



# TOWN COUNCIL MINUTES

**REGULAR MEETING**

**November 17, 2015**

The Kure Beach Town Council held their regular meeting on Tuesday, November 17, 2015 at 6:30 p.m. The town attorney was present and there was a quorum of council present.

**COUNCIL MEMBERS PRESENT**

Mayor Dean Lambeth  
Mayor Pro Tem (MPT) Craig Bloszinsky  
Commissioner Emilie Swearingen  
Commissioner David Heglar

**COUNCIL MEMBERS ABSENT**

Commissioner VACANCY

**STAFF PRESENT**

Building Inspector – John Batson  
Finance Officer – Arlen Copenhaver  
Public Works Director – Sonny Beeker  
Town Clerk – Nancy Avery  
Deputy Town Clerk – Nancy Hewitt

**CALL TO ORDER AND WELCOME**

Mayor Lambeth called the meeting to order at 6:30 p.m. Reverend Thomas Williams delivered the invocation. The mayor led everyone in the Pledge of Allegiance.

**APPROVAL OF CONSENT AGENDA ITEMS**

1. Accept Joseph Whitley's resignation from the Planning and Zoning Commission.
2. Approve Essentials in Municipal Government training for Mayor-elect Swearingen and Commissioner-elect Whitley for a total registration cost of \$850, which includes the required Ethics in Government training for elected, re-elected and appointed officials.
3. Building Inspections Report – October 2015
4. Fire Department Report – October 2015
5. YTD Finance Report Meeting
6. Minutes:
  - October 20, 2015, regular meeting

**MOTION** – Commissioner Heglar moved to approve the Consent Agenda Items, as presented.

**SECOND** – Commissioner Swearingen

**VOTE** – Unanimous



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## ADOPTION OF THE AGENDA

MOTION – Commissioner Heglar moved to approve that meeting agenda, as presented.

SECOND – Commissioner Swearingen

VOTE – Unanimous

## DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

### 1. John Ellen, 181 Sea Watch Way

Mr. Ellen congratulated Mayor-elect Swearingen on her win and congratulated Mayor Lambeth for his dedicated service to the town. He said he was looking through the Land Use Plan for the town and all of the key issues have been solved under the mayor's leadership of the town. He added that he attended the NC Beach, Inlet and Waterway Association conference yesterday and will submit a report about it to council before the next meeting.

### 2. Eric Vann, 733 Sailor Court

Mr. Vann thanked the mayor on behalf of all the town's citizens for providing hard, dedicated work to the town as mayor. He said hopes the mayor will now be able to get a little relaxation.

## DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

None

## DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

### 1. Administration and Recreation

#### a. Inter-local agreement (ILA) about beach nourishment update

Town Clerk Avery made the following points:

- In 2011, the county asked the towns to enter into an ILA for funding beach nourishment in case there was no Federal or state funding. The agreement was supposed to expire in 2015.
- In 2015, Carolina Beach (CB) and Kure Beach (KB) asked the county why they expected the beach towns to fund beach nourishment without county funding.
- As a result, the county created a subcommittee to make recommendations on short- and long-term solutions for beach nourishment funding.
- Per the county's finance projections, the ROT will run out of money as early as 2026, if something isn't done to secure the fund, creating an even higher financial burden on the beach towns.
- The subcommittee presented three short term options, all dependent on finding a long term revenue source, to the county commissioners at their council meeting held 11/16/15:
  - Option A - The ROT will fund 100% of one maintenance event per beach community



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- Option B - The 17.5 percent local cost share is split 50/50 between the recipient beach and the county
- Option C- The 17.5 percent local cost share is distributed using the Ad Valorem or Per Capita percentages for each beach community and the county
- The Town Clerk presented long term options that the subcommittee created.

MPT Bloszinsky asked the clerk if the county commissioners discussed any of the long-term options that the beach town council members discussed previously with them in the three meetings they had together.

Town Clerk Avery said that, after the subcommittee presented their information to the county commissioners, the commissioners only discussed the short term options. She said the subcommittee recommended to the county commissioners that they hold a work session with all three beach town councils to continue the conversation.

MPT Bloszinsky urged the public to communicate with the county commissioners that it's not acceptable to not have a long-term solution for beach nourishment. He said that, if the county commissioners don't solve the funding issue, an increase of 17.5 percent of the town's approximate \$4 million budget would require an extra \$100 tax per every man, woman and child in Kure Beach.

Mayor Lambeth said he signed the ILA as an emergency because KB funding got left out of one of the beach nourishments. He said that CB gave KB their part of the 17.5 percent so that the town wouldn't have to pay for it. He added the following points:

- When the county presents their proposal to add another percent to the Room Occupancy Tax (ROT), the motel owners are going to have a fit.
- NHC Chairman Barfield makes it clear that he doesn't think the beaches are diverse enough to be worth county funding.
- When he, MPT Bloszinsky and CB Mayor Wilcox met with the county manager on about five different occasions, the manager made it clear that the county would never pay to take care of the beaches; he was adamant about that.
- The county's bookkeeper for the ROT said she could never find any numbers that could be computed for the food and beverage tax, so CB Mayor Wilcox went out on his own and found those numbers.
- The county has about \$15 million to spend as they wish but, if they don't approve a long-term plan, the citizens of the beach towns will have to pay to keep sand on the beach.



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Commissioner Swearingen asked if the county commissioners indicated which one of the short term options they were going to support and if they indicated that they weren't interested in a long-term solution.

Town Clerk Avery said they didn't say which short term solution they were interested in, although there was a lot of discussion about Option A. She said that she didn't get the impression that the commissioners weren't interested in a long-term solution. She said that they asked questions and seemed interested.

MPT Bloszinsky said the beach towns agreed with the county to extend the agreement until the end of December, so the issue will come up again in January.

Commissioner Heglar said that it doesn't matter right now since there is funding for this year's beach nourishment, but council needs to keep pushing them because the county will postpone it for three years and then we'll be in the same mess.

Presentation given by town clerk is herein incorporated as part of these minutes.

## 2. Building Department

a. Ordinance giving building inspector authority to waive storm water fee in lieu of homeowner installing engineered storm water system on flood-prone property  
Inspector Batson said that he and the town attorney decided that, rather than write an ordinance regarding the waiver of the storm water fee, they would like council to approve putting an explanation in the fee schedule stating that the storm water fee will be waived if the property owner in a flood-prone area installs an engineered storm water system, with approval of the building inspector and public works director.

MOTION – Commissioner Heglar moved to approve a revision to the 2015-2016 Fee Schedule, to state that the \$4,000 Storm Water Fee may be waived with the installation of an engineered storm water system and approval of the building inspector and public works director.

SECOND – MPT Bloszinsky

VOTE – Unanimous

The revised fee schedule is herein incorporated as part of these minutes.

## 3. Public Works Department

a. Cost to install and operate lighting in the corral parking area and cost to install and operate decorative lighting on Atlantic Avenue between L and N Avenues  
Director Beeker said that it will cost about \$100 per month to light the corral parking lot, but he still needs to talk to Ms. Pollard from Duke Energy about installing LED lights in



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the town hall parking lot and using the same lights for the corral parking area. He will also find out more about turtle-friendly LED lights to be installed on the ocean side of the boardwalk extension on Atlantic Avenue. As soon as he meets with Ms. Pollard and gets pricing, he'll bring it back to council.

Director Beeker said that Kure Beach Village had some sinkholes after the big rains, and a couple of them let sand get into their retention pond through the intake and discharge area. He asked council for approval for his department to use a backhoe for about five hours to clean it up.

MOTION – Commissioner Heglar moved to approve public works using public resources to clean out the Kure Beach Village retention pond that the town impacted.

SECOND – Commissioner Swearingen

VOTE – Unanimous

Director Beeker said there are some private properties sitting in low areas that are prone to drainage problems during rains, and his department has been setting up their pumps to help drain them which is taxing on his department. He asked council to give him permission to talk to the property owners to see if they would be willing to allow public works to run a hard pipe to their properties. The property owners could then attach a drainage pump to the town's pipe whenever their properties flood. He said it shouldn't cost a lot to install two-inch piping to those properties.

MOTION – Commissioner Heglar moved to give permission to Director Beeker to contact individual property owners regarding storm water issues on private property.

SECOND – Commissioner Swearingen

VOTE – Unanimous

Director Beeker said his crew did some drainage work on Sealane Way, but more needs to be done. He said that the recent series of heavy rains created knee-deep water at Fort Fisher Boulevard and Sealane Way. He explained that some of the drainage pipes weren't laid correctly when the driveways were poured, so he will need to shoot some grades to see what needs to be done.

John Ellen said that, during one of the presentations at yesterday's meeting, Kure Beach was singled out as the model community for the way the town handles storm water and the aggressive nature with which the town addresses it after heavy rains.

## DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Resolution to oppose the issuance of wind energy leases within a certain amount of nautical miles off of North Carolina's shoreline



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Commissioner Heglar said that he reviewed the issue and found that the U.S. Bureau of Ocean Energy Management (BOEM) has dealt differently with different towns which is a bigger issue that needs to be addressed; that every community should be treated the same. The resolution that he worked on with the town clerk highlights that issue and recommends that BOEM treat everyone the same.

MOTION – Commissioner Heglar moved to adopt Resolution R15-13: a recommendation to BOEM to use consistency in issuance of commercial wind energy leases for North Carolina’s shores.

SECOND – MPT Bloszinsky

VOTE – Unanimous

Mayor Lambeth thanked Commissioner Heglar and Town Clerk Avery for their work on creating the resolution.

Said resolution is herein incorporated as part of these minutes.

## DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Motion to accept resignation from Commissioner Steve Pagley

MOTION – Commissioner Heglar moved to accept Commissioner Steve Pagley’s resignation from Kure Beach Town Council.

SECOND – MPT Bloszinsky

VOTE – Unanimous

2. Discussion regarding appointment for council vacancy through 2017

Commissioner Heglar said the vacancy left by Mr. Pagley should be filled using the same process that was used last time to fill a council vacancy. He said council should be given all of the resumes about two weeks before the January regular council meeting to review.

MPT Bloszinsky said that the process that Commissioner Heglar recommended is the best solution to find a person to appoint to the vacancy and ensures that all of the people in the community who would like to be considered have a chance.

Commissioner Swearingen said she has heard from eight people who would like to apply and recommended that council should ask applicants to list their top two or three concerns in Kure Beach.

MOTION – Commissioner Heglar moved to fill the council member vacancy as follows: by next week, town council members are to submit two or three questions to the town clerk that they would like the applicants to answer. At the beginning of December, the town clerk will advertise the vacancy, requesting that applicants submit their resumes and





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answers by the end of December. Applicants will then be asked to attend the regular council meeting on January 19, 2016, to be interviewed.

SECOND – MPT Bloszinsky

VOTE – Unanimous

3. Set date and time for organizational meeting to administer oaths of office to newly-elected council members

MOTION – Commissioner Heglar moved to hold the regular/organizational meeting of the Kure Beach Town Council on Thursday, December 10, 2015, at 6:30 p.m.

SECOND – Commissioner Swearingen

VOTE – Unanimous

4. Request from Barbara Boal, resident at 418 Settlers Lane, to donate a palm tree planted in her yard if town staff digs it up and transports it out of her yard

MPT Bloszinsky said that Ms. Boal has asked him if the town would be interested in accepting her donation of a palm tree that is located in her yard, if the town would remove it.

Commissioner Swearingen said if council does this for one resident, they will have to do it for everybody. She said she knows of someone who wants a pine tree removed at the town's expense and that person may follow right behind in asking this from council if they approve Ms. Boal's offer.

MOTION – Commissioner Heglar moved to thank Ms. Boal for her offer, but to not accept it.

SECOND – Commissioner Swearingen

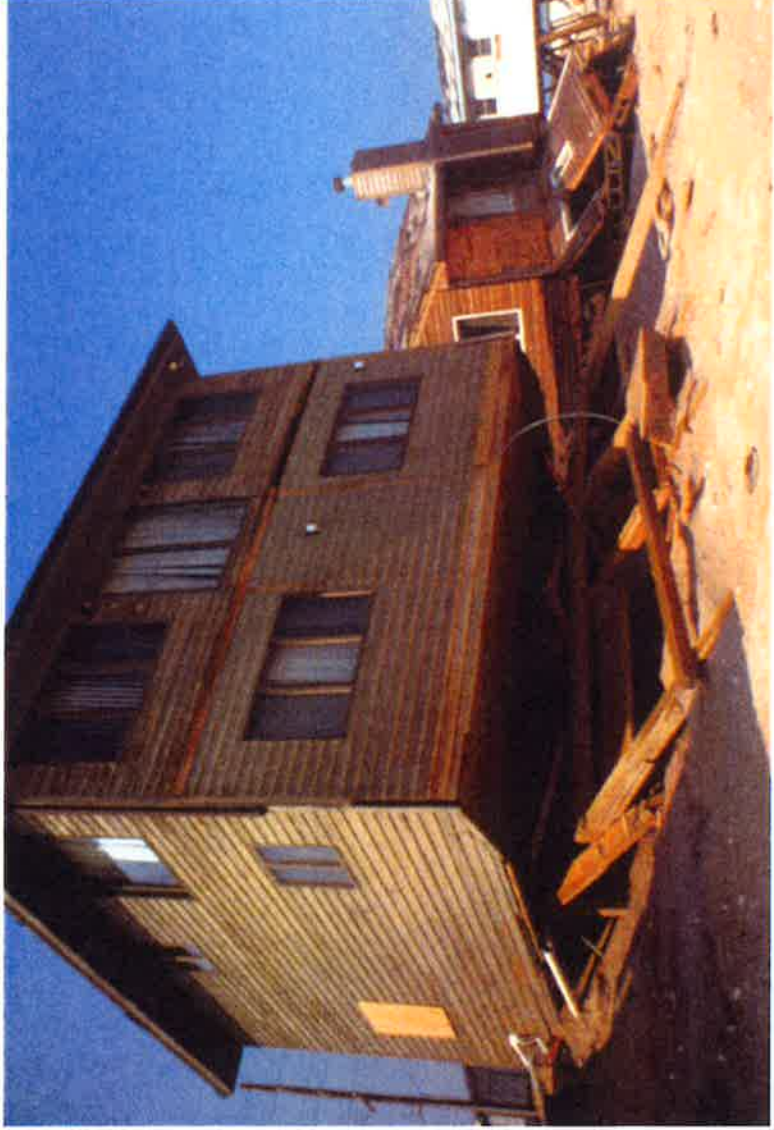
VOTE – Unanimous

## COMMISSIONER ITEMS

MPT Bloszinsky thanked the mayor for giving ten years of service to the town at an extremely low cost. He said that the mayor actually started his involvement with the town by suing it, but he went on to improve the town in ways that will last for decades. He said that Carolina Beach officials say they depended on the mayor for his contacts at the state level. He said the mayor was hard working and got results, adding that his "tough guy" and stubborn image are all a part of who he is.

Commissioner Heglar thanked the mayor for being a great advocate for the town. He said that, although he didn't always agree with the mayor's style, he can't argue with his heart. He said the mayor has fulfilled his role in Raleigh, Washington D.C. and Kure Beach, fighting for the town wherever he goes. He listed some of the mayor's achievements including a new streetscape in the downtown area and leading the charge

# Coastal Storm Damage Reduction



1996 Photo by S. Rogers

16 November 2015

Slide 1



New Hanover County



## **Inter-local Agreement Options of Reassessing / Restructuring Fiscal Participation**

5 December 2011: The Board Of Commissioners (BOC) approved a cost share of 82.5% ROT and 17.5% recipient beach in the event federal and state dollars are no longer appropriated.

13 May 2015: The PWBC entertained a CB/KB discussion regarding the 17.5% local cost share.

10 June 2015: The PWBC Chair provided the BOC Chairman a letter request to consider reassessing the 17.5% local cost share.

22 June 2015: The BOC instructed a sub-committee to return with a list of potential short term alternatives to the current 17.5% local cost share.



CB CSDR 2013



## **Sub-committee Actions**

- 8 July 2015: Initial thoughts/feedback and preliminary approaches to multiple options.
- 12 August 2015: Continued long-term options and began short-term options discussion.
- 16 September 2015: Finalized the listing of short and long term options. Three suggested short term options were ranked. Initiated presentation format discussions.
- 8 October 2015: Presentation edits and target dates of roll-out.



CB CSDR 2013



**New Hanover County**

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**Slide 3**

## Short Term Options

All options assume a mutually agreed upon and aggressively sought long term funding strategy.

**Option A:** The ROT will fund 100% of one maintenance event per beach community.

**Option B:** The 17.5% local cost share is split 50/50 between the recipient beach and NHC.

**Option C:** The 17.5% local cost share is distributed using the Ad Valorem or Per Capita percentages for each beach community and NHC.

### Other Options Discussed:

- 17.5% remains the beach community share.
- ROT is used as a loan source for the 17.5%.
- 5% is the beach community share.



KB Circa 2012

16 November 2015

# Short Term Options' Estimated Math

(Assume 17.5% of \$8M/project = \$1.4M)

Option A: Through 1 July 2020, \$24M from ROT.

Option B: \$700K from both the recipient beach and NHC per event.

Option C: Community Per Capita or Ad Valorem percentages per event.

| Ad Valorem      |                 | CB %            | KB%             | WB%             |                 |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| % of NHC        |                 | 6               | 3               | 8               |                 |
| NHC % of 17.5   |                 | 11.5            | 14.5            | 9.5             |                 |
| \$8M/CSDR Event |                 | \$8M/CSDR Event |                 | \$8M/CSDR Event |                 |
| CB              | \$ 480,000.00   | KB              | \$ 240,000.00   | WB              | \$ 640,000.00   |
| NHC             | \$ 920,000.00   | NHC             | \$ 1,160,000.00 | NHC             | \$ 760,000.00   |
| ROT             | \$ 6,600,000.00 | ROT             | \$ 6,600,000.00 | ROT             | \$ 6,600,000.00 |
|                 | \$ 8,000,000.00 |                 | \$ 8,000,000.00 |                 | \$ 8,000,000.00 |

| Per Capita      |                 | CB %            | KB%             | WB%             |                 |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| % of NHC        |                 | 3               | 1               | 1               |                 |
| NHC % of 17.5   |                 | 14.5            | 16.5            | 16.5            |                 |
| \$8M/CSDR Event |                 | \$8M/CSDR Event |                 | \$8M/CSDR Event |                 |
| CB              | \$ 240,000.00   | KB              | \$ 80,000.00    | WB              | \$ 80,000.00    |
| NHC             | \$ 1,160,000.00 | NHC             | \$ 1,320,000.00 | NHC             | \$ 1,320,000.00 |
| ROT             | \$ 6,600,000.00 | ROT             | \$ 6,600,000.00 | ROT             | \$ 6,600,000.00 |
|                 | \$ 8,000,000.00 |                 | \$ 8,000,000.00 |                 | \$ 8,000,000.00 |



WB CSDR 2014



New Hanover County

## Long Term Options (no ranking)

- NC Dedicated Funding Source
- ROT Reformulation

### Potential Revenue Sources

- Food & Beverage
- Sales
- Seasonal Sales
- Municipal Service Districts

Long-term CSDR Solvency Assessment  
(third party)



WB CSDR 2014



New Hanover County

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Slide 6



## Next Step

The subcommittee recommends a meeting invitation from the BOC to CB/KB/WB.



WB Circa 2011



New Hanover County

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Slide 7

INTER-LOCAL AGREEMENT BETWEEN  
COUNTY & BEACH TOWNS  
COASTAL STORM DAMAGE REDUCTION PROJECTS (SAND)

Supporting facts for Kure Beach for options presented to county  
commissioners November 16, 2015

Sub-committee member Nancy Avery, Town Clerk, Town of Kure Beach  
October 2015

## SUPPORTING FACTS

- Every conversation of the sub-committee always came back to the fact that no matter how the 17.5% is split, the ROT fund is not self-sustaining. This same discussion will not go away if the ROT fund does not have enough revenue to be self-sustaining.
- There is no short term option that fixes the overall fact that the ROT fund is not self-sustaining.

## SUPPORTING FACTS

- The fund currently has \$42m balance. Per the projections of the county finance staff, the fund will be out of money by 2026, if 82.5% is withdrawn for future CSDR projects. That is 11 years from now. This projection assumes an \$8m CSDR for each town with CB and KB occurring every 3 years and WB occurring every 4 years. It also includes annual ongoing expenditures:
  - % of county staff \$77k
  - Lobbyist (Marlowe) \$51k
  - Surveyor for all 3 beaches \$200k
  - Economic impact study \$271k in 2015, then \$300k every 5 years starting 2020
  - Misc. expenses \$500k (ex: CB re-evaluation for 15 year extension)
  - Administrative fees \$18k
  - New Federal requirement for Cost/Benefit Analysis?

## HISTORY OF ROT % FOR CSDR PROJECTS

### *ROT fund – 1<sup>st</sup> 3 %*

- 1983 - GA established 2% ROT; split 80% CSDR / 20% TDA
- 1986 - GA increased tax to 3%; changed distribution to 75% CSDR / 25% TDA
- 1995 - GA changed distribution to 60% CSDR / 40% TDA

Concern– Will the TDA petition GA in the future for a larger allocation?

Currently, \$4.4 million is generated annually. Of that, 27.5% comes from the 3 beach towns; 25.6% comes from Wilmington & unincorporated areas of the county combined.

Part of the Wilmington ROT located in the GA designated 'Convention Center District' is not allocated for sand.

Allocation of the \$4.4m is:

- \$2.3m (53.14%) CSDR
- \$1.6m (35.43%) TDA
- \$504k (11.43%) Wilmington Convention Center



## 17.5% BEACH TOWN SHARE OF CSDR

### Example of cost to Kure Beach for CSDR

- Last project in 2012 cost \$5.4m.
- 17.5% is \$954k.
- Requires \$315k annually to fund next project in 3 years.
- \$315k is roughly 8% of GF budget of \$4m.
- It is more than the individual departmental budgets for Building, Finance, Lifeguards, P & R and debt service.
- It is equivalent to a 4 cent tax increase per resident or \$156 annually.
- Best revenue estimate for paid parking in town is \$60,000 year. It would take 5.25 years to generate \$315,000, 1/3 of the cost of one CSDR project.

## EXAMPLE OF COSTS TO KB TAXPAYERS FOR TOURISM

- Average FT staff for towns with similar population (2,012) & services, but no resort component:
  - 5 Police
  - 1 Fire
  - 4 PW
- KB staffs:
  - 12 Police
  - 5 Fire
  - 15 PW
- This is 22 more employees than the average town at an annual cost of \$930k or \$462 per resident (10.5 cent tax). Extra staffing is required to keep up with garbage removal, traffic & crowd control, emergency calls, maintenance of public areas, etc.
- KB also spends \$180k annually for lifeguards, but does get reimbursement from the 2<sup>nd</sup> 3 % from the ROT fund.

## OVERALL IMPACT

### *KB residents:*

- Pay additional town taxes of \$462 annually per resident for tourism related expenditures.
- Will pay an additional \$156 a year per resident if the ILA % continues at 17.5% for CSDR.
- Pay county taxes.
- Most of these residents never see sand on their portion of the beach.

## TDA FY14-15 VISITOR IMPACT STATS FOR NHC

- Domestic visitors spent \$507.9m in NHC in FY 14-15
- 6.33% increase
- County ranks 8 among 100 counties in tourism
- 2nd behind Dare County in most visited NC coastal counties; Brunswick is 3<sup>rd</sup>
- Generated \$43.9m in state and local tax receipts, saving NHC residents an estimated \$202.45
- Provided 5,680 jobs with payroll of \$113.27m
- 60% of visitors spent time at beaches

## TDA FY14-15 VISITOR IMPACT STATS FOR NHC

- Most visited attractions:
  - FF Historic Site & FF State Rec Area – 800k both
  - CB State Park - 594k, Aquarium - 400k, Battleship - 200k
- Visitors stayed:
  - 29% in private homes, 36% in hotels, 19% in rental homes, 6% in rental condos.
- Average expenditures:
  - Overnight \$1,027; Day-trippers \$117.
  - 41% of visitors are from NC.
- Top states visiting: VA, PA, MD, FL, NY, OH, NJ, TX, SC, GA.
- ROT revenue was \$10.3m
  - \$2.7m (27%) for sand
  - \$2m (20%) for overall marketing
  - \$3m (30%) for Convention Center marketing
  - 11% WB marketing
  - 8% CB marketing
  - 4% KB marketing



# REVENUE STREAMS

| Funding source                              | Impact to            | Revenue   | Who approves?  | Long range   |
|---|----------------------|---|----------------|--|
| Additional 2 % ROT designated 100% for CSDR | Visitors             | \$2.9m  | GA local bill  | Doesn't make ROT sustainable, but gets it closer   |
| Local option county sales tax (1/4 cent)    | Visitors & Residents | \$2.3m  | NHC council    | Doesn't make ROT sustainable, but helps            |
| 1 cent county wide Food & Beverage tax      | Visitors & Residents | \$6.6m  | GA local bill  | Should make ROT sustainable and allow 100% funding |
| Municipal Service Districts                 | Residents            | WB \$238,682<br>CB \$157,467<br>KB \$ 79,713<br>TOTAL \$475,862 | Local councils | Contributes not quite \$500k more                  |
| State guaranteed on-going funding           | NC residents         | Equal to 17.5% or more  | GA             | 17.5% per each beach town per project              |

**ANALYSIS OF ROOM OCCUPANCY TAX (ROT) DISTRIBUTION  
JULY 1, 2014 TO MAY 31, 2015**

|   | 1st 3% ROT DISTRIBUTION |                    |                             | 2nd 3% ROT DISTRIBUTION |                    |                    | Grand Total ROT    |                    |                   |                    |
|---|-------------------------|--------------------|-----------------------------|-------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|--------------------|
|   | Total 1st 3% ROT        | Beach Nourishment  | Promotion                   | Convention Center       | Total 2nd 3% ROT   | Promotion          |                    | Activity           | Convention Center | Inlet Dredging     |
| Kure Beach  | \$317,961               | \$190,777          | \$127,184                   | \$0                     | \$317,961          | \$158,981          | \$158,981          | \$0                | \$0               | \$635,922          |
| Carolina Beach                                    | \$731,764               | \$439,058          | \$292,706                   | \$0                     | \$731,764          | \$365,882          | \$365,882          | \$0                | \$0               | \$1,463,528        |
| Wrightsville Beach                                | \$975,561               | \$585,337          | \$390,224                   | \$0                     | \$975,561          | \$487,781          | \$487,781          | \$0                | \$0               | \$1,951,122        |
| Wilmington  | \$1,721,938             | \$1,033,163        | \$688,775                   | \$0                     | \$1,721,938        | \$0                | \$0                | \$1,721,938        | \$0               | \$3,443,876        |
| Convention Center                                 | \$504,768               | \$0                | \$0                         | \$504,768               | \$504,768          | \$0                | \$0                | \$504,768          | \$0               | \$1,009,536        |
| Unincorporated                                    | \$163,657               | \$98,194           | \$65,463                    | \$0                     | \$163,657          | \$109,110          | \$0                | \$0                | \$54,547          | \$327,314          |
| <b>TOTAL</b>                                      | <b>\$4,415,649</b>      | <b>\$2,346,529</b> | <b>\$1,564,352</b>          | <b>\$504,768</b>        | <b>\$4,415,649</b> | <b>\$1,121,753</b> | <b>\$1,012,643</b> | <b>\$2,226,706</b> | <b>\$54,547</b>   | <b>\$8,831,298</b> |
| % of 1st ROT Distribution                         |                         | 53.14%             | 35.43%                      | 11.43%                  |                    |                    |                    |                    |                   |                    |
| % of 2nd ROT Distribution                         |                         |                    |                             |                         |                    | 25.40%             | 22.93%             | 50.43%             | 1.24%             |                    |
| <b>% of Grand Total Distribution</b>              |                         | <b>26.6%</b>       | <b>17.7%</b>                | <b>with 2nd 3%</b>      |                    |                    |                    |                    |                   |                    |
| <b>% of Grand Total Distribution to Promotion</b> |                         |                    | <b>Combined with 2nd 3%</b> |                         |                    | <b>12.7%</b>       | <b>11.5%</b>       | <b>30.9%</b>       | <b>0.6%</b>       |                    |
|   |                         |                    |                             |                         |                    | <b>30.4%</b>       |                    |                    |                   |                    |

**Total Amount Distributed to the Convention Center** \$2,731,474 30.9%  
**Total Amount Distributed to Promotions** \$2,686,106 30.4%

61.3% Marketing and Convention Center  
38.7% is CSDR

**NOTES:**

- a. 1st 3% ROT Distribution  
60% to Beach Nourishment and 40% to Promotion. Exception is the Convention Center which is 100% to the Convention Center.
- b. 2nd 3% ROT Distribution  
(1) - Kure Beach, Carolina Beach and Wrightsville Beach - 50% Promotion and 50% Activities.  
(2) - Wilmington and Convention Center - 100% to Convention Center.  
(3) - Unincorporated - 66% to Promotion and 33% to Inlet Dredging.

|  |
|--|
| CSDR contributions<br>Beach towns \$1,215,172<br>Unincorporated \$98,194<br>Wilmington \$1,063,333 |
|--|

**SOURCE OF DATA:**

ROT Distribution Report and ROT Collections Comparison Report received from NHC Finance Department.  
ANNUAL EXPENSES BOOKED TO ROT  
County staff % for Shore Protection Coordinator, Sand Engineer, Finance personnel, etc) \$77,000  
Lobbyist (Marlowe) \$51,000  
Surveying (Shoreline Transects) \$200,000 annually beginning 2015  
Economic impact study \$271,000 (2015), then \$300,000 every 5 years starting 2020  
Misc. expenses \$500,000 CB reevaluation for 15 year extension  
Administrative fees \$18,000

**Examples of CSDR Participation**

| <b>County</b>      | <b>Community</b>   | <b>Federal Participation</b> | <b>State Participation</b> | <b>County Participation (General Ledger)</b> | <b>ROT</b> | <b>Community</b> |
|--------------------|--------------------|------------------------------|----------------------------|--|------------|------------------|
|                    |                    | <b>%</b>                     | <b>%</b>                   | <b>%</b>                                     | <b>%</b>   | <b>%</b>         |
| <b>Brunswick</b>   |                    |                              |                            |  |            |                  |
|                    | Ocean Isle Beach   | 65                           | 17.5                       | 0  | 17.5       | *                |
|                    | Holden Beach       | 0                            | 0                          | 0  | 100        | *                |
|                    |                    |                              |                            |  |            |                  |
| <b>New Hanover</b> |                    |                              |                            |  |            |                  |
|                    | Wrightsville Beach | 65                           | 17.5                       | 0  | 17.5       | 0                |
|                    | Carolina Beach     | 65                           | 17.5                       | 0  | 17.5       | 0                |
|                    | Kure Beach         | 65                           | 17.5                       | 0  | 17.5       | 0                |
|                    |                    |                              |                            |  |            |                  |
| <b>Carteret</b>    |                    |                              |                            |  |            |                  |
|                    | Atlantic Beach     | 100                          | 0                          | 0  | 0          | 0                |
|                    | Pine Knoll Shores  | 0                            | 0                          | 0  | 66.5       | **33.5           |
|                    | Indian Beach       | 0                            | 0                          | 0  | 66.5       | **33.5           |
|                    | Emerald Isle       | 0                            | 0                          | 0  | 66.5       | **33.5           |
|                    |                    |                              |                            |  |            |                  |
| <b>Dare</b>        |                    |                              |                            |  |            |                  |
|                    | Duck               | 0                            | 0                          | 0  | 50         | **50             |
|                    | Kitty Hawk         | 0                            | 0                          | 0  | 50         | **50             |
|                    | Kill Devil Hills   | 0                            | 0                          | 0  | 50         | **50             |
|                    | Nags Head          | 0                            | 0                          | 0  | 50         | **50             |

- \* ROT generated on OIB and HB pay the community share.
- \*\* Municipal service district generated funds.

ANNUAL GROSS SALES FOR KB HOTEL & VACATION RENTALS REPORTING ROT

| <i>FY 06-07</i> | <i>FY 07-08</i> | <i>FY 08-09</i> | <i>FY 09-10</i> | <i>FY 10-11</i> | <i>FY 11-12</i> | <i>FY 12-13</i> | <i>FY 13-14</i> | <i>FY 14-15</i> |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| \$7,232,741     | \$7,838,841     | \$7,809,055     | \$8,459,486     | \$9,245,623     | \$10,323,307    | \$10,816,731    | \$11,837,363    | \$13,323,451    |





TOWN COUNCIL  
TOWN OF KURE BEACH, NC

**R**ESOLUTION R15-13

**RECOMMENDATION TO U.S. BUREAU OF OCEAN ENERGY  
MANAGEMENT (BOEM) TO USE CONSISTENCY IN  
ISSUANCE OF COMMERCIAL WIND ENERGY LEASES FOR  
NORTH CAROLINA'S SHORES**

**WHEREAS**, the Kure Beach Town Council received requests from beach municipalities in eastern North Carolina requesting support of their concern that BOEM intends to issue commercial wind energy leases in their area without completing visual impact studies. This may lead to negative visual impact to those resort municipalities that depend on tourism for their economy; and

**WHEREAS**, N.C. beach towns impacted by this are Bald Head Island, Caswell Beach, Oak Island, Sunset Beach, Holden Beach and Ocean Isle Beach; and

**WHEREAS**, BOEM established three wind energy areas (WEA) for development in North Carolina:

- Kitty Hawk, which begins about 24 nautical miles (nm) from shore and extends approximately 25.7 nm in a general southeasterly direction at its widest point
- Wilmington East, which begins about 15 nm from Bald Head Island at its closest point and extends approximately 18 nm in a southeasterly direction at its widest point
- Wilmington West, which begins about 10 nm from shore and extends approximately 12.3 nm in an east/west direction at its widest point

Factors used to establish WEAs were visual/cultural resources, biological resources and navigation use conflicts/safety; and

**WHEREAS**, on September 18, 2015, BOEM announced its decision to issue wind energy leases for Wilmington East and West WEAs as close as 10 nm without an analysis of the visual impacts; and

**WHEREAS**, BOEM established a 24 nautical mile no-leasing buffer for the Kitty Hawk WEA and established a 33.7 nautical mile no-leasing buffer to protect the Bodie Island Lighthouse;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Kure Beach Town Council strongly urges BOEM to restrict leasing and approval of site assessment plans in the Wilmington East and Wilmington West WEAs without being consistent in their process of completing visual impact studies. The Council believes this decision puts the area beach communities in jeopardy of




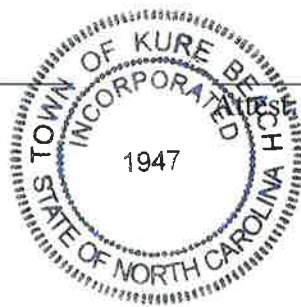
TOWN COUNCIL  
TOWN OF KURE BEACH, NC

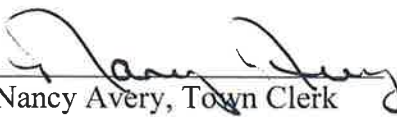
*R*ESOLUTION R15-13

negative visual impacts which have great potential to damage the economic driver of tourism in these towns.

Adopted by the Kure Beach Town Council this 17<sup>th</sup> day of November, 2015.

  
Dean Lambeth, Mayor



  
Nancy Avery, Town Clerk



**TOWN OF KURE BEACH  
FEE SCHEDULE**

**FISCAL YEAR 2015-2016**

Fee Schedule to be updated each year as part of the adoption of the new fiscal year budget ordinance.

|  |          |
|--|----------|
| <b><u>TAX RATE per \$100</u></b>   | \$0.2615 |
| <b><u>WATER FEES</u></b>   |          |
| Residential (monthly minimum - up to 2,500 gallons)  | \$13.50  |
| Incremental rate per 100 gallons over the 2,500 gallons monthly minimum  | \$0.45   |
| Commercial (monthly minimum - up to 2,500 gallons)   | \$18.50  |
| Incremental rate per 100 gallons over the 2,500 gallons monthly minimum  | \$0.694  |
| Out of Town (ETJ) (monthly minimum - up to 2,500 gallons)  | \$23.00  |
| Incremental rate per 100 gallons over the 2,500 gallons monthly minimum  | \$0.7875 |
| <b><u>SEWER FEES</u></b>   |          |
| Residential (monthly minimum - up to 2,500 gallons)  | \$23.50  |
| Incremental rate per 100 gallons over the 2,500 gallons monthly minimum  | \$0.58   |
| Commercial (monthly minimum - up to 2,500 gallons)   | \$25.50  |
| Incremental rate per 100 gallons over the 2,500 gallons monthly minimum  | \$0.7125 |
| Out of Town (ETJ) (monthly minimum - up to 2,500 gallons)  | \$40.50  |
| Incremental rate per 100 gallons over the 2,500 gallons monthly minimum  | \$1.0125 |
| <b><u>OTHER WATER &amp; SEWER FEES</u></b>   |          |
| Water Service Fee - nonrefundable fee for service technician site visit  | \$30.00  |
| Additional Water Service Fee - fee for each additional visit if customer fails to meet technician at site  | \$10.00  |
| Water Service Meter Check Fee - customer request that a meter be read, checked, or turned on or off. If problem found with meter, fee can be waived at discretion of the Public Works Director | \$30.00  |
| Water Cut-ons Outside Working Hours  | \$25.00  |
| Special Meter Tests - if customer requests meter test and the meter is found to be defective, charge will be refunded  | \$50.00  |
| Reconnection Fee - if water is cut-off due to non-payment  | \$60.00  |
| Returned Check Fee   | \$25.00  |
| Account Past Due Charge - per month  | \$10.00  |



**WATER TAP FEE**

|            |            |
|------------|------------|
| 3/4 X 5/8  | \$1,500.00 |
| 1 Inch     | \$2,000.00 |
| 1 1/2 Inch | \$2,500.00 |
| 2 Inch     | \$3,000.00 |

**SEWER TAP FEE**

|        |            |
|--------|------------|
| 4 inch | \$1,500.00 |
| 4 inch | \$1,500.00 |
| 6 inch | \$2,000.00 |
| 6 inch | \$2,000.00 |

**USER FEE Sect 17-127 of Code**

|                        |            |
|------------------------|------------|
| Common Areas-No Charge | \$2,500.00 |
|------------------------|------------|

**IMPACT FEE**

|   |          |
|---|----------|
| Voluntary Annexation Only Sect 17-128 of Code | \$400.00 |
|---|----------|

**STORM WATER FEES**

|  |                   |
|--|-------------------|
| Building Fee - may be waived w/installation of engineered storm water system and approval of building inspector and public works director (rev 11/17/15) | \$4,000.00        |
| Residential-monthly  | \$8.71            |
| Business - monthly   | varies by account |

**RECYCLE FEE - per bin monthly (residential)**

\$4.88

**GARBAGE COLLECTION FEES**

|                              |         |
|------------------------------|---------|
| Residential -per can monthly | \$6.00  |
| Commercial- per can monthly  | \$26.25 |
| Garbage cart purchase        | \$80.00 |

**TRASH PICKUP FEE**

|            |          |
|------------|----------|
| Minimum    | \$10.00  |
| 1/4 load   | \$30.00  |
| 1/2 load   | \$60.00  |
| 3/4 load   | \$90.00  |
| Full load  | \$120.00 |
| Appliances | \$10.00  |

**PRIVILEGE LICENSE FEES**

Privilege License Fees as stipulated in N.C. General Statute 105-33(C).

**VEHICLE DECAL FEES**

|                     |         |
|---------------------|---------|
| Resident            | \$5.00  |
| Late Fee (resident) | \$10.00 |
| Non-resident        | \$5.00  |

**COPY/FAX FEES**

|                           |         |
|---------------------------|---------|
| Fax: 1 PAGE               | \$2.00  |
| Fax: Each additional page | \$1.00  |
| Zoning map - each         | \$5.00  |
| Copies: Per page          | \$0.10  |
| Copy of Zoning Ordinance  | \$10.00 |
| Copy of Town Code         | \$70.00 |
| Flood map - each          | \$5.00  |

**RENT COMMUNITY CENTER:DEPOSIT & PER HOUR FEES-2 HOUR MINIMUM (then hourly)**

|   |                   |
|---|-------------------|
| Deposit (refundable if center is cleaned, as instructed, and there's no damage) | \$250.00          |
| KB Resident/Property Owner & Non-Profit Organization                            | \$75.00 per hour  |
| Non-resident & Commercial Organization for Profit                               | \$100.00 per hour |

**OTHER FEES COMMUNITY CENTER**

|  |         |
|--|---------|
| Non refundable fee each time existing contract is revised  | \$10.00 |
| Service charge for cancellation of contract  | \$50.00 |
| Rental fee will not be refunded for cancellation of lease by lessee made within 30 days before the event. Security deposit will be refunded. |         |

**RENT OCEAN FRONT PARK PAVILION:DEPOSIT & PER HOUR FEES-\*4 HOUR MINIMUM (then hourly)**

**\*Exception: Can rent pavilion for 1 HOUR, if rented in conjunction with Community Center**

|   |                   |
|---|-------------------|
| Deposit (refundable if no damage to pavilion/grounds)                 | \$250.00          |
| KB Resident/Property Owner & Non-Profit Organization, Pavilion ONLY   | \$75.00 per hour  |
| Non-resident & Commercial Organization for Profit, Pavilion ONLY      | \$100.00 per hour |
| KB Resident/Property Owner & Non-Profit Organization, Pavilion & Lawn | \$125.00 per hour |
| Non-resident & Commercial Organization for Profit, Pavilion & Lawn    | \$150.00 per hour |

**PARKS AND RECREATION PROGRAM FEES**

Fees for specific Parks and Recreation activities will be set prior to commencement of the activity varies

**SPECIAL EVENT FEES**

General Use Impact Fees:

|   |          |
|---|----------|
| minimal use of public property -low impact - per day          | \$150.00 |
| includes intermittent traffic control - medium impact-per day | \$300.00 |
| includes closing of public streets - high impact - per day    | \$500.00 |

Personnel:

|  |         |
|--|---------|
| Police-minimum of two hours - per hour (includes overhead) | \$40.00 |
| Sanitation - per hour (includes overhead)                  | \$40.00 |
| Street - per hour (includes overhead)                      | \$40.00 |
| Fireman - per hour (includes overhead)                     | \$40.00 |

Facilities Rental:

|                                |          |
|--------------------------------|----------|
| Council Chambers - per day     | \$100.00 |
| Public land per site - per day | \$100.00 |
| Public building - per day      | \$100.00 |

Equipment:

|  |         |
|--|---------|
| Police/Fire/Lifeguard or other Town Vehicle - per hour                       | \$25.00 |
| Trash pickup - per cart per pickup   | \$15.00 |
| -minimum 2 carts required for recyclable materials and one for regular trash |         |

**PERMIT/CONSTRUCTION FEES**

|   |            |                                 |
|---|------------|---------------------------------|
| Fence   | \$25.00    |                                 |
| Window Replacement  | \$25.00    |                                 |
| Prefab Shed   | \$25.00    |                                 |
| Handicap Ramp   | \$25.00    |                                 |
| Beach Access  | \$25.00    |                                 |
| Pool-residential  | \$300.00   |                                 |
| Pool -commercial  | \$2,000.00 |                                 |
| Landscape   | \$25.00    |                                 |
| House moved (plus any cost incurred by public works or police dept)             | \$150.00   |                                 |
| House moved out of town (plus any cost incurred by public works or police dept) | \$150.00   |                                 |
| Demolition (residence)  | \$150.00   |                                 |
| Demolition (commercial)   | \$300.00   |                                 |
| Building -New Construction - processing fee                                     | \$200.00   |                                 |
| Mobile Home Fee-set up (plus permit fee)  | \$200.00   |                                 |
| Mobile Home and Travel Trailer Park - \$5.00 space up to 100 spaces             | \$350.00   |                                 |
| Yard sale   | \$1.00     |                                 |
| Temporary structures in excess of 200 square feet - Sec. 12-45                  | \$250.00   | obtained 7 days prior           |
| Temporary structures in excess of 200 square feet - Sec. 12-45                  | \$500.00   | obtained less than 7 days prior |
| Replace permit card -Each   | \$10.00    |                                 |
| Improvements, additions and renovations to include decks, garages, etc:         |            |                                 |
| from \$0 to \$500   | \$25.00    |                                 |
| from \$501 to \$2,500   | \$50.00    |                                 |
| from \$2,501 to \$5,000   | \$100.00   |                                 |
| from \$5,001 to \$10,000  | \$150.00   |                                 |
| from \$10,001 to \$20,000   | \$200.00   |                                 |
| from \$20,001 to \$30,000   | \$250.00   |                                 |
| from \$30,001 to \$40,000   | \$300.00   |                                 |
| from \$40,001 to \$50,000   | \$350.00   |                                 |
| from \$50,100 and above + \$5.00 per \$1,000.00 over \$50,000                   | \$400.00   |                                 |
| Signs   |            |                                 |
| from \$0 to \$500   | \$25.00    |                                 |
| from \$501 to \$2,500   | \$40.00    |                                 |
| from \$2,501 to \$5,000   | \$55.00    |                                 |
| from \$5,001 to \$10,000  | \$70.00    |                                 |
| from \$10,001 to \$20,000   | \$85.00    |                                 |
| from \$20,001 to \$40,000   | \$95.00    |                                 |
| from \$40,001 to \$50,000   | \$130.00   |                                 |
| from \$50,100 and above + \$3.00 per \$1,000.00 over \$50,000                   | \$155.00   |                                 |

**PLANNING/ZONING FEES**

|  |          |
|--|----------|
| Text amendment to Town Code  | \$100.00 |
| Advertisement for public notices   | \$50.00  |
| Application - minor subdivision (per lot)                                  | \$200.00 |
| Subdivision Appeal:  |          |
| TRC to Planning Board  | \$150.00 |
| TRC to Planning Board (Height Exception Application fee - Sec. 19-333.1)   | \$250.00 |
| TRC to BOA   | \$375.00 |
| Final plat approval submission (or 50 cents per lot, whichever is greater) | \$125.00 |
| Request for zoning change (plus \$5.00 fee for each notification mailed)   | \$100.00 |
| Chapter 19 Zoning violation - Sec. 19-401                                  | \$50.00  |

**BOARD OF ADJUSTMENT FEES**

|                 |          |
|-----------------|----------|
| Appeal/Variance | \$375.00 |
|-----------------|----------|

**FIRE INSPECTION AND PERMIT FEES**

**Commercial New and Existing Construction Permit Fees:**

A= Total gross building floor area of construction

B= Fee per Square Foot

0 - 5,000 sf

5,001-15,000 sf

Over 15,000 sf

AxB = Permit Fee

(AxBx.75)+(1250xB) = Permit Fee

AxBx.50) + (5000xB) + Permit Fee

**Occupancy Type:**

Residential

Storage

Assembly

Institutional

Business

Mercantile

Hazardous

Factory Indust

Education

Fee Per Square Foot

\$0.05

\$0.035

\$0.06

\$0.06

\$0.06

\$0.06

\$0.05

\$0.04

\$0.065

**Construction Permits:**

Sprinkler Systems

Fire Alarm Systems

Suppression Systems

Fire pump and related Equipment

Private Fire Hydrants

Standpipe Installation per Riser

\$85.00

\$85.00

\$85.00

\$85.00

\$85.00

\$85.00

**Additions**

Up Fits

Mobile Buildings

Accessory Structures

Commercial Inspection Fee

Occupancy Certification

Occupying building without CO

Working without Permit

Stop Order Removal

Failure to Obtain Final Inspection

Afterhours/Weekend/Holiday Inspections

ABC Permit

Fire Flow Test

Day Care State Inspection

Witness Fire Flow/Pump Test

Commercial Construction Inspection

Reinspection Fee

Standpipe Test per Riser

Temporary Structures (Tents, Etc)

Use Schedule or Min. \$45 + Inspection Fees

Use Schedule or Min. \$45 + Inspection Fees

\$45 + Inspection fee

\$45 + Inspection fee

\$45 Per Inspection per bldg. (Applies to all bldgs.)

\$25 + Inspection Fee

\$250

\$50 or 2x Permit Fee, whichever is greater

\$200

\$100

\$120

\$45

\$45

\$45

\$45

\$45

\$45

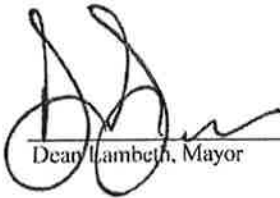
\$75

Revert to Building Permit Fee

**CIVIL CITATION PROGRAM FEES**

|  | <u>1st Offense</u> | <u>2nd Offense</u> |
|--|--------------------|--------------------|
| <u>Beach:</u>  |                    |                    |
| Dogs prohibited on beach strand Sec. 4-17  | \$150.00           | Misdemeanor        |
| Vehicles prohibited on beach strand Sec. 10-104  | \$25.00            | Misdemeanor        |
| Fire prohibited on beach strand Sec. 12-40   | \$100.00           | \$200.00           |
| Litter, glass & alcohol prohibited on beach Sec.12-35  | \$150.00           | Misdemeanor        |
| Boats, jet skis prohibited w/in 300' from high tide mark Sec. 12-37  | \$25.00            | \$50.00            |
| Surfing regulations Sec. 12-33   | \$25.00            | Misdemeanor        |
| Dune trespassing prohibited Sec. 12-39   | \$100.00           | Misdemeanor        |
| Digging holes in the beach/beach restoration Sec. 12-46  | \$100.00           | Misdemeanor        |
| No items on beach between 7pm-8am/No beach equip. within 15 ft of turtles/No beach equip. within 25 ft of emergency access points Sec. 12-43 | \$50.00            | \$100.00           |
| Sleeping on beach after midnight prohibited Sec. 12-31   | \$25.00            | Misdemeanor        |
| Nude bathing, including thong bathing suits or similar attire, prohibited Sec. 12-32   | \$25.00            | Misdemeanor        |
| Leaping from commercial pier Sec. 12-34  | \$250.00           |                    |
| <u>Animals/Pets:</u>   |                    |                    |
| Dogs must be on a leash Sec. 4-16  | \$150.00           | Misdemeanor        |
| Animal/Pet waste removal Sec. 4-16.1   | \$150.00           | Misdemeanor        |
| <u>Vehicles/Parking:</u>   |                    |                    |
| Failure to purchase & display Town decal Sec. 10-17  | \$25.00            | Misdemeanor        |
| Parking Ticket Sec. 10-222 - 235   | \$50.00            |                    |
| Parking in a handicap space  | \$150.00           | Misdemeanor        |
| Soliciting transportation Sec. 10-68   | \$10.00            |                    |
| Vehicles prohibited certain areas Sec.10-60  | \$50.00            | Misdemeanor        |
| <u>Miscellaneous:</u>  |                    |                    |
| Bicycle regulations Sec. 10-291-308  | \$25.00            | \$50.00            |
| Noise violations prohibited Sec. 11-31   | \$250.00           | Misdemeanor        |
| Alcohol consumption/open containers prohibited on public property Sec. 3-1   | \$50.00            | Misdemeanor        |
| Requirements for taverns and bars Sec. 3-2   | \$50.00            | G.S.18B-302.1      |
| Beach Vitex Prohibited Sec. 12-41  | \$25.00            | \$50.00            |
| Numbering of buildings Sec.5-121   | \$50.00            |                    |
| Real estate signs on Town property Sec. 11-80  | \$50.00            |                    |

Adopted by Town Council on June 16, 2015. Revised by vote of Town Council on November 17, 2015.

  
Dean Lambeth, Mayor

  
Attest: Nancy Hewitt, Deputy Town Clerk





# TOWN COUNCIL MINUTES

**REGULAR MEETING**

**November 17, 2015**

for repaving Dow Road and Fort Fisher Boulevard. He said the public should take time to thank Mayor Lambeth for his service, because it wasn't about the money and he probably only made about 20 cents an hour for all the time he put in.

Council presented the mayor with an appreciation plaque and invited the public to stay after the meeting for a reception in honor of the mayor.

## ADJOURNMENT

MOTION – Commissioner Heglar made the motion to adjourn

SECOND – MPT Bloszinsky

VOTE – Unanimous

The meeting adjourned at 7:30 p.m.

  
Craig Bloszinsky, Mayor Pro Tem

  
ATTEST: Nancy Hewitt, Deputy Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting.

