



# TOWN COUNCIL MINUTES

REGULAR MEETING MINUTES

January 17, 2012

The Kure Beach Town Council held their regular Council meeting on Tuesday, January 17, 2012, at 6:30 pm. Attorney Canoutas was in attendance and there was a quorum of Council present.

## **COUNCIL MEMBERS PRESENT:**

Mayor	Dean Lambeth
Mayor Pro Tem	Chuck Keener
Commissioner	Emilie Swearingen
Commissioner	Steve Pagley
Commissioner	David Heglar

## **COUNCIL MEMBERS ABSENT**

## **STAFF PRESENT**

Building Inspector -John Batson  
Finance Officer – Arlen Copenhaver  
Deputy Town Clerk – Nancy Hewitt

## **CALL TO ORDER AND WELCOME**

Mayor Dean Lambeth called the meeting to order at 6:30 pm. Eric Blahut, Kure Beach resident and retired pastor, delivered the invocation. Mayor Lambeth led in the Pledge of Allegiance.

## **RECOGNITION AND AWARDS**

None

## **APPROVAL OF CONSENT AGENDA**

1. Hold Harmless Agreement between Town of Kure Beach and Ocean Dunes for KB Fire Department to use Ocean Dunes' recreational facilities
2. Appoint Craig Bloszinsky to the Parks & Recreation Advisory Board
3. Appoint Harriet Owsley to KB Community Center Committee
4. TDA Reimbursement Request of \$145,427.96 for lifeguard expenses 2010/11 and partial 2011/12
5. Budget Amendments 12-03 for \$9,520; 12-04 for \$40,000; 12-05 for \$5,000; and 12-06 for 1,009.
6. Report of Surplus Items
7. ~~Revised Job Descriptions:~~
  - ~~Finance Specialist~~
  - ~~Accounts Receivable Manager~~
  - ~~CSR & Marketing Coordinator~~
  - ~~Town Clerk~~
  - ~~Finance & Budget Officer~~



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8. Finance Report – 7/11/11 to 1/10/12
9. Building Report – December 2011
10. Meeting Minutes:
  - December 5, 2011 regular and organizational (corrected)
  - December 14, 2011 special and closed OFP

Mayor Pro Tem Keener asked that the December 5, 2011 minutes be corrected. On page 3, Item 3, the second sentence should say, “Commissioner Keener received four votes (Lambeth, Heglar, Pagley and Swearingen),” instead of (Lambeth, Keener, Pagley and Swearingen).

Commissioner Heglar asked that Item 7, “Revised Job Descriptions,” be pulled from the Consent Agenda so he could discuss them with Town Clerk, Nancy Avery.

Mayor Lambeth said he would be in favor of pulling them off of the Consent Agenda and discussing them in depth with Town Clerk Avery and Finance Officer Arlen Copenhaver at the upcoming Council retreat to be held on January 24, 2012.

MOTION – Commissioner Heglar made the motion to approve the Consent Agenda with the following changes: revise the December 5, 2012 Minutes and remove the job descriptions.

SECOND – Mayor Pro Tem Keener

VOTE – Unanimous

## ADOPTION OF THE AGENDA

MOTION – Commissioner Swearingen made the motion to adopt the agenda with no changes.

SECOND – Commissioner Heglar

VOTE – Unanimous

## DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

1. Kerry Loomis, General Manager of Lanier Parking made the following points:
  - Ms. Loomis said we can't divulge all of the information to Council that they requested because it would put Lanier at a competitive disadvantage.
  - We are contracted with Wrightsville Beach, Carolina Beach, the City of Wilmington, Myrtle Beach and the City of Durham.
  - We are a turnkey management company, providing everything needed to institute paid parking within a town.
  - Kure Beach has a total of 722 spaces that can be used for parking.



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- Out of the 722 spaces, 443 spaces actually produce the highest occupancy rates that are worth noting.
- According to our study, Kure Beach's main season runs from May 1 to October 31.
- We recommend that the hourly rate Kure Beach should use is \$1.25 per hour, but this is up to Council whether to raise or lower this number.
- We project Kure Beach's gross revenue to be approximately \$245,320, depending on revenue factors. For Kure Beach, these factors are Meters and Citations only.
- One recommendation is to split the cost of using Lanier with Carolina Beach. We have spoken with their Town Manager who has shown interest in this.
- Capital Expense for Kure Beach to get everything up and running would be as follows:
  - Phase 1 which implements paid parking equipment in areas of highest demand – \$247,000;
  - Phase 2 which implements paid parking in the remaining areas – \$78,000.
- All parts of the equipment are under warranty.
- It's expected that Capital Expenses would be incurred every seven years in order to update the technology involved.
- The Annual Operating Expense for Kure Beach would be \$124,000 for service from May 1 to October 31.
- We studied the Town from July to December to come up with our quotes.

\* Lanier Parking's presentation slides are hereby officially incorporated into these minutes.

Commissioner Swearingen asked how much money Carolina Beach nets each year, not including the north end.

Ms. Loomis said she would get that information and forward it to Council.

Mayor Lambeth stated he didn't want to make any decisions tonight and asked Ms. Loomis to forward her presentation information to Deputy Town Clerk Hewitt for presentation at the retreat.

Commissioner Heglar suggested that Lanier's information be discussed during the Shoreline Access & Parking (SLAP) committee's discussion time at the Council retreat.

Mayor Lambeth proceeded to thank SLAP Chairperson, Tony Gonsalves, for his work on this project.



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2. Tiffany Leslie, new coordinator for the Special Olympics Polar Plunge, made the following points:
  - The 8<sup>th</sup> Annual Special Olympics Polar Plunge will be held on Saturday, February 18, starting at 11:00 am with the plunge taking place at 3:00 pm
  - The cost per person is \$50 and five people make a team.
  - There will be food vendors on hand and a silent auction.
  - The money goes to help pay for Special Olympics state and local events, uniforms and attendance at Camp Shriver.
  - As usual, there will be costume contests and prizes for the winners.
  - You can plunge in bathing suits or costumes; no wet suits are allowed.
  - We will also do a Doggy Plunge, which costs \$55 per dog.

Commissioner Swearingen asked that all Council members be there at 1:00 pm to be introduced along with Carolina Beach Town Council and other dignitaries.

## DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

1. Beverly Veals, co-Chairperson of the Environmental Committee for the Island Women spoke about special events and recycling. The following points were made:
  - For the past few years, we've been promoting recycling during special events.
  - We will hold a seminar for event planners to inform them how better to incorporate recycling into their event.
  - We are asking the towns to put together a permitting process where event planners are given guidelines on recycling, as well as have a place on their permit application where the planners have to give account of what they will do to facilitate recycling for their event.
  - We want Kure Beach to help with the seminar which we're hoping will be sometime in March.
  - We would like you to give us a list of the event planners that come to Kure Beach.
  - We may want to consider having this seminar at the Kure Beach Community Center for about two hours.
  - The cost of the seminar would be about \$6 per person which would include a breakfast followed by the seminar.
  - Those planners who come to the event will be given a certificate of completion.
  - We have contacted Waste Industries and Waste Management.

Commissioner Swearingen suggested that Kure Beach consider co-sponsoring this event to help with the marketing; not to pay for the event.



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Commissioner Heglar reviewed what Ms. Veals wants from the town which is event contacts, possible use the Kure Beach Community Center some time in March for a couple hours and town regulations on recycling during events held in Kure Beach. He suggested to Council that she be paired with someone in Town to work with her.

Mayor Lambeth suggested not making any decisions at this time and that wedding events were going to be discussed later on the agenda.

Commissioner Swearingen pointed out that Ms. Veals was probably talking more about events like the triathlon that is held in Kure Beach every year.

Mayor Lambeth suggested that Commissioner Swearingen be the Town's point person to Council for this issue.

2. Barry Nelder, President of the Federal Point Historic Preservation Society made the following points:
  - The historic preservation society didn't receive any funding from Kure Beach last year, but they are requesting it again this year.
  - This organization has approximately 100 members of which 48% live in Kure Beach.
  - Kure Beach's contribution is a big percentage of the society's budget.

Commissioner Swearingen asked Finance Officer Copenhaver if the non-profits had been notified that it's time to submit their applications for funding.

Finance Officer Copenhaver stated that the issue of financial contributions would be brought up during the Council retreat. That's when we'll agree on a timetable. If Council wants us to, we can put the application for funding out on the website now.

Commissioner Swearingen said that we should also put a notice in the Island Gazette.

Commissioner Heglar asked why the Town would think of soliciting people to request money from the Town.

Commissioner Swearingen said that obtaining this information helps Council to decide what should be contributed by the Town during the budget planning sessions.

Commissioner Heglar said that the non-profits that want money from the Town should send a certified letter to the Town stating what they want and what they want to use the



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funds for. Putting the request in the newspaper is foolish. Putting it on the website is fine, but it should be up to the non-profits to check our website to get the application and see what is required of them.

Finance Officer Copenhaver said that last year he put the application on the website that included instructions on what was required from a non-profit. We didn't send anything out to anyone.

Commissioner Pagley asked Mr. Nelder if he could remember how much Kure Beach gave them in the previous year.

Mr. Nelder said that Carolina Beach gave them \$4,000 last year and that Kure Beach normally gives them \$3,000.

## DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Planning & Zoning (P&Z) Chairman Galbraith to discuss summary of vision and get guidance regarding B-1 Expansion on K Avenue

Mr. Galbraith came to ask Council for updates and further guidance on the B-1 Expansion on K Avenue. The following points were made:

- About 1-1/2 months ago, we had a public hearing and had five property owners come to it. Many of them seemed a little reluctant about the plan to expand the businesses up K Avenue, especially the addition of sidewalks and expanding the parking further up K Avenue.
- We had a healthy discussion on the advantages and disadvantages of expanding the business district.
- The expansion wouldn't work as a B-1. It would need to be created as a B-7, mixed-use district with specified businesses. This would give opportunity to light retail and gift shops, in combination with upstairs apartments.
- To change the zoning will require a substantial amount of time, including several public hearings and extensive zoning changes.

Mayor Lambeth said he was at the meeting and most of the residents were shocked that a business can be built just about anywhere in Kure Beach according to the present zoning plan. He asked Mr. Galbraith if he had read the B-1 Study and pages 125 to 128 of the Land Use Plan (LUP) which provides for a mixed-use area. The B-1 Study says it would be the wish of Council to have a mixed-use district from Town Hall going toward the B-1 district on K Avenue. He would like to see P&Z start using what the residents paid for and put these studies into use.

Commissioner Swearingen stated she thought it was time to look into updating the Land Use Plan.



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Mayor Lambeth pointed out that the Land Use Plan cost the town \$20,000 to have it done. The Coastal Resource Commission (CRC) hasn't put any money aside for a new one. I don't expect the LUP to be revised for the next five years. The cost estimates to do another Land Use Plan through UNCW are between \$40,000 and \$50,000.

Mr. Galbraith said that the information in the LUP is only about a paragraph long and is very general. If it is Council's desire for P&Z to do the B-7 planning, we're willing to do it; but it will require a lot of steps to get there. We want Council's guidance and approval.

Commissioner Heglar asked if P&Z's conception of the mixed-use district was only on K Avenue.

Mr. Galbraith said they were considering only the properties fronting K Avenue. We don't see the values changing if the properties are zoned into mixed-use. It may actually be to the property owners' advantage.

Commissioner Swearingen suggested that P&Z work with the SLAP committee, especially regarding parking up the middle of K Avenue.

SLAP Chairperson, Tony Gonsalves, said that the Department of Transportation (DOT) was looking at K Avenue but, at this time, there's flooding on some of the properties when it rains along K Avenue. So the sidewalk and parking plans are on hold until the DOT researches the problem of drainage.

Mayor Lambeth asked Mr. Galbraith what hot-button issues P&Z was working on, currently.

Mr. Galbraith said they're discussing alternative energy such as solar panels and windmills, and they're also working on form-based planning.

CONSENSUS - Mayor Lambeth polled the members of Council, and it is the consensus of Council that P&Z start working on mixed-use zoning for the K Avenue extension area.

## DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

### 1. Revised Policy and Procedures

Finance Officer Copenhaver asked Council to approve the revised policy and procedures, below.

- Travel, Training and Business Expense Policy and Procedures



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The changes will strengthen the approval process. It also brings us up to current IRS guidelines. All Department Heads have seen this draft revision and are on board.

- Purchasing Policy and Procedures

The changes will take all of the procedures and policies we have regarding purchasing and put them all in one place. All Department Heads have seen this draft revision and are on board.

- Cash Management and Investment Policy

This explains our central depository process, procedures for collecting revenue and dispersing funds. It also addresses investments and the authority given him to make investments. He recommended one adjustment to the policy. On Page 4 under Signature of Checks, add that, in his absence, Deputy Finance Officer Nancy Avery, can sign the checks.

- Fund Balance Management Policy

This was developed with the help of the Citizens Finance & Budget Advisory Committee. The essence of this policy is under Section 2, Fund Balance Policy. It states that the minimum fund balance the Town wants to maintain is no less than 32% which is 4 months worth of expenditures, in case of a catastrophic event. He recommended one adjustment to the policy presented. On Page 2, there are two references to General Fund that should be changed to "Governmental Funds."

MOTION – Commissioner Heglar made the motion to adopt the four policies and revisions, including the revision to the Cash Management and Investment Policy to add the Deputy Finance Officer as an approved signer for checks in the absence of the Finance Officer, and the recommended revision under the Fund Balance Management Policy to change the two references to "General Funds" to "Governmental Funds."

SECOND – Mayor Pro Tem Keener

VOTE – Unanimous

## 2. Building Department

Building Inspector Batson presented a draft ordinance amendment on regulations regarding rentals used for weddings. He stated he called about every town on the North Carolina Coast to see what they do about weddings, and they do what we do which is pretty much nothing. He got most of his draft ordinance information from Wrightsville Beach's permitting procedure on weddings. Mr. Batson asked if Council wanted to get into requiring permits for people having weddings on their own property.

Mayor Lambeth said he didn't think Council should be telling private property owners what they can do on their own properties. Gabby Kraus, Chairperson of the Parks &





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Recreation Advisory Board, along with their new member, Craig Blozsinsky are going to meet with New Hanover County Parks & Recreation to see what plans they have. He asked if Council would mind tabling this issue until it could be further discussed at the Council retreat. By then, he hopes to get more information from Mr. Kraus.

Mr. Batson agreed with the Mayor and said he feels that this issue deserves more consideration. He said he feels it's a fairly large ordinance and heavy-handed, so he would like to see more discussion on this subject.

Commissioner Swearingen said she liked the concept that Mr. Batson presented because Kure Beach has so many problems with trash and noise. If we have a small wedding with a half-dozen people, should they be treated the same way as the triathlon? I don't know that those two types of things should be treated equally. Council should be thinking about that before the retreat.

A question was raised whether or not there was an ordinance against noise at parties in Kure Beach.

Mr. Batson said that the Town's noise ordinance doesn't pertain to parties. It only talks about loud speakers on cars, building operations and a few other things. There's nothing about party noise.

MOTION – Commissioner Pagley made a motion to table this item to be discussed at the Council retreat.

SECOND – Commissioner Heglar

VOTE – Unanimous

Commissioner Swearingen asked Building Inspector Batson to provide her with a copy of the Town's noise ordinance.

### 3. Police Department

Mayor Lambeth stated that Police Chief Dennis Cooper is in the process of updating the police personnel manual. Chief Cooper wants the Town attorney to review the updates. There are 75 pieces to this manual. Once it is complete, Chief Cooper will bring it to Council for approval.

MOTION: Commissioner Heglar made the motion to have the Town attorney as the review person for the changes in the personnel manual until they are completed and brought to council.

SECOND: Commissioner Pagley



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VOTE - Unanimous



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## 4. Public Works Department

Mayor Lambeth addressed the information given to Council before the meeting by Public Works Director Beeker regarding furnishing surveying and mapping related to a drainage study of the areas as requested by Town Council at the September 20, 2011 regular meeting. Mayor Lambeth said he would like to postpone the discussion of this until the Council retreat to let everyone have some time to review it.

Commissioner Swearingen stated she is looking into two DENR Grants. One of them is 319 Federal money which could help with our infiltration system. But, because of cut-backs, they are only doing polluted water this year, so we wouldn't even qualify to put in an application. The Clean Water Management Trust Fund application is due on February 1, and they are limiting the amount any one project can have to \$400,000. That would only be half of the cost of Phase 2. It is a full application which would take an engineer several weeks to put together. They would be very interested, however, in an application for an infiltration system application. We would need to talk to Public Works Director Beeker to see who he would recommend to write that application. It is extremely detailed and we would probably have to pay someone to do it. She said she would download the application and give it to the Mayor.

Stormwater & Environmental Committee member, Eric Vann, suggested that Brian Cox from Engineering Services might be a good person to ask to complete the grant application. Council would have to find out how much Mr. Cox would charge to do it.

8:05 pm Break

8:15 pm Returned from break

## DISCUSSION AND CONSIDERATION OF OLD BUSINESS

### 1. Committee Term Limits and Renewal Procedure Draft Revised Procedures

Mayor Pro Tem Keener said that, on December 15, 2011, we had a meeting of the Joint Chairpersons Committee. We have nine ad-hoc committees. Three of them have no term limits, one of them has a 2-year term limit, four of them have a 3-year staggered term limit and one of them has a 3-year term limit. He said he was asked by Town Clerk Avery to come up with some kind of plan where all committees were on the same path. The problem is that members have to go through an application process to have their terms renewed. The committee chairpersons would like to get rid of that requirement. He would like Council to approve the revision to the Committee Policy and Procedures to no longer require that.

He wants Council to vote on changing the application process for renewing memberships, but he would like to wait until the March Joint Committee Chairpersons meeting to have



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Deputy Town Clerk Hewitt explain the process of keeping track of staggered terms before any further changes are made to the committee policy.

MOTION – Mayor Pro Tem Keener made the motion to approve the change to the Policy and Procedures for Committees by adding Item D to the Committee Terms, Renewals and Vacancies section.

SECOND – Commissioner Swearingen

VOTE – Unanimous

MOTION – Mayor Pro Tem Keener made the motion to table all of the other draft revisions to the committee policy until it is discussed further at the next Joint Committee Chairpersons meeting in March.

SECOND – Commissioner Heglar

VOTE – Unanimous

## 2. SeaWatch storm water treatment structure

Mayor Lambeth said that he received a letter from the SeaWatch HOA stating up to \$8,000 of their funds will be used toward the construction of the storm water outfall filtration system in front of the SeaWatch area. This will be the most problematic of these structures because of the low dune line through there. We appreciate them stepping up to the plate. With Commissioner Swearingen's help, we will keep hammering them in Raleigh. If we come up with anything substantial, we'll let Council know.

## DISCUSSION AND CONSIDERATION OF NEW BUSINESS

### 1. Street Lighting & Sidewalk Conditions

Mayor Lambeth explained that a Kure Beach citizen was walking down Fort Fisher Boulevard at night and fell, sustaining injuries in the B-1 district. In a memo to Council, the resident put Council on notice to consider checking the lighting situation along Fort Fisher Boulevard, as well as the sidewalks. He asked Commissioner Heglar to contact Public Works Director Beeker to speak with Progress Energy. If they can come up with a recommendation how to improve the lighting and then get back to Council, we'll go from there.

Commissioner Heglar asked if part of the issue was the sea turtle lighting that the Town has on its street lights.

Commissioner Lambeth explained that the incident happened during the off-season.

Commissioner Heglar asked Town Attorney Canoutas if he had read the last sentence of the resident's memo. Are we liable for her fall?



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Mr. Canoutas said that he was aware of the facts in the situation. Currently, there is no liability for her fall. But, for future incidents, the Town has been put on notice.

Commissioner Heglar said, so even if we fix the lighting, we still have an issue with the sidewalks needing to be fixed. We ran into this issue in 2001 with not being able to widen the sidewalks. There's not a lot of room.

Mayor Lambeth said that the best solution to the problem since the Town has sidewalk constraints is to make sure there's enough lighting along Fort Fisher Boulevard to prevent this from happening.

## 2. Real Estate Signs

Mayor Lambeth stated that he received an email from a resident concerned about how long after a home is sold realtor signs should be left up. The resident felt it was just being kept up as a visual advertisement for the realtor. Mayor Lambeth said the matter should be discussed at the retreat as to what is deemed a reasonable amount time to leave the sign up.

Mayor Pro Tem Keener asked if there were any ordinances or regulations that the Town has about this issue.

Building Inspector Batson said that there's an ordinance saying that no sign can be left up more than 60 days after a business has closed down, but it didn't necessarily apply to realtor signs.

Mayor Lambeth asked Mr. Batson to put it on his agenda for the Council retreat.

## 3. Grants Policies

Commissioner Swearingen gave everyone a handout with her proposed guidelines for grant applications made by Kure Beach staff and Council members. She stated she feels strongly that Council be notified if any staff members get involved in putting together a grant application. She is not looking for an ordinance, but she thinks Council members should have opportunity to read the grant and any requirements it has, and other details, before anyone proceeds with applying for a grant.

Mayor Lambeth said he didn't think any grants had ever been applied for without the knowledge of Council. He doesn't know of any grants that Town Clerk Avery isn't tracking and that Council hasn't approved.



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Commissioner Pagley didn't think any staff could apply for a grant without approval from Council since they usually require a resolution or signature of a Council member.

Commissioner Heglar said he agreed with Commissioner Swearingen about knowing when a grant was being applied for, but we don't want them to have to wait for a formal Council approval if there's a crucial deadline that could be missed. Council should know about the grants. He asked why the committees or Department Heads couldn't just email Council with their notification.

Commissioner Swearingen said she would like to have guidelines approved for applying for grants.

Attorney Canoutas pointed out in the agenda packet the Grant Process policy that was signed by former-Mayor Mac Montgomery back in 2008. He said that should cover everything anyone wanted to know.

SLAP Chairperson Tony Gonsalves asked if there was anyone in Town Hall that was actively looking for grants.

Commissioner Heglar said that Police Chief Cooper has someone who calls him when a grant comes available for the police department.

Mayor Lambeth said that he thought the Town was on an email list for notifications of new grants that become available for special needs like Stormwater.

#### 4. Appoint Robin Nalepa to the Marketing Committee

Mayor Lambeth introduced Robin Nalepa who has applied to serve on the Town's Marketing Committee.

Brant Barnwell, the chairperson of the committee stated that his committee interviewed her and wants to bring her onto the committee, but she is not a resident.

Ms. Nalepa said she has been the Public Relations coordinator for the North Carolina Aquarium at Fort Fisher since September 1, 2011.

Mr. Barnwell said he thought it was important to get the aquarium involved on the committee. Robin has a background in marketing that could come in handy for us.



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Commissioner Heglar asked if she could just be a liaison rather than a full member.

Mr. Barnwell said the committee has a hard time getting a quorum from time to time and he would prefer she be a voting member. If we had more people wanting to join the committee, He wouldn't need to request this.

Mayor Pro Tem Keener pointed out that the Parks & Recreation Advisory Board had to lose its chairperson because he moved to Wilmington.

Commissioner Heglar pointed out that the Marketing Committee isn't the same as the Parks & Recreation Advisory Board because it's just an ad-hoc committee.

Mayor Lambeth stated that he has been the liaison to the Marketing Committee for several years and it is one of the hardest working committees the Town has. Under Town guidelines, Council can waive any requirements for an ad-hoc committee. He asked the Council to waive the requirement for residency in this case, especially since she works so close to Kure Beach at the aquarium.

Commissioner Heglar asked what would happen if she no longer worked at the aquarium. Would she still be a member?

Mayor Lambeth said that Council could stipulate that she can only continue as a member as long as she is an employee at the aquarium.

MOTION – Mayor Lambeth made a motion to make this one exception to waive the committee policy for requiring residency in order to let Ms. Nalepa serve on the committee as a full member for a 3-year term, as long as she is employed at the aquarium.

SECOND – Commissioner Heglar

VOTE – Unanimous

## 5. Breakfast meeting with three beach towns

Mayor Lambeth said he would like Kure Beach to continue the tradition of having an annual breakfast for the town Councils of the three, local beach towns. This year, it's Kure Beach Town Council's turn to host it.

MOTION – Mayor Lambeth made the motion to appropriate \$200 from the Travel & Training budget to host the breakfast meeting and to accept the bid from Granny's Country Cooking to provide the catering.

SECOND – Commission Heglar



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VOTE – Unanimous

6. Participation in NHC Household Hazardous Waste Collection on March 31<sup>st</sup> at airport

Mayor Lambeth explained New Hanover County would be holding a waste collection event at the airport on March 31, 2012. NHC requested that each of its towns donate manpower to help with the event. He asked Commissioner Heglar to talk to Public Works Director Beeker about how to best coordinate this waste pickup from Kure Beach residents as well as coordinating two public works employees to help at the event.

Commissioner Heglar said it would be important to get a full list of waste that New Hanover County will not accept during this event.

Mayor Lambeth stated that New Hanover County had also asked for financial help with the event, but he feels that giving this in-kind donation of manpower will show our support.

Mayor Lambeth asked Deputy Town Clerk Hewitt to obtain a list of not-acceptable waste items in order to advertise the event once everything has been coordinated for this event.

7. Letter to HOA Presidents from KB Beach Protection Committee  
Mayor Pro Tem Keener submitted a letter to Council that the Beach Protection Committee wants to mail to the Kure Beach Homeowners Association (HOA) presidents. The letter is asking support from the HOAs to provide garbage carts for their beach accesses, cigarette butt buckets and dog waste receptacles.

Discussion ensued regarding how Public Works would be involved in this process. It was decided that Director Beeker should be consulted on anything that might effect his department before sending anything out to the HOAs.

MOTION – Commissioner Pagley made the motion to table the item until Public Works Director Beeker is consulted.

SECOND – Commissioner Swearingen

VOTE – Unanimous





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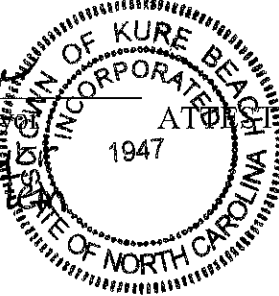
## ADJOURNMENT

MOTION – Commissioner Heglar made the motion to adjourn

SECOND – Commissioner Swearingen

VOTE - Unanimous

Meeting adjourned at 9:00 pm



Chuck Keener  
~~Dean Lambeth, Mayor~~  
Chuck Keener, Mayor  
Pro

Nancy Hewitt  
Nancy Hewitt, Deputy Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk