

# Agenda



## TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ▪ Kure Beach, NC 28449

Dean Lambeth, Mayor  
Chuck Keener, Mayor Pro Tem  
Emilie Swearingen, Commissioner  
David Heglar, Commissioner  
Steve Pagley, Commissioner

### REGULAR MEETING

**TUESDAY, FEBRUARY 21, 2012 at 6:30 pm**

CALL TO ORDER AND WELCOME - Mayor Dean Lambeth

INVOCATION – Pastor Chris Glenn, Carolina Beach Community Church

PLEDGE OF ALLEGIANCE – Mayor Dean Lambeth

### RECOGNITION AND AWARDS

Vote to excuse Commissioner Pagley from the Council meeting.

### APPROVAL OF CONSENT AGENDA

1. Appoint Glenda Dodge to the Kure Beach Community Center Committee to finish term left vacant by Nancy Hughes whose term expires this year.
2. Renew 3-year, staggered term for the following committee members:
  - KB Community Center Committee members Charlotte Philemon, Jeannie Gordon, Irene Barber and Donna Budd
  - Michael Jones, Parks & Recreation Advisory Board
3. Approve termination of membership for Parks & Recreation alternate, Arnette Clark.
4. Accept resignations from Grace McGee and Vinny Doran from the Citizens Finance & Budget Committee.
5. Finance Items:
  - Adopt FY12-13 Budget Calendar.
  - Approve Bernard Robinson & Company Letter of Understanding for audit svcs.
  - Approve Bernard Robinson & Company Contract to Audit Accounts.
  - Budget Amendments 12-07 for \$2,178 and 12-08 for \$13,080.
6. Approve \$840 Coach America contract for Parks & Recreation bus trip to Brookgreen Gardens on April 10, 2012.
7. Consensus items from January 24, 2012 retreat:
  - a. Approve five job description revisions for Administration and Finance.
    - Utilities Manager
    - Finance Specialist
    - Deputy Town Clerk
    - Finance and Budget Officer
    - Town Clerk/Office Manager
  - b. Appoint Emilie Swearingen to serve on the Fort Fisher State Recreational Advisory committee.
  - c. Appoint Steve Pagley to serve on the Council of Government (COG).

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- d. Reappoint David Heglar to continue serving as the Town's Emergency Management Coordinator.
8. Council Travel:
  - Mayor attendance at Water Resources Congress meeting in Washington DC on 2/28/12 and 2/29/12 – approximate cost \$1,000
  - Mayor & Commissioner Swearingen attendance at Business Alliance for a Sound Economy (BASE) beach plan breakfast 2/22/12 – total cost of \$30
9. Finance Report – 7/1/11 to 2/15/12
10. Fire Department Report January 2012
11. Building Report January 2012
12. Meeting Minutes:
  - January 17, 2012 regular
  - January 24, 2012 retreat

### ADOPTION OF THE AGENDA

### DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

1. Mary Toffolon regarding costs and plans for Sports Fest in June 2012.
2. Greg Reynolds, Pleasure Island Chamber of Commerce, funding request for FY12-13
3. Dr. Mark Wilde-Ramsing, Director Underwater Archaeology Branch NC Dept of Cultural Resources regarding support of Resolution R12-01 to recognize iconic Civil War steam blockade runner Modern Greece
  - Vote to adopt R12-01 as presented
4. Mike Kozlosky, Executive Director, Wilmington Metropolitan Planning Organization (WMPO) re: Comprehensive Greenway Plan

### DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

(3 Minutes – Please sign in with the Clerk before the meeting)

1. Anne Brodsky, Palm Air Realty – 133 N. Ft. Fisher Blvd.

### DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee requests approval of alcohol use in center for rentals.
2. Consideration of no quorum on Citizens Finance & Budget Committee and whether to disband or request application.
3. Stormwater & Environmental Committee Requests for Decision (John Gordon)

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4. Clarification of retreat consensus item to have no term limits for ad hoc committees (Avery)
5. Parks & Recreation, Craig Bloszinsky – Approve use of intern, Thomas Bartolotta, provided through NHC Parks & Recreation and UNCW for Town's Parks & Recreation program at no cost to Town.

### DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Admin and Finance
2. Building Department
3. Fire Department
4. Police Department
5. Public Works Department

### DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Cooperative effort between town and county for electronics pickup/disposal (Beeker/Heglar/Swearingen)
2. Ordinance amendment regarding rentals used for weddings – tabled to January 24<sup>th</sup> retreat. At retreat Building Inspector Batson and Town Attorney Canoutas were directed to research whether private homes being rented by realty companies for weddings need permit or license.
  - Draft proposed amendment Chapter 11, Noise Ordinance
  - Draft Ordinance Amendment on regulations regarding rentals used for weddings
3. Beach Protection Committee letter to be mailed to Kure Beach Homeowner Associations (Keener)
4. Lanier Parking proposal – tabled to Jan. 24<sup>th</sup> retreat. Commissioner Heglar to talk with Carolina Beach Town Manager to try to estimate real numbers, SLAP committee to review, and both to bring recommendation to February Council meeting.
5. Additional streetlights on Fort Fisher Boulevard – Commissioner Heglar and PW Director Beeker to discuss with Progress Energy.
6. Appointment to New Hanover Commission on Women – Commissioner Swearingen to provide information on purpose and funding source of commission. (Swearingen)

### DISCUSSION AND CONSIDERATION OF NEW BUSINESS

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1. Board of Adjustment Membership:
  - a. Accept resignation of Charlie Allo.
  - b. Consider request from Sandra Whaley (alternate) to be appointed as regular member or authorize clerk to advertise for regular member.
2. Brief report on January TDA meeting (Swearingen)
3. Appointment to WMPO Comprehensive Greenway Plan Steering Committee (Avery)
4. Department Head attendance at Council meetings (Lambeth)
5. Move payment box to location that allows vehicle access. (Lambeth)
6. Town Resident Representative on WMPO Bicycle and Pedestrian Advisory Committee and WMPO Citizens Advisory Committee (Avery)

CLOSED SESSION (If necessary)

ADJOURNMENT

### COMMENTS/SUGGESTIONS FOR COUNCIL

The Kure Beach Town Council feels it is important to hear feedback from our residents about how we are doing and areas we may improve. In the area below, feel free to address any concerns or list any suggestions you have for the Council, meetings, procedures, etc. Please leave us your name and number if you would like someone to contact you.

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Optional: Name & Number \_\_\_\_\_

Please return the agenda, with your comments/suggestions, to the agenda box by the door.  
Thank you, The Kure Beach Town Council