

# KURE BEACH TOWN COUNCIL

## Actions & Directives

March 16, 2010

NOTE: These actions and directives are not minutes of the meeting. They are a draft summary of the meeting to be used as a reference by the Town Council and staff.

**Maximum Design & Advertising, Inc. President, Amy Tharrington, and Vice President, Kelly Burnette, to present a professional marketing portfolio for the Ocean Front Park in pursuit of private donations**

ACTION - Mayor Pro Tem Keener MADE THE MOTION to move forward with this. Commissioner Fuller AMENDED THE MOTION to authorize up to 10,000 to be divided between this proposal and \$2000.00 from the general reserve fund; subject to the attorney's review of the service agreement and that we solicit local photographers to do the photography. Commissioner Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**David Heglar - Emergency Operations**

Council needs to approve the Town's Emergency Operations Plan at the April meeting.

**CONSENT AGENDA**

1. Building Department report - February 2010
2. Finance Department report - February 2010
3. Fire Department report - February 2010
4. Police Department report - February 2010
5. General Policy & Procedures for Committees revision
6. Meeting Minutes
  - 2/16/2010 Public Hearing
  - 2/16/2010 Regular
  - 3/3/2010 BOA/P&Z/Stormwater & Envir. Interviews

**Board/Commission/Committee Vacancy Appointments**

1. Planning & Zoning Commission appointment (one vacancy)
2. Board of Adjustments member appointment (one vacancy, two alternates)
3. Stormwater & Environmental Committee member appointments (three vacancies)
4. Andrew Barnard to the Beach Protection Committee
5. Paula Withrow to the Parks & Recreation Advisory Board

ACTION - Mayor Lambeth MADE THE MOTION to waive the rule requiring two members be submitted to Council. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

ACTION - Commissioner Fuller MADE THE MOTION that Council approve Anne Brodsky to P&Z, Tony Garibay to Board of Adjustments, Tom Moffitt, John Gordon and Mo Linquist to Stormwater, with the proviso that Anne resign from Board of Adjustments upon appointment to P&Z. Commissioner Nelder seconded the motion. THE MOTION PASSED FOUR TO ONE. Commissioner Dugan was opposed.

**Engineering Services Contracts for Ocean Front Park**

ACTION - Commissioner Dugan MADE THE MOTION that Council approve the engineering services grant for the Stormwater project. Mayor Pro Tem Keener seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Mayor/Council form of government**

ACTION - Commissioner Fuller MADE THE MOTION that Council revert to the august 2006 job descriptions and that we advertise for applicants for these positions, including the current holders of these positions also apply and that the town council review the applicants in accordance with our policy. Mayor Lambeth seconded the motion. THE VOTE PASSED FOUR TO ONE. Commissioner Dugan was opposed.

**Discussion of the Customer Service Policy**

ACTION - Commissioner Fuller MADE THE MOTION to direct the attorney to revise this and have this back to Council by the end of this month. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Town Hall Dress Code**

ACTION - Mayor Pro Tem KEENER MADE THE MOTION to accept Exhibit C with the exception of no shorts. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Community Spirit Proclamation**

ACTION - Commissioner Fuller MADE THE MOTION to adopt the resolution. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Parks & Recreation Committee request for funding appropriation**

ACTION - Commissioner Fuller MADE THE MOTION to approve from the General Fund Reserve \$505.00 for the items from the Parks and Recreation Advisory Board. Mayor Lambeth seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Economic Development Studies update from the Planning & Zoning Commission, Shoreline Access & Parking, Beautification and KB Marketing Advisory Committees**

ACTION - Commissioner Fuller MADE THE MOTION to schedule a Worksession for Monday, March 29th at 5:30 pm. Council members go through this information and come up with their own list so that we can come out of that meeting with a list of priorities that we can vote on. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Atlantic Avenue Stop Signs**

ACTION - Commissioner Fuller MADE THE MOTION as a temporary measure the signs will stay up and committees that were working on it get back to us with a solution. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Power line burial between Fort Fisher Blvd. and Atlantic Avenue**

Mayor Lambeth requests Commissioner Dugan and Public Works Director Beeker research this and come back to Council with a recommendation.

**Recycling cans & signage**

ACTION - Mayor Pro Tem Keener MADE THE MOTION to approve a \$200.00 budget for this project. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Citizens Finance & Budget Advisory Committee**

ACTION - Commissioner Fuller MADE THE MOTION to change the committee's meeting day to the second Tuesday of the month at 6:30 pm. Commissioner Dugan seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

ACTION - Commissioner Fuller MADE THE MOTION that we postponed the approval of the mission statement until we have it. Mayor Lambeth seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Personnel - Doug Martin**

ACTION - Mayor Pro Tem Keener MADE THE MOTION to extend Doug Martin's probation period for 30 days. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

ACTION - Mayor Pro Tem Keener MADE THE MOTION to pay Doug Martin for one day's pay in November 2009. Commissioner Fuller seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Personnel - Mandy Cummings**

ACTION - Mayor Pro Tem Keener MADE THE MOTION to give Mandy Cummings six days vacation and three days holiday pay. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Budget Amendment for OFP Grant**

ACTION - Commissioner Fuller MADE THE MOTION to direct the Finance Officer to prepare a budget amendment accounting for these funds as outlined and that she submit that so that we apply those funds for the land acquisition of the park. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

**Closed Session**

Council discussed a personnel matter and at this time no action was taken pending further review.