



TOWN COUNCIL AGENDA

REGULAR MEETING

February 17, 2015 @ 6:30 p.m., or
soon thereafter

* Asterisks indicate documentation in packet

CALL TO ORDER – Mayor Lambeth

INVOCATION – Pastor Dan Keck, Kure Memorial Lutheran Church

PLEDGE OF ALLEGIANCE – Mayor Lambeth

APPROVAL OF CONSENT AGENDA ITEMS

1. *Accept Tony Gonsalves' resignation from the Parks and Recreation Advisory Board.
2. Accept Dolores Coe's resignation from the Board of Adjustment (*verbal resignation given to Building Inspections assistant*).
3. Accept Al Sharp's resignation from the WMPO Bike/Pedestrian committee
4. *Appoint Sarah Smith as an alternate member on the Shoreline Access, Beach Protection and Parking Committee.
5. *Approve travel for Mayor Lambeth, Mayor Pro Tem Bloszinsky and Commissioners Swearingen and Pagley to attend the 2015 NC Coastal Local Governments Annual Meeting in Pine Knoll Shores on March 16 & 17, 2015, at the estimated cost of \$918.
6. *Approve travel for Mayor Lambeth, Mayor Pro Tem Bloszinsky and Commissioners Swearingen and Pagley to attend the NCLM 2015 Town Hall Day in Raleigh on March 18, 2015, at the estimated cost of \$1,303.
7. Dissolve the Annual Street Festival committee.
8. *Board of Adjustment 2014 Annual Report
9. *Building Inspections Report – January 2015
10. YTD Finance Report
11. Approve Meeting Minutes:
 - *January 20, 2015, public hearing and regular
 - *January 26 & 27, 2015, Council retreat
 - *January 27, 2015, Closed session

ADOPTION OF THE AGENDA

DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

1. Gail McCloskey, PI Chamber of Commerce request for funding

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Board of Adjustment
2. Community Center Committee
3. Marketing Committee
4. Parks & Recreation Advisory Board
5. Planning & Zoning Commission



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6. Shoreline Access, Beach Protection & Parking Committee
7. Other – Cape Fear Disabilities Commission Applicant Interviews
*Amy Bloszinsky and *Deborah McKenna

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration & Finance
 - a. *Proposed FY15-16 Budget Planning Calendar (Copenhaver)
Requires vote to adopt and publish FY15-16 Budget calendar as presented or with changes.
 - b. Clarification regarding salary study actions (Copenhaver)
 - c. Authorization to pay \$450 invoice for survey of corral from the Shoreline Access, Beach Protection and Parking committee budget. (Copenhaver)
2. Building Department
3. Fire Department
 - a. *Employee tuition payment (Heglar)
 - b. *Letter of recommendation for Assistant Fire Chief Kennedy to attend the Executive Fire Officer Program
Need vote approving letter of recommendation as presented
4. Police Department
5. Public Works Department

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. *Move March meeting to different date – see calendar (Swearingen)
Requires vote to change March meeting date
2. *Presentation of proposed Organizational Chart and Job Descriptions for a separate Finance Department (Avery)
Requesting vote deciding whether to create Finance Department separate from Administration Department with FO Copenhaver as Department Head.

If separate Finance Department approved, need vote to adopt proposed organization chart and revised job descriptions for Town Clerk and Finance Officer. A Council liaison for Finance Department will also need to be determined.

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. *TDA distribution status (Lambeth)
2. Update on status of paving 421 (Lambeth)

CLOSED SESSION (if necessary)

ADJOURNMENT