N/A	9/1/2009	\$11,400.00
5154	ONEAL, MITCHELL W	Check	N/A	9/14/2009	\$200.00
5155	NESS, EVON	Check	N/A	9/22/2009	\$100.00
5156	LEWIS, JACK WORTH	Check	N/A	9/24/2009	\$25.00
Total Fees from : Building					\$11,725.00
CAMA					
090010	NESS, EVON	Cash	N/A	9/10/2009	\$100.00
Total Fees from : CAMA					\$100.00
Landscape					
090001	TSANGARIDES, ARTHUR WANDA	Cash	N/A	9/10/2009	\$25.00
Total Fees from : Landscape					\$25.00
Total Records: 6				Total Fees Recd:	\$11,850.00

MEMORANDUM

Date: October 15, 2009

To: Council & Department Heads

From: Jennifer Watson

Re: Monthly Financial Report

Before I can proceed with the Monthly Financial Report, entries must be received from our auditors. Once these entries are received and entered I will then supply you with an up to date Monthly Financial Report.

The Monthly Report will be ready prior to the October 20th meeting. I will send you an email letting you know that the report has been placed in your box and is ready for pickup.

Jennifer Watson

DEBT PAYMENT SCHEDULE FOR FY 09-10

Fire	Veh Desc	VIN	Purchase Date	Amount Financed	Finance Period	First Pmt Date	Annual Payment	Last Pmt Date	Bal. Owed 09/30/2009	Int. Rate	Line Item	Payment Amount
3984	2004 Pierce Fire Apparatus		06/08/2004	204,089	8	06/08/2008	29,517	06/01/2012	82,917	3.36%	10-530-74-04	\$ 29,517.00
9817	2004 Ford Mini Pumper FD pays 1/2 Town pays 1/2 Amt reflected is GF allocation		11/29/2005	70,000	7	11/29/2005	11,448	11/29/2011	30,000	3.56%	10-530-74-04	\$ 5,723.87
2150	Police		05/01/2007	100,173	4	05/07/2007	26,487	05/07/2010	25,500	3.87%	10-510-74-04	\$ 26,487.00
2151	PD (2)-2007 F150 Trucks		05/01/2007									
2152			05/01/2007									
	2-08 Ford Taurus		01/18/2008	51,919	4	02/04/2008	10,685	02/04/2011	20,290	3.53%	10-510-74-04	\$ 10,685.00
	2-09 Crown Vics		01/26/2009	61,720	4	01/26/2009	16,182	01/26/2012	45,537	3.27%	10-510-74-04	\$ 16,182.43
	Public Works											
2695	2007 Interntl Garbage Trk		05/01/2007	150,980	5	05/07/2007	32,544	05/07/2011	61,477	3.89%	10-550-74-04	\$ 32,544.00
	Service Truck		07/18/2007	31,537	4	08/31/2007	8,356	08/31/2010	20,731	4.02%	30-810-74-04	\$ 8,356.00
	Dump Truck		07/18/2007	49,846	4	08/31/2007	13,208	08/31/2010	-	-	30-810-74-04	\$ 6,604.00
											10-550-74-04	\$ 6,604.00
	Loader Backhoe		07/18/2007	70,000	5	08/31/2007	15,145	08/31/2011	28,555	4.12%	30-810-74-04	\$ 8,145
											10-550-74-04	\$ 3,500
											32-610-74-00	\$ 3,500
	Gator & Tractor		08/21/2009	26,925	7	12/01/2009	7,115	06/01/2012	26,925	3.42%	10-550-74-00	\$ 4,921
											30-810-74-04	\$ 2,194
	Capital Improvement Projects											
	Cutter Ct Drainage Proj		07/23/2005	875,000	16	07/23/2005	80,133	06/23/2020	679,069	*	32-610-74-91	\$ 80,133.00
	Water Tower & Well House		04/11/2007	926,006	15	10/11/2007	29,521	05/07/2022	1,065,887	3.92%	30-810-99-9178%	41,118.48
	Town Hall Expansion		04/11/2007	261,181	15	10/11/2007	23,195	05/07/2022		3.92%	10-420-70-00	22% 11,597.52
												*A
	Water Tower & Well House		04/11/2007	169,894	2	10/11/2007	32,983.16	05/07/2011	112,352	6.43%	30-810-99-91	\$ 58,899.16
	Town Hall Expansion		04/11/2007	47,919	2	10/11/2007	25,916	05/07/2011		6.43%		
	Ocean Front Park		12/19/2007	3,600,000	20	12/19/2008	148,173	12/19/2027	1,306,180	4.28%	40-585-00-00	\$ 148,173
									Total			3,505,420

*Loan (A) totals include the Water Tower, Well House, & Town Hall Expansion (2nd Loan)

*Loan (B) totals include the Water Tower, Well House, & Town Hall Expansion (1st Loan)

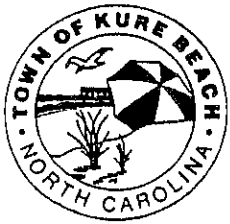
KURE BEACH FIRE DEPARTMENT

FIRE CHIEF'S REPORT SEPTEMBER, 2009

DATE	PURPOSE
09/05/09	MUTUAL AID CBFD
09/05/09	MUTUAL AID CBFD
09/07/09	MUTUAL AID FPDF
09/12/09	EMS
09/13/09	EMS
09/14/09	FIREFIGHTER I & II CLASS
09/15/09	EMS
09/21/09	FIREFIGHTER I & II CLASS
09/23/09	MUTUAL AID CBFD
09/25/09	STRUCTURE FIRE
09/28/09	CPR CLASS
09/29/09	FALSE ALARM

All equipment checked and found to be in working order

Harold Heglar
Chief



KURE BEACH POLICE

114 N. 7TH AVENUE, KURE BEACH, NORTH CAROLINA 28499
TELEPHONE (910) 458-7586 • FAX (910) 458-9882

Police Activity Reports for September 2009

Page 1	Activity Log Event Summary Totals
Page 2	Arrest Status/Disposition Totals by Offense
Page 3	Citation Totals by Charge
Page 4	Civil Papers Summary Totals
Page 5	Criminal Papers Summary Totals
Page 6	Incident Status/Disposition Totals by Offense
Page 7	Chief's Notes

Activity Log Event Summary (Totals)

Kure Beach Police Department

(09/01/2009 - 09/30/2009)

Assist Citizen	1	Assist Other Agency - Fire	1
Assist Other Agency - Medical	1	BOLO	2
Citizen Complaint	6	Communicating Threats	1
Dispute	4	Domestic	1
Emergency Message	1	Found Property / K-9	2
Hazardous Condition	2	Information	2
Noise Complaint	1	Suspicious Person/Vehicle	3
Traffic Complaint	1		

Total Number Of Events: 29

Arrest Race/Sex Totals by Offense

Kure Beach Police Department

(09/01/2009 - 09/30/2009)

Primary Offense:	White Male:	Black Male:	Indian Male:	Asian Male:	White Female:	Black Female:	Indian Female:	Asian Female:	Juven.:	Adult:	Resd.:	NonRes.:	Arrests:
0510 - Burglary - Forcible Entry	1	0	0	0	0	0	0	0	0	1	0	1	1
14-100 - Obtain Property False Pretense	0	0	0	0	1	0	0	0	0	1	1	0	1
1330 - Possessing/Concealing Stolen Property	2	0	0	0	0	0	0	0	0	2	0	2	2
2090 - All Other Offenses Against Family	1	0	0	0	0	0	0	0	0	1	1	0	1
2100 - DWI - Alcohol and/or Drugs	1	0	1	0	0	0	0	0	0	2	1	1	2
2450 - Drunk and Disruptive	1	0	0	0	0	0	0	0	0	1	0	1	1
2690 - All Other Offenses	1	0	0	0	0	0	0	0	0	1	0	1	1
Totals:	7	0	1	0	1	0	0	0	0	9	3	6	9

Citation Totals by Charge

Kure Beach Police Department

(09/01/2009 - 09/30/2009)

Charge:	Number of Charges:
Speeding (Misdemeanor)	1
DWI	1
No Operator License	2
Driving While License Revoked	2
Expired Registration	1
Possess/Consume Alcohol - Passenger	1
Other (Misdemeanor)	1
Other (Infraction)	2
Other (2nd Charge - Misdemeanor)	2
Other (2nd Charge - Infraction)	2
Total:	15

Civil Papers Summary Totals (by Paper Type)

Kure Beach Police Department

(09/01/2009 - 09/30/2009)

Type of Civil Paper:	Total Served:	Total Returned:	Total Ret. to Clerk:	Total Issued:	Total Issued Outstanding:
Subpoena	2	0	2	2	1
Totals:	2	0	2	2	1

Criminal Papers Summary Totals (by Paper Type)

Kure Beach Police Department

(09/01/2009 - 09/30/2009)

Type of Criminal Paper:	Total Served:	Total Returned:	Total Ret. to Clerk:	Total Issued:	Total Issued Outstanding:
Criminal Summons	0	0	0	1	1
Order For Arrest	0	1	2	5	2
Totals:	0	1	2	6	3

Incident Status/Disposition Totals (With Percentages) by Offense

Kure Beach Police Department

(09/01/2009 - 09/30/2009)

Primary Offense:	Total Reported:		Total	Actual	%	Cleared	Cleared	%	Active:	%	Inactive:	%
	Unfounded:	Incidents:	Arrest:	Other:	Cleared:	Other:	Cleared:	Active:	Inactive:			
0510 - Burglary - Forcible Entry	2	0	2	0	0%	0	0	0%	2	100%	0	0%
0520 - Burglary - Non-Forced Entry	1	0	1	0	0%	0	0	0%	1	100%	0	0%
0650 - Larceny - Auto Parts & Accessories	1	1	0	0	100%	0	0	0%	0	0%	0	0%
0660 - Larceny - From Buildings	2	1	1	0	50.0%	0	0	0%	1	100%	0	0%
0690 - Larceny - All Other Larceny	3	0	3	0	0%	2	2	66.7%	1	33.3%	0	0%
0710 - Motor Vehicle Theft - Automobile	1	0	1	1	0%	0	0	100%	0	0%	0	0%
1330 - Possessing/Concealing Stolen Property	1	0	1	1	0%	0	0	100%	0	0%	0	0%
1400 - Criminal Damage to Property (Vandalism)	2	0	2	0	0%	0	0	0%	2	100%	0	0%
1590 - Other Weapons Violations	1	0	1	0	0%	0	0	0%	1	100%	0	0%
Totals:	14	2	12	2	14.3%	2	2	33.3%	8	66.7%	0	0%

Chief's Notes

Self Initiated Police Services:

Business Security Checks	358
Home Security Checks	275
Open Doors	0
Senior Welfare Checks	15

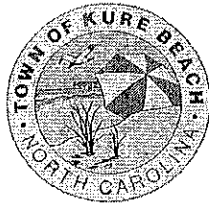
Training and Other Activity:

Sept. 29-Oct. 1, 2009: Chief Cooper attended the Child Advocacy Conference of N.C. in Lake Junalaska, NC.

Respectfully yours,

Dennis Cooper
Chief of Police

MINUTES



TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ■ Kure Beach, NC 28449

Mac Montgomery, Mayor
Jim Dugan, Mayor Pro Tem
Dean Lambeth, Commissioner
Barry Nelder, Commissioner
Jim Varrt, Commissioner

Michelle James, Town Administrator ■ Kaysie Pralle, Town Clerk

REGULAR MEETING

SEPTEMBER 15, 2009 6:30 P.M.

COUNCIL MEMBERS PRESENT:

Mayor	Mac Montgomery
Mayor Pro Tem	Jim Dugan
Commissioner	Dean Lambeth
Commissioner	Barry Nelder
Commissioner	Jim Varrt

COUNCIL MEMBERS ABSENT:

None

STAFF PRESENT:

Town Administrator	Michelle James
Police Chief	Dennis Cooper
Building Inspector	John Batson
Town Clerk	Kaysie Pralle

Town Attorney A. A. Canoutas was in attendance. There was a quorum of the Town Council present.

Mayor Montgomery called the meeting to order at 6:30 pm. Pastor Richard Graff of Kure Memorial Lutheran Church delivered the invocation. Mayor Montgomery led in the Pledge of Allegiance.

RECOGNITION AND AWARDS

- ☛ Certificate of Appreciation from US Army Freedom Team Salute recognizing the Town of Kure Beach and Mayor Montgomery for outstanding contributions to the US Army

Deputy District Commander Lt. Colonel Arnie Sulit from the Wilmington District U.S. Army Corps of Engineers presented the Town and Mayor Montgomery with the certificate of appreciation.

PRESENTATIONS TO COUNCIL

- ☛ Update from Emilie Swearingen, Hall of Fame Committee

Emilie reminded Council of their recommendation to have a local student involved in the project. Julia Overton is a senior at Ashley High School. She and the committee are looking for a concept. Ken Withrow agreed to be the liaison for the project. James

McAdams, AHS Principal and Angela Hewitt, AHS art teacher were also present at the meeting. Mayor Montgomery would like to get a date and time to meet within the next ten days. Clerk to coordinate the meeting.

PERSONS TO ADDRESS COUNCIL

(3 minutes - Please sign in with the Clerk before the meeting)

Eric Vann - Requested Council consider of a different form of government; one that is of the people, by the people and for the people.

APPROVAL OF CONSENT AGENDA

1. Building Department report: August 2009
2. Finance report: July/August 2009
3. Fire Department report: August 2009
4. Police Department report: August 2009
5. Finance Internal Control Policy
6. Proclamation P09-07 NC DOT proclaiming September 19th - October 3rd Fall Litter Sweep time in Kure Beach
7. Proclamation P09-06 Stamp Defiance Chapter, Daughters of the American Revolution proclaiming September 17th - 23rd to be Constitution Week
8. Meeting Minutes
œ 8/18/2009 Regular

ACTION - Commissioner Varrt MADE THE MOTION to adopt the consent agenda. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

ADOPTION OF THE AGENDA

Add as Item #6 under Old Business the discussion and consideration of rescheduling the Council Training Workshop with John Stephens from the School of Government.

Add as Item #4 under New Business the Discussion and consideration of Wilmington Metropolitan Planning Organization's (MPO) priority highway projects.

Add an executive session with Council and the Attorney only to discuss the grievance procedure and the possibility of a public hearing for former Town employee Nancy Hewitt.

Add as Item #5 under New Business the discussion of Political Signs.

ACTION - Commissioner Varrt MADE THE MOTION to approve the agenda as amended. Mayor Pro Tem Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

OLD BUSINESS

1. Discussion and consideration of a development schedule for Ocean Front Park (Montgomery)

Mayor Montgomery announced that yesterday the Town received a check from the Division of Coastal Management for \$600,000. This money is the payment from a grant that was approved for the Town. The funding will go towards the acquisition cost for the Ocean Front Park.

The Town was also approved by PARTF for a \$456,000 grant towards Park development.

The CWMTF released the funding for a clean water grant in the amount of \$204,000 that was previously awarded to the Town.

The Town is still waiting on another \$200,000 from the Division of Coastal Management.

The Town has approximately \$860,000 in pledges and/or grants to develop the Park. There are two remaining grants that the Town has applied for and are awaiting a response. One is the WAMI grant for \$1 million dollars. The other is a \$750,000 federal appropriation still pending in the Senate.

Commissioner Nelder mentioned the architectural firm hired to develop the Park. Mayor Montgomery said that the Town paid the firm for the plans. Once the Town receives the grant funding, the grantors will pay as the project proceeds.

Mayor Pro Tem Dugan reminded Council that the original plan was to have the land paid for before proceeding with the development. He would like to continue along that path.

Commissioner Nelder questioned if the \$860,000.00 had a time limit.

Mayor Montgomery said once the award letter is mailed, there should be an 18-24 month time frame to complete the project.

2. Discussion and Consideration of Marketing Brochure for Ocean Front Park (James and Montgomery)

Administrator James reminded Council that at a previous meeting the subject of pursuing contributions for the Park was discussed.

She distributed a draft copy of a Park marketing brochure to Council. Administrator James explained that she is not looking for a decision from Council tonight, but she is asking Council to consider the amounts and types of contributions.

Mayor Montgomery questioned if it was possible to get this information to the public for input. Administrator James explained that when looking at other agencies, \$50 is the starting amount.

Commissioner Lambeth recommended letting the Ocean Front Park Committee review this information first before adding it to the website or list serv.

The draft brochure is incorporated by reference and made a part of these minutes.

3. Discussion and Consideration of continued projects on Atlantic Avenue if necessary (from Workshop prior to Council Meeting)

Mayor Montgomery referenced the special meeting that took place prior to this meeting with the Beautification and SLAP Committees. The first item Council agreed

to was to have the Beautification Committee work with the NC Cooperative Extension to develop a landscaping plan for Atlantic Ave not to exceed 20,000.00.

ACTION - Commissioner Nelder MADE THE MOTION to approve the Beautification Committee design a landscape project for Atlantic Avenue not to exceed \$20,000. Commissioner Lambeth seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

The Beautification Committee is to prepare a sign plan to bring back to Council with estimates at the October meeting.

SLAP to prepare plans in conjunction with the staff to refurbish four crossovers, one emergency ramp and two ADA platforms between L Avenue and M Avenue. The committee is to return to Council with cost estimates.

At the August Council meeting the decision was made to dedicate the boardwalk to Former Commissioner Bill Ufferman. The Town has a dedication plaque for Ufferman.

The Council is tentatively scheduling the dedication for 5:30 pm on Thursday, November 5. The Town Administrator and Clerk are to contact Carol Ufferman to coordinate a time.

4. Golf Carts - Attorney Canoutas

Attorney Canoutas explained that about a week ago he met with Mayor Pro Tem Dugan, Administrator James, Chief Cooper and the Attorney for the NC League of Municipalities.

The NC Court of Appeals has the case from Bald Head Island. He expects that there will be some sort of required criteria for golf carts. Everyone was in agreement to put this issue on hold pending the outcome of this case. (57:00)

5. Economic Development Study Committee Update - Vatr

Commissioner Vatr informed Council that on October 30th the NC State School of Design will have the final economic development design ready. He is requesting to schedule a public workshop either here or at the Community Center where each student could present their design concept. At that time Council may decide how they would like to proceed.

CONSENSUS - Council scheduled a workshop on Friday, October 30 at 4:00 pm to hear the final presentation by NC State School of Design.

6. Discussion and consideration of rescheduling the Council Training Workshop with John Stephens from the School of Government (Montgomery)

John Stephens would like to know if Council would like to continue with the meeting or postpone the meeting until after the election. He stated that the workshop would focus on the roles of the Council and the Council candidates.

Commissioner Nelder, Commissioner Vatr and Mayor Pro Tem Dugan recommended postponing the workshop until after the election.

Commissioner Lambeth prefers to cancel the workshop all together.
CONSENSUS - Mayor Montgomery will contact Johns Stephens to inform him that the meeting will be postponed until after the November election. At that time, the elected officials can determine how they would like to proceed.

NEW BUSINESS

1. Ordinance Amendment (Canoutas)

Chapter 12 PARKS AND RECREATION, ARTICLE III. KURE BEACH COMMUNITY CENTER, Secs. 12-50 through 12-61.

The following are the recommended amendments:

Sec. 12-50. Community center committee.

The community center committee shall consist of ~~nine (9)~~ eleven (11) members of the community at large all of whom shall be permanent residents of Kure Beach.

Sec. 12-51. Terms, removal and filling of vacancies.

~~(a) Members shall be appointed having staggered terms of two (2) years each.~~

Each member of the community center committee shall be appointed by the board of commissioners for a three (3) year term. Approximately one-third (1/3) of the terms shall expire each year.

(d) Faithful attendance at meetings of the committee is considered a pre-requisite for the maintenance of membership on the committee. The ~~nine (9)~~ eleven (11) committee members shall have equal voting powers on all matters which come before the committee.

Sec. 12-52. Organization, meetings and quorum.

(c) There shall be a quorum of ~~five (5)~~ six (6) members for the purpose of taking any official action.

Sec. 12-58. Hours of use and quiet enjoyment.

The community center may not be rented or used for any purpose extending beyond ~~12:00 p.m.~~ midnight, nor may it be used at any time in such a way as to disturb the quiet enjoyment of the adjoining premises.

ACTION - Commissioner Vattr MADE THE MOTION to approve the amendments as recommended. Mayor Pro Tem Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

2. Beach Re-Nourishment Update (Vattr)

- Modified Project Scope

Commissioner Vattr informed Council that the Town is not getting additional sand. Wrightsville Beach, Carolina Beach and Kure beach will get 100% of the original renourishment amount.

- Support from coastal communities for future beach re-nourishment funding

Tim Owens, Carolina Beach Town Manager, and Commissioner Varrt are petitioning a letter to the Federal Government, the State or the NC Water Resources Congress and ask for a mid-cycle beach re-nourishment. They will question if there is a way to supplement the Federal Governments budget for sand re-nourishment in the future? ROT funds have grown to over \$30 million dollars. We are looking to spend \$10.4 million now and approximately four years from now roughly the same amount. At 3:00 pm on September 22, 2009 at Carolina Beach Town Hall, Pleasure Island is forming a committee to work with the State and Federal Government through the NC Water Congress to develop a way to help supplement the re-nourishment budgets. Commissioner Lambeth reminded everyone that the original plan was to build the fund to \$50 million dollars and supply re-nourishment from the interest being earned. Since that time the interest rates have plummeted.

3. Records/Research requests (Dugan)

Mayor Pro Tem Dugan said Council and citizens have access to all records in the Town, with the exception of items deemed confidential by the Attorney. Council alone cannot deem a request confidential. The Clerk would receive the request and fulfill it within a reasonable timeframe. Any time there is a request, unless it is made by the majority of Council, Council cannot expect her to drop everything she is doing to handle this request.

4. Discussion and consideration of Wilmington Metropolitan Planning Organization's (MPO) priority highway projects (Montgomery)

Mayor Montgomery said all Council was provided a handout from the MPO listing the Top 25 Highway Projects.

Mayor Pro Tem Dugan informed everyone that the Regional MPO is made up of the three surrounding counties. There is a timeframe that will end October 31. The one that is local is the widening of Dow Road. The projects on this list are not ranked according to priority.

Each attendee was asked to return to their Council and see if there were any requested changes to the list.

Mayor Montgomery requested Council respond on this topic so he can relay the information to the MPO.

This handout is incorporated by reference and made a part of these minutes.

5. Discussion and consideration of Political Signs (Canoutas)

Attorney Canoutas said he notified Code Enforcement Officer Batson that the only thing wrong with our Political Sign Ordinance was in regards to when you could begin posting the signs. He believes this does violate the First Amendment because this is a free speech item.

Mayor Montgomery requested Attorney Canoutas draft a change to the Ordinance for the October meeting.

Attorney Canoutas reminded Council that because this Section is in Chapter 19 of the Code, a Public Hearing will be necessary.

ACTION - Mayor Pro Tem Dugan MADE THE MOTION to schedule a Public Hearing on October 20, 2009 at 6:00 pm to consider a change to the sign ordinance to amend the time frame for posting Political Signs. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

EXECUTIVE SESSION

Mayor Montgomery said Council will go into Closed Session to discuss personnel issues.

ACTION - Commissioner Vatrtr MADE THE MOTION to go into Closed Session to discuss a personnel issue. Mayor Pro Tem Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Commissioner Nelder questioned what Council was going into Closed Session to accomplish.

Mayor Montgomery said there is information that must be presented to Council and Council must decide whether or not to grant an appeal to a former employee. Council will discuss the request but any votes will be taken in public session.

ACTION - Commissioner Vatrtr MADE THE MOTION to return to open session. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Mayor Montgomery said the purpose of the Closed Session was to discuss an appeal request from a former employee.

ACTION - Commissioner Nelder MADE THE MOTION to grant a public hearing for the employee at the employee's request. Commissioner Vatrtr seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Mayor Montgomery announced Council will not be overseeing the appeal. A disinterested third party will conduct the hearing. Attorney Canoutas will submit a list of possible hearing officers to Council. The findings of the hearing officer are not binding.

ACTION - Commissioner Nelder MADE THE MOTION to hold the hearing as a quasi judicial hearing where parties are sworn in. Commissioner Vatrtr seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Attorney Canoutas will communicate with all parties involved.

ADJOURNMENT

ACTION - Commissioner Nelder MADE THE MOTION to adjourn the meeting at 9:06 pm. Commissioner Vatrtr seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Mac Montgomery, Mayor

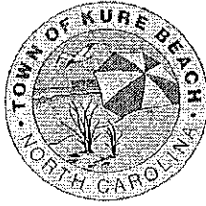
Kaysie Pralle, Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.

MINUTES

TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ▪ Kure Beach, NC 28449



Mac Montgomery, Mayor
Jim Dugan, Mayor Pro Tem
Dean Lambeth, Commissioner
Barry Nelder, Commissioner
Jim Vatrtr, Commissioner

Michelle James, Town Administrator ▪ Kaysie Pralle, Town Clerk

SPECIAL MEETING
SEPTEMBER 15, 2009 5:00 P.M.

PURPOSE

The purpose is to discuss and receive information regarding improvements to Atlantic Avenue walkway/boardwalk, such as walkway/boardwalk signs, walkway/boardwalk crossovers, repairs to old walkway/boardwalk, etc.

COUNCIL MEMBERS PRESENT:

Mayor
Mayor Pro Tem
Commissioner
Commissioner
Commissioner

Mac Montgomery
Jim Dugan
Dean Lambeth
Barry Nelder
Jim Vatrtr

COUNCIL MEMBERS ABSENT:

None

STAFF PRESENT:

Town Administrator
Police Chief
Building Inspector
Town Clerk

Michelle James
Dennis Cooper
John Batson
Kaysie Pralle

Town Attorney A. A. Canoutas was in attendance. There was a quorum of the Town Council present.

CALL TO ORDER AND WELCOME

Mayor Montgomery called the meeting to order at 5:00 pm.

He explained that Council will consult Administrator James and Building Inspector Batson after the discussion to decide where to go. There will be no actions taken in this meeting.

Beautification Chair, Ken Withrow – We need your approval of where to go with the landscaping.

Administrator James – Construction is estimated to be complete by the end of October on the Atlantic Ave sewer rehab project.

Mayor Montgomery - The Administrator has managed to get the contract extended 90 days. The first priority is to restore the property back to the original state.

Administrator James - The landscaping could take up to \$20,000.00 using foliage that is natural to the area.

Ken Withrow - Questioned what the committee is to do at this point. They have submitted a plan to Council for consideration.

Mayor Montgomery - The plans were rejected by Council at a previous meeting and were returned to RTM Landscaping.

Mayor Pro Tem Dugan - He voted to return the plans after talking with the arboretum. The scale of the project that the committee submitted to Council was not possible. The amount of plants discussed could not fit in the area.

Commissioner Lambeth - Recommends one of the Council members, along with several members of the Beautification Committee meet with representatives from the arboretum to come up with a planting plan.

Mayor Montgomery - The Beautification Committee is asking what the Council would like them to do. The boardwalk is finished for all practical purposes. Once the project has been signed off by the Town, at that point I would like begin planting.

Administrator James - The contract is deadline is October 30th with a contract extension granted for an additional 90 days.

Mayor Montgomery - If we approve this project tonight, can the committee work with the North Carolina Cooperative Extension Service to come up with a plan to landscape Atlantic Avenue from L Avenue to N Avenue? The primary objectives would be to restore the property back to its original state, utilize native vegetation and come in under the budget amount of \$20,000. Given those parameters, can your committee move forward with the project?

Ken Withrow - The committee can work with them, but cannot guarantee the prices.

Mayor Montgomery - Questioned Administrator James and Building Inspector Batson if Council votes and approves the committee to move forward, does this meet the criteria set forth by Mike Christenbery following your meeting with today?

Both Administrator James and Building Inspector Batson said they believed it would.

Resident - Could the Town open this up for competitively bid?

Administrator James - We could open it up, but we would have to request the contractor subcontract to a landscaper.

Administrator James - After just talking with John and Attorney Canoutas the Town could go through a subcontractor. (23:00)

Mayor Montgomery explained that the Town has an open contract with the contractor for this project. Building Inspector Batson will meet with the contractor to discuss the option of renegotiating the contract to add a subcontractor for the landscaping of the project.

Ken Withrow - He would like to suggest using the money the Town currently has for parking south of K Avenue.

Mayor Montgomery - To receive part of that funding, it has to be within the scope of the original project. Therefore, anything that happens south of L Avenue and north of N Avenue would be denied.

Administrator James - Signage will be approved. The uniform signage on Atlantic Avenue would be acceptable and within the scope of the original project.

Ken Withrow - His committee looked at the signs throughout the Town and came up with a list of recommendations, such as bicycle rack signs. Are they really necessary?

Mayor Montgomery - Some of the signage does require a change of ordinance. He also agrees that there are too many signs, but Council needs a recommendation from the committee as to what they would like in lieu of them.

Ken Withrow - How can we restrict larger trucks from going down Atlantic Avenue?

Police Chief Cooper - It could possibly require an ordinance amendment. Since I have been here, we have always looked for ways to get vendors in and out expeditiously. Once the park is done, at that point, we may not allow larger vehicles to travel down Atlantic Avenue. There are currently no weight restrictions on Atlantic Avenue. In reference to the signs, the traffic regulatory signs have to stand alone. There is a possibility that the Town could rearrange some signage and reduce some signs to help with the issue.

Mayor Montgomery - The Beautification Committee will work with Administrator James and Building Inspector Batson when getting the specifics on the size and specifications of a uniform sign for Atlantic Avenue. The committee will return to Council at the October meeting with recommendations for signage.

SLAP Chair, Tony Gonsalves - With the project on Atlantic Ave, SLAP decided to recommend changes to five beach access entrances. The committee recommends extending the N Avenue emergency ramp 20 feet. The ramps from L to N Avenues will all be uniform length, extending past the dunes, into the sand.

Mayor Pro Tem Dugan - Clarified that the ramps can be removed in the event of a storm.

Building Inspector Batson - The ramps are built in 5 foot sections.

Commissioner Nelder - Would the Town have to request approval from CAMA for this project?

Administrator James - According to Mike Christenbery, as long as it is within the scope of the project, it will be approved.

Tony Gonsalves - The estimated range of cost from Shane Snow is between \$70 - 80,000.00.

Building Inspector Batson - Clarified that the estimate was for a rebuild of the crossovers, not constructing new crossovers. He spoke Mike Christenberys and questioned if a budget between \$20 - 25,000.00 would be acceptable and if he could work with that. He stated that he could.

Mayor Montgomery - How many crossovers between L and N Avenue are we discussing?

Tony Gonsalves - There are four crossovers, one emergency ramp and two wheelchair deck/platforms.

Mayor Montgomery - Questioned does Council agree with the concept that the SLAP committee has come up with?

By consensus Council approved the concept, but will require a budget estimate before approving the project.

Commissioner Vattr - Council likes the project, but the SLAP committee and the Building Inspector need to work together. The budget of \$20,000 is more acceptable to Council than the \$70-80,000 estimate.

Mayor Montgomery - Council can approve the project concept later tonight, pending the outcome of pricing.

Commissioner Lambeth - Recommends using Building Inspector Batson and prison labor to build a crossover like the one next to the pier.

ADJOURNMENT

ACTION - Mayor Pro Tem Dugan MADE THE MOTION to adjourn the meeting at 6:07 pm. Commissioner Vatrtr seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Mac Montgomery, Mayor

Kaysie Pralle, Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.

OLD BUSINESS



That Section 19-373 (7) of the Code of the Town of Kure Beach, North Carolina, is hereby amended to read as follows:

- (7) Temporary Political signs may be erected on any privately owned premises. One may erect non-illuminated political signs prior to any primary or general election. Political signs shall be removed after the general or run-off election to which the sign pertains or after the termination of a candidacy, whichever occurs first. Political signs may not exceed six (6) square feet in size. Political signs will not be allowed within the right-of-way in the town limits or its extraterritorial jurisdiction, shall not be attached to trees or utility poles, shall not be roof mounted, nor shall they be allowed on any publicly owned property. Political signs may be erected within 100 yards of the Town Hall or Polling Place twenty-four (24) hours prior to the scheduled election subject to limits imposed by the New Hanover County Board of Elections.

If this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given separate effect and to that end the provisions of this Ordinance are declared to be severable.

Any Ordinance or any part of the Ordinance in conflict with this Ordinance, to the extent of such conflict, is hereby repealed.

This Ordinance is adopted in the intent of public health, safety and general welfare of the inhabitants of the Town of Kure Beach, North Carolina, and shall be in full force and effect from and after its adoption.

Adopted this the 20th day of October, 2009.

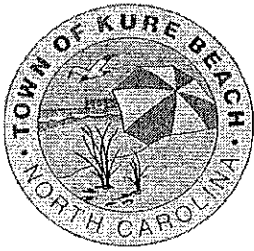
Mac Montgomery, Mayor

ATTEST:

APPROVED AS TO FORM:

Kaysie Pralle, Town Clerk

A.A. Canoutas, Town Attorney



**TOWN COUNCIL
TOWN OF KURE BEACH**

RESOLUTION

NC Local Government Debt Setoff Program

Whereas, NCGS Chapter 105A, Setoff Debt Collection Act, authorizes the North Carolina Department of Revenue to cooperate in identifying debtors who owe money to qualifying local agencies and who are due refunds from the Department of Revenue; and

Whereas, the law authorizes the setting off of certain debts owed to qualifying local agencies against tax refunds; and

Whereas, the North Carolina Association of County Commissioners and the North Carolina League of Municipalities have jointly established a clearinghouse to submit debts on behalf of the Town of Kure Beach as defined in G.S 105A -2 (6), effective January 1, 2006 and thereafter as provided by law;

Now Therefore, be it Resolved by the Town of Kure Beach will participate in the debt setoff program and hereby designates Finance Officer Jennifer Watson as the person to hold hearings and conduct necessary proceedings.

The Town of Kure Beach Mayor hereby authorized to execute such documents and agreements as necessary to participate in the debt setoff program.

Adopted this the ____ day of _____, 2009.

Mac Montgomery
Mayor

Kaysie Pralle
Town Clerk

USE THE **BACK** KEY ON YOUR BROWSER TO RETURN TO PREVIOUS PAGE | HOME

go to

INSURANCE

LEGAL & LEGISLATIVE

ABOUT CITIES & TOWNS

ABOUT THE LEAGUE

SERVICES FOR MEMBERS

ANNUAL CONFERENCE

Job ads

Calendar

Meetings & Conferences

Upcoming training

Publications

Reaching the municipal marketplace

NCLM Local Leadership Foundation

Key Links

Home

NCLM Staff

General Assembly

National League of Cities

Associate members

Affiliate organizations

UNC-CH School of Government

ICMA

How to find us

Contact us

Local Government Debt Setoff Program

www.ncsetoff.org

NCLM contact: Wanda Veasey

North Carolina local governments have collected more than \$65 million in overdue debt since 2002 through the N.C. Local Government Debt Setoff Clearinghouse, a joint project of the League and the N.C. Association of County Commissioners. Participating local governments submit outstanding delinquent debts of \$50 or more to the clearinghouse. If an individual is due a personal income tax refund from the N.C. Department of Revenue or winnings from the N.C. Education Lottery, the debt, along with a fee, will be deducted from their refund or prize money. There are requirements to notify the individual that the debt setoff process will be started and of the available appeals process. For more information about how the program works, go to www.ncsetoff.org

The League and the Association obtained enabling legislation to establish the debt setoff clearinghouse and selected a contractor to operate the service. Since inception of the service in 2002, \$65,088,493 has been collected and returned to counties, municipalities and qualifying local agencies. Most recently the program collected over \$214 million in the year of 2008 alone. In February 2009, we had the largest single cumulative draft amount, over \$7 million, in the history of our program.

The debt setoff program began in North Carolina in November 2002 as a way for local governments (counties and cities) to submit any outstanding delinquent debt totaling \$50 or more that is at least 60 days old to the N.C. Department of Revenue and the Education Lottery. That debt, according to League Chief Financial Officer, Linda Black, can be "any type of debt owed to a city. It can be water bills, sewer bills, parking tickets, fines, taxes - any kind of city-administered service in which a fee is charged."

The local governments can combine outstanding debts that are under \$50 to then be submitted to the debt setoff program. For instance, a person could have \$25 in parking tickets and a \$30 utility charge that was never paid. Combined the two debts equal \$55 and can be charged against the debtor.

Program helps cities and towns collect bad debts

Local governments have another tool to help collect outstanding delinquent debts of \$50 or more. This service is a joint project of the N.C. League of Municipalities and the N.C. Association of County Commissioners, made possible by legislation enacted at our request several years ago (N.C.G.S. 105A-1- through 105A-16). Effective January 1, 2006, public health authorities created under G.S. Chapter 130A, Article 2, Part 1B became eligible to participate in the debt setoff program. With the most recent change in legislation, cities, counties and qualified local agencies are eligible to collect EMS debts. Any municipality that collects EMS debts must also complete the **Business Associate Agreement** insuring to protect the security, confidentiality and integrity of all health information. (Click here to go to www.ncsetoff.org for this form.)

As defined in Chapter 105A of the General Statutes, the following "local agencies" are authorized to participate in the program:

- A county, to the extent it is not considered a State agency.
- A municipality
- A water and sewer authority created under Article 1 of Chapter 162A of the General Statutes
- A regional joint agency created by interlocal agreement under Article 20 of Chapter 160A of the General Statutes between two or more counties, cities, or both.
- A public health authority created under Part 1B of Article 2 of Chapter 130A of the General Statutes.
- A metropolitan sewerage district created under Article 5 of Chapter 162A of the General Statutes.
- A sanitary district created under Part 2 of Article 2 of Chapter 130A of the General Statutes.

Here is how this service works

- . The N.C. Local Government Debt Setoff Clearinghouse has been established by the League of Municipalities and the NC Association of County Commissioners for their members.
- . Any NCLM municipality or NCACC county can decide to participate in the Debt Setoff Program.

Other member organizations may also qualify to participate.

- . A municipality submits the debt to the clearinghouse.
- . The debt must be at least 60 days old.
- . The amount must be \$50 or greater.
- . The city or town must have given proper notice of the debt to the debtor and notify the debtor of their rights to appeal.
- . The city or town must furnish to the clearinghouse the debtor's name and social security number.
- . The information on the debts will go from the clearinghouse to the N.C. Department of Revenue and the Education Lottery.
- . If the debtor is due a refund on North Carolina state individual income taxes or Education Lottery prize money, the municipal debt will be withheld (also called debt setoff) from that refund. If the person owes money to a state agency, the state has priority on collection.
- . The money due the municipality is distributed through the N.C. Capital Management Trust Fund. A municipality must have an account with the trust fund to participate in the program.

TOP

Debtor pays collection assistance fee

NCACC and NCLM are pleased to report an exciting new change in the NC Local Government Debt Setoff Clearinghouse for 2003. We sought and won legislative authority this year to charge the debtor for the \$15 collection assistance fee, beginning January 1, 2003.

The League and the Association have contracted with Five Star Computing, Inc., in Columbia, S.C., to run the program. This company has run a debt collection program for South Carolina local governments for many years.

Above is just the basic information about this new program. For interested cities and towns, additional information is available, including the required Memorandum of Agreement and Understanding about the N.C. Local Government Debt Setoff Clearinghouse, participation forms, sample letters that must be sent to debtors, and other information. Managers, finance officers and attorneys need to examine this package to determine if this program would be good for an individual city or town.

TOP

MEMO

September 17, 2009

To: Council

Cc: Administrator James
Attorney Canoutas

From: Kaysie Pralle

Re: Seal/Logo Trademark

Earlier this year the issue of having the Town Seal and Logo trademarked was discussed. In an effort to protect our Seal/Logo, the Council passed an ordinance addressing its use.

Recently I found that the Secretary of State's (SOS) office will trademark Government Seals and Logos as service marks. Per the SOS website, registration of trademarks and service marks helps provide legal protection for names, logos and other symbols used to identify the goods and services of people doing business in this state.

The following are a sample of counties and/or municipal government agencies that have been issued a trademark from the SOS:

Town of Kernersville
Town of Chapel Hill
City of Washington
Iredell County
City of Greensboro

I have been in contact with the SOS office on several occasions and have the applications ready to send upon Council's approval. The cost for the trademark protection is \$75.00 per seal/logo.

Please respond with your recommendation and/or suggestions.

NEW BUSINESS


Michelle James

From: Michelle James [mjames@townofkurebeach.org]
Sent: Thursday, October 15, 2009 12:18 PM
To: 'rdcooper@yahoo.com'; 'Sonny Beeker'; 'Harold Heglar'; 'John Batson'; 'Kaysie Pralle';
'aa.canoutas@yahoo.com'; 'steve@stevewoodardinc.com'; 'deanlambeth@townofkurebeach.org';
'Mac Montgomery'; 'JAMES & JANE DUGAN'; 'James Vatri'; 'barrynelder@townofkurebeach.org';
'Nelder Barry'
Subject: Email and Website Hosting

MEMORANDUM

Date: October 15, 2009

To: Town Council
Department Directors
Town Clerk

From: Michelle James, Town Administrator 

Re: Website and Email Hosting

We are all negatively impacted by the current web and email host used by the Town. Currently, some of us are using the townofkurebeach.org email address while others forward their Town email to a personal hotmail or yahoo account. Most who are using a personal account do so to avoid the enormous amount of spam coming in from the current email host vendor. Other negative factors:

- archiving and retaining public emails - difficult when users do not use a town email address
- sharing calendars is not possible with the current Pop3 server
- downloading information to a public calendar is not possible with the current Pop3 server
- filtering spam is non-existent with the current vendor
- archiving and retaining public emails is more difficult given the amount of capacity the Town currently rents from the vendor

With that said, Steve Woodard and I have been reviewing quotes from other email and website vendors. Our goal is to secure a service provider at a reasonable cost which will:

- Filter and/or eliminate the spam so everyone can use the Town's provided email address
- Present capabilities for archiving and retaining public emails
- Provide enough capacity for email functions for the Town (currently we are charged if we go over disk space)
- Possibly provide shared calendaring where the Town Clerk can download the monthly calendar into everyone's Outlook calendar. The same format would be used on the website.

Steve and I request your consideration to hire a new vendor to host the Town's website and email system. This is on the October agenda for your consideration.

10/15/2009

ITEMS INCORPORATED BY
REFERENCE
AND
ADDED TO THIS AGENDA
PACKET

Town of Kure Beach
FINANCIAL SUMMARY REPORT
3 MONTHS ENDING 09/30/2009

GENERAL FUND

REVENUES	CURRENT BUDGET	ACTUAL 09/30/09	Y-T-D % COLLECTED
AD VALOREM TAXES	1,560,082	63,801	4.09%
MOTOR VEHICLE TAXES	29,160	5,893	20.91%
LOCAL OPTION SALES TAX	494,900	126,675	25.60%
NHC ABC REVENUES	15,424	3,442	22.32%
COMM. TOWER RENT	66,000	14,045	21.28%
FRANCHISE FEES & VIDEO TAX	126,710	31,603	24.94%
BUILDING PERMIT FEES	28,000	6,250	22.32%
GARBAGE & RECYCLING	215,801	51,989	24.09%
GF BALANCE APPROPRIATED	0	-	0.00%
ALL OTHER REVENUES	326,297	39,254	12.03%
	\$ 2,861,403	\$342,951	11.99%

EXPENDITURES	CURRENT BUDGET	ACTUAL 09/30/2009	Y-T-D % SPENT
410 GOVERNING BODY	\$ 41,857	\$ 6,661	16.39%
411 TOWN CLERK	59,062	14,424	24.42%
412 COMMITTEES	31,100	11,590	37.27%
415 FINANCE DEPARTMENT	106,126	28,181	26.06%
420 ADMINISTRATION	234,108	78,337	33.46%
421 COMMUNITY CENTER	15,440	3,381	21.90%
430 ELECTIONS	9,520	-	0.00%
446 EMERGENCY MANAGEMENT	500	44	8.81%
460 TAX COLLECTION	35,000	-	0.00%
470 LEGAL DEPARTMENT	28,500	8,585	28.81%
510 POLICE DEPARTMENT	949,507	233,608	24.60%
530 FIRE DEPARTMENT	262,080	47,000	17.93%
531 LIFEGUARDS	146,567	9,536	6.51%
540 BUILDING INSPECTION/CODE ENFORCEMENT	102,975	21,733	21.11%
550 STREETS & SANITATION DEPARTMENT	636,765	206,866	32.49%
	\$ 2,861,404	\$ 670,165	23.42%

SPECIAL PROJECTS AND RESTRICTED FUNDS

POWELL FUND - REVENUES	\$ 55,600	\$ 14	0.02%
POWELL FUND - EXPENSES	55,800	3,630	6.51%
STORM WATER FUND - REVENUES	\$ 136,914	\$ 35,146	25.67%
STORM WATER FUND - EXPENSES	136,914	34,022	24.85%

WATER & SEWER FUND

REVENUES	CURRENT BUDGET	ACTUAL 09/30/2009	Y-T-D % COLLECTED
WATER & SEWER CHARGES COLLECTED	\$ 1,259,767	\$ 393,944	31.75%
WF APPROPRIATED FUND BALANCE	\$ -	\$ -	0.00%
OTHER WATER & SEWER REVENUE	\$ 1,222,432	\$ 452	0.04%
	\$ 2,482,199	\$ 400,396	16.13%

EXPENDITURES

WATER ADMIN/LEGAL & FINANCE	CURRENT BUDGET	ACTUAL 09/30/2009	Y-T-D % SPENT
WATER DEPARTMENT OPERATIONS	\$ 276,225	\$ 52,991	19.18%
	\$ 1,373,092	\$ 343,499	25.02%
	\$ 1,649,317	\$ 396,491	24.04%

SPECIAL PROJECTS AND RESTRICTED FUNDS

WATER/SEWER EXPANSION RESERVE FUND - REVENUES	\$ 115,731	\$ 5,063	4.37%
WATER/SEWER EXPANSION RESERVE FUND - EXPENSES	-	-	0.00%

OTHER FINANCIAL & OPERATING INFORMATION

Checking	\$ 726,505
Certificates of Deposit	\$ 253,271
Capital Management Trust	\$1,003,535
GRAND TOTAL	\$ 1,983,311